



CITY OF YELLOWKNIFE

Council Agenda

Monday, January 27, 2025 at 7:00 p.m.

Welcome to the

REGULAR MEETING OF COUNCIL

Council Chamber, City Hall
4807 - 52nd Street
Yellowknife

All presentations pertaining to items on the Agenda for the meeting shall be heard under the “Delegations Pertaining to Items on the Agenda,” portion of the Order of Business. All presentations pertaining to items not on the Agenda shall be heard under the “Delegations Pertaining to Items Not on the Agenda” portion of the Order of Business.

The following procedures apply to all delegations before Council:

- a. all delegations shall address their remarks directly to the Presiding Officer and shall not pose questions to individual Members or Administration;
- b. each presenter shall be afforded five minutes to make their presentation;
- c. the time allowed to each presenter may be extended beyond five minutes by a resolution of Council;
- d. after a person has spoken, any Member may, through the Presiding Officer, ask that person or the City Administrator relevant questions; and
- e. no debate shall be permitted on any delegation to Council either between Members or with an individual making a presentation.

Please refer to By-law No. 4975, the Council Procedures By-law, for the rules respecting the procedures of Council.

COUNCIL:

Mayor Rebecca Alty

Councillor S. Arden-Smith
Councillor Garrett Cochrane
Councillor Ryan Fequet
Councillor Ben Hendriksen

Councillor Cat McGurk
Councillor Tom McLennan
Councillor Steve Payne
Councillor Rob Warburton

All annexes to this agenda may be viewed on the City’s website www.yellowknife.ca or by contacting the City Clerk’s Office at 920-5602.



Item No.

Description

OPENING STATEMENT

1. Councillor Hendriksen will read the Opening Statement.

The City of Yellowknife acknowledges that we are located in Chief Drygeese territory. From time immemorial, it has been the traditional land of the Yellowknives Dene First Nation. We respect the histories, languages, and cultures of all other Indigenous Peoples including the North Slave Métis, and all First Nations, Métis, and Inuit whose presence continues to enrich our vibrant community.

AWARDS, CEREMONIES AND PRESENTATIONS

2. A presentation of the Holiday Light Awards.

ADOPTION OF MINUTES FROM PREVIOUS MEETING(S)

Previously
Distributed

3. Minutes of Council for the regular meeting of Monday, January 13, 2025 are presented for adoption.
4. Councillor Hendriksen moves,
Councillor _____ seconds,

That Minutes of Council for the regular meeting of Monday, January 13, 2025 be presented for adoption.

Unanimous	In Favour	Opposed	Carried / Defeated
-----------	-----------	---------	--------------------

DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF

5. Does any Member have a conflict of interest in any matter before Council today?

CORRESPONDENCE & PETITIONS

6. There was no correspondence nor were there any petitions for the agenda.

STATUTORY PUBLIC HEARINGS

7. There were no Statutory Public Hearings for the agenda.



Item No. **Description**

DELEGATIONS PERTAINING TO ITEMS ON THE AGENDA

- 8. A presentation from Zoe Morrison, a representative of Stantec, regarding a proposed 'commercial work camp' on Lot 83, Block 907, Plan 4727 (690 Deh Cho Boulevard).

- 9. A presentation from Leslie Rocher, a representative of Homes North, regarding a proposed 'commercial work camp' on Lot 83, Block 907, Plan 4727 (690 Deh Cho Boulevard).

- 10. A presentation from Justin Skinner, a representative of GRC Camp Services, regarding a proposed 'commercial work camp' on Lot 83, Block 907, Plan 4727 (690 Deh Cho Boulevard).

MEMBER STATEMENTS

- 11. There were no statements for the agenda.

- 12. Are there any Member statements from the floor?

INTRODUCTION AND CONSIDERATION OF COMMITTEE REPORTS

Councillor Hendriksen will introduce the following reports:

- 13. Governance and Priorities Committee Report for January 13, 2025.

- 14. Councillor Hendriksen moves,
Councillor _____ seconds,

That Council not adopt amendments to Community Plan By-law No. 5007; and amendments to Zoning By-law No. 5045, as amended, to permit a 'commercial work camp' on Lot 83, Block 907, Plan 4727 (690 Deh Cho Boulevard) in the Engle Industrial Business District.

Unanimous	In Favour	Opposed	Carried / Defeated
-----------	-----------	---------	--------------------



Item No.

Description

15.

Councillor Hendriksen moves,
Councillor _____ seconds,

That the following resolution be presented for adoption by Council and forwarded to the NWT Association of Communities to its call for resolutions:

Land is Vital for Municipalities to Grow their Communities and Taxbase

WHEREAS access to land is vital for municipalities to grow their communities and taxbase;

AND WHEREAS the Government of the Northwest Territories Department of Environment and Climate Change administers Commissioners Land and the land transfer process to municipalities;

AND WHEREAS territorial legislation, such as the Land Titles Act, has not been updated to facilitate a timely transfer of land from the Commissioner to willing municipalities in many years;

AND WHEREAS municipalities understand and support any required duty to consult with affected Indigenous communities under section 35, of the Constitution Act of Canada, federal and territorial legislation implementing the United Nations Declaration of the Rights of Indigenous Peoples as well as all modern and historic treaties in the territory.

THEREFORE BE IT RESOLVED that the NWTAC urge the Government of the Northwest Territories undertake on a priority basis, the work necessary to undertake legislative analysis, options development, and engagement with NWTAC and its members to amend all relevant legislation to expedite the timely, legitimate, and practical transfer of Commissioners land to willing municipalities; and

BE IT FURTHER RESOLVED best efforts be made by the Government of the Northwest Territories to complete this work, including legislative changes, within the life of the 20th Legislative Assembly.

Unanimous	In Favour	Opposed	Carried / Defeated
-----------	-----------	---------	--------------------



<u>Item No.</u>	<u>Description</u>	Unanimous	In Favour	Opposed	Carried / Defeated
16.	<p>Councillor Hendriksen moves, Councillor _____ seconds,</p> <p>That Council appoint Lydia Bardak, Katherine Macdonald and Amir Mahmood, for a two (2) year term effective January 28, 2025 until January 27, 2027, on the City of Yellowknife Grant Review Committee.</p>				
17.	<p>Councillor Hendriksen moves, Councillor _____ seconds,</p> <p>That Council appoint Patrick Wrigglesworth on the Yellowknife Heritage Committee for a two (2) year term commencing January 28, 2025 and ending January 27, 2027.</p>				
18.	Governance and Priorities Committee Report for January 20, 2025.				
19.	<p>Councillor Hendriksen moves, Councillor _____ seconds,</p> <p>That Council approve recommendations to allocate additional Reaching Home funding for the 2024 -2025 fiscal year:</p> <ul style="list-style-type: none"> • Housing First for Youth (HomeBase) - \$102,554.22 • Housing First for Adults (Yellowknife Women’s Society) - \$148,365.31 • Housing First for Families (YWCA) - \$154,886.82 • Prevention and Shelter Diversion Youth (HomeBase) - \$26,036.13 • Prevention and Shelter Diversion Adult (Salvation Army) - \$26,036.13 • Prevention and Shelter Diversion Families (YWCA) - \$49,072.26 • Capital Funding (Salvation Army) - \$29,036.13 • Administration (City of Yellowknife) - \$94,585.00 				



Item No.

Description

20.

Councillor Hendriksen moves,
Councillor _____ seconds,

That Council adopt the following recommendations presented by the Human Resource Compensation Committee (HRCC) for the 2025 City Manager’s performance evaluation process:

- 1. End of February: Council approves the City Manager’s 2025 performance objectives;**
- 2. End of March: Quarterly performance review (In Camera),**
- 3. End of June: Mid-year performance review (In Camera);**
- 4. End of November: Year-end performance review (In Camera); and**
- 5. 2026: Third-party and independent consultant to lead the performance evaluation process – which would be a 360 and include participation from old Council, new Council, Senior Leadership Team and Stakeholders.**

Unanimous	In Favour	Opposed	Carried / Defeated
-----------	-----------	---------	--------------------

NEW BUSINESS

21.

A memorandum regarding whether to reappoint Paul Parker as an Adjudicator pursuant to Administrative Monetary Penalty By-law No. 5054 for the City of Yellowknife.

22.

Councillor Hendriksen moves,
Councillor _____ seconds,

That pursuant to section 17 of Administrative Monetary Penalty By-law No. 5054 Paul Parker be reappointed for a two (2) year term as an Adjudicator for the City of Yellowknife, effective September 27, 2024.

Unanimous	In Favour	Opposed	Carried / Defeated
-----------	-----------	---------	--------------------

23.

Is there any new business from the floor?

ENACTMENT OF BY-LAWS

24.

By-law No. 5101 - A by-law to rescind the Combative Sports By-law No. 4721, as amended, is presented for First, Second and Third Reading.



Item No.

Description

25. Councillor Hendriksen moves,
Councillor _____ seconds,

First Reading of By-law No. 5101.

Unanimous	In Favour	Opposed	Carried / Defeated
-----------	-----------	---------	--------------------

26. Councillor Hendriksen moves,
Councillor _____ seconds,

Second Reading of By-law No. 5101.

Unanimous	In Favour	Opposed	Carried / Defeated
-----------	-----------	---------	--------------------

27. Councillor Hendriksen moves,
Councillor _____ seconds,

That By-law No. 5101 be presented for Third Reading.

Unanimous	In Favour	Opposed	Carried / Defeated
-----------	-----------	---------	--------------------

28. Councillor Hendriksen moves,
Councillor _____ seconds,

Third Reading of By-law No. 5101.

Unanimous	In Favour	Opposed	Carried / Defeated
-----------	-----------	---------	--------------------

DEFERRED BUSINESS AND TABLED ITEMS

29. There was no deferred business and there were no tabled items for the agenda.

30. Is there any deferred business or are there any tabled items from the floor?

OLD BUSINESS

31. There was no old business for the agenda.

32. Is there any old business from the floor?



Item No.

Description

NOTICES OF MOTION

33. There were no notices of motion for the agenda.
34. Are there any notices of motion from the floor?

DELEGATIONS PERTAINING TO ITEMS NOT ON THE AGENDA

35. A presentation from Bill Braden, President Snowking's Winter Festival Society, regarding the upcoming festival.

ADMINISTRATIVE ENQUIRIES

36. There were no administrative enquiries for the agenda.
37. Are there any administrative enquiries from the floor?

ADJOURNMENT



CITY OF YELLOWKNIFE

GOVERNANCE AND PRIORITIES COMMITTEE REPORT

Monday, January 13, 2025 at 12:05 p.m.

Report of a meeting held on Monday, January 13, 2025 at 12:05 p.m. in the City Hall Council Chamber.
The following Committee members were in attendance:

Chair: Deputy Mayor G. Cochrane,
Councillor S. Arden-Smith,
Councillor R. Fequet, (via teleconference)
Councillor B. Hendriksen,
Councillor C. McGurk,
Councillor T. McLennan,
Councillor S. Payne, and
Councillor R. Warburton.

The following members of Administration staff were in attendance:

S. Van Dine,
C. Caljouw,
D. Gillard,
C. MacLean,
W. Newton,
K. Pandoo,
K. Thistle,
C. White,
G. White, and
S. Jovic.

Item Description

1. (For Information Only)
Deputy Mayor Cochrane read the Opening Statement.

2. (For Information Only)
Committee agreed unanimously to amend the agenda to move Item No. 6 on the agenda, a memorandum regarding whether to adopt amendments to Community Plan By-law No. 5007; and amendments to Zoning By-law No. 5045, as amended, to permit a 'commercial work camp' on Lot 83, Block 907, Plan 4727 (690 Deh Cho Boulevard) in the Engle Industrial Business District, after Item No. 3 to accommodate representatives of Stantec Consulting Ltd.



(For Information Only)

3. There were no disclosures of conflict of interest.

(For Information Only)

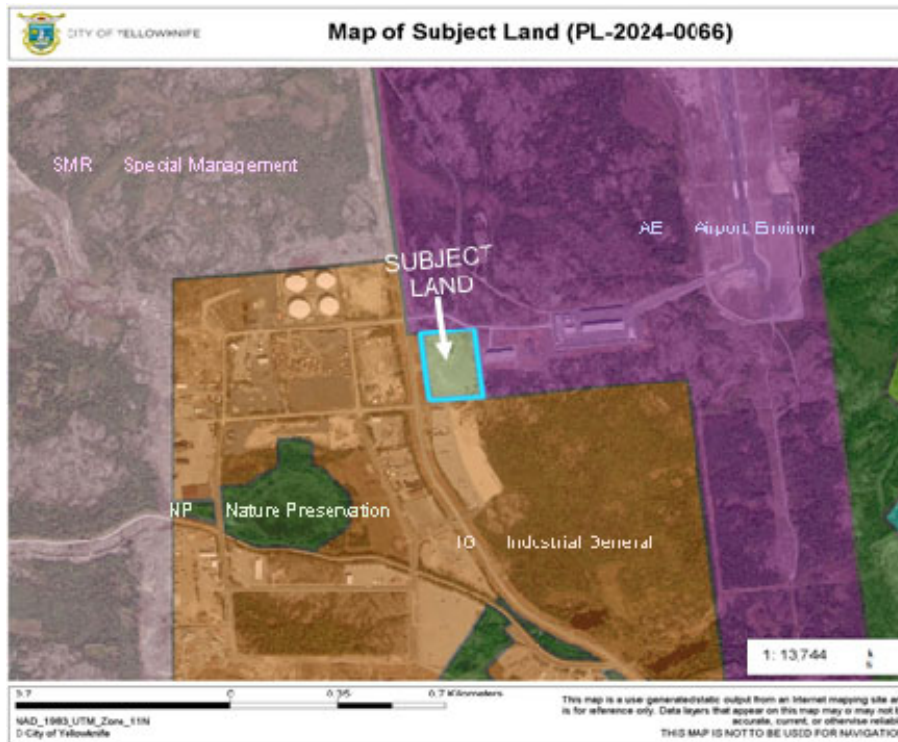
4. Committee heard a presentation from Zoe Morrison and Lesley Cabott, representatives of Stantec Consulting Ltd., regarding whether to adopt amendments to Community Plan By-law No. 5007; and amendments to Zoning By-law No. 5045, as amended, to permit a 'commercial work camp' on Lot 83, Block 907, Plan 4727 (690 Deh Cho Boulevard) in the Engle Industrial Business District.
5. **Committee read a memorandum regarding whether to adopt amendments to Community Plan By-law No. 5007; and amendments to Zoning By-law No. 5045, as amended, to permit a 'commercial work camp' on Lot 83, Block 907, Plan 4727 (690 Deh Cho Boulevard) in the Engle Industrial Business District.**

Committee noted that the City of Yellowknife has received two amendment applications for developing a 'commercial work camp' at 690 Deh Cho Boulevard (the "subject land") – being proposed amendments to Community Plan By-law No. 5007; and proposed amendments to Zoning By-law No. 5045, as amended. The proposed amendments are not recommended due to significant concerns (danger radius, public safety); that the proposed use is incompatible with the surroundings; and that the proposed use does not represent good land use planning.

Homes North Ltd. is the owner of the subject land. The subject land is within the Engle Industrial Business District and is designated for industrial uses. Adjacent land uses include various industrial uses, airport, military, and some vacant lands (Map 1). The subject property is currently used for equipment storage and is mostly vacant. 'Commercial work camp' is a new term that is not defined under the Community Plan, nor the Zoning By-law. A commercial work camp is considered a residential use, and is not permitted on the subject land under either by-law. Adoption of proposed amendments to both by-laws is required for this development to proceed in the development approval process.

Proposal

The applicant proposes to amend Community Plan By-law No. 5007 to permit commercial work camps within the Engle Industrial Business District by updating the definition and associated policies. The applicant also proposes to amend Zoning By-law No. 5045, as amended, by adding a definition of 'commercial work camp', adding commercial work camp to the Industrial General (IG) Zone as a discretionary use, and updating associated requirements. The proposed commercial work camp would occupy a portion of the subject land and would provide 114 dorm units for workers in various projects and industries.



Map 1. Map of the subject land the surroundings.

Committee noted that applicable legislation, by-laws, studies or plans include:

1. *Cities, Towns and Villages Act S.N.W.T. 2003;*
2. *Community Planning and Development Act S.N.W.T. 2011, c.22;*
3. Community Plan By-law No. 5007;
4. Engle Business District Phase 2 Area Development Plan By-law No. 4931, as amended;
5. Zoning By-law No. 5045, as amended; and
6. Yellowknife Airport (YZF) Development Plan – Government of Northwest Territories.

Legislative

The *Cities, Towns and Villages Act* and *Community Planning and Development Act* provide Council with the authority to, by bylaw, amend the Community Plan, Area Development Plan, and Zoning By-law following the procedures established in the regulations. The *Community Planning and Development Act* specifies that a bylaw to adopt the community plan must be approved by the Minister and adopted by Council, in order to take effect.

Community Plan By-law No. 5007

The Community Plan states that the Engle Industrial Business District is intended for heavy industrial uses, and is not compatible with any residential uses (including a commercial work camp). The proposed commercial work camp does not conform to the objectives and policies of the Engle Industrial Business District and other policies of the Community Plan, as outlined in the Planning Report.



Engle Business District Phase 2 Area Development Plan By-law No. 4931, as amended

When the Area Development Plan was adopted in 2017, the subject land was zoned IB - Business Industrial under the previous Zoning By-law No. 4404. No residential development is permitted. The proposal does not conform to the policies of Area Development Plan No. 4931, as amended.

Zoning By-law No. 5045, as amended

The subject property is zoned IG – Industrial General under the Zoning By-law. The IG Zone is dedicated for medium to heavy industrial uses. No residential use is permitted. Residential uses (such as a commercial work camp) are incompatible with industrial uses, as outlined in the Planning Report. Also, adding commercial work camp as a discretionary use will apply to all properties in the IG Zone and could open the District for more commercial work camps. The proposed amendments do not conform to the policies and intent of the Zoning By-law.

Departmental Consultation

The Public Works and Engineering Department has identified challenges regarding servicing and compatibility of the proposed development. The Public Safety Department is not supportive of this proposal due to safety and emergency response concerns. The Lands and Building Services Division is not supportive of this proposal due to safety concerns of the buildings and occupants. The Office of the Fire Marshal confirmed that the proposed development is a residential occupancy. The Department of National Defense was consulted but could not provide any detail due to confidentiality requirements.

Public Consultation

Neighbours within 120 metres of the subject property have been notified of the proposed amendments in accordance with the *Community Planning and Development Act*. Notice radius was increased from 30 metres to 120 metres to provide sufficient opportunities for public input. A notice of application was also posted on the property. Administration did not receive any public input.

Committee noted that the Homes North Ltd. proposes to amend Community Plan By-law No. 5007 and Zoning By-law No. 5045, as amended, for the development of a ‘commercial work camp’ at 690 Deh Cho Boulevard (the “subject land”) in the Engle Industrial Business District (the “District”). The proposed amendments include changes to definitions and associated policies in both by-laws.

The subject land and the rest of the District are intended for medium to heavy industrial uses. A commercial work camp is considered a residential use and is incompatible with industrial uses. No residential use is permitted in the District due to health, safety, and environmental concerns. There are significant land use conflicts and safety concerns in proximity of the subject land, such as bulk fuel storage, military facility, and airport. This proposal is also not supported by City Departments and other agencies mainly due to safety concerns. The proposed amendments do not conform to Community Plan By-law No. 5007, Area Development Plan By-law No. 4931, as amended, and Zoning By-law No. 5045, as



amended. The proposed amendments are not recommended due to significant concerns (danger radius, public safety); that the proposed use is incompatible with the surroundings; and that the proposed use does not represent good land use planning.

Committee recommends that Council not adopt amendments to Community Plan By-law No. 5007; and amendments to Zoning By-law No. 5045, as amended, to permit a 'commercial work camp' on Lot 83, Block 907, Plan 4727 (690 Deh Cho Boulevard) in the Engle Industrial Business District.

MOVE APPROVAL

6. **Committee read a memorandum regarding whether to present resolutions to the Northwest Territories Association of Communities ("NWTAC") for adoption at its annual general meeting ("AGM").**

Committee noted that the NWTAC has issued its Call for Resolutions. These resolutions are intended to address a topic or issue of concern that one or more communities feel requires action by other levels of government. Resolutions that are adopted serve to guide the NWTAC when it prioritizes its goals and objectives and subsequently allocates its limited resources.

The deadline for submissions is January 24, 2025 at 5:00 p.m. for the AGM which will take place in Yellowknife, NT on February 27 – March 1, 2025.

Committee noted that Council's policies, resolutions or goals include:

Strategic Direction #3:

Sustainable Future

Focus Area 3.2

Growth Readiness

Ensuring land development supports economic readiness and community priorities.

Key Initiative 3.2.1

Advocating for the transfer of vacant commissioner's land for growth.

Key Initiative 3.2.2

Completing land development tools and strategies that support growth readiness.

Procedural

The deadline for the submission of Resolutions to the NWTAC is January 24, 2025, however, they have authorized an extension for the City until January 28, 2025.

Departmental Consultation

All departments have been consulted prior to the drafting of the resolutions for Council's consideration.



Committee noted that the resolutions submitted to the NWTAC will be reviewed by its Resolutions and Policies Committee who makes recommendations regarding the resolutions to the membership at their AGM. Resolutions pertain to issues of concern for one or more community governments and seek action from other levels of government. Resolutions endorsed by the Membership are an effective way to bring important issues to the attention of Territorial or Federal Governments or national agencies such as the Federation of Canadian Municipalities.

Committee recommends that the following resolution be presented for adoption by Council and forwarded to the NWT Association of Communities to its call for resolutions:

Land is Vital for Municipalities to Grow their Communities and Taxbase

WHEREAS access to land is vital for municipalities to grow their communities and taxbase;

AND WHEREAS the Government of the Northwest Territories Department of Environment and Climate Change administers Commissioners Land and the land transfer process to municipalities;

AND WHEREAS territorial legislation, such as the Land Titles Act, has not been updated to facilitate a timely transfer of land from the Commissioner to willing municipalities in many years;

AND WHEREAS municipalities understand and support any required duty to consult with affected Indigenous communities under section 35, of the Constitution Act of Canada, federal and territorial legislation implementing the United Nations Declaration of the Rights of Indigenous Peoples as well as all modern and historic treaties in the territory.

THEREFORE BE IT RESOLVED that the NWTAC urge the Government of the Northwest Territories undertake on a priority basis, the work necessary to undertake legislative analysis, options development, and engagement with NWTAC and its members to amend all relevant legislation to expedite the timely, legitimate, and practical transfer of Commissioners land to willing municipalities; and

BE IT FURTHER RESOLVED best efforts be made by the Government of the Northwest Territories to complete this work, including legislative changes, within the life of the 20th Legislative Assembly.

MOVE APPROVAL

(For Information Only)

7. Committee read a memorandum regarding whether to consider rescinding Combative Sports By-law No. 4721, as amended.



Committee noted that in 2006 Council adopted the Combative Sports By-law in response to a request for the sanctioning of a professional boxing match to be held within the City. The By-law addressed the appointment of a Combative Sports Commission, stipulated fees and fines for various penalties, stipulated which combative sports will be sanctioned under the By-law and provided details on how an event is to be managed.

Following the initial boxing match, there were several other events including boxing and mixed martial arts events that were sanctioned by the Commission. The last event that was held in Yellowknife was in 2016. Since that time the combative sports regulations have evolved, however due to high demands on staff, the By-law has not been updated since 2016.

In the event that the City does receive a request to sanction a combative sport within the purview of the By-law it would be virtually impossible to accommodate. Currently there is no Commission in place to review the sanctioning request. In addition, the workload of City staff surrounding an event is tremendous to ensure that all regulations are adhered to by fighters, agents and promoter; fighter requisites are in place; event staff (referees, doctors, inspectors etc.) are hired. The capacity to carryout these duties does not exist within current staffing.

Additionally, following a tragedy within combative sports in Alberta, another jurisdiction that has municipal commissions, an enquiry has made several recommendations, one of which is that combative sports be overseen by a provincial authority instead of municipal bodies.

Committee noted that Council's policies, resolutions or goals include:

Strategic Direction #2:

Service Excellence

Focus Area 2.2

Capacity

Balancing service levels with human and fiscal resources.

Committee noted that applicable legislation, by-laws, studies or plans include:

By-law No. 4721, Combative Sports By-law, as amended.

Comparative Information

A jurisdictional review of other combative sports commissions indicates that Alberta and NWT currently allow for municipal combative sports commissions. All other jurisdictions have provincial commissions overseeing combative sports.

Committee noted that the City Council established the Combative Sports By-law in 2006 in response to a request to host a combative sports event in Yellowknife. There have been several events held in Yellowknife since that the first event with the last occurring in 2016.

Current practice within the combative sports regulatory system is that most jurisdictions that regulate combative sports do so through provincial commissions, not municipal.



Alberta and NWT are the remaining jurisdictions that allow for municipal. Additionally, following a fatality in the sport in Alberta, an enquiry was held that made several recommendations including the establishment of provincial commissions rather than municipal.

With the recommendation of the enquiry as well as the workload required to oversee a combative sports event by City staff it is recommended that By-law No. 4721 Combative Sports By-law be rescinded.

Committee requested that Administration provide a copy of the report recommending that combative sports be overseen by provincial authorities instead of municipal bodies.

Committee recommended that By-law No. 5101, a by-law to rescind the Combative Sports By-law No. 4721, as amended, be presented for adoption.

(For Information Only)

8. Councillor Arden-Smith moved,
Councillor Payne seconded,

That Committee move in camera at 1:19 p.m. to discuss a memorandum regarding whether to appoint three (3) members to serve on the City of Yellowknife Grant Review Committee and a memorandum regarding whether to appoint a member to serve on the Heritage Committee.

MOTION CARRIED UNANIMOUSLY

(For Information Only)

9. Committee discussed a memorandum regarding whether to appoint three (3) members to serve on the City of Yellowknife Grant Review Committee.

(For Information Only)

10. Committee discussed a memorandum regarding whether to appoint a member to serve on the Heritage Committee.

(For Information Only)

11. Councillor McGurk moved,
Councillor Warburton seconded,

That Committee return to an open meeting at 1:22 p.m.

MOTION CARRIED UNANIMOUSLY

Business arising from the in camera session

12. **Committee read a memorandum regarding whether to appoint three (3) members to serve on the City of Yellowknife Grant Review Committee.**



Committee noted that there are three (3) vacancies on the City of Yellowknife Grant Review Committee.

It is the practice of the City of Yellowknife to advertise all vacancies for boards and committees. The City has advertised vacancies on the Grant Review Committee in the Capital Update, the City's website and social media sites.

Committee noted that Council's policies, resolutions or goals include:

Strategic Direction #1 People First

Motion #0459-96, as amended by #0460-96, #0462-96 and #0273-09:

"The following policy be adopted with respect to appointments to municipal boards and committees:

- i) The maximum consecutive years that an individual may serve on any one board or committee is six.
- ii) Individuals who have served the maximum six-year period on one municipal board or committee shall be eligible to be appointed to another board or committee.
- iii) No individual shall be precluded from serving concurrent terms on more than one municipal board or committee.
- iv) Notwithstanding that an individual appointee has served less than six years on a particular board or committee, Council may, after the expiration of the first or subsequent terms of that appointee, advertise for applicants to fill a vacancy on that board or committee.
- v) Notwithstanding clause (i.) of this policy, should the City receive no applications to fill a vacancy on any particular board or committee, the six year maximum limitation may, at the discretion of City Council, be waived.
- vi) Should the City receive no applications to fill a vacancy on any particular board or committee, City Council may appoint a member of the public at their discretion.

Committee noted that applicable legislation, by-laws, studies or plans include:

Council Procedures By-law No. 4975, as amended.

Legislation

Section 122 of Council Procedures By-law No. 4975 states:

Special Committees of Council

122. Where Council deems it necessary to establish a special committee to investigate and consider any matter, Council shall:

- (1) name the committee;
- (2) establish terms of reference;
- (3) appoint members to it;



- (4) establish the term of appointment of members;
- (5) establish requirements for reporting to Council or a standing committee;
and
- (6) allocate any necessary budget or other resources to it.

Procedural Considerations

All appointments to Special Committees and Subcommittees must be approved by Council. There shall be two members of Council and three public members at large, according to the Terms of Reference. Councillors McLennan and McGurk were appointed to this Committee.

Committee noted that the purpose of the Grant Review Committee is to make recommendations to Council regarding the allocation of Special Grant funding. Appointment of a Member to serve on the Committee will ensure that the funding to community groups following the January 15, 2025 deadline is awarded in a timely manner.

Committee recommends that Council appoint Lydia Bardak, Katherine Macdonald and Amir Mahmood, for a two (2) year term effective January 28, 2025 until January 27, 2027, on the City of Yellowknife Grant Review Committee.

MOVE APPROVAL

13. **Committee read a memorandum regarding whether to appoint a member to serve on the Heritage Committee.**

Committee noted that there is a vacancy on the Heritage Committee.

It is the practice of the City of Yellowknife to advertise all vacancies for boards and committees. The City has advertised the vacancy on the Heritage Committee in the Capital Update and the City's website.

Committee noted that Council's policies, resolutions or goals include:

Strategic Direction #1: People First

Committee noted that applicable legislation, by-laws, studies or plans include:

1. Council Procedures By-law No. 4975, as amended;
2. Heritage Committee Terms of Reference; and
3. *Cities, Towns and Villages Act.*

Legislation

Section 122 of Council Procedures By-law No. 4975 states:

Special Committees of Council



122. Where Council deems it necessary to establish a special committee to investigate and consider any matter, Council shall:
- (1) name the committee;
 - (2) establish terms of reference;
 - (3) appoint members to it;
 - (4) establish the term of appointment of members;
 - (5) establish requirements for reporting to Council or a standing committee;
and
 - (6) allocate any necessary budget or other resources to it.

Procedural Considerations

All appointments to Special Committees and Subcommittees must be approved by Council.

Committee noted that appointing a full complement of members to the Yellowknife Heritage Committee will ensure that the Committee's projects are not unduly delayed.

Committee recommends that Council appoint Patrick Wrigglesworth on the Yellowknife Heritage Committee for a two (2) year term commencing January 28, 2025 and ending January 27, 2027.

MOVE APPROVAL

14. The meeting adjourned at 1:23 p.m.



CITY OF YELLOWKNIFE

GOVERNANCE AND PRIORITIES COMMITTEE REPORT

Monday, January 20, 2025 at 12:05 p.m.

Report of a meeting held on Monday, January 20, 2025 at 12:05 p.m. in the City Hall Council Chamber.
The following Committee members were in attendance:

Chair: Deputy Mayor Cochrane,
Mayor R. Alty, (via teleconference 12:16 p.m.)
Councillor S. Arden-Smith,
Councillor B. Hendriksen,
Councillor C. McGurk,
Councillor T. McLennan, (via teleconference)
Councillor S. Payne, and
Councillor R. Warburton.

The following members of Administration staff were in attendance:

C. White,
C. Caljouw,
D. Gillard,
C. MacLean,
W. Newton,
K. Pandoo,
G. White, and
S. Jovic.

<u>Item</u>	<u>Description</u>
1.	(For Information Only) Mayor Alty read the Opening Statement.
2.	(For Information Only) Councillor Payne declared a conflict of interest with Item No. 5 on the Agenda, a memorandum regarding whether to approve recommendations to allocate additional Reaching Home funding for the 2024 - 2025 fiscal year, as he is a Board Member of Home Base Yellowknife.



(For Information Only)

3. Committee heard a presentation from Shane O’Hanlon and Lesley Cabott, representatives from Stantec, regarding the City of Yellowknife Climate Action Plan.

(For Information Only)

4. Councillor Payne declared a conflict and excused himself from the meeting at 12:40 p.m.

5. **Committee read a memorandum regarding whether to approve recommendations to allocate additional Reaching Home funding for the 2024 - 2025 fiscal year.**

Committee noted that Reaching Home – Canada’s Strategy to End Homelessness is a federal program aimed at preventing and reducing homelessness by providing direct support and funding to designated communities (urban centres), Indigenous communities, territorial communities and rural and remote communities across Canada.

As a Community Entity for this program, the City of Yellowknife holds a four-year funding agreement with Infrastructure Canada and has received the following amounts in funding for this four-year agreement.

Reaching Home Funding by Year

2024-2025	$\$2,735,697 + \$630,572 = \$3,366,269$
2025-2026	$\$2,735,697 + \$630,572 = \$3,366,269$
2026-2027	$\$1,202,270 + \$2,163,999 = \$3,366,269$
2027-2028	$\$1,202,270 + \$2,163,999 = \$3,366,269$

Committee noted that Council’s policies, resolutions or goals include:

Strategic Direction #1:

Focus Area 1.2

Key Initiative 1.2.1

Key Initiative 1.3.6

Strategic Direction #2:

Focus Area 2.2

Key Initiative 2.2.1

People First

Housing for All

Doing our part to create the context for diverse housing and accommodation options.

Setting the context and foundation for a fulsome continuum of housing options, from social to market to workforce accommodation.

Working with all partners towards a safe, supportive and compassionate community for all.

Service Excellence

Capacity

Balancing service levels with human and fiscal resources.

Advocating for a City Act to address community needs.

Committee noted that applicable legislation, by-laws, studies or plans include:
Everyone is Home – Yellowknife’s 10-Year Plan to End Homelessness.



Existing Programs/Services

Under Reaching Home: Canada's Strategy to End Homelessness, the City of Yellowknife has allocated funding to the services identified for the previous four years of the eight-year funding agreement.

Committee noted that the support for the recommendation of the Community Advisory Board on Homelessness will provide the opportunity for various organizations to provide key services and programs to individuals and families experiencing homelessness or at risk of homelessness.

Committee recommends that Council approve recommendations to allocate additional Reaching Home funding for the 2024 -2025 fiscal year.

- **Housing First for Youth (HomeBase) - \$102,554.22**
- **Housing First for Adults (Yellowknife Women's Society) - \$148,365.31**
- **Housing First for Families (YWCA) - \$154,886.82**
- **Prevention and Shelter Diversion Youth (HomeBase) - \$26,036.13**
- **Prevention and Shelter Diversion Adult (Salvation Army) - \$26,036.13**
- **Prevention and Shelter Diversion Families (YWCA) - \$49,072.26**
- **Capital Funding (Salvation Army) - \$29,036.13**
- **Administration (City of Yellowknife) - \$94,585.00**

MOVE APPROVAL

(For Information Only)

6. Councillor Payne returned to the meeting at 12:43 p.m.

(For Information Only)

7. Committee accepted for information the minutes of the Community Advisory Board on Homelessness meeting of December 12, 2024.

8. **Committee read a memorandum regarding whether to adopt the recommendations set forth by the Human Resource Compensation Committee for the 2025 City Manager's performance evaluation process.**

Committee noted that on March 11, 2024, Council established the Human Resource Compensation Committee. The HRCC provides recommendations to Council related to the recruitment, hiring, performance evaluation, compensation, performance management and termination of the City Manager.

The HRCC met on December 18, 2024 to review the City Manager's 2024 Performance Evaluation Process and discuss the City Manager's 2025 Performance Evaluation Process.

Committee noted that Council's policies, resolutions or goals include:



Strategic Direction #2:

Focus Area 2.3

Service Excellence

Organizational Culture

Providing a positive and productive workplace environment for effective governance and service excellence.

Council Motion #0009-24 (January 22, 2024)

That Administration be directed to bring forward a memorandum and Terms of Reference to establish a Human Resource and Compensation Committee (HRCC) to provide recommendations to Council related to the recruitment, hiring, performance evaluation, corrective action, and termination of the City Manager.

Committee noted that applicable legislation, by-laws, studies or plans include:

1. Council Procedures By-law No. 4975, as amended;
2. Senior Administrative Officer By-law No. 5035; and
3. *Cities, Towns and Villages Act*.

Legislation

Section 122 of Council Procedures By-law No. 4975, as amended states:

Special Committees of Council

122. Where Council deems it necessary to establish a special committee to investigate and consider any matter, Council shall:
- (1) name the committee;
 - (2) establish terms of reference;
 - (3) appoint members to it;
 - (4) establish the term of appointment of members;
 - (5) establish requirements for reporting to Council or a standing committee; and
 - (6) allocate any necessary budget or other resources to it.

Committee noted that the purpose of the HRCC is to make recommendations to Council related to:

- a. the recruitment and hiring process in the event of a vacancy or the defined departure of the City Manager;
- b. the annual performance evaluation process for the City Manager;
- c. proposed adjustments to compensation for the City Manager either during the hiring process and/or resulting from a performance evaluation; and
- d. any performance management issues with the City Manager as determined by Council.



Committee recommends that Council adopt the following recommendations presented by the Human Resource Compensation Committee (HRCC) for the 2025 City Manager's performance evaluation process:

1. End of February: Council approves the City Manager's 2025 performance objectives;
2. End of March: Quarterly performance review (In Camera),
3. End of June: Mid-year performance review (In Camera);
4. End of November: Year-end performance review (In Camera); and
5. 2026: Third-party and independent consultant to lead the performance evaluation process – which would be a 360 and include participation from old Council, new Council, Senior Leadership Team and Stakeholders.

MOVE APPROVAL

(For Information Only)

9. Committee accepted for information a report regarding Councillor Garrett Cochrane's travel to Ottawa, ON to attend the Canadian Alliance to End Homelessness Conference from October 28 - 31, 2024.

Committee noted that Council's policies, resolutions or goals include:

#0365-93 It is the policy of the City of Yellowknife that:

1. All City sponsored travel by Yellowknife City Council members, inclusive of the Mayor, be approved by formal resolution of Council either prior to commencement of the travel, or at the first regular Council meeting after commencement of the travel; and
 2. Yellowknife City Council members, inclusive of the Mayor, be required to table a detailed expense claim for City sponsored travel within three weeks of their return from City travel. This claim is to be supported by a daily diary detailing City business.
10. The meeting adjourned at 12:49 p.m.



CITY OF YELLOWKNIFE

MEMORANDUM TO COMMITTEE

COMMITTEE: Governance and Priorities/Council

DATE: January 27, 2025

DEPARTMENT: Administration

ISSUE: Whether to reappoint Paul Parker as an Adjudicator pursuant to Administrative Monetary Penalty By-law No. 5054 for the City of Yellowknife.

RECOMMENDATION:

That pursuant to section 17 of Administrative Monetary Penalty By-law No. 5054 Paul Parker be reappointed for a two (2) year term as an Adjudicator for the City of Yellowknife, effective September 27, 2024.

BACKGROUND:

On April 25, 2022, the City of Yellowknife adopted Administrative Monetary Penalty By-law No. 5054 which outlines the process for resolution of disputed parking tickets. Administrative Monetary Penalty By-law No. 5054 requires the appointment of an Adjudicator to conduct hearings to review disputed penalty notices that are not resolved through the City’s internal screening process. An Adjudicator is an independent and impartial individual that will adjudicate penalty notices that are filed in accordance with the by-law.

On September 26, 2022, Council appointed Paul Parker as adjudicator for the Administrative Monetary Penalty system for two years. The appointment expired on September 27, 2024, and Mr. Parker has agreed to reappointment as adjudicator. As there has been no gap in adjudicative services since expiry of the initial appointment, Administration recommends reappointment effective September 27, 2024.

COUNCIL STRATEGIC DIRECTION/RESOLUTION/POLICY:

Strategic Direction #1: People First

Key Initiative 1.3.6 Working with all partners towards a safe, supportive and compassionate community for all.

#0149-22 That pursuant to s.17 of Administrative Monetary Penalty By-law No. 5054 Paul Parker be appointed for a two (2) year term as an Adjudicator for the City of Yellowknife.

APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:

1. Administrative Monetary Penalty By-law No. 5054;
2. Parking By-law No. 5053; and
3. *Summary Convictions Procedures Act* RSNWT 1988, c.S-15.

CONSIDERATIONS:

Legislation

Section 1.1 of the *Summary Convictions Procedures Act* states that the Act does not apply to contravention of municipal parking tickets if Council has established an administrative monetary penalty regime. On September 1, 2022 the City implemented the Administrative Monetary Penalty System (AMPS) that was approved through Administrative Monetary Penalty By-law No. 5054.

Section 17(3) of the Administrative Monetary Penalty By-law No. 5054 permits reappointment of an adjudicator for second or subsequent term(s) of two years.

ALTERNATIVES TO RECOMMENDATION:

That Council direct Administration to issue an RFP seeking additional proposals for Administrative Monetary Penalty System adjudicators.

RATIONALE:

The role of the Adjudicator is prescribed within Administrative Monetary Penalty By-law No. 5054 including, but not limited to:

- (i) conduct hearings in accordance with the by-law and any policies or procedures established by the City;
- (ii) give the parties to the adjudication an opportunity to be heard and to ensure all parties have been provided with the opportunity to examine and make copies of any information has been submitted for the purpose of the adjudication;
- (iii) render a decision, based on the evidence provided, to confirm, reduce or cancel the penalty notice; and
- (iv) provide written decisions with reasons to be provided to the person(s) who requested the adjudication and to the City.

The appointment of an Adjudicator is required pursuant to Administrative Monetary Penalty By-law No. 5054.

ATTACHMENTS:

None.

Prepared: January 19, 2025; CC



CITY OF YELLOWKNIFE

BY-LAW NO. 5101

BR 41

A BY-LAW of the Council of the Municipal Corporation of the City of Yellowknife in the Northwest Territories, to repeal Combative Sports By-law No. 4721, as amended, for the City of Yellowknife.

WHEREAS the Council of the Municipal Corporation of the City of Yellowknife adopted Combative Sports By-law No. 4721 on March 25, 2013;

AND WHEREAS a jurisdictional review of other combative sports regulatory systems indicates that most jurisdictions do so through provincial commissions, not municipal;

AND WHEREAS the Council of the Municipal Corporation of the City of Yellowknife is desirous of repealing Combative Sports By-law No. 4721;

NOW, THEREFORE, THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE CITY OF YELLOWKNIFE, in regular sessions duly assembled, enacts as follows:

REPEAL

1. By-law No. 4721, the Combative Sports By-law, is hereby repealed.

EFFECT

2. That this by-law shall come into effect upon receiving Third Reading and otherwise meets the requirements of Section 75 of the *Cities, Towns and Villages Act*.

Read a First time this _____ day of _____, A.D. 2025.

Mayor

City Manager

Read a Second Time this _____ day of _____, A.D. 2025.

Mayor

City Manager

Read a Third Time and Finally Passed this _____ day of _____, A.D., 2025.

Mayor

City Manager

I hereby certify that this by-law has been made in accordance with the requirements of the *Cities, Towns and Villages Act* and the by-laws of the Municipal Corporation of the City of Yellowknife.

City Manager