



CITY OF YELLOWKNIFE

GOVERNANCE AND PRIORITIES COMMITTEE REPORT

Monday, March 11, 2024 at 12:05 p.m.

Report of a meeting held on Monday, March 11, 2024 at 12:05 p.m. in the City Hall Council Chamber.
The following Committee members were in attendance:

Chair: Mayor R. Alty,
Councillor G. Cochrane,
Councillor B. Hendriksen,
Councillor C. McGurk, (12:25 p.m.)
Councillor S. Payne, and
Councillor R. Warburton.

The following members of Administration staff were in attendance:

S. Bassi-Kellett,
C. Caljouw,
G. Littlefair,
W. Newton,
K. Pandoo,
C. Saunders,
K. Thistle, and
S. Jovic.

<u>Item</u>	<u>Description</u>
1.	(For Information Only) Mayor Alty read the Opening Statement.
2.	(For Information Only) Committee agreed unanimously to amend the agenda to move Item No. 5 on the agenda, a memorandum regarding whether to amend the Zoning By-law No. 5045 to permit a 'campground' on a portion of Lot 3, Block 569, Plan 4219 (a property located near south end of Kam Lake Road) to beginning on the agenda to accommodate the proponent.
3.	(For Information Only) There were no disclosures of conflict of interest.



(For Information Only)

4. Committee heard a presentation from Ms. Lesley Cabott, a representative from Stantec, regarding whether to amend the Zoning By-law No. 5045 to permit a 'campground' on a portion of Lot 3, Block 569, Plan 4219 (a property located near south end of Kam Lake Road).

(For Information Only)

5. Committee read a memorandum regarding whether to amend the Zoning By-law No. 5045 to permit a 'campground' on a portion of Lot 3, Block 569, Plan 4219 (a property located near south end of Kam Lake Road).

Committee noted that the City of Yellowknife has received an application from Arctic Farmer Ltd. for a commercial operation of a 22-site campground on a portion of Lot 3, Block 569, Plan 4219 (the "subject property"). The subject property is slightly under 10 hectares of land leased from the City, and a quarter of the land to the west will be used for the campground (Figure 1). The subject property is located south of Grace Lake, at the end of Kam Lake Road. There are no immediately adjacent neighbours, and the subject property is surrounded by vegetation. Under the Zoning By-law No. 5045 (Zoning By-law), the subject property is zoned KLS 2 - Kam Lake South Two (KLS 2), where a campground is neither a permitted use nor a discretionary use. Hence, a zoning by-law amendment is proposed to add "campground" as a permitted use on the subject property.

Existing Use

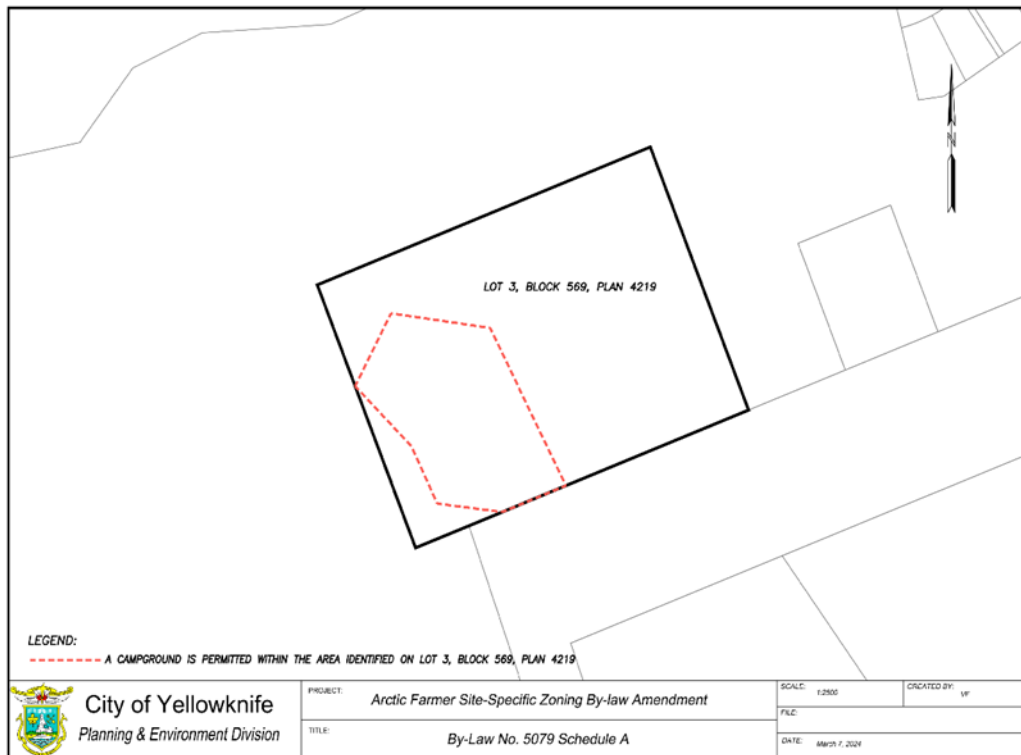
The subject property is used as a soil operation and sod farming, which complies with both the Lease Agreement and the Zoning By-law. In July 2023, City staff identified the unauthorized land use of a campground on this property and pursued enforcement actions. The campground has since ceased operation. The applicant seeks a zoning by-law amendment, which is the required planning route to permit the campground for future operations.

Proposal

Arctic Farmer Ltd. is proposing to amend the Zoning By-law to permit a campground on a portion of the subject property. Figure 1, shows the proposed location of the campground. This is a site-specific amendment. If approved, a campground will be permitted solely on the subject property and will not be applied to other properties within the same zone.



Figure 1: Proposed location of campground



Committee noted that Council's Strategic Directions, resolutions or goals include:

Strategic Direction #1:

Focus Area 1.3

Key Initiative 1.3.1

People First

Liveable Community

Support all residents to participate in the social fabric and physical space of our community.

Providing affordable and diverse recreation and arts opportunities for residents.

Committee noted that applicable legislation, by-laws, studies or plans include:

1. *Cities, Towns and Villages Act S.N.W.T. 2003;*
2. *Community Planning and Development Act S.N.W.T. 2011, c.22;*
3. Community Plan By-law No. 5007;
4. Zoning By-law No. 5045; and
5. Lease Agreement (Lot 3, Block 569, Plan 4219)

Legislative

The *Cities, Towns and Villages Act* and *Community Planning and Development Act* provides Council with the authority to, by bylaw, amend the Zoning By-law following the procedures established in the regulations.

Section 3.2.1 c) of the Zoning By-law specifies that Council may approve, add any specific provision(s), or deny applications for an amendment to this By-law.



Community Plan, By-law No. 5007

Section 4.9 Kam Lake South

The subject property is designated Kam Lake South. The Community Plan directs that the Kam Lake South area is intended for increased tourism and commercial recreation activities. A campground is considered an acceptable tourism and commercial recreation activity. The proposal conforms to the policy.

Zoning By-law, No. 5045

The subject property is zoned KLS 2. The KLS 2 Zone is dedicated for natural resource extraction, commercial recreation and urban agricultural activities. Commercial recreation is a permitted use. A campground is considered a commercial recreation use in terms of land use impact. In the KLS 2 Zone, more intense uses, such as natural resource extraction, are permitted as of right. It is determined that a campground is within the land use norm and is consistent with the intent of KLS 2 Zone. A campground is considered compatible with the surrounding area of the subject property.

Departmental Consultation

Public Works:

The last portion of the Kam Lake Road (roughly 580 metres) that connects to the subject property has not been upgraded and maintained up to City standards. It is recommended by Public Works that the road be brought up to standard and maintained by the proponent (Arctic Farmer Ltd.) in order to support the operation of the campground. Additional discussion is required to arrange road upgrade and maintenance, which can be addressed as a condition of Development Permit approval if the amendment is approved, with conditions.

Public Safety:

No concern identified. Fire suppression to be considered as a condition of a Development Permit if the zoning amendment is approved.

Public Consultation

Neighbours within 180 metres of the subject property have been notified of the proposed amendment in accordance with the *Community Planning and Development Act*. A notice of application has been posted adjacent to the property. No public comment has been received.

Conditions of Approval:

Staff recommend the proposed Zoning By-law amendment No. 5079 to add a campground as a permitted use on a portion of Lot 3 Block 569 Plan 4219 be adopted. Conditions will be applied during the Development Permit process if the amendment is adopted.

Committee noted that Arctic Farmer Ltd. proposed a zoning by-law amendment to permit a campground as a site-specific use of land. Council is the approval authority, to adopt the amendment by-law to the Zoning By-law, as per the *Cities, Towns and Villages Act* and *Community Planning and Development Act*.



It is determined that the proposed amendment conforms to policies and the intent of the Community Plan By-law No. 5007 and Zoning By-law No. 5045. It will also support Council's Key Initiative 1.3.1. to provide additional recreation opportunities for residents and tourists. Administration recommends support of adopting By-law No. 5079 to amend the Zoning By-law No. 5045. If approved a Development Permit and Development Agreement will be required, in addition to an update to the Lease Agreement.

Committee recommends that By-law No. 5079, a by-law to amend the Zoning By-law No. 5045 to permit a 'campground' on a portion of Lot 3, Block 569, Plan 4219, be presented for adoption.

Committee noted that this matter will be discussed under New Business at this evenings Council Meeting

(For Information Only)

6. Committee read a memorandum regarding whether to repeal and replace Land Administration By-law No. 4596, as amended.

Committee noted that the purpose of the City's Land Administration By-law is to guide land acquisition, sales, leases or other dispositions of land by the City. The authority to adopt a by-law comes from the *Cities, Towns and Villages Act, S.N.W.T., 2003, c.22.*, as amended. The current Land Administration By-law was adopted on October 10, 2010, and was last amended in February 2019.

The draft Land Administration By-law (the By-law) was provided to the GNWT Environment and Climate Change Department (ECC), appraisers, Yellowknife Chamber of Commerce, and media outlets, and it was posted on the City's website for public consultation. The By-law has been reviewed, complies with the Territorial Legislation, and aligns with industry standards. Their feedback has been incorporated into the By-law.

Committee noted that Council's Strategic Directions, resolutions or goals include:

Strategic Direction #1:	People First
Focus Area 1.1	<u>Housing For All</u> Doing our part to create the context for diverse housing and accommodation options
Key Initiative 1.2.1	Setting the context and foundation for a fulsome continuum of housing options, from social to market to workforce accommodation



Key Initiative 1.2.2	Supporting design standards that are multi-modal, including recognizing Yellowknife's advantages as a winter city
Strategic Direction #3:	Sustainable Future
Focus Area 3.2	<u>Growth Readiness</u> Ensuring land development supports economic readiness and community priorities.
Key Initiative 3.2.1	Advocating for the transfer of vacant commissioner's land for growth.
Key Initiative 3.2.2	Completing land development tools and strategies that support growth readiness.
Council Motion #0140-21	That Council directs Administration to proceed with the bulk land transfer acquisition of all available Commissioner's Lands within the municipal boundary.
Council Motion #0013-23	That Council directs Administration to initiate planning applications as required for Community Plan Amendments, Area Development Plans, Zoning By-law Amendments and Subdivision of lands in support of infill and densification development.

Committee noted that applicable legislation, by-laws, studies or plans include:

1. *Cities, Towns and Villages Act, S.N.W.T., 2003, c.22. as amended;*
2. *Northwest Territories Lands Act, S.N.W.T., 2014, c.13. as amended;* and
3. City of Yellowknife Community Plan By-law No. 5007.

Cities, Towns and Villages Act

The *Cities, Towns and Villages Act, S.N.W.T., 2003, c.22, sections 53 to 55*, provides the authority for municipalities to adopt a Land Administration By-law. The Land Administration By-law is a by-law that provides procedures, terms, and conditions for making acquisitions, dispositions, or other activities in relation to real property owned by the municipal corporation.

Procedural Considerations

Before giving third reading to a land administration by-law, Council shall (a) give at least two weeks public notice of the proposed land administration by-law; and (b) hear any person claiming to be affected by the by-law who wishes to be heard.



The Draft Land Administration By-law

The By-law provides a clear and consistent framework for City Administration and clients. The draft By-law uses plain language with updated definitions to improve interpretation and implementation. These changes will provide clarity for clients and accelerate the development, growth, and readiness process.

Engagement

On January 29, 2024, a copy of the draft was provided to ECC, legal firms, appraisers, the Yellowknife Chamber of Commerce, and media outlets, and it was posted on the City's website for public consultation. Administration made follow-up inquiries to solicit feedback.

Committee noted that Land Administration By-law No. 4596 was adopted on October 10, 2010. Administration has been tracking ongoing concerns and requests for amendments. The draft incorporates this feedback. Further, the updated By-law merges best practices in land administration with the current territorial legislation written in plain language with updated definitions; it will reduce confusion and accelerate development growth. These changes are anticipated to provide clear direction to the public on how to acquire land and how the City disposes of land. The draft By-law also asserts the City's precedence rights to dispose of land within the municipality boundary and simplify the process. Adoption of By-law No. 5078 provides Council with a Land Administration By-law that reflects the public interest, current practices, legislation and policies.

In response to a question from Committee, Administration undertook to provide information regarding a long-term partnership arrangement with Habitat for Humanity NWT to support affordable housing in Yellowknife.

Committee noted that there are a number of clauses in the current by-law that have been removed from the proposed by-law and that no justification has been provided.

Committee referred a memorandum regarding whether to repeal and replace Land Administration By-law No. 4596, as amended, back to Administration and requested that Administration provide a clause by clause review.

7. Committee read a memorandum regarding whether to approve the proposed schedule for 2024 Community Round Tables for Council community engagement.

Committee noted that since taking office in November 2022, Council has expressed interest in ensuring that Yellowknife residents are able to engage meaningfully with the City on key issues and interests. Council members want to have the opportunity for structured engagement on themes that are of interest to members of the community. The City has engaged the public on certain themes including reconciliation for a number of years and Council wanted the opportunity to expand on this.



Scheduling a structured series of public Round Tables/engagement sessions will provide Council with the formal opportunity for engagement on key themes with members of the public who have ideas and opinions to share.

Committee was provided with a table elaborating on the proposed approach to community engagement for each of the 5 themes that Council has identified as being a priority for 2024. Most will be facilitated and result in a “What We Heard” summary report that documents the perspectives shared by members of the public. The one exception is the Emergency Preparedness sessions which will focus on information sharing to residents as our community prepares for potential wildfire risk in Summer 2024.

Committee noted that Council’s Strategic Directions, resolutions or goals include:

Strategic Direction #1: People First

Focus Area 1.3 Liveable Community – Supporting all residents to participate in the social fabric and physical space of our community.

Values:

- Responsiveness – the city is focused on being responsive to the needs of the public.
- Engagement – the City is committed to meaningful participation and collaboration

Motion 0009-24 3. Administration be directed to bring forward a Memorandum to Committee outlining the budget requirements and timing of the following five (5) community roundtables to seek ideas, comments and suggestions through this form of engagement:

- Emergency preparedness
- Climate Change
- Reconciliation
- Arts & Culture
- Homelessness

Committee noted that applicable legislation, by-laws, studies or plans include:
Council’s Strategic Directions 2023-2026

Committee noted that Public engagement with residents is a key part of ensuring programs and services offered by the City are responsive to local needs and priorities, while also balancing this feedback with legal, regulatory and resource parameters. As elected leaders, Council members play a critical role in these engagement opportunities.

Committee noted that Council has upheld public engagement as a value that is important within the context of their 2023-2026 Strategic Directions. In order to do so, a list of themes and scheduled opportunities for engagement is proposed for Council to be able to share information on actions the City has or is currently undertaking, and hear directly from



members of the public. Scheduled sessions support the planned and transparent opportunity for engagement by all residents and ensure all those with a perspective to share have access to Council. Expert third party facilitation and note taking for most sessions will ensure that perspectives are documented for Council members to reflect on as they make decisions in the best interests of the community overall.

Committee recommended that Council approve the proposed schedule for 2024 Community Round Tables for Council community engagement.



Theme	Description	Details	Outcome	Stakeholders	Resources	Date/Time	Location
Emergency Preparedness	<ul style="list-style-type: none"> Provide the public with an overview of emergency planning being undertaken by GNWT and the City Highlight planning and preparations that Yellowknifers can undertake in advance of Summer 2024 	Two sessions: a) GNWT (MACA) and City - joint overview to GPC on emergency preparedness b) GNWT (ECC) and City - joint open house/ workshop on fire smarting and actions to protect your property	a) Information sharing on government preparedness and update on best practices/ actions for residents to take personally, including air quality protection b) Practical information on how to FireSmart and how to dispose of cuttings.	Yellowknife residents	Within existing resources	a) March 18 GPC meeting 12:05PM – also webcast for public viewing anytime b) Sat April 27	a) Council Chambers b) YK Community Arena Lobby
Climate Change	Engage stakeholder and the public on City and community actions that can support mitigation and adaptation	<ul style="list-style-type: none"> Present on City's actions, including results of the 2015-25 CCEP Seek ideas/input for renewal of the CCEP/Climate Change Mitigation & Adaptation Plan 	"What We Heard" summary to inform and be included in the 2026-36 CCM&AP	Arctic Energy Alliance Ecology North GNWT ECC	\$10K for facilitator/consultant, light refreshments and completion of "What We Heard" report	2024 Q4 (tbc)	Council Chambers
Reconciliation	Engage stakeholders and the public on what reconciliation can and should look like in Yellowknife	<ul style="list-style-type: none"> Review actions the City has taken to advance reconciliation Seek input/ideas from residents on additional future actions Recommendations beyond the City's mandate/authority will be forwarded to appropriate government/agency Facilitated by external Indigenous thought leaders 	"What We Heard" summary to be publicly shared and actions included in the annual Reconciliation Action Plan	YKDFN NSMA Tlicho Government Native Women's Association Dene Nahjo Indigenous groups in YK TRC Call to Action #82 Committee Yellowknife residents	\$20k for facilitators, space rental, light refreshments and completion of 'What We Heard' report	Late Aug/early Sept 7:00 – 9:00PM	Tree of Peace



Theme	Description	Details	Outcome	Stakeholders	Resources	Date/Time	Location
Arts & Culture	Engage the public and stakeholders on actions that can enhance arts and culture in Yellowknife	<ul style="list-style-type: none"> Share proposed A&C Master Plan Implementation Plan with the public and stakeholders in advance of bringing it to GPC/Council for review and approval Invite comments and feedback on proposed actions 	"What We Heard" summary to be included in the recommendations that go to GPC/Council for review and approval.	ARCC GNWT Arts & Culture Makerspace WAMP YK Guild NACC	\$10K for consultant/facilitator light refreshments and completion of "What We Heard" report	2024 Q4 or 2025 Q1 * tbc	Council Chambers
Homelessness	Engage the public and stakeholders on actions that can address and issues related to homelessness in Yellowknife	<ul style="list-style-type: none"> Update on what the City/CAB has done so far with Reaching Home funding Ideas to address homelessness Invite GNWT to discuss its' homelessness strategy implementation in Yellowknife 	"What We Heard" summary to be presented to Council	CAB members NGOs Yellowknife residents	\$10K for Consultant/facilitator light refreshments and completion of "What We Heard" report	June 2024	Council Chambers

MOVE APPROVAL



(For Information Only)

8. Committee read memorandum regarding whether to amend Fees and Charges By-law No. 4436, as amended, by amending Parts 6, 8, 12, 15 and 17 of Schedule B to reflect changes approved in Budget 2024.

Committee noted that each spring, Administration conducts an annual review of all Fees and Charges, and based on this review brings forward annual amendments for Council's consideration. Administration also reviews the Fees and Charges By-law in the context of budget decisions and, when necessary, brings forward amendments in conjunction with the Budget approval.

On February 12, 2024, Council approved By-law No. 5075, a by-law to amend Parts 1, 4, 6, 7, 8, 12, 15, and 17 of Schedule B of Fees and Charges By-law No. 4436, as amended.

However, a housekeeping amendment to the Fees and Charges By-law No. 4436, as amended, is required as By-law No. 5075 inadvertently excluded some changes that must be corrected for by-law consistency and accuracy.

Committee noted that Council's Strategic Directions, resolutions or goals include:

Strategic Direction #1: People First

Focus Area 1.3	Liveable Community Supporting all residents to participate in the social fabric and physical space of our community.
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Strategic Direction #2: Service Excellence

Focus Area 2.2	Capacity Balancing service levels with human and fiscal resources.
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Strategic Direction #3: Sustainable Future

Focus Area 3.1	Resilient Future Enhancing Yellowknife as a great place to live, visit, work and play now and into the future.
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Motion #0016-24	Third Reading of By-law No. 5075, a by-law to amend Parts 1, 4, 6, 7, 8, 12, 15, and 17 of Schedule B of Fees and Charges By-law No. 4436, as amended.
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Committee noted that administration is recommending the following housekeeping amendments to Fees and Charges By-law No. 4436, as amended:



PART 6

- Delete extraneous .00 from Medical Transfer Fee effective March 1, 2024.

PART 8

- Replace reference to Highway Traffic By-law No. 4063 with Parking By-law No. 5053 because, after enactment of the Administrative Monetary Penalty System, Parking By-law No. 5053 regulates parking in the City.
- Delete reference to Reserved Parking Meter 1 & 2 Hour Meter restriction to 'Special Events and Construction Only'. These restrictions do not apply to this service and were inadvertently included in By-law No. 5075.
- Delete reference to Senior Passes under Parking Certificate Service. This was inadvertently included in By-law No. 5075. Seniors are not charged for monthly or yearly Parking Certificates.
- Revise 9 Hour Meter Fees effective May 1, 2020 to \$120.00 per month and \$999.00 per year to reflect actual fees charged since May 1, 2020. By-law No. 5075 inadvertently raised previous years' fees to match fees effective March 1, 2024.

PART 12

- Create new service for Fieldhouse Indoor Field Remove/Replace charge with fee of \$2,768.00 per field, effective September 1, 2024. This amendment was inadvertently excluded from By-law No. 5075.

PART 15

- Remove \$10.00 fee for conversion of paper connect/disconnect submission permit documents to electronic format. The City no longer changes this fee as all connect/disconnect permits are now submitted electronically.

PART 17

- Correct residential waste tipping fee vehicle charge from \$15.00 to \$16.50. The fee for this service has been \$16.50 since January 1, 2024 and was inadvertently updated as \$15.00 per vehicle in By-law No. 5075.

Committee recommends that By-law No. 5080, a by-law to amend Parts 6, 8, 12, 15 and 17 of Fees and Charges By-law No. 4436, as amended, be presented for adoption.

9. **Committee read memorandum regarding whether to authorize the expenditure of \$10,000 from the Heritage Committee budget to help fund the Yellowknife Historical Society's Museum projects.**

Committee noted that the City of Yellowknife Heritage Committee received a funding application requesting \$20,000 toward the costs of the future Yellowknife Historical Society's Museum project ("the Project").



Yellowknife Historical Society has applied for the grant for two consecutive years, in 2022 and 2023, and they successfully received a grant in the amount of \$10,000 each year. In January 2024, Yellowknife Historical Society again applied for the grant. At the Heritage Committee meeting on February 16, 2024, the Committee reviewed the application and approved a motion to partially fund the Project in the amount of \$10,000.

Since the early 2000s, the Yellowknife Historical Society has been working to renovate the Giant Mine's former recreation hall into the Yellowknife Community Museum and Interpretive Centre. Upgrades to the museum building have been recently completed and the official grand opening is scheduled in March 2024. The Museum will be ready to welcome visitors and offer amenities such as a gift shop, coffee shop, and conference and public space. In addition to the Museum collection displays, the ongoing costs of furnishing the Yellowknife Historical Museum, such as installing a fire-safe security system, establishing contact with the community through open-house events securing a work phone and phone number to receive general enquiries, and providing programming in collaboration with local societies and artists still require additional funding.

Committee noted that Council's Strategic Directions, resolutions or goals include:

Strategic Direction #1:

People First

Focus Areas 1.3

Liveable Community

Supporting all citizens to participate in the social fabric of our community.

Heritage Committee

Motion February 16, 2024:

Committee approved Yellowknife Historical Society's funding request under the Heritage Grant. It was noted that the maximum grant amount that can be awarded for a given project is \$10,000, by the Heritage Committee Funding Policy.

Heritage Committee

Strategic Theme 1:

Ongoing Stewardship of Yellowknife's built and cultural heritage resources.

Heritage Committee

Strategic Theme 2:

Sharing a more inclusive story of Yellowknife's identity & heritage.

Heritage Committee

Strategic Theme 3:

Supporting a prosperous heritage tourism economy.

Heritage Committee Funding Policy

Under the Heritage Committee Funding Policy, all Heritage Committee projects or initiatives above \$5,000 (to a maximum of \$10,000) require approval by Council.



Project Summary:

The applicant is seeking funding to offset the costs of furnishing the Yellowknife Historical Museum, installing a fire-safe security system, establishing awareness with the community through open-house events, securing a work phone and phone number to receive general enquiries, and providing programming in collaboration with local societies and artists. The Project is expected to serve Yellowknife's tourism industry as well as enhance economic growth and diversification.

Heritage Committee Funding Policy

The purpose of the Heritage Committee is to assist the City in an advisory capacity regarding the management of heritage interests of the City of Yellowknife. The role of the Heritage Committee is to make recommendations to Committee of Council for the preservation of Yellowknife's heritage and its value to the community. As per the terms of Reference for the Heritage Committee, Council approval is required for all proposed expenditures that are over \$5,000.00 to the maximum of \$10,000.

Financial

The approved 2024 Heritage Committee budget is \$25,000.

Staff Evaluation:

The Project generally meets the criteria set in the Committee Funding Policy. Additionally, the Project is expected to support Yellowknife's tourism sector and increase the wider public attractiveness of Yellowknife as one of the major tourism destinations within the City.

Committee noted that the Museum will serve a wider audience by supporting and enhancing the lives of both residents and visitors to Yellowknife. Funding this project is in keeping with the Heritage Committee's goals of ongoing Stewardship of Yellowknife's built and cultural heritage resources, sharing a more inclusive story of Yellowknife's identity and heritage, and supporting a prosperous heritage tourism economy.

In response to a question from Committee, Administration undertook to provide a summary of contributions to the Yellowknife Historical Society's Museum from Heritage Committee Grant and Community Services Sponsorship Grant.

Committee recommended that Council approve the expenditure of \$10,000 from the Heritage Committee budget to continue to support the Yellowknife Historical Society's Museum ongoing projects.

MOVE APPROVAL

(For Information Only)

10. Committee accepted for information the Minutes of the Heritage Committee meetings of May 10, 2023, July 26, 2023 and February 16, 2024.



- (For Information Only)
11. Councillor Cochrane moved,
Councillor McGurk seconded,

That Committee move in camera at 1:03 p.m. to discuss a matter still under negotiation and a memorandum regarding whether to appoint a member to serve on the City of Yellowknife Development Appeal Board.

MOTION CARRIED UNANIMOUSLY

- (For Information Only)
12. Committee discussed a matter still under negotiation.

- (For Information Only)
13. Committee discussed a memorandum regarding whether to appoint a member to serve on the City of Yellowknife Development Appeal Board.

- (For Information Only)
14. Councillor Hendriksen moved,
Councillor Payne seconded,

That Committee return to an open meeting at 1:44 p.m.

MOTION CARRIED UNANIMOUSLY

Business arising from the in camera session

15. **Committee read a memorandum regarding memorandum regarding whether to appoint a member to serve on the City of Yellowknife Development Appeal Board.**

Committee noted that there is a vacancy on the Development Appeal Board.

It is the practice of the City of Yellowknife to advertise all vacancies for boards and committees. The City has advertised the vacancy on the Development Appeal Board in the Capital Update and the City's website.

Committee noted that Council's Strategic Directions, resolutions or goals include:

Strategic Direction #1: People First

Motion #0459-96, as amended by #0460-96, #0462-96 and #0273-09:

"The following policy be adopted with respect to appointments to municipal boards and committees:

- i) The maximum consecutive years that an individual may serve on any one board or committee is six.



- ii) Individuals who have served the maximum six-year period on one municipal board or committee shall be eligible to be appointed to another board or committee.
- iii) No individual shall be precluded from serving concurrent terms on more than one municipal board or committee.
- iv) Notwithstanding that an individual appointee has served less than six years on a particular board or committee, Council may, after the expiration of the first or subsequent terms of that appointee, advertise for applicants to fill a vacancy on that board or committee.
- v) Notwithstanding clause (i.) of this policy, should the City receive no applications to fill a vacancy on any particular board or committee, the six year maximum limitation may, at the discretion of City Council, be waived.
- vi) Should the City receive no applications to fill a vacancy on any particular board or committee, City Council may appoint a member of the public at their discretion.

Committee noted that applicable legislation, by-laws, studies or plans include:

- 1. *Community Planning and Development Act*; and
- 2. Zoning By-law No. 5045.

Legislative

In accordance with the *Community Planning and Development Act*, Zoning By-law No. 5045 establishes the City of Yellowknife Development Appeal Board.

Pursuant to Section 30(1) of the *Community Planning and Development Act*, the minimum number of members that Council may appoint to the Development Appeal Board is three. Section 30(1) also states that members hold office for three year terms. Appointments must be made by resolution of Council.

Consistency

Historically, Council has appointed one member of Council and six members of the public to the Development Appeal Board.

When assigning Council Member portfolios, Councillor Rob Warburton (Alternate Steve Payne) was named as the City's representative on the Development Appeal Board.

Committee noted that the appointment of members will ensure that the Development Appeal Board has a full complement of members. A full complement of Board Members will ensure that hearings can be held in a timely manner.

Committee recommended that Council appoint Eric Cameron to serve, for a three (3) year term effective March 26, 2024 until March 25, 2027, on the City of Yellowknife Development Appeal Board.

MOVE APPROVAL

- 16. The meeting adjourned at 1:46 p.m.