



## CITY OF YELLOWKNIFE

# GOVERNANCE AND PRIORITIES COMMITTEE AGENDA

**Monday, October 27, 2025 at 12:05 p.m.**

Chair: Mayor B. Hendriksen,  
Councillor S. Arden-Smith,  
Councillor G. Cochrane,  
Councillor R. Fequet,  
Councillor R. Foote,  
Councillor C. McGurk,  
Councillor T. McLennan,  
Councillor S. Payne, and  
Councillor R. Warburton.

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| <b><u>Item</u></b> | <b><u>Description</u></b>                                                                                                                                                                                                                                                                                                                                                                                                      |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.                 | Opening Statement:<br>The City of Yellowknife acknowledges that we are located in Chief Drygeese territory. From time immemorial, it has been the traditional land of the Yellowknives Dene First Nation. We respect the histories, languages, and cultures of all other Indigenous Peoples including the North Slave Métis, and all First Nations, Métis, and Inuit whose presence continues to enrich our vibrant community. |
| 2.                 | Approval of the agenda.                                                                                                                                                                                                                                                                                                                                                                                                        |
| 3.                 | Disclosure of conflict of interest and the general nature thereof.                                                                                                                                                                                                                                                                                                                                                             |

### **IN CAMERA**

#### ANNEX A

- |    |                                     |
|----|-------------------------------------|
| 4. | A matter still under consideration. |
| 5. | A matter still under consideration. |

### **ADDITIONAL COUNCIL ITEMS**

#### ANNEX B

- |    |                                                                                        |
|----|----------------------------------------------------------------------------------------|
| 6. | A memorandum regarding whether to appoint a member to serve on the Heritage Committee. |
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| <b><u>Item No.</u></b> | <b><u>Description</u></b>                                                                                        |
|------------------------|------------------------------------------------------------------------------------------------------------------|
| ANNEX C                |                                                                                                                  |
| 7.                     | A memorandum regarding whether to appoint a member to serve on the City of Yellowknife Development Appeal Board. |
| ANNEX D                |                                                                                                                  |
| 8.                     | A memorandum regarding whether to appoint members to serve on the Community Advisory Board on Homelessness.      |
| 9.                     | Business arising from In Camera Session.                                                                         |



## CITY OF YELLOWKNIFE

### MEMORANDUM TO COMMITTEE

**COMMITTEE:** Governance and Priorities / Council

**DATE:** October 27, 2025

**DEPARTMENT:** Governance and Legal Services

**ISSUE:** Whether to appoint a member to serve on the Heritage Committee.

#### RECOMMENDATION:

That Council appoint one (1) member at large to serve on the Yellowknife Heritage Committee for a two (2) year term commencing October 28, 2025 and ending October 27, 2027.

#### BACKGROUND:

There is a vacancy on the Heritage Committee.

It is the practice of the City of Yellowknife to advertise all vacancies for boards and committees. The City has advertised the vacancy on the Heritage Committee on the City's website and social media sites.

#### COUNCIL STRATEGIC DIRECTION/RESOLUTION/POLICY:

**Strategic Direction #1:** People First

#### APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:

1. Council Procedures By-law No. 4975, as amended;
2. Heritage Committee Terms of Reference; and
3. *Cities, Towns and Villages Act*.

#### CONSIDERATIONS:

##### Legislation

Section 122 of Council Procedures By-law No. 4975 states:

## Special Committees of Council

122. Where Council deems it necessary to establish a special committee to investigate and consider any matter, Council shall:
- (1) name the committee;
  - (2) establish terms of reference;
  - (3) appoint members to it;
  - (4) establish the term of appointment of members;
  - (5) establish requirements for reporting to Council or a standing committee; and
  - (6) allocate any necessary budget or other resources to it.

### Procedural Considerations

All appointments to Special Committees and Subcommittees must be approved by Council.

#### **ALTERNATIVES TO RECOMMENDATION:**

No viable alternative has been identified.

#### **RATIONALE:**

Appointing a full complement of members to the Yellowknife Heritage Committee will ensure that the Committee's projects are not unduly delayed.

#### **ATTACHMENTS:**

None.

Prepared: October 10, 2025; SJ



## CITY OF YELLOWKNIFE

### MEMORANDUM TO COMMITTEE

**COMMITTEE:** Governance and Priorities / Council

**DATE:** October 27, 2025

**DEPARTMENT:** Governance and Legal Services

**ISSUE:** Whether to appoint a member to serve on the City of Yellowknife Development Appeal Board.

#### RECOMMENDATION:

That Council appoint a member to serve, for a three (3) year term effective October 28, 2025 until October 27, 2028, on the City of Yellowknife Development Appeal Board.

#### BACKGROUND:

There is a vacancy on the Development Appeal Board.

It is the practice of the City of Yellowknife to advertise all vacancies for boards and committees. The City has advertised the vacancy on the Development Appeal Board on the City's website and social media sites.

#### COUNCIL STRATEGIC DIRECTION/RESOLUTION/POLICY:

**Strategic Direction #1: People First**

Motion #0459-96, as amended by #0460-96, #0462-96 and #0273-09:

"The following policy be adopted with respect to appointments to municipal boards and committees:

- i) The maximum consecutive years that an individual may serve on any one board or committee is six.
- ii) Individuals who have served the maximum six-year period on one municipal board or committee shall be eligible to be appointed to another board or committee.
- iii) No individual shall be precluded from serving concurrent terms on more than one municipal board or committee.
- iv) Notwithstanding that an individual appointee has served less than six years on a particular board or committee, Council may, after the expiration of the first or

- subsequent terms of that appointee, advertise for applicants to fill a vacancy on that board or committee.
- v) Notwithstanding clause (i.) of this policy, should the City receive no applications to fill a vacancy on any particular board or committee, the six year maximum limitation may, at the discretion of City Council, be waived.
  - vi) Should the City receive no applications to fill a vacancy on any particular board or committee, City Council may appoint a member of the public at their discretion.

#### **APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:**

1. *Community Planning and Development Act*; and
2. Zoning By-law No. 5045.

#### **CONSIDERATIONS:**

##### Legislative

In accordance with the *Community Planning and Development Act*, Zoning By-law No. 5045 establishes the City of Yellowknife Development Appeal Board.

Pursuant to Section 30(1) of the *Community Planning and Development Act*, the minimum number of members that Council may appoint to the Development Appeal Board is three. Section 30(1) also states that members hold office for three year terms. Appointments must be made by resolution of Council.

##### Consistency

Historically, Council has appointed one member of Council and six members of the public to the Development Appeal Board.

When assigning Council Member portfolios, Councillor Rob Warburton was named as the City's representative on the Development Appeal Board.

#### **ALTERNATIVES TO RECOMMENDATION:**

That Administration be directed to re-advertise the vacancy on the City of Yellowknife Development Appeal Board.

#### **RATIONALE:**

The appointment of members will ensure that the Development Appeal Board has a full complement of members. A full complement of Board Members will ensure that hearings can be held in a timely manner.

#### **ATTACHMENTS:**

Expressions of interest from the candidates.

Prepared: October 10, 2025; SJ/



## CITY OF YELLOWKNIFE

### MEMORANDUM TO COMMITTEE

**COMMITTEE:** Governance and Priorities / Council

**DATE:** October 27, 2025

**DEPARTMENT:** Governance and Legal Services

**ISSUE:** Whether to appoint members to serve on the Community Advisory Board on Homelessness.

#### RECOMMENDATION:

That Council appoint the following members to serve on the Community Advisory Board on Homelessness (CAB) commencing October 28, 2025 and ending October 27, 2027:

| Name | Representing                                                                          |
|------|---------------------------------------------------------------------------------------|
|      | Two (2) representative who have lived experience of homelessness                      |
|      | One (1) representative from an organization serving Seniors                           |
|      | One (1) representative from Veterans Affairs Canada or veterans serving organizations |

#### BACKGROUND:

There are vacancies on the Community Advisory Board on Homelessness for: Two (2) representatives who have lived experience of homelessness; One (1) representative from an organization serving Seniors; and One (1) representative from Veterans Affairs Canada or veterans serving organization.

It is the practice of the City of Yellowknife to advertise all vacancies for boards and committees. The City has advertised vacancies on the Community Advisory Board (CAB) on Homelessness on the City's website and social media sites.

#### COUNCIL STRATEGIC DIRECTION/RESOLUTION/POLICY:

Council Goal #1      People First.

Motion #0459-96, as amended by #0460-96, #0462-96 and #0273-09:

"The following policy be adopted with respect to appointments to municipal boards and committees:

- i) The maximum consecutive years that an individual may serve on any one board or committee is six.
- ii) Individuals who have served the maximum six-year period on one municipal board or committee shall be eligible to be appointed to another board or committee.
- iii) No individual shall be precluded from serving concurrent terms on more than one municipal board or committee.
- iv) Notwithstanding that an individual appointee has served less than six years on a particular board or committee, Council may, after the expiration of the first or subsequent terms of that appointee, advertise for applicants to fill a vacancy on that board or committee.
- v) Notwithstanding clause (i.) of this policy, should the City receive no applications to fill a vacancy on any particular board or committee, the six year maximum limitation may, at the discretion of City Council, be waived.
- vi) Should the City receive no applications to fill a vacancy on any particular board or committee, City Council may appoint a member of the public at their discretion.

#### **APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:**

Council Procedures By-law No. 4975, as amended.

#### **CONSIDERATIONS:**

##### Legislation

Section 122 of Council Procedures By-law No. 4975 states:

##### **Special Committees of Council**

120. Where Council deems it necessary to establish a special committee to investigate and consider any matter, Council shall:

- (1) name the committee;
- (2) establish terms of reference;
- (3) appoint members to it;
- (4) establish the term of appointment of members;
- (5) establish requirements for reporting to Council or a standing committee; and
- (6) allocate any necessary budget or other resources to it.

##### Procedural Considerations

All appointments to Special Committees must be approved by Council.

The composition of the Committee was structured so that various segments of the community are represented.

#### **ALTERNATIVES TO RECOMMENDATION:**

No viable alternative has been identified.

**RATIONALE:**

The Committee members will assist the City in an advisory capacity regarding homelessness issues within the municipal boundaries of the City of Yellowknife. Appointing a full complement of Members will ensure that the work of the committee is completed in a timely fashion.

**ATTACHMENTS:**

None

Prepared: October 10, 2025; SJ/