



CITY OF YELLOWKNIFE

## GOVERNANCE AND PRIORITIES COMMITTEE AGENDA

**Monday, March 18, 2024 at 12:05 p.m.**

Chair: Mayor R. Alty,  
Councillor S. Arden-Smith,  
Councillor G. Cochrane,  
Councillor R. Fequet,  
Councillor B. Hendriksen,  
Councillor C. McGurk,  
Councillor T. McLennan,  
Councillor S. Payne, and  
Councillor R. Warburton.

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<b><u>Item</u></b>	<b><u>Description</u></b>
1.	Opening Statement: The City of Yellowknife acknowledges that we are located in Chief Drygeese territory. From time immemorial, it has been the traditional land of the Yellowknives Dene First Nation. We respect the histories, languages, and cultures of all other Indigenous Peoples including the North Slave Métis, and all First Nations, Métis, and Inuit whose presence continues to enrich our vibrant community.
2.	Approval of the agenda.
3.	Disclosure of conflict of interest and the general nature thereof.
4.	A presentation regarding Emergency Management.
ANNEX A	
5.	A memorandum regarding whether to adopt the recommendations set forth by the Grant Review Committee for the awarding of the 2024 Grant Funding and consideration for the 2024 - 2026 Multi-Year Funding Recipients.
ANNEX B	
6.	A memorandum regarding whether to direct Administration to bring forward a Memorandum to Committee with respect to changing the name of Franklin (50 <sup>th</sup> ) Avenue.



<b><u>Item No.</u></b>	<b><u>Description</u></b>
ANNEX C	
7.	A memorandum regarding whether to amend By-law No. 5035, the Senior Administrative Officer By-law, to remove the requirement for a one-year probationary period.
ANNEX D	
8.	A memorandum regarding whether to present By-law No. XXXX, a by-law to declare a one-half (1/2) day civic holiday on Friday, April 5, 2024, to enjoy the Yellowknives Dene First Nation Spring Carnival, for adoption.
ANNEX E	(For Information Only)
9.	A memorandum regarding Mayor Alty's travel to Hay River, NT to attend the NWT Association of Communities Annual General Meeting from February 27 – March 3, 2024.
<b><u>IN CAMERA</u></b>	
ANNEX F	
10.	A memorandum regarding whether to appoint members to serve on the 2024 City of Yellowknife Board of Revision.
ANNEX G	
11.	A memorandum regarding whether to appoint a member to serve on the Community Advisory Board on Homelessness.
12.	Business arising from In Camera Session.



## CITY OF YELLOWKNIFE

### MEMORANDUM TO COMMITTEE

**COMMITTEE:** Governance and Priorities

**DATE:** March 18, 2024

**DEPARTMENT:** Community Services

**ISSUE:** Whether to adopt the recommendations set forth by the Grant Review Committee for the awarding of the 2024 Grant Funding and consideration for the 2024 - 2026 Multi-Year Funding Recipients.

#### RECOMMENDATION:

That Council adopt the following recommendations presented by the Grant Review Committee:

1. To allocate \$40,000.00 from the Community Grant Reserve.
2. To award the 2024 Grant Funding as follows:

Multi-Year	Purpose of Funding	2024	2025	2026
Yellowknife Farmers Market	Weekly Market	\$31,000.00	\$31,000.00	\$31,000.00
Ptarmigan Ptheatrics	Annual Productions	\$10,000.00	\$10,000.00	\$10,000.00
Canadian Championship Dog Derby	Dog Races	\$15,000.00	\$15,000.00	\$15,000.00
Previous Funding Groups		\$263,500.00	\$124,000.00	
<b>Subtotal A</b>		<b>\$319,500.00</b>	<b>\$180,000.00</b>	<b>\$56,000.00</b>

Sponsorship	Purpose of Funding	2024
Hockey North/Hockey NWT	Female Hockey Development Weekend	\$15,000.00
NorthWords Writers Festival Society	Festival 2024	\$15,000.00
Territorial Agrifood Association	Showcasing Yellowknife Culture, Food & Culinary	\$15,000.00
Old Town Community Association	The Old Town Ramble and Ride Festival	\$15,000.00
Ptarmicon	Multi-Day Festival	\$15,000.00
Northwest Territories Squash Racquets Association	Junior Squash 3 Day Tournament	\$7,455.00
Music Teachers Association of the NWT	Music Festivals, Music Sundays, and Alumni Concerts	\$8,500.00
<b>Subtotal B</b>		<b>\$90,955.00</b>

Community Service	Purpose of Funding	2024
Yellowknife Choral Society 2003	Spring Concert	\$7,500.00
Special Olympics N.W.T.	Special Olympics Canada	\$10,000.00
Black Advocacy Coalition upNorth	Black History Month Activities	\$10,000.00
Ecology North	Earth Week & Other Events	\$2,920.00
Food Rescue Yellowknife	Ongoing	\$10,000.00
Inclusion Northwest Territories	Summer Program	\$10,000.00
Makerspace YK	Maker Market	\$9,540.00
Music NWT	Workshops and Showcasing	\$4,000.00
NWT Literacy Council	Community Connections Program	\$9,990.00
Tennis NWT	High Performance Tennis Camp	\$2,500.00
The Northern Birthwork Collective - MakeWay Charitable Society	Prenatal Education Program & Networks	\$10,000.00
Yellowknife Live Action Roleplay	Training Days	1,095.00
Yellowknife Ukrainian Association	Aurora Arts Studio	\$10,000.00
<b>Subtotal C</b>		<b>\$97,545.00</b>

#### BACKGROUND:

On October 20, 2004, Council established the Grant Review Committee with a mandate to review and make recommendations to Council regarding the annual distribution of the Grant Funding.

The purpose of the Grant Review Committee is to assist the City of Yellowknife in an advisory capacity by making recommendations annually to Council through the Governance and Priorities Committee on which groups will receive Grant Funding and the amount of funding each group should receive.

The closing balance of the Community Grant Reserve for 2023 was \$40,000.

2024	Budget
Budget	\$468,000.00
Multi -Year Funding (Committed in 2022) Year 3 payments	\$139,500.00
Multi-Year Funding (Committed in 2023) Year 2 payments	\$124,000.00
Recommended Allocate in 2024 (subtotal A+B+C)	\$244,500.00
<b>Total</b>	<b>\$508,000.00</b>
Allocate Community Grant Reserve	\$40,000.00
Remaining in Community Grant Reserve	\$0

If funding is approved as recommended by the Grant Review Committee, there will be \$319,500.00 committed to Multi-Year Funding and \$188,500.00 committed to one-time funding.

#### COUNCIL POLICY / RESOLUTION OR GOAL:

Grant Funding Policy

**APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:**

*Cities, Towns and Villages Act.*

**CONSIDERATIONS:**Procedural Considerations

The Community Services Department prepares written notices for the submission of applications sixty days prior to the deadline. These notices are advertised in the City's Capital Update flyer; on the City of Yellowknife's webpage, social media and on the electronic billboards located by the Multiplex and the intersection of Range Lake Road and Old Airport Road. In January of 2024, Administration reviewed each application to ensure that criteria were met and provided that information to the Grant Review Committee.

Legislative

Section 123 of the *Cities, Towns and Villages Act* S.N.W.T., 2003 c.22 allows Council to authorize grants for purposes it considers will benefit residents of the municipality, this allocation cannot exceed 2% of total annual expenditures as set out in its annual budget.

**ALTERNATIVES TO RECOMMENDATION:**

That Council award funding to applicants in a manner other than the recommendation brought forth by the Grant Review Committee.

**RATIONALE:**

During the 2024 budget deliberations, Council identified \$468,000.00 in funding for the Community Grant process. The Grant Review Committee received twenty six (26) applications with a total funding request of \$545,998.00. The Grant Review Committee met on March 5, 2024 to review and deliberate on the applications and arrived at the recommendation presented to Council for considerations.

In keeping with the parameters of the Grant Funding and the Heritage Committee Funding Policies, one of the 26 applications was forwarded to the Heritage Committee for funding consideration.

**ATTACHMENTS:**

1. 2024 – 2026 Multi-Year Funding (DM#759983); and
2. Grant Review Committee Minutes March 5, 2024 (DM#758045).

Prepared: March 7, 2024; CS

Multi-Year	2024	2025	2026
Yellowknife Farmers Market	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00
Ptarmigan Ptheatrics	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Canadian Championship Dog Derby	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Multicultural Community of Yellowknife (Formerly Yellowknife Community of Dance)	\$ 8,000.00	\$ 8,000.00	
YWCA NWT	\$ 15,000.00	\$ 15,000.00	
NWT SPCA	\$ 5,000.00	\$ 5,000.00	
Folk On The Rocks	\$ 15,000.00	\$ 15,000.00	
Northern Mosaic Network	\$ 25,000.00	\$ 25,000.00	
Yellowknife Seniors Society	\$ 30,000.00	\$ 30,000.00	
Aurora Fiddle Society	\$ 9,000.00	\$ 9,000.00	
Yellowknife Guild of Arts and Crafts	\$ 8,000.00	\$ 8,000.00	
Ragged Riders Snowsports Society	\$ 9,000.00	\$ 9,000.00	
SnowKing Festival	\$ 30,000.00		
NWT Disability Council	\$ 18,000.00		
Western Arctic Moving Pictures	\$ 10,000.00		
Association Franco-Culturelle de Yellowknife	\$ 8,000.00		
Northern Arts and Cultural Centre	\$ 40,000.00		
Yellowknife Ski Club	\$ 25,000.00		
Yellowknife Playgroup Association	\$ 8,500.00		
<b>Subtotal A</b>	<b>\$ 319,500.00</b>	<b>\$ 180,000.00</b>	<b>\$ 56,000.00</b>



## CITY OF YELLOWKNIFE

Grant Review Committee  
**Tuesday, March 5, 2024 at 5:30 p.m.**  
*City Hall Main Boardroom*

### MINUTES

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Minutes of a meeting held on Tuesday, March 5, 2024 at 5:30 p.m. The following Committee members were in attendance:

Present: Councillor C. McGurk, Chair,  
Mayor, R. Alty, ex-officio,  
L. Bardak, and  
K. MacDonald.

The following committee member joined the meeting via teleconference:  
Councillor T. McLennan.

The following members of Administration were in attendance:  
C. Saunders, and  
T. McKee.

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#### **Call to Order**

1. The meeting was called to order at 5:32 p.m.

#### **Opening Statement**

2. Councillor C. McGurk read the Opening Statement.

#### **Approval of the Agenda**

3. Committee approved the Agenda as presented.

#### **Disclosure of Conflict of Interest**

4. There were no disclosures of conflict of interest.

#### **Deliberation of Funding Applicants**

5. Committee commenced deliberating the 2024 Funding Applications separately.
6. Committee moved the Music Teachers Association of the NWT from a Multi-Year Grant to a Sponsorship Grant.



7. Committee recommends that Council award funding as follows:

Multi-Year	Purpose of Funding	2024	2025	2026
Yellowknife Farmers Market	Weekly Market	\$31,000.00	\$31,000.00	\$31,000.00
Ptarmigan Ptheatrics	Annual Productions	\$10,000.00	\$10,000.00	\$10,000.00
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Yellowknife Live Action Roleplay	Training Days	1,095.00
Yellowknife Ukrainian Association	Aurora Arts Studio	\$10,000.00
<b>Subtotal C</b>		<b>\$97,545.00</b>





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8. Committee noted that the opening balance of the Community Grant Reserve for 2024 was \$40,000.00 and that if funding is approved as recommended by the Grant Review Committee that \$40,000.00 will be allocated from the Community Grant Reserve.
  9. L. Bardak moved,  
K. MacDonald seconded,

**That Committee recommends the funding allocations to Council as presented.**

**MOTION CARRIED UNANIMOUSLY**

**Adjournment**

10. L. Bardak moved,  
T. McLennan seconded,

**That the meeting be adjourned at 6:30 p.m.**

Prepared: March 6, 2024; CS/tm



## CITY OF YELLOWKNIFE

### MEMORANDUM TO COMMITTEE

**COMMITTEE:** Governance and Priorities

**DATE:** March 18, 2024

**DEPARTMENT:** Administration

**ISSUE:** Whether to direct Administration to bring forward a Memorandum to Committee with respect to changing the name of Franklin (50<sup>th</sup>) Avenue.

#### RECOMMENDATION:

That, in the spirit of Truth and Reconciliation, Administration be directed to bring forward a Memorandum to Committee with respect to changing the name of Franklin (50<sup>th</sup>) Avenue.

#### BACKGROUND:

The City of Yellowknife acknowledges that it is located in Chief Drygeese territory and, from time immemorial, it has been the traditional land of the Yellowknives Dene First Nation (YKDFN).

Council identified Reconciliation with Indigenous peoples as one of its core values in Council's 2019-2022 Goals and Objectives and reconfirmed its commitment to reconciliation when adopting Council Strategic Directions 2023-2026. The City continues to engage with the YKDFN on an ongoing basis and they have indicated their interest in working with the City to advance reconciliation.

Discussion regarding the renaming of Franklin (50<sup>th</sup>) Avenue took place on February 22, 2024 during a joint Council Meeting, wherein the YKDFN Chiefs and Council requested to rename Franklin Avenue to Chief Drygeese Avenue, and the City undertook to officially bring this matter forward.

#### COUNCIL STRATEGIC DIRECTION/RESOLUTION/POLICY:

##### Strategic Direction #1: People First

Focus Area 1.1 Reconciliation  
Continuing to nurture positive and respectful relations with Indigenous governments, organizations and peoples.

Key Initiative 1.1.1	Continuing to strengthen relations with Indigenous governments and peoples.
Focus Area 1.3	<u>Liveable Community</u> Supporting all residents to participate in the social fabric and physical space of our community.
Key Initiative 1.3.2	Pursuing diverse community engagement methods.
Key Initiative 1.3.6	Working with all partners towards a safe, supportive and compassionate community for all.
<b>Strategic Direction #2:</b>	<b>Service Excellence</b>
Focus Area 2.1	<u>Asset Management</u> Planning, implementing and maintaining assets to reliably, safely and cost effectively deliver services for current and future community needs.
Street Naming Policy	Pursuant to Council Policy, residential streets are named after individuals who have made a substantial contribution to the history of Yellowknife.

#### **Council Motion #0324-15**

That Council adopt the following recommendations on how to move forward on the actions recommended by the *Truth and Reconciliation Commission of Canada: Calls to Action*:

Article 43: Adopt the *United Nations Declaration on the Rights of Indigenous Peoples*

Article 47: The Mayor corresponds with the GNWT to ensure that any and all laws that rely upon the Doctrine of Discovery and terra nullius are repudiated.

Article 57: That funding be identified for the provision of skill-based training for all City staff to undergo that will provide a learning experience on the history of Aboriginal peoples relating to residential schools; UN Declaration on the Rights of Indigenous Peoples; Treaties and Aboriginal Rights, Indigenous Law; and, Aboriginal–Crown relations. Articles 75, 76,

and 77: The Mayor correspond with the GNWT and School Boards encouraging them to ensure that they provide any and all information pertaining to identification, documentation, maintenance, commemoration, and protection of residential school cemeteries/sites where residential school children are buried, and for them to provide all

known records to the National Centre for Truth and Reconciliation.

#### Council Motion #0167-19

That:

1. Council direct Administration to undertake community engagement, using the “Reconciliation: Starting the Conversation” document, as the first step in developing a reconciliation action plan.
2. Council direct Administration to undertake community engagement through various means including:
  - i. Attending meetings/assemblies hosted by Indigenous governments and organizations;
  - ii. Proactive outreach to Indigenous governments and organizations;
  - iii. Hosting gatherings in Yellowknife over the summer; and
  - iv. Providing opportunities for online and written submissions.

#### Council Motion #119-21

That Council direct Administration to release the Reconciliation Framework and Reconciliation Action Plan for broad public engagement and feedback from Indigenous partners, governments and members of the public.

#### APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:

1. *Truth and Reconciliation Commission of Canada: Calls to Action* Reconciliation Framework <https://www.yellowknife.ca/en/living-here/resources/Reconciliation/Reconciliation-Framework.pdf>.
2. *Cities, Towns and Villages Act*, SNWT 2003,c.22.
3. By-law No. 3899, a by-law naming certain roadways within the city.

#### CONSIDERATIONS:

##### Street Naming Policy

It is the policy of the City of Yellowknife that the renaming of a specific street or park should only be considered in exceptional circumstances; when it will improve the City’s administration of essential services; or would be in the public’s best interest.

When considering renaming a street or park the City shall choose a solution that addresses public safety concerns and shall also have regard for the following:

- a) the potential confusion created for emergency and other municipal services, commercial delivery services, and the traveling public by renaming the street or park;
- b) the number of residential and commercial units affected and potential costs to residents/owners;

- c) the number and type of businesses affected and potential costs to owners/occupiers;
- d) the costs of replacing street and traffic signs or park signs;
- e) the historical significance, if any, of the existing name; and
- f) the appropriateness of the proposed name in that location.

#### Legislative

Section 86 of the *Cities, Towns and Villages Act* states that Council may, by by-law, provide for the naming or numbering of highways and the numbering of buildings.

Section 88 of the *Cities, Towns and Villages Act* states that Council may, by by-law, provide for the opening or closing of a road.

Section 88 of the *Cities, Towns and Villages Act* further states that prior to Third Reading to open, establish, close, widen, divert or dispose of a highway, Council shall cause public notice of the proposed by-law to be given at least two weeks in advance and hear any person claiming to be affected by the by-law who wishes to be heard.

By-law No. 3899, a by-law naming certain roadways within the city, officially names Franklin as Franklin (50<sup>th</sup>) Avenue. Amending the name will require a by-law to amend or replace By-law No. 3899.

#### Past Practice

The City undertook a public consultation process in 2010 when it had been asked to consider renaming a portion of 50<sup>th</sup> Street as “Angel Street (50<sup>th</sup> Street)” as part of the Angel Street Project. After receiving input from the public it was initially recommended that a new park in the Niven Lake Subdivision be named “Angel Park”; however, having reviewed the comments received, Council chose to narrow the scope of the consultation and directed Administration to seek further engagement regarding Angel Street versus Angel Park. Further public input was sought and the majority of responses were in favour of renaming a street. Council adopted By-law No. 4598 on September 27, 2010, a by-law to rename a portion of 51<sup>st</sup> Street from 49<sup>th</sup> Avenue to 51<sup>st</sup> Avenue as "Angel Street (51<sup>st</sup> Street)" effecting this change.

#### Public Consultation

The renaming of Franklin Avenue has a much larger scope with approximately 300 properties using Franklin Avenue or 50<sup>th</sup> Avenue in the Canada Post System. This will need to be taken into consideration when conducting public engagement on this matter.

#### Corporate Impact

The City has several software systems, including Fire Department Management Software, Website, GIS, Financial Systems, and written literature, such as by-laws, Visitor Guides and Transit Routes that will require updating.

**ALTERNATIVES TO RECOMMENDATION:**

That Administration not be directed to bring forward a Memorandum to Committee with respect to renaming Franklin (50<sup>th</sup>) Avenue.

**RATIONALE:**

The City of Yellowknife has stated it is committed to honouring and recognizing the importance of First Nations, Metis and Inuit peoples to the development of the city and recognizes that it must honour the original residents and their significant contributions. Directing Administration to bring forward a Memorandum to Committee respecting whether to rename Franklin Avenue will ensure all considerations can be identified and proactively addressed with respect to implementing the name change.

**ATTACHMENTS:**

None

Prepared: March 8, 2024 DMG



## CITY OF YELLOWKNIFE

### MEMORANDUM TO COMMITTEE

**COMMITTEE:** Governance and Priorities

**DATE:** March 18, 2024

**DEPARTMENT:** Administration

**ISSUE:** Whether to amend By-law No. 5035, the Senior Administrative Officer By-law, to remove the requirement for a one-year probationary period.

#### RECOMMENDATION:

That By-law No. XXXX, a by-law to amend the Senior Administrative Officer By-law No. 5035 by removing section 9, the requirement for a one-year probationary period, be presented for adoption.

#### BACKGROUND:

The Senior Administrative Officer By-law was updated in 2021 and includes a condition of a mandatory one-year probationary period.

#### COUNCIL STRATEGIC DIRECTION/RESOLUTION/POLICY:

Council Strategic Directions 2023-2026

#### Strategic Direction #2: Service Excellence

##### Focus Area 2.3

##### Organizational Culture

Providing a positive and productive workplace environment for effective governance and service excellence.

#### APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:

1. *Cities Towns and Villages Act* section 41; and
2. Senior Administrative Officer By-law No. 5035.

#### CONSIDERATIONS:

A probationary period can be considered as part of the terms of employment, should Council want to have the flexibility in considering whether or not to implement one.

**ALTERNATIVES TO RECOMMENDATION:**

That Council not amend the SAO By-law to remove the probationary period.

**RATIONALE:**

Council has the flexibility to set terms and conditions of employment for the City Manager within overall best practices for hiring executive leaders.

**ATTACHMENTS:**

By-law No. XXXX, a by-law to amend Senior Administrative Officer By-law No. 5035 (DM#760293).

Prepared: March 11, 2024 SBK





CITY OF YELLOWKNIFE

**BY-LAW NO. XXXX**

**BP XXX**

A BY-LAW of the Council of the Municipal Corporation of the City of Yellowknife in the Northwest Territories, to amend the Senior Administrative Officer By-law No. 5035.

PURSUANT TO Sections 13, 41, and 42 of the *Cities, Towns and Villages Act* of the Northwest Territories, SNWT 2003, c.22, as amended.

WHEREAS the Council of the Municipal Corporation of the City of Yellowknife wishes to amend the Senior Administrative Officer By-law No. 5035 to remove the requirement for a one-year probationary period.

NOW, THEREFORE, THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE CITY OF YELLOWKNIFE, in regular sessions duly assembled, enacts as follows:

**APPLICATION**

1. That By-law No. 5035 is hereby amended by deleting section 9.

**EFFECT**

2. That this by-law shall come into effect upon receiving Third Reading and otherwise meets the requirements of Section 75 of the *Cities, Towns and Villages Act*.

Read a First time this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2024.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Manager

Read a Second Time this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2024.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Manager

Read a Third Time and Finally Passed this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2024.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Manager

I hereby certify that this by-law has been made in accordance with the requirements of the *Cities, Towns and Villages Act* and the by-laws of the Municipal Corporation of the City of Yellowknife.

\_\_\_\_\_  
City Manager



## CITY OF YELLOWKNIFE

### MEMORANDUM TO COMMITTEE

**COMMITTEE:** Governance and Priorities

**DATE:** March 18, 2024

**DEPARTMENT:** Administration

**ISSUE:** Whether to present By-law No. XXXX, a by-law to declare a one-half (1/2) day civic holiday on Friday, April 5, 2024, to enjoy the Yellowknives Dene First Nation Spring Carnival, for adoption.

#### RECOMMENDATION:

That By-law No. XXXX, a by-law to declare a one-half (1/2) day civic holiday on Friday, April 5, 2024 to enjoy the Yellowknives Dene First Nation (YKDFN) Spring Carnival, be presented for adoption.

#### BACKGROUND:

By-law No. 4773 (Long John Jamboree Bylaw) declares a one-half day civic holiday on the Friday of Long John Jamboree week each year that the event takes place. The Long John Jamboree Board of Directors has confirmed that, once again, there will not be an event taking place this year. Prior to enactment of the Long John Jamboree By-law, Council passed a bylaw each year it chose to declare a half-day civic holiday for the Jamboree, or previous spring carnivals.

The Government of the Northwest Territories (GNWT) supports one-half day holiday per year for community-declared events such as carnivals or jamborees and looks to each community to confirm if/when events are happening.

In 2021, the board of the Folk on the Rocks music festival proposed that, as an alternative to the Long John Jamboree civic holiday, Council declare a civic holiday on the Friday afternoon prior to the 2021 Folk on the Rocks festival. Ultimately, Council did not support this proposal. At the April 12, 2021 Council meeting, Council decided they preferred to leave the discretion to businesses and employers regarding whether to permit employees to volunteer at or attend events.

Upon request of the YKDFN leadership in 2023, City Council declared a half-day civic holiday in March 2023 for the Yellowknives Dene Spring Carnival. A similar request has come from Chief Betsina for 2024.

**COUNCIL POLICY / RESOLUTION OR GOAL:**

Council Goal #3      Ensuring a high quality of life for all, including future generations

**APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:**

1. *Cities, Towns and Villages Act*;
2. By-law No. 4773 (the Long John Jamboree By-law), and
3. By-law No. 5067 (declare a one-half (1/2) day civic holiday on Friday, March 31, 2023)

**CONSIDERATIONS:**Legislative

Pursuant to Section 4 of the *Cities, Towns and Villages Act*, the City has the general authority to declare a civic holiday. Section 70(1) outlines the general areas within in which a municipality may make by-laws, and includes the authority to declare such a holiday.

Reconciliation

Declaring a civic holiday on the afternoon of Friday, April 5, 2024 when the YKDFN Spring Carnival is scheduled to begin, supports Yellowknifers to participate in YKDFN activities and enhance community relationships. YKDFN leadership supports this proposed action by the City and encourages Yellowknifers to attend the planned Carnival events.

Procedural

The City must declare a civic holiday by by-law. Prior to adopting By-law No. 4773, the City enacted by-laws annually declaring the Friday before the Long John Jamboree, or previously Caribou Carnival, as a civic holiday for each year the event takes place in perpetuity. The City is required to advise the GNWT as soon as a decision is made if there will be a half-day civic holiday in 2024.

**ALTERNATIVES TO RECOMMENDATION:**

That By-law No. XXXX, a by-law to declare a one-half (1/2) day civic holiday on Friday, April 5, 2024 not be presented for adoption.

**RATIONALE:**

The *Cities, Towns and Villages Act* grants the City the authority to declare a civic holiday. In the past, a one-half day civic holiday was declared to encourage attendance and participation by residents at spring carnival events such as the Long John Jamboree and previously, Caribou Carnival. Since COVID, many community events have been challenged to continue, including Long John Jamboree, thus affecting community spirit and connection. Supporting a civic holiday in 2024 to encourage Yellowknifers to participate in the YKDFN Spring Carnival will endorse Yellowknifers' ability to actively engage in cultural activities and the northern tradition of spring carnivals.

**ATTACHMENTS:**

By-law No. XXXX, a by-law to declare a one-half (1/2) day civic holiday on Friday, April 5, 2024. (DM#760358).

Prepared: March 12, 2024 SBK



## CITY OF YELLOWKNIFE

### BY-LAW NO. XXXX

**BG XXX**

A BY-LAW of the Council of the Municipal Corporation of the City of Yellowknife in the Northwest Territories, to declare a one-half (1/2) day civic holiday on Friday, April 5, 2024, to enjoy the Yellowknives Dene First Nation (YKDFN) Spring Carnival.

PURSUANT TO sections 4 and 70(1) of the *Cities, Towns and Villages Act*, SNWT 2003, c.22.

WHEREAS the Council of the Municipal Corporation of the City of Yellowknife wishes to encourage the citizens of Yellowknife to enjoy and participate in the festivities of the YKDFN Spring Carnival on Friday, April 5, 2024.

NOW, THEREFORE, THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE CITY OF YELLOWKNIFE, in regular sessions duly assembled, enacts as follows:

#### APPLICATION

1. This by-law may be cited as the “Yellowknives Dene First Nation 2024 Spring Carnival By-law”.
2. That the period from 12:00 noon until 5:00 p.m. (Mountain Time) on Friday, April 5, 2024 is hereby declared to be a civic holiday.

#### EFFECT

3. That this by-law shall come into effect upon receiving Third Reading and otherwise meets the requirements of Section 75 of the *Cities, Towns and Villages Act*.

Read a First time this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2024.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Manager

Read a Second Time this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2024.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Manager

Read a Third Time and Finally Passed this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2024.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Manager

I hereby certify that this by-law has been made in accordance with the requirements of the *Cities, Towns and Villages Act* and the by-laws of the Municipal Corporation of the City of Yellowknife.



## CITY OF YELLOWKNIFE

### MEMORANDUM TO COMMITTEE (For Information Only)

**COMMITTEE:** Governance and Priorities

**DATE:** March 18, 2024

**DEPARTMENT:** Mayor's Office

**ISSUE:** A report regarding Mayor Alty's travel to Hay River, NT to attend the NWT Association of Communities Annual General Meeting from February 27 – March 3, 2024.

#### BACKGROUND:

Attached for the information of Council is the Travel Report from Mayor Alty's travel to Hay River, NT to attend the NWT Association of Communities Annual General Meeting from February 27 – March 3, 2024.

#### COUNCIL STRATEGIC DIRECTION/RESOLUTION/POLICY:

#0365-93 It is the policy of the City of Yellowknife that:

1. All City sponsored travel by Yellowknife City Council members, inclusive of the Mayor, be approved by formal resolution of Council either prior to commencement of the travel, or at the first regular Council meeting after commencement of the travel; and
2. Yellowknife City Council members, inclusive of the Mayor, be required to table a detailed expense claim for City sponsored travel within three weeks of their return from City travel. This claim is to be supported by a daily diary detailing City business.

#### ATTACHMENTS:

1. Mayor Alty's Travel Report and Expense Claim (DM#760041).

Prepared: March 8, 2024/CA



**Report for NWT Association of Communities AGM  
February 27-Mar 3**

The AGM provided a great opportunity to meet with other municipal elected leaders from across the Northwest Territories. Overall, highlights of the meeting include:

1. Being re-elected, through acclamation, as President of the NWTAC (two year term).
2. A one-day Mayors and Chiefs boot camp – facilitated by Christina Benty. It was a good governance; Council's role in asset management; and professional leadership development opportunity.
3. Facilitated the question and answer period with GNWT Cabinet, where I was able to ask questions around the GNWT's community government underfunding; lack of funding to community governments for emergency preparedness; concerns around the proposed Federal changes to the Canada Community Building Fund; and more.
4. Spoke in favour of resolutions presented by other communities, including the one presented by Fort Smith which aligns with Yellowknife City's Council Territorial election platform:
  - 2023-02 NWT Mental Health Issue Responses
    - i. WHEREAS: The Minister of Health acknowledged that there is a Mental Health Crisis within the NWT that was further heightened by the Covid-19 pandemic shut-ins and by an extensive gap in counselling services throughout the communities across the NWT.
    - ii. AND WHEREAS: In the majority of the cases and more specially in the communities, the initial response to mental health issue calls is by the RCMP or local bylaw enforcement officers whose only tool to respond to these complicated mental health issues is incarceration at the detachment or in larger communities' confinement at a health centre.
    - iii. BE IT RESOLVED: that the GNWT prioritize the resources and funding solutions to allow for measured responses to mental health issues calls in accordance with new policies and practices such as ride-along by qualified social services/wellness workers and other innovative response tools.
5. A presentation from guest speaker Chief Clarence Louie, Chief of the Osoyoos Indian Band, who presented on community economic development.

If you have any questions, please let me know.

**CITY OF YELLOWKNIFE  
TRAVEL AUTHORIZATION AND EXPENSE CLAIM**

EXPENSE ITEMS	ALLOWABLE AMOUNTS Note: Receipts are required for ALL items indicated in "Receipts" column	RECEIPTS Number & show #	Enter date. Use one column for each day.						TOTAL EXPENSE
			02/27	02/28	02/29	03/01	03/02	03/03	
AIR TRAVEL	Economy Class (Attach passenger ticket with arrival/ departure times)								
RENTAL CAR	Actual								
PRIVATE VEHICLE	_____ km x _____ rate = \$ _____ (\$0.705/km NWT & \$0.565/km elsewhere)								
TAXI & TRANSIT	Receipts required for all amounts over \$5.00								
ACCOMMODATION	Hotels								
	Private Accommodation (\$50.00 / per night)								
INCIDENTALS	\$17.50 / day		\$17.50	\$17.50	\$17.50	\$17.50	\$17.50	\$17.50	\$105.00
MEALS	Do not claim for sponsored meals or meals included in price of transport	Breakfast \$28.10 / day	-	-	-	-	-	\$28.10	\$28.10
		Lunch \$34.10 / day	-	-	-	-	-	\$34.10	\$34.10
		Dinner \$72.95 / day	\$72.95	-	-	\$72.95	-	-	\$145.90
TELEPHONE	Specify Purpose								
OTHER	Specify Purpose								
TOTAL EXPENSE	Specify Purpose		\$90.45	\$17.50	\$17.50	\$90.45	\$17.50	\$79.70	\$313.10
HONORARIUM	Council only - \$260.00 / day (paid separately through HR)								
GRAND TOTAL									\$313.10

I certify that I have expended the amounts claimed and that all expenditures were on City Business.

*[Signature]*  
(SIGNATURE OF CITY MANAGER)

Mar 8 2024  
(DATE)

*[Signature]*  
(SIGNATURE OF MAYOR)

March 7, 2024  
(DATE)

Less Advance Received - \$ \_\_\_\_\_

Balance Owning - To/by Employee/Councillor - \$ \_\_\_\_\_

(CASH/CHEQUE ATTACHED)

Financial Coding: 0100-1-6211

For Travel Advance:  
Authorization is given for a Travel Expense Advance of \$ \_\_\_\_\_  
Coding: \_\_\_\_\_  
Approved, Mayor

Name: Rebecca Atty Date: March 7, 2024  
Department: Mayor & Council  
The above named is authorized to travel for 6 days, departing Feb 27, 2024  
For the purpose of: NWTAC AGM; Mayors & Chiefs Boatcamp  
[Signature]  
Approved, Mayor



## CITY OF YELLOWKNIFE

### MEMORANDUM TO COMMITTEE

**COMMITTEE:** Governance and Priorities

**DATE:** March 18, 2024

**DEPARTMENT:** Administration

**ISSUE:** Whether to appoint members to serve on the 2024 City of Yellowknife Board of Revision.

#### RECOMMENDATION:

That Council appoint members to the 2024 City of Yellowknife Board of Revision, and that an honorarium of \$250 per day be paid to all community board members.

#### BACKGROUND:

In accordance with the *Property Assessment and Taxation Act*, provisions are made for assessment complaints and appeals to be heard. Under Section 30(2) of the *Act*, City Council is authorized and responsible for the appointment of the members of the municipal Board of Revision.

The 2024 Board of Revision is scheduled to hear complaints on April 11, 2024.

The City of Yellowknife (City) has advertised for members to sit on the Board of Revision in the Capital Update and the City's website and social media sites.

#### COUNCIL POLICY / RESOLUTION OR GOAL:

Council Goal #1 People First.

Motion #0285-04 That the City amend its Appointments to Municipal Boards and Committees Policy by adding the following under the Policy heading:

5. Appointments to administrative tribunals (i.e. the Development Appeal Board and Board of Revision) should be based on merit, experience and expertise, rather than representation of a specific interest or organization. Advertisements for vacant positions should note the nature of the service and the appointment qualifications.

**APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:**

*Property Assessment and Taxation Act.*

**CONSIDERATIONS:**Legislation

Pursuant to Section 30 of the *Property Assessment and Taxation Act*, the minimum number of members that Council may appoint to the Board of Revision is three (3). Section 31 states that a member of the Municipal Board of Revision holds office for not more than three years and that a person may be reappointed in subsequent years.

Consistency

Historically, Council has appointed one (1) member of Council and four (4) members of the public to the Board. A person appointed to a Municipal Board of Revision holds office for not more than one year.

In assigning Council Member portfolios, Councillor Fequet was named as the City's representative on the Board of Revision.

Procedural Considerations

City Council establishes the honoraria which would be provided for the performance of the duties of the Board chairperson and the community members of the Board of Revision. The Honorarium for 2023 was \$250 per day for community members. The Chairperson is selected by the Members of the Board of Revision.

**ALTERNATIVES TO RECOMMENDATION:**

No viable alternative has been identified.

**RATIONALE:**

A delay in appointing members to the Board of Revision will delay the hearing dates. The certified assessment roll (Second Revision) cannot be finalized until the Board of Revision has heard all appeals and rendered its decisions. If there is a substantial delay in finalizing the Second Revision, tax bills will be delayed, which will have a significant impact on cash flow and debt servicing cost.

**ATTACHMENTS:**

Expressions of interest from the candidates.

Prepared: March 11, 2024; SJ/



## CITY OF YELLOWKNIFE

### MEMORANDUM TO COMMITTEE

**COMMITTEE:** Governance and Priorities

**DATE:** March 18, 2024

**DEPARTMENT:** Administration

**ISSUE:** Whether to appoint a member to serve on the Community Advisory Board on Homelessness.

#### RECOMMENDATION:

That Council appoint one (1) representative from Indigenous Peoples and organizations, Friendship Centres or Indigenous housing organizations to serve on the Community Advisory Board on Homelessness (CAB) commencing March 26, 2024 and ending March 25, 2026.

#### BACKGROUND:

There is a vacancy on the Community Advisory Board (CAB) on Homelessness.

It is the practice of the City of Yellowknife to advertise all vacancies for boards and committees. The City has advertised a vacancy on the Community Advisory Board (CAB) on Homelessness in the Capital Update, the City's website and social media sites.

#### COUNCIL STRATEGIC DIRECTION/RESOLUTION/POLICY:

Council Goal #1      People First

Motion #0459-96, as amended by #0460-96, #0462-96 and #0273-09:

"The following policy be adopted with respect to appointments to municipal boards and committees:

- i) The maximum consecutive years that an individual may serve on any one board or committee is six.
- ii) Individuals who have served the maximum six-year period on one municipal board or committee shall be eligible to be appointed to another board or committee.
- iii) No individual shall be precluded from serving concurrent terms on more than one municipal board or committee.

- iv) Notwithstanding that an individual appointee has served less than six years on a particular board or committee, Council may, after the expiration of the first or subsequent terms of that appointee, advertise for applicants to fill a vacancy on that board or committee.
- v) Notwithstanding clause (i.) of this policy, should the City receive no applications to fill a vacancy on any particular board or committee, the six year maximum limitation may, at the discretion of City Council, be waived.
- vi) Should the City receive no applications to fill a vacancy on any particular board or committee, City Council may appoint a member of the public at their discretion.

#### **APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:**

Council Procedures By-law No. 4975, as amended.

#### **CONSIDERATIONS:**

##### Legislation

Section 122 of Council Procedures By-law No. 4975 states:

##### **Special Committees of Council**

122. Where Council deems it necessary to establish a special committee to investigate and consider any matter, Council shall:
- (1) name the committee;
  - (2) establish terms of reference;
  - (3) appoint members to it;
  - (4) establish the term of appointment of members;
  - (5) establish requirements for reporting to Council or a standing committee; and
  - (6) allocate any necessary budget or other resources to it.

##### Procedural Considerations

All appointments to Special Committees must be approved by Council.

The composition of the Committee was structured so that various segments of the community are represented.

#### **ALTERNATIVES TO RECOMMENDATION:**

That the City re-advertise vacancy for the Community Advisory Board on Homelessness.

#### **RATIONALE:**

The Committee members will assist the City in an advisory capacity regarding homelessness issues within the municipal boundaries of the City of Yellowknife. Appointing a full complement of Members will ensure that the work of the committee is completed in a timely fashion.

#### **ATTACHMENTS:**

Expressions of interest from candidates.

Prepared: March 11, 2024; SJ