



CITY OF YELLOWKNIFE

Council Agenda

Monday, September 25, 2023 at 7:00 p.m.

Welcome to the

REGULAR MEETING OF COUNCIL

Council Chamber, City Hall
4807 - 52nd Street
Yellowknife

All presentations pertaining to items on the Agenda for the meeting shall be heard under the “Delegations Pertaining to Items on the Agenda,” portion of the Order of Business. All presentations pertaining to items not on the Agenda shall be heard under the “Delegations Pertaining to Items Not on the Agenda” portion of the Order of Business.

The following procedures apply to all delegations before Council:

- a. all delegations shall address their remarks directly to the Presiding Officer and shall not pose questions to individual Members or Administration;
- b. each presenter shall be afforded five minutes to make their presentation;
- c. the time allowed to each presenter may be extended beyond five minutes by a resolution of Council;
- d. after a person has spoken, any Member may, through the Presiding Officer, ask that person or the City Administrator relevant questions; and
- e. no debate shall be permitted on any delegation to Council either between Members or with an individual making a presentation.

Please refer to By-law No. 4975, the Council Procedures By-law, for the rules respecting the procedures of Council.

COUNCIL:

Mayor Rebecca Alty

Councillor S. Arden-Smith
Councillor Garrett Cochrane
Councillor Ryan Fequet
Councillor Ben Hendriksen

Councillor Cat McGurk
Councillor Tom McLennan
Councillor Steve Payne
Councillor Rob Warburton

All annexes to this agenda may be viewed on the City’s website www.yellowknife.ca or by contacting the City Clerk’s Office at 920-5602.
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Item No.

Description

OPENING STATEMENT

1. Councillor McLennan will read the Opening Statement.

The City of Yellowknife acknowledges that we are located in Chief Drygeese territory. From time immemorial, it has been the traditional land of the Yellowknives Dene First Nation. We respect the histories, languages, and cultures of all other Indigenous Peoples including the North Slave Métis, and all First Nations, Métis, and Inuit whose presence continues to enrich our vibrant community.

AWARDS, CEREMONIES AND PRESENTATIONS

2. There were no awards, ceremonies or presentations for the agenda.

ADOPTION OF MINUTES FROM PREVIOUS MEETING(S)

Previously
Distributed

3. Minutes of Council for the regular meeting of Monday, July 24, 2023 are presented for adoption.

4. Councillor McLennan moves,
Councillor _____ seconds,

That Minutes of Council for the regular meeting of Monday, July 24, 2023 be presented for adoption.

Unanimous	In Favour	Opposed	Carried / Defeated
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Previously
Distributed

5. Minutes of Council for the special meeting of Tuesday, August 8, 2023 are presented for adoption.

6. Councillor McLennan moves,
Councillor _____ seconds,

That Minutes of Council for the special meeting of Tuesday, August 8, 2023 be presented for adoption.

Unanimous	In Favour	Opposed	Carried / Defeated
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Item No.

Description

Previously
Distributed

7.

Minutes of Council for the special meeting of Monday, August 14, 2023 are presented for adoption.

8.

Councillor McLennan moves,
Councillor _____ seconds,

That Minutes of Council for the special meeting of Monday, August 14, 2023 be presented for adoption.

Unanimous	In Favour	Opposed	Carried / Defeated
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Previously
Distributed

9.

Minutes of Council for the emergency meeting of Monday, August 14, 2023 are presented for adoption.

10.

Councillor McLennan moves,
Councillor _____ seconds,

That Minutes of Council for the emergency meeting of Monday, August 14, 2023 be presented for adoption.

Unanimous	In Favour	Opposed	Carried / Defeated
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DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

11.

Does any Member have a pecuniary interest in any matter before Council today?

CORRESPONDENCE & PETITIONS

12.

There was no correspondence nor were there any petitions for the agenda.

STATUTORY PUBLIC HEARINGS

13.

There were no Statutory Public Hearings for the agenda.

DELEGATIONS PERTAINING TO ITEMS ON THE AGENDA

14.

There were no delegations pertaining to items on the agenda.



<u>Item No.</u>	<u>Description</u>
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MEMBER STATEMENTS

- | | |
|-----|---|
| 15. | There were no statements for the agenda. |
| 16. | Are there any Member statements from the floor? |

INTRODUCTION AND CONSIDERATION OF COMMITTEE REPORTS

Councillor McLennan will introduce the following reports:

- | | |
|-----|---|
| 17. | Governance and Priorities Committee Report for July 24, 2023. |
| 18. | There was no business arising from this meeting. |
| 19. | Governance and Priorities Committee Report for August 14, 2023. |
| 20. | There was no business arising from this meeting. |

NEW BUSINESS

- | | |
|-----|--|
| 21. | A memorandum regarding whether to authorize the Mayor and City Manager to enter into a two (2) year contract renewal with Dragon Toner for the services of Integrity Commissioner for the City of Yellowknife. |
| 22. | Councillor McLennan moves,
Councillor _____ seconds, |

That Council authorize the Mayor and City Manager to enter into a two (2) year contract renewal with Dragon Toner for the services of Integrity Commissioner for the City of Yellowknife.

Unanimous	In Favour	Opposed	Carried / Defeated
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- | | |
|-----|--|
| 23. | A memorandum regarding whether to appoint Qi (Vivian) Peng as a Development Officer for the City of Yellowknife. |
| 24. | Councillor McLennan moves,
Councillor _____ seconds, |



Item No.

Description

That:

- 1. pursuant to s. 3.1 of Zoning By-law No. 5045 Qi (Vivian) Peng be appointed as a Development Officer for the City of Yellowknife; and**
- 2. the term of appointment shall expire upon termination of employment with the City of Yellowknife.**

Unanimous	In Favour	Opposed	Carried / Defeated
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ENACTMENT OF BY-LAWS

25. By-law No. 5074 - A by-law authorizing the City of Yellowknife to dispose of Lot 31, Block 47, Plan 3082 and Lot 26, Block 48, Plan 1804 (5226 53 Street), is presented for Third Reading.
26. Councillor McLennan moves,
Councillor _____ seconds,

Third Reading of By-law No. 5074.

DEFERRED BUSINESS AND TABLED ITEMS

27. There was no deferred business and there were no tabled items for the agenda.
28. Is there any deferred business or are there any tabled items from the floor?

OLD BUSINESS

29. There was no old business for the agenda.
30. Is there any old business from the floor?

NOTICES OF MOTION

31. There were no notices of motion for the agenda.
32. Are there any notices of motion from the floor?



<u>Item No.</u>	<u>Description</u>
	<u>DELEGATIONS PERTAINING TO ITEMS NOT ON THE AGENDA</u>
33.	There were no delegations pertaining to items not on the agenda.

ADMINISTRATIVE ENQUIRIES

- | | |
|-----|--|
| 34. | There were no administrative enquiries for the agenda. |
| 35. | Are there any administrative enquiries from the floor? |

ADJOURNMENT



CITY OF YELLOWKNIFE

GOVERNANCE AND PRIORITIES COMMITTEE REPORT

Monday, July 24, 2023 at 12:05 p.m.

Report of a meeting held on Monday, July 24, 2023 at 12:05 p.m. in the City Hall Council Chamber.
The following Committee members were in attendance:

Chair: Mayor R. Alty,
Councillor S. Arden-Smith,
Councillor G. Cochrane,
Councillor R. Fequet,
Councillor B. Hendriksen,
Councillor C. McGurk,
Councillor T. McLennan, and
Councillor R. Warburton.

The following members of Administration staff were in attendance:

S. Bassi-Kellett,
C. Caljouw,
S. Hove,
N. Johnson,
M. Rolland,
K. Sulzer,
C. White,
G. White, and
S. Jovic.

<u>Item</u>	<u>Description</u>
1.	(For Information Only) Mayor Alty read the Opening Statement.
2.	(For Information Only) There were no disclosures of pecuniary interest.
3.	(For Information Only) Committee read a memorandum regarding whether to dispose of two substandard parcels located at the rear of Lot 30, Block 48, Plan 4696 (5226 53 Street).



Committee noted that the City has received a land application from the owner of Lot 30, Block 48, Plan 4696 (5226 53 Street) to purchase Lot 31, Block 47, Plan 3082 and Lot 26, Block 48, Plan 1804, two substandard parcels at the rear of the property. Per section 5 of the Land Administration By-law No. 4596, as amended, adjoining property owners were given the first opportunity to express an interest in leasing or purchasing these lots.

Two adjoining property owners (5224 53 Street and 5302 53 Avenue) were contacted through registered mail and both neighbours presented their interest in only buying a portion of Lot 26, Block 48, Plan 1804. Subsequently formal requests for acquisition of the lands were submitted from both neighbours. Staff proposed new lot layouts (Figure 2). The lot layout is intended to optimize the use of the lands, while considering fair distribution of lands to both applicants.

As indicated in Figure 2, Lot 31, Block 47, Plan 3082 and portion of Lot 26, Block 48, Plan 1804 ("Lot A") is proposed to be disposed of to the owner of 5226 53 Street, portion of Lot 26, Block 48, Plan 1804 ("Lot B") is proposed to be disposed to the owner of 5224 53 Street, and portion of Lot 26, Block 48, Plan 1804 ("Lot C") is proposed to be disposed to the owner of 5302 53 Avenue.

Figure. 1 – Context Map for Land Disposal

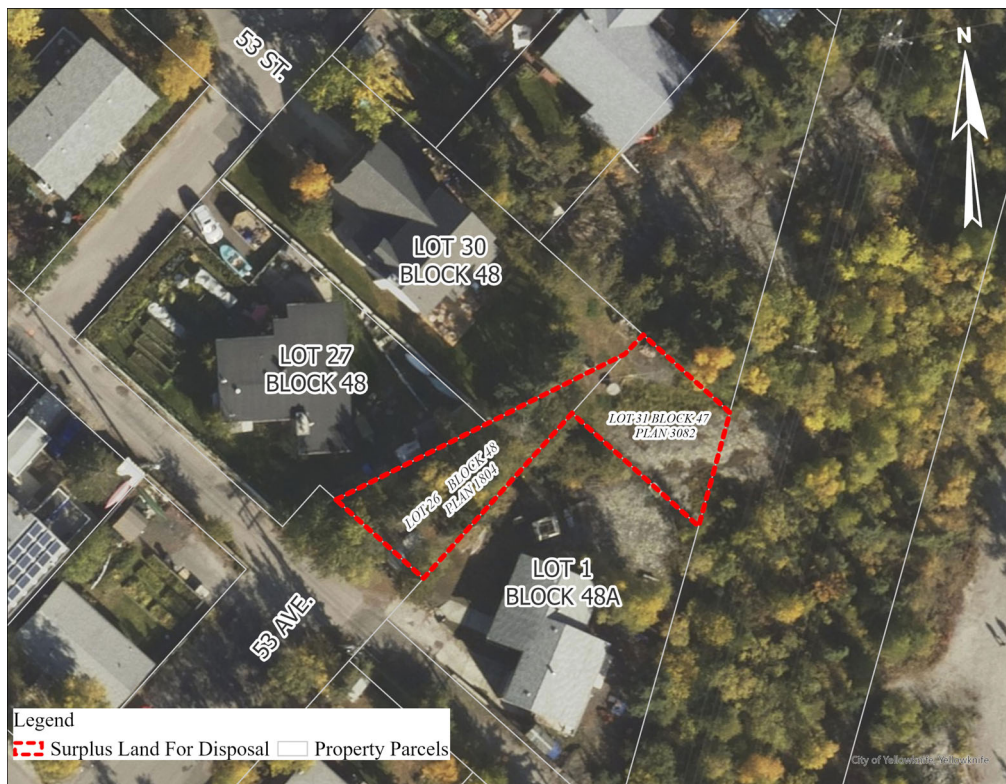




Figure. 2- Purposed Future Subdivision



Committee noted that Council's policies, resolutions or goals include:
Growth Readiness Focus: Ensuring land development supports economic readiness and community priorities

Committee noted that applicable legislation, by-laws, studies or plans include:

1. *Cities, Towns and Villages Act*, S.N.W.T. 2003;
2. Land Administration By-law No. 4596, as amended; and
3. Zoning By-law No. 5045.

Legislative

The *Cities, Towns and Villages Act*, section 54, and the Land Administration By-law No. 4596, as amended, section 5, state the disposal of land must be authorized by a by-law specific to the subject land. Substandard parcels may be offered directly for sale to the adjacent property owners (i.e. those sharing common property lines) through the process in Section 12 (d) of the Land Administration By-law.

Zoning By-law

The subject lands are zoned RC-1, Residential Central One. Consolidation of the lands will not require an amendment to the Zoning By-law.



Departmental Consultation

Administration completed consultation with other departments, as well as external organizations. Public Works & Engineering Department has confirmed that there are active storm pipes under Lot 26, Block 48.

Financial Considerations

The purchase price of the lands will be based on market value as determined by an appraisal completed by an independent appraiser or on development costs, whichever is higher. This is consistent with the Land Administration By-law, Section 7(a)(ii).

The sale of substandard parcels of public land benefits the City by:

- creating a larger parcel of land which can support further development;
- adding revenue to the City's Land Development Fund; and
- increasing the value of general property assessment, thereby generating additional property tax revenue for the City's General Fund.

Committee noted that the subject lands are substandard sized parcels owned by the City. Lot 31, Block 47, Plan 3082 does not have access to a municipal road. Additionally, land size and configuration for both Lot 26 and Lot 31 do not meet the standard of the zone to be developed independently. Therefore, disposing of these lots to the adjacent property owners represents the best and highest use of the land as it will increase both the development potential and value of the properties.

Committee recommended that By-law No. 5074, a by-law authorizing the City of Yellowknife to dispose of Lot 31, Block 47, Plan 3082 and Lot 26, Block 48, Plan 1804, be presented for adoption.

(For Information Only)

4. Committee read a memorandum regarding Second and Third Reading of By-law No. 5063, a by-law authorizing the City of Yellowknife to dispose of the portion of Lot 3, Block 500, Plan 4224 (adjacent to the Fieldhouse) through a lease agreement for a term of five (5) years, with an option to renew for a further five (5) years.

Committee noted that on October 24, 2022, Council gave First Reading to By-law No. 5063, a by-law authorizing the City of Yellowknife to dispose of the portion of Lot 3, Block 500, Plan 4224 through a lease agreement for a term of five (5) years, with an option to renew for a further five (5) years. Second and Third Reading of By-law No. 5063 is required so Administration may finalize the five (5) year lease agreement with Lahey Consulting. The background of By-law No. 5063 is as follows:

In 2022, the City of Yellowknife (the "City") received a Land Application from Lahey Consulting to lease approximate 3,500 m² portion of Lot 3, Block 500, Plan 4224 (the "Subject Land") as outlined on Figure 1, a site located adjacent to the Multiplex. Lahey Consulting applied to lease the Subject Land for five (5) years with the option to renew.



The purpose of the lease request is to support a seasonal business for on-the-land learning programs, which have been operating at the site for a number of seasons.

The City is the owner of the Subject Land, which is to the rear/south of the Multiplex and Fieldhouse in an area also identified by the City as an off leash dog area. There is an existing Memorandum of Understanding (MOU) between Arctic Indigenous Wellness Foundation (the "AIWF") and the City for adjacent lands. The AIWF portion of the land is presently being used for the purpose of an Urban Healing Camp. The AIWF was notified about the proposed development and responded they are in support of the proposal.

On July 5, 2023, a development permit (PL-2023-0012) for a proposed Temporary Use – Commercial Recreation was approved.

Figure 1: Proposed Lease Land – Portion of Lot 3, Block 500, Plan 4224



Committee noted that Council's policies, resolutions or goals include:

Strategic Direction #1: People First

Focus Area 1.3: Liveable Community

Supporting all residents to participate in the social fabric and physical space of our community.

Strategic Direction #3: Sustainable Future

Focus Area 3.1: Resilient Future



Enhancing Yellowknife as a great place to live, visit, work and play now and into the future.

Focus Area 3.2 Growth Readiness
Ensuring land development supports economic readiness and community priorities.

Focus Area 3.3 Robust Economies
Doing our part to stimulate and amplify economic development opportunities.

Council Motion #0162-22 First Reading of By-law No. 5063.

Committee noted that applicable legislation, by-laws, studies or plans include:

1. *Cities, Towns and Villages Act S.N.W.T. 2003*;
2. Land Administration By-law No. 4596, as amended;
3. Zoning By-law No. 5045;
4. Water and Sewer Services By-law No. 4663, as amended;
5. Fees and Charges By-law No. 4436, as amended; and
6. Tax Administration By-law No. 4207, as amended.

Legislative

Sections 53, 54 and 73 of the *Cities, Towns and Villages Act* state that disposal of land must be authorized by a by-law specific to the subject land. Pursuant to Section 3(b)(i) of the Land Administration By-law No. 4596, as amended, disposal of land in leasehold interest for a time period greater than three (3) years must be authorized by by-law.

Land Administration By-law

The By-law provides regulatory guidance regarding the review of land applications. Upon receipt of an application for land, the Planning Administrator shall review the request for compliance with this By-law.

Zoning By-law

The subject land is zoned PS – Public Service. The purpose of the PS zone is to provide land dedicated for major Institutional services and Recreation Facilities that are public or quasi-public in nature. Commercial recreation services that support the public or quasi-public services may also be considered as Discretionary Uses in this zone.

The memorandum presented to the Governance and Priorities Committee prior to First Reading of By-law No. 5063 indicated that the decision by Council will be required on the Discretionary Use in the PS zone prior to the lease being finalized. However, after reviewing the submitted Development Permit application, proposed development has been categorised as Temporary Use - Commercial Recreation since the site will only be used only for eight (8) months in a year. Temporary Use is a permitted use in the PS zone, hence no additional permit required.



Financial Considerations

Annual rent and other relevant charges will be considered according to the Fees and Charges By-law. The Lessee will be responsible for minor maintenance and all utilities, snow removal and grounds keeping.

Committee noted that the Land Administration By-law requires Council approval of land applications for leasehold interests longer than three years. The use of municipal land by a third party must be authorized. Should the Subject Land need to be reclaimed by the City for future development purposes, the City will exercise that option in accordance with the terms and conditions of the Lease Agreement. At present, the Subject Land is not required for municipal purposes for the foreseeable duration of the lease.

Committee recommended that By-law No. 5074, a by-law authorizing the City of Yellowknife to dispose of Lot 31, Block 47, Plan 3082 and Lot 26, Block 48, Plan 1804, be presented for adoption.

(For Information Only)

5. Committee accepted for information the Minutes of the Heritage Committee meeting of June 13, 2023.

(For Information Only)

6. Committee discussed MED patrols in downtown. Committee noted that MED can hand out littering tickets and enforce other City by-laws but can't enforce the *Liquor Act*. Committee further noted that if Council wants MED to start enforcing bad behavior, like loitering, urination, defecation, spitting, etc. they would need to enact a Public Behaviour by-law.

(For Information Only)

7. Councillor Arden-Smith moved,
Councillor McLennan seconded,

That Committee move in camera at 12:52 p.m. to discuss a memorandum regarding whether to appoint a member to serve on the Community Advisory Board on Homelessness.

MOTION CARRIED UNANIMOUSLY

(For Information Only)

8. Committee discussed a memorandum regarding whether to appoint a member to serve on the Community Advisory Board on Homelessness.

(For Information Only)

9. Councillor Cochrane moved,
Councillor McLennan seconded,

MOTION CARRIED UNANIMOUSLY

Page 8



Council Procedures By-law No. 4975, as amended.

Legislation

Section 122 of Council Procedures By-law No. 4975, as amended, states:

Special Committees of Council

122. Where Council deems it necessary to establish a special committee to investigate and consider any matter, Council shall:

- (1) name the committee;
- (2) establish terms of reference;
- (3) appoint members to it;
- (4) establish the term of appointment of members;
- (5) establish requirements for reporting to Council or a standing committee; and
- (6) allocate any necessary budget or other resources to it.

Procedural Considerations

All appointments to Special Committees must be approved by Council.

The composition of the Committee was structured so that various segments of the community are represented.

Committee noted that the Committee members will assist the City in an advisory capacity regarding homelessness issues within the municipal boundaries of the City of Yellowknife. Appointing a full complement of Members will ensure that the work of the committee is completed in a timely fashion.

Committee recommended that Council appoint Tony Brushett, a representative from non-government Health organizations (including hospitals and other public institutions, and organizations focused on mental health and addictions), to serve on the Community Advisory Board on Homelessness (CAB) for a two-year term commencing July 25, 2023, and ending July 24, 2025.

Committee noted that this matter will be dealt with under New Business that evening.

12. The meeting adjourned at 12:58 p.m.



CITY OF YELLOWKNIFE

GOVERNANCE AND PRIORITIES COMMITTEE REPORT

Monday, August 14, 2023 at 12:12 p.m.

Report of a meeting held on Monday, August 14, 2023 at 12:05 p.m. in the City Hall Council Chamber.
The following Committee members were in attendance:

Chair: Mayor R. Alty,
Councillor S. Arden-Smith,
Councillor G. Cochrane,
Councillor R. Fequet,
Councillor B. Hendriksen,
Councillor C. McGurk,
Councillor T. McLennan,
Councillor S. Payne, and
Councillor R. Warburton (via teleconference).

The following members of Administration staff were in attendance:

S. Bassi-Kellett,
C. Caljouw,
J. Elliot,
S. Hove,
C. MacLean,
W. Newton,
K. Thistle,
C. White, and
B. Ly.

<u>Item</u>	<u>Description</u>
1.	(For Information Only) Mayor Alty read the Opening Statement.
2.	(For Information Only) Committee agreed unanimously to amend the agenda to include a presentation regarding the 2023 Wildfire Season Update.



- (For Information Only)

3. There were no disclosures of pecuniary interest.
- (For Information Only)

4. Committee tabled a memorandum regarding whether to include and prioritise proposed budget initiatives submitted by Council members to a future Governance and Priorities Committee Meeting.
- (For Information Only)

5. Committee tabled a memorandum regarding whether to endorse the six (6) Priority Actions within the Implementation Plan for 2023 and 2024 to a future Governance and Priorities Committee Meeting.
- (For Information Only)

6. Committee tabled a discussion regarding Access for All to a future Governance and Priorities Committee Meeting.
- (For Information Only)

7. Committee heard a presentation regarding the 2023 Wildfire Season Update.

Committee noted that since May Yellowknife has been Evacuation Centre for Hay River, Kát'odeeche First Nation, Wekweeti and Behchoko. Committee further noted that this has been the most intense wildfire season on record and that fire ban has been in place since July 12, 2023. Committee noted that the City is working collaboratively/meeting with the GNWT Environment and Climate Change (ECC), Municipal and Community Affairs (MACA), and Regional Emergency Management Organization (REMO) since late July on fire status.

Committee further noted that the City's Emergency Operation Centre has been meeting daily since July 25, first on coordinating evacuation centre for Behchoko, and now for proactive protection of Yellowknife. Committee noted that they are working on proactive wildfire protection based on risk and current conditions, developed with expert advice from ECC wildland fire experts. Committee further noted that the City is moving with several important steps:

- Firebreaks west of the sandpits area, and around the Engle Business District;
- Work to remove vegetation along Deh Cho Boulevard to increase wildfire protection; and
- Sprinkler setup around Grace Lake and Kam Lake areas.

Committee noted that at this point there is no risk to Yellowknife, but the situation is fluid based on the latest update from ECC North Slave (August 14, 2023 @ 11:00 a.m.). Committee further noted that if an evacuation is necessary, residents will be notified of the location of evacuation centres and the safest route to take to those centres.

8. The meeting adjourned at 12:49 p.m.



CITY OF YELLOWKNIFE

MEMORANDUM TO COMMITTEE

COMMITTEE: Governance and Priorities/Council

DATE: September 25, 2023

DEPARTMENT: Administration

ISSUE: Whether to authorize the Mayor and City Manager to enter into a two (2) year contract renewal with Dragon Toner for the services of Integrity Commissioner for the City of Yellowknife.

RECOMMENDATION:

That Council authorize the Mayor and City Manager to enter into a two (2) year contract renewal with Dragon Toner for the services of Integrity Commissioner for the City of Yellowknife.

BACKGROUND:

In 2017, the City of Yellowknife completed a governance review resulting in recommended amendments to the Council Procedures By-law and the adoption of a Council Code of Ethics By-law (the "By-law"). The purpose of the By-law is to establish standards for the ethical conduct of Council members relating to their roles and obligations when acting as representatives of the City and a procedure for the investigation and enforcement of those standards. The By-law also provides for the appointment of an Integrity Commissioner: an independent and impartial individual that will adjudicate complaints filed in accordance with the By-law.

In September 2018, the City issued a request for proposal for the services of an Integrity Commissioner and Dragon Toner was the successful proponent. Subsequently, Council authorized the Mayor and City Manager to enter into a 5-year contract with Dragon Toner for the services of an Integrity Commissioner. That 5-year contract expired on September 25, 2023, and includes an option for a two-year renewal, which is the direction administration is seeking from Council.

COUNCIL STRATEGIC DIRECTION/RESOLUTION/POLICY:

Strategic Direction #2: Service Excellence

Policy Respectful Workplace and Anti-Harassment Policy
Policy Whistleblower Policy

Motion #0318-18 That Council authorize the Mayor and City Administrator to enter into a five (5) year contract with Dragon Toner for the services of Integrity Commissioner for the City of Yellowknife.

APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:

Cities, Towns and Villages Act; and
Council Code of Ethics By-law No. 4976, as amended.

CONSIDERATIONS:

Legislative

Section 35 of the *Cities, Towns and Villages Act* states that Council may adopt a code of ethics for council members.

Council Code of Ethics By-law No. 4976, as amended, contemplates the appointment of an Integrity Commissioner. The Integrity Commissioner is responsible for performing the duties set out in the By-law and reports directly to Council for all such matters.

Financial Considerations

The current contract annual retainer is \$30,000.00 and includes:

- Preparation and delivery of orientation to Council;
- Preparation and provision of an annual report to Council; and
- Advice and/or rulings on ethical challenges for Council.

The annual retainer amount does not include investigation and adjudication of complaints and policy review and development. These issues and items are billed in addition to the annual retainer.

Under the By-law, complaints and investigations dealt with by the Integrity Commissioner are confidential, except for those matters that in the Integrity Commissioner's opinion are necessary for reporting to Council.

The following is a breakdown of Integrity Commissioner fees and annual report features over the course of the current contract:

Year (Sept. 25 – Sept. 24)	Total Fees Incurred	Report Features
2018 – 2019	\$19,840.00	<ul style="list-style-type: none">- Completed Council orientation, by-law and policy review- Informal advice/opinion to Council Members (x3)- Public inquiry re. complaint process (x1)- No complaints initiated or investigations into Council Member conduct

Year (Sept. 25 – Sept. 24)	Total Fees Incurred	- Report Features
2019 – 2020	\$10,280.00	<ul style="list-style-type: none"> - Completed training refresh for Council Members - Informal advice/opinion to Council Members (x3) - No public inquiry re. complaint process - No complaints initiated or investigations into Council Member conduct
2020 – 2021	\$4,940.00	<ul style="list-style-type: none"> - Informal advice/opinion to Council Members (x3) - No public inquiry re. complaint process - No complaints initiated or investigations
2021 – 2022	\$54,182.50	<ul style="list-style-type: none"> - Complaints about Council Members (x7, less 1 withdrawn. These 6 complaints were dealt with in a separate report of the Integrity Commissioner, dated February 10, 2022) - Public inquiries re. complaint process (x4)
2022 – 2023	\$23,826.50	Report forthcoming
Total Fees (5 years)	\$113,069.00	

ALTERNATIVES TO RECOMMENDATION:

That the Integrity Commissioner contract with Dragon Toner not be renewed and Council direct Administration to issue a request for proposal for the services of an Integrity Commissioner for the City of Yellowknife.

RATIONALE:

The role of the Integrity Commissioner is set out in the Whistleblower Policy and Council Code of Ethics By-law No. 4976 including, but not limited to:

- i) Help ensure Members of Council perform their functions in accordance with Council Code of Ethics By-law No. 4976, as amended;
- ii) Provide advice and rulings on ethical challenges faced by Members of Council;
- iii) Deliver an orientation to Members of Council regarding ethical obligations and responsibilities of Members;
- iv) Investigate and adjudicate Whistleblower complaints pertaining to Members of Council and alleged breaches of the Council Code of Ethics By-law;
- v) Provide an Annual Report to Council summarizing the activities of the Integrity Commissioner;
- vi) Review the Whistleblower Policy and Council Code of Ethics By-law and make recommendations for improvement.

The continued appointment of an Integrity Commissioner will ensure that Council Members receive uninterrupted guidance with regard to their obligations under the Council Code of Ethics By-law and Whistleblower Policy, and that complaints are dealt with in a fair and impartial manner.

ATTACHMENTS:

None.

Prepared: September 15, 2023; CC



CITY OF YELLOWKNIFE

MEMORANDUM TO COMMITTEE

COMMITTEE: Council

DATE: September 25, 2023

DEPARTMENT: Planning and Development

ISSUE: Whether to appoint Qi (Vivian) Peng as a Development Officer for the City of Yellowknife.

RECOMMENDATION:

That:

1. pursuant to s. 3.1 of Zoning By-law No. 5045 Qi (Vivian) Peng be appointed as a Development Officer for the City of Yellowknife; and
2. the term of appointment shall expire upon termination of employment with the City of Yellowknife.

BACKGROUND:

Under Section 3.1 of Zoning By-law No. 5045, the office of the Development Officer is established in accordance with Section 52 of the *Community Planning and Development Act*, S.N.W.T. 2001, c.22. (the "Act"). Section 52 of the Act states that Council may appoint one or more development officers for the administration and enforcement of the Act, the zoning by-law and if applicable, the subdivision by-law.

Qi (Vivian) Peng is a Planner for the City of Yellowknife, thus necessitating a resolution to appoint her as a Development Officer.

COUNCIL STRATEGIC DIRECTION/RESOLUTION/POLICY:

Strategic Direction #1: People First

Focus Area 1.2

Housing for All

Doing our part to create the context for diverse housing and accommodation options.

Strategic Direction #2: Service Excellence

Focus Area 2.2 Capacity
Balancing service levels with human and fiscal resources.

Strategic Direction #3: Sustainable Future

Focus Area 3.2 Growth Readiness
Ensuring land development supports economic readiness and community priorities.

APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:

1. *Community Planning and Development Act*; and
2. Zoning By-law No. 5045 .

CONSIDERATIONS:

Legislation

Pursuant to the Section 52 of the Act Development Officers must be appointed by resolution of Council.

Public Service

The timely appointment of Development Officers helps ensure that proper levels of staffing and resources are achieved.

ALTERNATIVES TO RECOMMENDATION:

No viable alternative has been identified.

RATIONALE:

The timely appointment of Development Officers helps ensure that proper levels of staffing and resources are achieved.

ATTACHMENTS:

N/A

Prepared: July 26, 2023; CC
 Sept 18, 2023; CW
 Sept 19, 2023; CC



CITY OF YELLOWKNIFE

BY-LAW NO. 5074

BS 778

A BY-LAW of the Council of the Municipal Corporation of the City of Yellowknife authorizing the Municipal Corporation of the City of Yellowknife to dispose of a freehold interest in land for the Municipal Corporation of the City of Yellowknife, in the Northwest Territories.

PURSUANT TO Section 54 of the *Cities, Towns and Villages Act*, S.N.W.T. 2003, C.22;

AND WHEREAS the said parcel of land is not required for municipal purposes and is available for disposal by the Municipal Corporation of the City of Yellowknife;

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE CITY OF YELLOWKNIFE, in regular sessions duly assembled, hereby enacts as follows:

APPLICATION

1. That the Municipal Corporation of the City of Yellowknife is hereby authorized to dispose of a freehold interest in that parcel of land more particularly described as:
 Lot 26
 Block 48
 Plan 1804
 Yellowknife;
and
 Lot 31
 Block 47
 Plan 3082
 Yellowknife
2. That the Mayor and City Administrator of the Municipal Corporation of the City of Yellowknife, or lawful deputy of either of them, are hereby authorized in the name and on the behalf of the Municipal Corporation of the City of Yellowknife, to execute all such forms of application, deeds, indentures, and other documents as may be necessary to give effect to this By-law and to affix thereto the corporate seal of the Municipal Corporation of the City of Yellowknife as the act and deed thereof, subscribing their names in attestation of such execution.


EFFECT

3. That this by-law shall come into effect upon receiving Third Reading and otherwise meets the requirements of Section 75 of the *Cities, Towns and Villages Act*.

Read a First time this 14 day of AUGUST, A.D. 2023.




Mayor

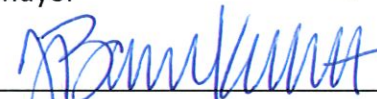


City Manager

Read a Second Time this 14 day of AUGUST, A.D. 2023.



Mayor



City Manager

Read a Third Time and Finally Passed this _____ day of _____, A.D., 2023.

Mayor

City Manager

I hereby certify that this by-law has been made in accordance with the requirements of the *Cities, Towns and Villages Act* and the by-laws of the Municipal Corporation of the City of Yellowknife.

City Manager