



CITY OF YELLOWKNIFE

## **Council Agenda**

**Monday, December 11, 2023 at 7:00 p.m.**

**Welcome to the**

### **REGULAR MEETING OF COUNCIL**

Council Chamber, City Hall  
4807 - 52nd Street  
Yellowknife

All presentations pertaining to items on the Agenda for the meeting shall be heard under the "Delegations Pertaining to Items on the Agenda," portion of the Order of Business. All presentations pertaining to items not on the Agenda shall be heard under the "Delegations Pertaining to Items Not on the Agenda" portion of the Order of Business.

The following procedures apply to all delegations before Council:

- a. all delegations shall address their remarks directly to the Presiding Officer and shall not pose questions to individual Members or Administration;
- b. each presenter shall be afforded five minutes to make their presentation;
- c. the time allowed to each presenter may be extended beyond five minutes by a resolution of Council;
- d. after a person has spoken, any Member may, through the Presiding Officer, ask that person or the City Administrator relevant questions; and
- e. no debate shall be permitted on any delegation to Council either between Members or with an individual making a presentation.

Please refer to By-law No. 4975, the Council Procedures By-law, for the rules respecting the procedures of Council.

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#### **COUNCIL:**

Mayor Rebecca Alty

Councillor S. Arden-Smith  
Councillor Garrett Cochrane  
Councillor Ryan Fequet  
Councillor Ben Hendriksen

Councillor Cat McGurk  
Councillor Tom McLennan  
Councillor Steve Payne  
Councillor Rob Warburton

All annexes to this agenda may be viewed on the City's website <a href="http://www.yellowknife.ca">www.yellowknife.ca</a> or by contacting the City Clerk's Office at 920-5602.
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**Item No.**

**Description**

**OPENING STATEMENT**

1. Councillor McGurk will read the Opening Statement.

**The City of Yellowknife acknowledges that we are located in Chief Drygeese territory. From time immemorial, it has been the traditional land of the Yellowknives Dene First Nation. We respect the histories, languages, and cultures of all other Indigenous Peoples including the North Slave Métis, and all First Nations, Métis, and Inuit whose presence continues to enrich our vibrant community.**

**AWARDS, CEREMONIES AND PRESENTATIONS**

2. There were no awards, ceremonies or presentations for the agenda.

**ADOPTION OF MINUTES FROM PREVIOUS MEETING(S)**

Previously  
Distributed

3. Minutes of Council for the regular meeting of Monday, November 27, 2023 are presented for adoption.

4. Councillor McGurk moves,  
Councillor \_\_\_\_\_ seconds,

**That Minutes of Council for the regular meeting of Monday, November 27, 2023 be presented for adoption.**

Unanimous	In Favour	Opposed	Carried / Defeated
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**DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF**

5. Does any Member have a conflict of interest in any matter before Council today?

**CORRESPONDENCE & PETITIONS**

6. There was no correspondence nor were there any petitions for the agenda.

**STATUTORY PUBLIC HEARINGS**

7. There were no Statutory Public Hearings for the agenda.



**Item No.**

**Description**

**DELEGATIONS PERTAINING TO ITEMS ON THE AGENDA**

8. A presentation from Derek Lindman, a representative of YK Citizens for Ceasefire, regarding a ceasefire.

**MEMBER STATEMENTS**

9. There were no statements for the agenda.
10. Are there any Member statements from the floor?

**INTRODUCTION AND CONSIDERATION OF COMMITTEE REPORTS**

Councillor McGurk will introduce the following reports:

11. Governance and Priorities Committee Report for November 27, 2023.

12. Councillor McGurk moves,  
Councillor \_\_\_\_\_ seconds,

**That the 2023-2026 Council Strategic Directions Implementation Actions be referred back to Administration to be updated and incorporated into the 2024 work plan and be brought back to Governance and Priorities Committee in early 2024 to review and approve the administrative and strategic actions together.**

Unanimous	In Favour	Opposed	Carried / Defeated
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13. Governance and Priorities Committee Report for December 4, 2023.

14. Councillor McGurk moves,  
Councillor \_\_\_\_\_ seconds,

**That the Mayor write a letter to Prime Minister Justin Trudeau and Minister of Foreign Affairs Mélanie Joly to request that the Federal Government call for an immediate ceasefire and halt to violence by both the state of Israel and Hamas; the restoration of basic services including food, water, power, fuel, communications, and medical services to the population of Gaza; the immediate release of all hostages; unhindered access for humanitarian aid for all those in need and to work to ensure the safety of both Israelis and Palestinians.**

Unanimous	In Favour	Opposed	Carried / Defeated
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**Item No.**

**Description**

15.

Councillor McGurk moves,  
Councillor \_\_\_\_\_ seconds,

**That the Mayor and Council request the Premier of the Northwest Territories to write a letter to Prime Minister Justin Trudeau and Minister of Foreign Affairs Mélanie Joly to request that the Federal Government call for an immediate ceasefire and halt to violence by both the state of Israel and Hamas; the restoration of basic services including food, water, power, fuel, communications, and medical services to the population of Gaza; the immediate release of all hostages; unhindered access for humanitarian aid for all those in need and to work to ensure the safety of both Israelis and Palestinians.**

Unanimous	In Favour	Opposed	Carried / Defeated
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16.

Councillor McGurk moves,  
Councillor \_\_\_\_\_ seconds,

**That the Mayor and Council of the City of Yellowknife condemn all acts of anti-semitism, anti-Palestinian racism and Islamophobia in our community, and will work to ensure our community is just, safe and welcoming for all.**

Unanimous	In Favour	Opposed	Carried / Defeated
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**NEW BUSINESS**

17.

A memorandum regarding whether to appoint Geoffrey Thomas Pothier as a By-law Officer for the City of Yellowknife.

18.

Councillor McGurk moves,  
Councillor \_\_\_\_\_ seconds,

**That:**

- 1. Pursuant to s. 137 of the *Cities, Towns and Villages Act, S.N.W.T. 2003, c.22*, Geoffrey Thomas Pothier, be appointed as a By-law Officer for the City of Yellowknife; and**
- 2. The term of appointment shall begin on commencement of employment with the City of Yellowknife as a By-law Officer and expire upon termination of employment with the City of Yellowknife as a By-law Officer.**

Unanimous	In Favour	Opposed	Carried / Defeated
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<b><u>Item No.</u></b>	<b><u>Description</u></b>
<b><u>ENACTMENT OF BY-LAWS</u></b>	
19.	There were no By-laws for the agenda.
<b><u>DEFERRED BUSINESS AND TABLED ITEMS</u></b>	
20.	There was no deferred business and there were no tabled items for the agenda.
21.	Is there any deferred business or are there any tabled items from the floor?
<b><u>OLD BUSINESS</u></b>	
22.	There was no old business for the agenda.
23.	Is there any old business from the floor?
<b><u>NOTICES OF MOTION</u></b>	
24.	There were no notices of motion for the agenda.
25.	Are there any notices of motion from the floor?
<b><u>DELEGATIONS PERTAINING TO ITEMS NOT ON THE AGENDA</u></b>	
26.	There were no delegations pertaining to items not on the agenda.
<b><u>ADMINISTRATIVE ENQUIRIES</u></b>	
27.	There were no administrative enquiries for the agenda.
28.	Are there any administrative enquiries from the floor?
<b><u>ADJOURNMENT</u></b>	



CITY OF YELLOWKNIFE

## GOVERNANCE AND PRIORITIES COMMITTEE REPORT

**Monday, November 27, 2023 at 12:05 p.m.**

Report of a meeting held on Monday, November 27, 2023 at 12:05 p.m. in the City Hall Council Chamber. The following Committee members were in attendance:

Chair: Mayor R. Alty,  
Councillor S. Arden-Smith,  
Councillor G. Cochrane,  
Councillor R. Fequet,  
Councillor B. Hendriksen,  
Councillor C. McGurk,  
Councillor T. McLennan, and  
Councillor R. Warburton.

The following members of Administration staff were in attendance:

C. Greencorn,  
P. MacKenzie,  
C. MacLean,  
K. Pandoo,  
K. Sulzer,  
C. White,  
G. White, and  
S. Jovic.

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<u>Item</u>	<u>Description</u>
1.	(For Information Only) Mayor Alty read the Opening Statement.
2.	(For Information Only) There were no disclosures of conflict of interest.
3.	<b>Committee read a memorandum regarding whether to approve the 2023-2026 Council Strategic Directions Implementation Actions.</b>



Committee noted that since taking office in November 2022, Council has worked to confirm its mission, vision, principles and high level strategic directions that are supported by focus areas and proposed key initiatives for Council's term of office. On May 15, 2023, Council approved the draft 2023-2026 Strategic Directions release to the public for engagement and review and subsequently approved the Strategic Directions on June 26, 2023.

These strategic directions reinforce and complement the core services and mandated responsibilities that the City continues to uphold and deliver upon, while providing key areas of focus that Council believes are important for the community over the next four years. Confirming strategic directions can (a) ensure transparency for Council's key high-level priorities, (b) focus on the steps required to get there and (c) guide Council when making decisions regarding the allocation of resources.

Administration has developed an Implementation Plan that can advance Council's Strategic Directions, ensuring that those directions identified as a priority by Council members (through an e-survey conducted by the Mayor in October 2023) are highlighted for immediate/priority action.

Committee noted that Council's policies, resolutions or goals include:

Resolution 0091-23 That Council approve the 2023-2026 Council Strategic Directions

Committee noted that applicable legislation, by-laws, studies or plans include Council's Strategic Directions 2023-2026.

#### Implementation

Over this Council's term of office, Administration will undertake a range of actions intended to advance and/or achieve Council's Strategic Directions and priorities. Annually, Administration will report out on actions taken and progress made, including priorities for the upcoming year.

Committee noted that Council's Strategic Directions provide direction and focus for the future of the City of Yellowknife and will help guide Council decision-making regarding priority setting, resources and budget allocations. Council's Strategic Directions will inform the work of Administration as it works to advance and achieve Council's goals. An annual review to mark progress and ensure clear priorities for the upcoming year will confirm alignment with current context and emerging issues.

Committee suggested the following changes and left it with Administration to finalize:

#### **Continuing to strengthen relations with Indigenous Governments and peoples:**

- Strike: Indigenize Space – Banners.
- Strike: Engagement with Indigenous governments.
- Strike: Joint Economic Development Strategy – add specific items that we want to see done (if they haven't made this list yet).



- Strike: Reconciliation Action Plan, and replace with specific actions/deliverables for 2024.

**Setting the context and foundation for a fulsome continuum of housing options, from social to market to workforce accommodation:**

- Strike: Develop a new 10 year plan to end homelessness.
- Add: Work with GNWT and Community Partners to support implementation in Yellowknife of the GNWT's "A Way Home: A Comprehensive Strategy to Address Homelessness in the Northwest Territories".
- Strike: Polytechnic – Planning for Student Housing.
- Strike: Disposal of 50/50 lot.

**Providing affordable and diverse recreation and arts opportunities for residents:**

- Update: the Arts & Culture implementation plan date to 2024.
- Strike: Programs that cater to all socio-economic aspects of the community. Unless there's a specific action that we're looking to take to address this.
- Change: "Non-commercial art gallery space" to "Non-commercial art gallery space governance" and change the date to "2024".
- Strike: Accessible playgrounds & components through the City.
- Strike: Increased recreation programs and activities through collaboration with community groups. Unless we have a specific action that we're looking to do over the next three years.
- Move RIMP Building assessment and renewal to 2024.
- Strike: Facility booking & program software replacement.

**Pursuing diverse community engagement methods:**

- Strike: "Council-led" initiatives – until we come up with a concrete action.

**Supporting design standards that are multi-modal including recognizing Yellowknife's advantages as a winter city:**

- Break each of these down with a start and end date.
  - Development & Design Standards – ongoing development/expansion to include:
    - Winter City/snow removal design best practices.
    - Traffic calming best practices.
    - Pedestrian and Bicycle options.
    - Roads & sidewalks/multi-purpose trails.





**Providing public transit that meets users needs:**

- Update “Implementation of revised transit routes including:” – Either delete this wording because all of the actions are outlined below or keep it and delete “including” (fix the formatting).

**Advocating for enhanced outreach and social support services:**

- Strike “Advocacy with GNWT re: social issues, addictions and mental health.” This is currently business as usual; add a specific action.
- Move “YK Street Outreach Review” here.

**Working with all partners towards a safe supportive and compassionate community for all:**

- Add: “Develop action plan for review and approval by Council to move MED to a community Engagement model” – 2024.

**Advancing the asset management framework, including service levels and long term funding strategies:**

- “Add” – some action for 2024 around service levels.

**Aligning organizational service capacity with levels of service:**

- Develop service registry & define levels of service across all departments: add start and end date.
- Add specific standards that we want to complete in 2024: parks standards, snow removal service levels, Planning & Dev service levels, or what?

**Investing in City staff through talent management, employee development and staff capacity:**

- Strike: Appropriately staff to meet service levels.
- Strike: Staff recognition.

**Enhancing governance capacity through individual and collective development opportunities:**

- Strike: Participate in NWTAC, FCM, etc.

**Advancing energy initiatives, including district energy options to energy retrofits:**

- Strike “biomass”.
- Add: LIC Energy Retrofits program.

**Implementing the Solid Waste Management Plan:**

- Strategic Waste Management Plan update/Implementation Plan: Change “Ongoing” to “2025” so that it’s 5 years after the approval – SWMP.



**Advocating for the transfer of vacant commissioner's land for growth:**

- Strike: Applications for land required for municipal infrastructure and development.

**Completing land development tools and strategies that support growth readiness:**

- Change Kam Lake 2.0 timeline from "2025" to "2024" (include start and end date).

**Sustaining infrastructure capacity for future growth:**

- Strike: Lift Station #1
- Strike: "Implementation of Annual Capital Plan".
- Strike: Water Submarine Line items, but add "Water Submarine Line: Revisit the evaluation matrix completed in 2018 with current data."
- Add: "Implement AAA recommendations (including updating Emergency Evacuation Framework)".
- Add: "Host a public information/education session in the spring on evacuation preparedness".

**Supporting all aspects of tourism and visitor services, including the accommodation levy and creation of the destination marketing organization:**

- Update & Change VC Governance Structure to Visitor Centre Governance Structure and change the timeline to 2024.
- Strike: Lobby GNWT to rebrand YK Airport.
- Modify timeline of Tourism Experience of Tomorrow – move to 2026.
- Change: Implement Accommodation Levy (from hotel).

**Implementing and renewing strategic economic diversification options:**

- Change the timeline for "Establish a business accelerator/incubator in YK" from 2024 to 2025 or 2026.
- Add: "Develop investment attraction package" in 2024.

**Aligning with regional and territorial economic opportunities:**

- Strike: "Continue to work with NWT/NU Chamber of Mines".
- Strike: Develop partnerships with key economic sectors – unless we have a specific plan or target.
- Strike: Implement Economic Development Strategy – or add actions that we're looking to do, if they're not currently on the list.
- Move: "Review & Replace Business Licence By-law" up to "Implementing and renewing strategic economic diversification options".
- Strike: Joint Economic Development Strategy – or add actions that we're looking to do.



**Implementing the Food and Agriculture Strategy:**

- Strike: All of the agriculture actions that are ongoing.
- Change 'Consider the development of an Animal Control By-law' to "Research and if necessary propose to Council an Animal Control By-law".

**Committee recommends that the 2023-2026 Council Strategic Directions Implementation Actions be referred back to Administration to be updated and incorporated into the 2024 work plan and be brought back to Governance and Priorities Committee in early 2024 to review and approve the administrative and strategic actions together.**

**MOVE APPROVAL**

(For Information Only)

4. Councillor Arden-Smith moved,  
Councillor Fequet seconded,

That Committee move in camera at 1:19 p.m. to discuss a memorandum regarding whether to appoint a member to serve on the Community Advisory Board on Homelessness.

**MOTION CARRIED UNANIMOUSLY**

(For Information Only)

5. Committee discussed a memorandum regarding whether to appoint a member to serve on the Community Advisory Board on Homelessness.

(For Information Only)

6. Councillor Arden-Smith moved,  
Councillor Cochrane seconded,

That Committee return to an open meeting at 1:20 p.m.

**MOTION CARRIED UNANIMOUSLY**

Business arising from the in camera session.

(For Information Only)

7. Committee read a memorandum regarding whether to appoint a member to serve on the Community Advisory Board on Homelessness.

Committee noted that there is a vacancy on the Community Advisory Board (CAB) on Homelessness.

It is the practice of the City of Yellowknife to advertise all vacancies for boards and committees. The City has advertised a vacancy on the Community Advisory Board (CAB) on



Homelessness in the Capital Update, the City's website and social media sites.

Committee noted that Council's policies, resolutions or goals include:  
Council Goal #1 People First

Motion #0459-96, as amended by #0460-96, #0462-96 and #0273-09:

"The following policy be adopted with respect to appointments to municipal boards and committees:

- i) The maximum consecutive years that an individual may serve on any one board or committee is six.
- iii) Individuals who have served the maximum six-year period on one municipal board or committee shall be eligible to be appointed to another board or committee.
- iv) No individual shall be precluded from serving concurrent terms on more than one municipal board or committee.
- v) Not with standing that an individual appointee has served less than six years on a particular board or committee, Council may, after the expiration of the first or subsequent terms of that appointee, advertise for applicants to fill a vacancy on that board or committee.
- vi) Notwithstanding clause (i.) of this policy, should the City receive no applications to fill a vacancy on any particular board or committee, the six year maximum limitation may, at the discretion of City Council, be waived.
- vii) Should the City receive no applications to fill a vacancy on any particular board or committee, City Council may appoint a member of the public at their discretion.

Committee noted that applicable legislation, by-laws, studies or plans include Council Procedures By-law No. 4975, as amended.

#### Legislation

Section 122 of Council Procedures By-law No. 4975 states:

#### **Special Committees of Council**

122. Where Council deems it necessary to establish a special committee to investigate and consider any matter, Council shall:

- (1) name the committee;
- (2) establish terms of reference;
- (3) appoint members to it;
- (4) establish the term of appointment of members;
- (5) establish requirements for reporting to Council or a standing committee; and
- (6) allocate any necessary budget or other resources to it.

#### Procedural Considerations

All appointments to Special Committees must be approved by Council.

The composition of the Committee was structured so that various segments of the community are represented.



Committee noted that the Committee members will assist the City in an advisory capacity regarding homelessness issues within the municipal boundaries of the City of Yellowknife. Appointing a full complement of Members will ensure that the work of the committee is completed in a timely fashion.

Committee recommended that Council appoint Nicholas Sowsun, member at large, to serve on the Community Advisory Board on Homelessness (CAB) commencing November 28, 2023 and ending November 27, 2025.

Committee noted that this matter will be considered at that evenings Council meeting.

8. The meeting adjourned at 1:21 p.m.



CITY OF YELLOWKNIFE

## GOVERNANCE AND PRIORITIES COMMITTEE REPORT

**Monday, December 4, 2023 at 12:05 p.m.**

Report of a meeting held on Monday, December 4, 2023 at 12:05 p.m. in the City Hall Council Chamber. The following Committee members were in attendance:

Chair: Mayor R. Alty,  
Councillor S. Arden-Smith,  
Councillor G. Cochrane,  
Councillor R. Fequet,  
Councillor B. Hendriksen,  
Councillor C. McGurk,  
Councillor T. McLennan, (via teleconference)  
Councillor S. Payne, and  
Councillor R. Warburton.

The following members of Administration staff were in attendance:

S. Bassi-Kellett,  
C. Caljouw,  
C. Greencorn,  
C. MacLean,  
K. Pandoo,  
K. Thistle,  
C. White,  
G. White, and  
S. Jovic.

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<u>Item</u>	<u>Description</u>
1.	(For Information Only) Mayor Alty read the Opening Statement.
2.	(For Information Only) There were no disclosures of conflict of interest.
3.	<b>Committee discussed a motion to call on the Federal Government to call a ceasefire in Gaza.</b>



**Committee recommends:**

**That the Mayor write a letter to Prime Minister Justin Trudeau and Minister of Foreign Affairs Mélanie Joly to request that the Federal Government call for an immediate ceasefire and halt to violence by both Israel and Hamas; the restoration of basic services including food, water, power, fuel, communications, and medical services to the population of Gaza; the immediate release of all hostages; unhindered access for humanitarian aid for all those in need and to continue to reaffirm Israel's right to exist.**

**That the Mayor and Council request the Premier of the Northwest Territories to write a letter to Prime Minister Justin Trudeau and Minister of Foreign Affairs Mélanie Joly to request that the Federal Government call for an immediate ceasefire and halt to violence by both Israel and Hamas; the restoration of basic services including food, water, power, fuel, communications, and medical services to the population of Gaza; the immediate release of all hostages; unhindered access for humanitarian aid for all those in need and to continue to reaffirm Israel's right to exist.**

**That the Mayor and Council of the City of Yellowknife condemn all acts of anti-semitism, anti-Palestinian racism and Islamophobia in our community, and will work to ensure our community is just, safe and welcoming for all.**

**MOVE APPROVAL**

(For Information Only)

4. Councillor Cochrane moved,  
Councillor McGurk seconded,

That Committee move in camera at 12:30 p.m. to discuss two (2) personnel matters and a contractual matter.

**MOTION CARRIED UNANIMOUSLY**

(For Information Only)

5. Committee discussed a personnel matter.

(For Information Only)

6. Committee recessed at 1:30 p.m. and reconvened at 1:40 p.m.

(For Information Only)

7. Committee discussed a contractual matter.

(For Information Only)

8. Committee discussed a personnel matter.



- 
- (For Information Only)
9. Councillor McGurk moved,  
Councillor Fequet seconded,

That Committee return to an open meeting at 3:12 p.m.

MOTION CARRIED UNANIMOUSLY

- (For Information Only)
10. There was no business arising from the in camera session.
11. The meeting adjourned at 3:14 p.m.





## CITY OF YELLOWKNIFE

### MEMORANDUM TO COMMITTEE

**COMMITTEE:** Council

**DATE:** December 11, 2023

**DEPARTMENT:** Public Safety

**ISSUE:** Whether to appoint Geoffrey Thomas Pothier as a By-law Officer for the City of Yellowknife.

#### RECOMMENDATION:

That:

1. Pursuant to s. 137 of the *Cities, Towns and Villages Act*, S.N.W.T. 2003, c.22, Geoffrey Thomas Pothier, be appointed as a By-law Officer for the City of Yellowknife; and
2. The term of appointment shall begin on commencement of employment with the City of Yellowknife as a By-law Officer and expire upon termination of employment with the City of Yellowknife as a By-law Officer.

#### BACKGROUND:

Geoffrey Thomas Pothier has been hired as a By-law Officer for the City of Yellowknife. The *Cities, Towns and Villages Act* states that Council may appoint By-law Officers to enforce any or all of its by-laws.

#### COUNCIL STRATEGIC DIRECTION/RESOLUTION/POLICY:

**Strategic Direction #1: People First**

Key Initiative 1.3.6 Working with all partners towards a safe, supportive and compassionate community for all.

#### APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:

*Cities, Towns and Villages Act.*

**CONSIDERATIONS:**

Pursuant to the *Cities, Towns and Villages Act*, By-law Officers must be appointed by Council. This appointment grants the authority to enforce the by-laws of the municipal corporation.

Public Safety

The timely appointment of By-law Officers helps ensure that proper levels of staffing and enforcement are achieved.

**ALTERNATIVES TO RECOMMENDATION:**

No viable alternative is identified.

**RATIONALE:**

The timely appointment of By-law Officers helps ensure that proper levels of staffing and enforcement are achieved.

**ATTACHMENTS:**

None.

Prepared: November 29, 2023; CC