



CITY OF YELLOWKNIFE

## Council Agenda

**Monday, February 13, 2023 at 7:00 p.m.**

**Welcome to the**

### **REGULAR MEETING OF COUNCIL**

Council Chamber, City Hall  
4807 - 52nd Street  
Yellowknife

**With City Hall closed due to labour disruption, the City of Yellowknife's meetings will be accessible to the public via [webcast](https://www.cityofyellowknife.ca/webcast). Any person wishing to speak to an item on the agenda is asked to email [cityclerk@yellowknife.ca](mailto:cityclerk@yellowknife.ca).**

All presentations pertaining to items on the Agenda for the meeting shall be heard under the "Delegations Pertaining to Items on the Agenda," portion of the Order of Business. All presentations pertaining to items not on the Agenda shall be heard under the "Delegations Pertaining to Items Not on the Agenda" portion of the Order of Business.

The following procedures apply to all delegations before Council:

- a. all delegations shall address their remarks directly to the Presiding Officer and shall not pose questions to individual Members or Administration;
- b. each presenter shall be afforded five minutes to make their presentation;
- c. the time allowed to each presenter may be extended beyond five minutes by a resolution of Council;
- d. after a person has spoken, any Member may, through the Presiding Officer, ask that person or the City Administrator relevant questions; and
- e. no debate shall be permitted on any delegation to Council either between Members or with an individual making a presentation.

Please refer to By-law No. 4975, the Council Procedures By-law, for the rules respecting the procedures of Council.

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#### COUNCIL:

Mayor Rebecca Alty

Councillor S. Arden-Smith  
Councillor Garrett Cochrane  
Councillor Ryan Fequet  
Councillor Ben Hendriksen

Councillor Cat McGurk  
Councillor Tom McLennan  
Councillor Steve Payne  
Councillor Rob Warburton

All annexes to this agenda may be viewed on the City's website <a href="http://www.yellowknife.ca">www.yellowknife.ca</a> or by contacting the City Clerk's Office at 920-5602.
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**Item No.**

**Description**

**OPENING STATEMENT**

1. Councillor Warburton will read the Opening Statement.

**The City of Yellowknife acknowledges that we are located in Chief Drygeese territory. From time immemorial, it has been the traditional land of the Yellowknives Dene First Nation. We respect the histories, languages, and cultures of all other Indigenous Peoples including the North Slave Métis, and all First Nations, Métis, and Inuit whose presence continues to enrich our vibrant community.**

**AWARDS, CEREMONIES AND PRESENTATIONS**

2. There were no awards, ceremonies or presentations for the agenda.

**ADOPTION OF MINUTES FROM PREVIOUS MEETING(S)**

Previously  
Distributed

3. Minutes of Council for the regular meeting of Monday, January 23, 2023 are presented for adoption.

4. Councillor Warburton moves,  
Councillor \_\_\_\_\_ seconds,

**That Minutes of Council for the regular meeting of Monday, January 23, 2023 be presented for adoption.**

Unanimous	In Favour	Opposed	Carried / Defeated
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Previously  
Distributed

5. Minutes of Council for the special meeting of Monday, February 6, 2023 are presented for adoption.

6. Councillor Warburton moves,  
Councillor \_\_\_\_\_ seconds,

**That Minutes of Council for the special meeting of Monday, February 6, 2023 be presented for adoption.**

Unanimous	In Favour	Opposed	Carried / Defeated
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**Item No.**

**Description**

**DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

7. Does any Member have a pecuniary interest in any matter before Council today?

**CORRESPONDENCE & PETITIONS**

8. There was no correspondence nor were there any petitions for the agenda.

**STATUTORY PUBLIC HEARINGS**

9. There were no Statutory Public Hearings for the agenda.

**DELEGATIONS PERTAINING TO ITEMS ON THE AGENDA**

10. There were no delegations pertaining to items on the agenda.

**MEMBER STATEMENTS**

11. There were no statements for the agenda.
12. Are there any Member statements from the floor?

**INTRODUCTION AND CONSIDERATION OF COMMITTEE REPORTS**

Councillor Warburton will introduce the following reports:

13. Governance and Priorities Committee Report for January 23, 2023.
14. Councillor Warburton moves,  
Councillor \_\_\_\_\_ seconds,

**That Council appoint the following members to serve on the Community Advisory Board on Homelessness (CAB) commencing February 14, 2023 and ending February 13, 2025:**

Name	Representing
Robert Foote	One (1) representative who have lived experience of homelessness
Judy Tutcho	One (1) representative from an Indigenous organization

Unanimous	In Favour	Opposed	Carried / Defeated
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**Item No.**

**Description**

15. Governance and Priorities Committee Report for February 6, 2023.

16. Councillor Warburton moves,  
Councillor \_\_\_\_\_ seconds,

**That in accordance with the *Property Assessment and Taxation Act*, Council direct Administration to auction the properties listed in Appendix A at City Hall at 9:00 a.m. (MST) on Friday, June 9, 2023, and to set the minimum price for each property at 50% of the assessed value listed for that property.**

**Appendix A  
Tax Auction List**

Municipal Address	Legal Description			2021 Total Arrears	2023 Assessed Value	Minimum Auction Price
	Lot	Block	Plan			
224 BORDEN DR	78	558	3668	\$335.73	\$157,870	\$78,935
4919 51 ST	15	24	65	\$615.40	\$381,290	\$190,645
3 SPENCE RD	8	550	4692	\$988.24	\$103,630	\$51,815
2 BUTLER RD	21	557	2073	\$1,714.91	\$370,060	\$185,030
60 BROMLEY DR	31	507	1080	\$1,767.62	\$301,240	\$150,620
205 BORDEN DR	7	555	2133	\$1,919.75	\$361,360	\$180,680
5504 50A AVE	16	105	483	\$2,028.88	\$293,770	\$146,885
542 CATALINA DR	UNIT 100		4729	\$3,195.17	\$418,520	\$209,260
3 LAROCQUE CRES	4	566	3735	\$4,408.93	\$269,020	\$134,510
558 CATALINA DR	UNIT 92		4729	\$4,461.14	\$179,490	\$89,745
496 RANGE LAKE RD #12	UNIT 8		2089	\$4,592.47	\$405,900	\$202,950
53 HORTON CRES	26	542	1420	\$5,017.31	\$248,370	\$124,185
104 TALTHEILEI DR	7	537	2094	\$5,563.12	\$581,860	\$290,930
106 TALTHEILEI DR	6	537	2094	\$5,668.41	\$749,090	\$374,545
639 ANSON DR	UNIT 20		4729	\$8,857.28	\$132,440	\$66,220
163 ENTERPRISE DR	12	536	2094	\$12,138.52	\$863,010	\$431,505
132 CURRY DR #B	21	503	1578	\$12,652.29	\$551,280	\$275,640

Unanimous	In Favour	Opposed	Carried / Defeated
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<b><u>Item No.</u></b>	<b><u>Description</u></b>
<b><u>NEW BUSINESS</u></b>	
17.	There was no new business for the agenda.
18.	Is there any new business from the floor?
<b><u>ENACTMENT OF BY-LAWS</u></b>	
19.	There were no by-laws for the agenda.
<b><u>DEFERRED BUSINESS AND TABLED ITEMS</u></b>	
20.	There was no deferred business and there were no tabled items for the agenda.
21.	Is there any deferred business or are there any tabled items from the floor?
<b><u>OLD BUSINESS</u></b>	
22.	There was no old business for the agenda.
23.	Is there any old business from the floor?
<b><u>NOTICES OF MOTION</u></b>	
24.	There were no notices of motion for the agenda.
25.	Are there any notices of motion from the floor?
<b><u>DELEGATIONS PERTAINING TO ITEMS NOT ON THE AGENDA</u></b>	
26.	There were no delegations pertaining to items not on the agenda.
<b><u>ADMINISTRATIVE ENQUIRIES</u></b>	
27.	There were no administrative enquiries for the agenda.
28.	Are there any administrative enquiries from the floor?
<b><u>ADJOURNMENT</u></b>	



CITY OF YELLOWKNIFE

## DRAFT COUNCIL MINUTES

**Monday, January 23, 2023 at 7:00 p.m.**

**Present:** Mayor R. Alty,  
Councillor S. Arden-Smith,  
Councillor G. Cochrane,  
Councillor R. Fequet,  
Councillor B. Hendriksen,  
Councillor C. McGurk, (7:11 p.m.)  
Councillor T. McLennan,  
Councillor S. Payne, and  
Councillor R. Warburton.

**City Staff:** S. Bassi-Kellett,  
C. Greencorn  
C. MacLean,  
C. Caljouw,  
K. Thistle,  
C White,  
G. White,  
S. Woodward, and  
S. Jovic.

1. Councillor McLennan read the Opening Statement.

### **AWARDS, CEREMONIES AND PRESENTATIONS**

2. There were no awards, ceremonies or presentations.

### **ADOPTION OF MINUTES FROM PREVIOUS MEETING(S)**

- #0008-23      3. Councillor McLennan moved,  
Councillor Payne seconded,

**That the Minutes of Council for the regular meeting of Monday,  
January 9, 2023 be adopted as amended.**

**MOTION CARRIED UNANIMOUSLY**



#### **DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

4. There were no disclosures of pecuniary interest.

#### **CORRESPONDENCE AND PETITIONS**

5. There was no correspondence nor were there any petitions.

#### **STATUTORY PUBLIC HEARINGS**

6. There were no Statutory Public Hearings.

#### **DELEGATIONS PERTAINING TO ITEMS ON THE AGENDA**

7. Council heard a presentation from Jeremy MacDonald in opposition to the residential infill and densification development planning process to create new residential lots for development. Mr. MacDonald noted that the portion of Lot 21, Block 312 (Niven Phase 8) is in active use by residents for its original allocated purpose: trail and open spaces. Mr. MacDonald further noted that adjacent properties already suffer from drainage related issues, including sinkholes and deteriorating infrastructure. Mr. MacDonald stated that developing the uphill grade could worsen the issue. Mr. MacDonald further stated that additional development will require realistic traffic and parking analysis. Mr. MacDonald noted that the City needs to maintain original intent for green spaces throughout life of the development process.

- #0009-23
8. Councillor Warburton moved,  
Councillor McLennan seconded,

**That, pursuant to s.53(3) of Council Procedures By-law No. 4975, the time allowed for the presenter be extended by up to two minutes.**

#### **MOTION CARRIED UNANIMOUSLY**

9. Mr. MacDonald continued its presentation regarding the residential infill and densification development planning process to create new residential lots for development.
10. Council heard a presentation from Claire Mennell in opposition to the residential infill and densification development planning process to create new residential lots for development. Ms. Mennell noted that she bought her home on Moyle Drive eight (8) years ago. Ms. Mennel further noted that she understands the need for housing, but noted that the recent influx of high



density housing in Niven has changed the flow of traffic, the skylines and views, and the feel of the neighborhood. Ms. Mennell asked that Council consider placing any new development where it will not negatively impact property values for existing families and will not remove valuable green space.

11. Council heard a presentation from Alan Ehrlich in opposition to the residential infill and densification development planning process to create new residential lots for development. Mr. Ehrlich noted that he is a resident of Willow Flats. Mr. Ehrlich further noted that the green space on School Draw across from the old Bartam trailer site near Rotary Park is being considered as possible infill development. Mr. Ehrlich stated that for him and many other residents of Willow Flats, that space is much more than just a vacant area. Mr. Ehrlich further stated that this is a beautiful little area that provides many benefits to community members of Willow Flats and to local birds and wildlife.
12. Council heard a presentation from Marjorie Matheson-Maund in opposition to the residential infill and densification development planning process to create new residential lots for development. Ms. Matheson-Maund noted that she was surprised to hear that 300-350 more units are needed. Ms. Matheson-Maund further noted that there was no mention or consideration of the current housing projects under development in the city. Ms. Matheson-Maund stated that information is critical to help Council in their decision to approve/disapprove infill development to create more housing units in Yellowknife. Ms. Matheson-Maund further stated that Diavik is due to close in 2025; Rio Tinto estimates that Yellowknife could lose between 406 and 622 residents by 2030; and that Giant Mine Remediation employment is expected to be the equivalent of approximately 260 full-time jobs in 2031. Ms. Matheson-Maund noted that the public have not been given adequate time or background information to make a knowledgeable decision regarding the approval/disapproval of an amendment to infill certain areas of Yellowknife to allow for future housing development.

- #00010-23      13. Councillor McLennan moved,  
Councillor Arden-Smith seconded,

**That, pursuant to s.53(3) of Council Procedures By-law No. 4975, the time allowed for the presenter be extended by up to two minutes.**

**MOTION CARRIED UNANIMOUSLY**

14. Ms. Matheson-Maund continued her presentation regarding the residential infill and densification development planning process to create new





residential lots for development. Ms. Matheson-Maund requested that Council not approve the amendment to infill any areas of Yellowknife as recommended by city staff except for Phase 8 of Niven Lake. Ms. Matheson-Maund further noted that Phase 8 of Niven Lake has been planned for many years and should be the only development to be considered for development at this time until more research can be shared with the public and Council.

15. Council heard a presentation from Janet St. Pierre, the teacher of the Yellowknife Playschool, in opposition to the residential infill and densification development planning process to create new residential lots for development. Ms. St. Pierre noted that the Yellowknife Playschool has used the greenspace between Burwash and Con Road for many years and that they have relied on it for providing the children with countless opportunities for play, discovery, curiosity and most importantly to increase their connection with the natural environment the greenspace provides. Ms. St. Pierre noted that this site on Burwash provides an ideal area for outdoor education activities, to develop skills such as literacy, numeracy, science, social, physical and respect for nature.

#### **MEMBER STATEMENTS**

16. Councillor Hendriksen noted that he and Councillor McLennan participated in the training this past week made available to them through the Federation of Canadian Municipalities (FCM). Councillor Hendriksen further noted that the training, which is being delivered by the White Ribbon Campaign of Canada, includes male identifying politicians from across the country. Councillor Hendriksen stated that the White Ribbon was founded in 1989 after the École Polytechnique massacre, and works with men and boys to promote equity in order to transform social norms around the relationship between men and women. Councillor Hendriksen thanked the FCM, the White Ribbon Campaign and Council for giving him the chance to participate in this training.
17. Councillor Arden-Smith noted that on December 6, 2022, the Assembly of First Nations Chiefs passed a motion to create and build a First People of Canada National Monument on Parliament Hill in Ottawa. Councillor Arden-Smith stated that the intent of the monument is to recognize and honor the first people of Canada, First Nations, Inuit and Metis, more specifically, dedicated to the memory of the Beothuk People. Councillor Arden-Smith further stated that this monument sets itself apart from the Calls to Action as its intent is to finally have Indigenous people take their place on Parliament Hill amongst the many statues of settlers of the past. Councillor Arden-Smith further noted that this monument it is to be a place of refuge, a sacred post symbolizing that through all the dark moments in history, they are here today, they are resilient and will fight to never see those horrible days of injustices again. Councillor Arden-Smith noted that it is the hope of this



project that it will reach all the capital cities in Canada and they will honor their first peoples in a similar manner.

## **INTRODUCTION AND CONSIDERATION OF COMMITTEE REPORTS**

### **Governance and Priorities Committee Report for January 9, 2023**

18. Councillor McLennan read a report of a meeting held on Monday, January 9, 2023 at 12:05 p.m. in the City Hall Council Chamber.

- #0011-23 19. Councillor McLennan moved,  
Councillor Fequet seconded,

**That:**

- 1. The Mayor and Members of Council be authorized to attend the following conferences in 2023 that relate directly to the City's business:**

<b>Conference/Event</b>	<b>Location</b>	<b>2023 Dates</b>	<b># of Members</b>
<b>Federation of Canadian Municipalities (FCM) Board Meeting</b>	<b>Durham, ON</b>	<b>March 7 – 9, 2023</b>	<b>Mayor</b>
<b>Federation of Canadian Municipalities (FCM) Annual Conference</b>	<b>Toronto, ON</b>	<b>May 25 – 28, 2023</b>	<b>Mayor</b>
<b>Northwest Territories Association of Communities (NWTAC) Annual General Meeting</b>	<b>Hay River, NT</b>	<b>June 8 – 10, 2023</b>	<b>Mayor and One (1) Councillor</b>
<b>The Canadian Alliance to End Homelessness (CAEH)</b>	<b>Halifax, NS</b>	<b>November 8 – 10, 2023</b>	<b>One (1) Councillor</b>

- 2. Other travel authorization be prioritized based on Council priorities and emerging opportunities, and be approved by Council on a case by case basis in advance of each conference.**

**MOTION CARRIED UNANIMOUSLY**

### **Governance and Priorities Committee Report for January 16, 2023**

20. Councillor McLennan read a report of a meeting held on Monday, January 16, 2023 at 12:05 p.m. in the City Hall Council Chamber.



21. Mayor Alty vacated the Chair to participate in the debate and Deputy Mayor Arden-Smith assumed the Chair at 8:09 p.m.

- #0012-23 22. Councillor Alty moved,  
Councillor Fequet seconded,

**That Council REFER a motion to direct Administration to bring forward, in Q2 2023, a memorandum to Committee outlining the cost implications/analysis with respect to hosting the 2026 Arctic Winter Games in Yellowknife, back to Governance and Priorities Committee for further discussion.**

**MOTION TO REFER CARRIED UNANIMOUSLY**

23. Mayor Alty resumed the Chair at 8:11 p.m.

- #0013-23 24. Councillor McLennan moved,  
Councillor Arden-Smith seconded,

**That Council:**

- 1. Direct Administration to initiate planning applications as required for Community Plan Amendments, Area Development Plans, Zoning By-law Amendments and Subdivision of lands in support of infill and densification development; and**
- 2. Direct Administration to proceed with the following parcels:**
  - 1. Burwash Drive Con Road (Lot 14, Block 145 and Lot 5, Block 148);**
  - 2. School Draw (Lot 15, Block 78 and portion of Block 77A, Plan 512);**
  - 3. Niven Drive (portion of Lot 1, Block 303);**
  - 4. Taylor Road, north and south side (portion of Lot 2, Block 159 and Lot 19 and 20/1002REM, Block 133/Q85J/8); and**
  - 5. Niven Phase 8 (portion of Lot 21, Block 312).**

25. Council recessed at 8:48 p.m. and reconvened at 8:58 p.m.

- #00014-23 26. Councillor McLennan moved,  
Councillor Fequet seconded,

**That the motion be amended to strike a portion of Block 77A, Plan 512 from paragraph 2.2.**



Council debated whether to strike a portion of Block 77A, Plan 512 from paragraph 2.2 with the majority speaking in favour of keeping it in since City staff will review each parcel separately and receive public input at that time.

**MOTION TO AMEND DEFEATED**  
**(Councillor Cochrane, Hendriksen, McLennan and Fequet in favour)**

**MAIN MOTION CARRIED UNANIMOUSLY**

**NEW BUSINESS**

27. There was no New Business for the Agenda.

**ENACTMENT OF BY-LAWS**

28. There were no By-laws for the agenda.

**DEFERRED BUSINESS AND TABLED ITEMS**

29. There was no deferred business and there were no tabled items.

**OLD BUSINESS**

30. There was no old business.

**NOTICES OF MOTION**

31. There were no notices of motion.

**DELEGATIONS PERTAINING TO ITEMS NOT ON THE AGENDA**

32. There were no delegations pertaining to Items Not on the Agenda.

**ADMINISTRATIVE ENQUIRIES**

33. There were no Administrative Enquiries for the Agenda.



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**ADJOURNMENT**

- #0015-23      34.      Councillor Arden-Smith moved,  
Councillor Fequet seconded,

**That the Meeting be adjourned at 9:34 p.m.**

**MOTION CARRIED UNANIMOUSLY**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Manager



CITY OF YELLOWKNIFE

## DRAFT SPECIAL COUNCIL MINUTES

Monday, February 6, 2023 at 12:05 p.m.

**Present:** Mayor R. Alty,  
Councillor S. Arden-Smith,  
Councillor G. Cochrane,  
Councillor R. Fequet,  
Councillor B. Hendriksen,  
Councillor C. McGurk, (12:06 p.m.)  
Councillor S. Payne, and  
Councillor R. Warburton.

**City Staff:** S. Bassi-Kellett,  
C. Caljouw  
C. Greencorn,  
C. MacLean,  
K. Sulzer,  
C. White,  
G. White,  
S. Woodward, and  
S. Jovic.

1. Councillor Payne read the Opening Statement.

### **DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

2. There were no disclosures of pecuniary interest.

### **INTRODUCTION AND CONSIDERATION OF COMMITTEE REPORTS**

#### **Special Governance and Priorities Committee Report for January 30, 2023**

3. Councillor Payne read a report of a meeting held on Monday, January 30, 2023 at 12:05 p.m. in the City Hall Council Chamber.

#0016-23      4. Councillor Payne moved,  
Councillor Hendriksen seconded,

**That Council approve the recommendation from the City of Yellowknife Community Advisory Board on Homelessness (CAB) to**



allocate the remaining \$1,468,864.34 of 2022-2023 Reaching Home - Canada's Strategy to End Homelessness funding as follows:

1. Transition of Aspen Apartments into non-market housing (for capital and O&M costs): \$1,318,864.34; and
2. Salvation Army's Bailey House in alignment with Reaching Home Directives: \$150,000.00.

**MOTION CARRIED UNANIMOUSLY**

**NEW BUSINESS**

5. Council read a memorandum regarding whether to appoint Zheng Tao as a Development Officer for the City of Yellowknife.

#0017-23      6. Councillor Payne moved,  
Councillor Fequet seconded,

**That:**

1. Pursuant to s. 3.1 of Zoning By-law No. 5045 Zheng Tao be appointed as a Development Officer for the City of Yellowknife; and
2. The term of appointment shall expire upon termination of employment with the City of Yellowknife.

**MOTION CARRIED UNANIMOUSLY**

**ADJOURNMENT**

#0018-23      7. Councillor Cochrane moved,  
Councillor Arden-Smith seconded,

**That the Meeting be adjourned at 12:08 p.m.**

**MOTION CARRIED UNANIMOUSLY**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Manager



CITY OF YELLOWKNIFE

## GOVERNANCE AND PRIORITIES COMMITTEE REPORT

**Monday, January 23, 2023 at 12:05 p.m.**

Report of a meeting held on Monday, January 23, 2023 at 12:05 p.m. in the City Hall Council Chamber.  
The following Committee members were in attendance:

Chair: Mayor R. Alty,  
Councillor S. Arden-Smith,  
Councillor G. Cochrane,  
Councillor R. Fequet,  
Councillor B. Hendriksen,  
Councillor C. McGurk, (12:07 p.m.)  
Councillor T. McLennan,  
Councillor S. Payne, and  
Councillor R. Warburton.

The following members of Administration staff were in attendance:

S. Bassi-Kellett,  
C. Caljouw,  
C. Greencorn,  
C. MacLean,  
K. Thistle,  
C. White,  
G. White,  
S. Woodward, and  
S. Jovic.

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<u>Item</u>	<u>Description</u>
1.	(For Information Only) Mayor Alty read the Opening Statement.
2.	(For Information Only) Committee agreed unanimously to amend the agenda to include an in camera personnel matter.





(For Information Only)

3. There were no disclosures of pecuniary interest.

(For Information Only)

Committee heard a presentation from Vanessa Stretch, Director, Land Administration/Department of Lands Government of the Northwest Territories regarding Vacant Commissioners Land. Ms. Stretch spoke about the ongoing process, transfer of land and timelines. Ms. Stretch reaffirmed the commitment to the Memorandum of Agreement (MOA) process and land transfer. Ms. Stretch noted that they are continuing to accept and process individual applications for land transfers to the City of Yellowknife while the MOA is in consultation and approvals.

(For Information Only)

4. Committee heard a presentation regarding an update on the Aquatic Centre.

(For Information Only)

5. Councillor Cochrane moved,  
Councillor Warburton seconded,

That Committee move in camera at 1:00 p.m. to discuss a memorandum regarding whether to appoint members to serve on the Community Advisory Board on Homelessness and a personnel matter.

MOTION CARRIED UNANIMOUSLY

(For Information Only)

6. Committee discussed a memorandum regarding whether to appoint members to serve on the Community Advisory Board on Homelessness.

(For Information Only)

7. Committee discussed a personnel matter.

(For Information Only)

8. Councillor Arden-Smith moved,  
Councillor Cochrane seconded,

That Committee return to an open meeting at 2:19 p.m.

MOTION CARRIED UNANIMOUSLY

Business arising from the in camera session

9. **Committee read a memorandum regarding whether to appoint members to serve on the Community Advisory Board on Homelessness.**



Committee noted that there are vacancies on the Community Advisory Board on Homelessness for two (2) representatives who have lived experience of homelessness and one (1) representative from an Indigenous organization.

It is the practice of the City of Yellowknife to advertise all vacancies for boards and committees. The City has advertised vacancies on the Community Advisory Board (CAB) on Homelessness in the Capital Update, the City's website and social media sites.

Committee noted that Council's policies, resolutions or goals include:

Council Goal #2 Delivering efficient and accountable government.

Motion #0459-96, as amended by #0460-96, #0462-96 and #0273-09:

"The following policy be adopted with respect to appointments to municipal boards and committees:

- i) The maximum consecutive years that an individual may serve on any one board or committee is six.
- iii) Individuals who have served the maximum six-year period on one municipal board or committee shall be eligible to be appointed to another board or committee.
- iv) No individual shall be precluded from serving concurrent terms on more than one municipal board or committee.
- v) Notwithstanding that an individual appointee has served less than six years on a particular board or committee, Council may, after the expiration of the first or subsequent terms of that appointee, advertise for applicants to fill a vacancy on that board or committee.
- vi) Notwithstanding clause (i.) of this policy, should the City receive no applications to fill a vacancy on any particular board or committee, the six year maximum limitation may, at the discretion of City Council, be waived.
- vii) Should the City receive no applications to fill a vacancy on any particular board or committee, City Council may appoint a member of the public at their discretion.

Committee noted that applicable legislation, by-laws, studies or plans include:

Council Procedures By-law No. 4975, as amended.

#### Legislation

Section 122 of Council Procedures By-law No. 4975 states:

#### **Special Committees of Council**

120. Where Council deems it necessary to establish a special committee to investigate and consider any matter, Council shall:

- 1) name the committee;
- 2) establish terms of reference;
- 3) appoint members to it;
- 4) establish the term of appointment of members;
- 5) establish requirements for reporting to Council or a standing committee; and
- 6) allocate any necessary budget or other resources to it.



Procedural Considerations

All appointments to Special Committees must be approved by Council.

The composition of the Committee was structured so that various segments of the community are represented.

Committee noted that the Committee members will assist the City in an advisory capacity regarding homelessness issues within the municipal boundaries of the City of Yellowknife. Appointing a full complement of Members will ensure that the work of the committee is completed in a timely fashion.

**Committee recommends that Council appoint the following members to serve on the Community Advisory Board on Homelessness (CAB) commencing February 14, 2023 and ending February 13, 2025:**

Name	Representing
Robert Foote	One (1) representative who have lived experience of homelessness
Judy Tutcho	One (1) representative from an Indigenous organization

**MOVE APPROVAL**

10. The meeting adjourned at 2:21 p.m.



CITY OF YELLOWKNIFE

## GOVERNANCE AND PRIORITIES COMMITTEE REPORT

**Monday, February 6, 2023 at 12:05 p.m.**

Report of a meeting held on Monday, February 6, 2023 at 12:05 p.m. in the City Hall Council Chamber.  
The following Committee members were in attendance:

Chair: Mayor R. Alty,  
Councillor S. Arden-Smith,  
Councillor G. Cochrane,  
Councillor R. Fequet,  
Councillor B. Hendriksen,  
Councillor C. McGurk, (12:06 p.m.)  
Councillor S. Payne, and  
Councillor R. Warburton.

The following members of Administration staff were in attendance:

S. Bassi-Kellett,  
C. Caljouw,  
C. Greencorn,  
C. MacLean,  
K. Sulzer,  
C. White,  
G. White,  
S. Woodward, and  
S. Jovic.

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<u>Item</u>	<u>Description</u>
1.	(For Information Only) Mayor Alty read the Opening Statement.
2.	(For Information Only) Councillor Warburton declared a conflict of interest with Item No. 4 on the agenda, a memorandum regarding whether to dispose of Lot 1086, Quad 85 J/8, Plan 2547 (181 Kam Lake Road) to Aurora Tracking Station Inc., as he is involved in this project and left the meeting at 12:08 p.m.



(For Information Only)

3. Committee deferred a memorandum regarding whether to dispose of Lot 1086, Quad 85 J/8, Plan 2547 (181 Kam Lake Road) to Aurora Tracking Station Inc. (the Lessee) to the next Governance and Priorities Committee meeting.

Committee requested that the proponent be notified when the matter comes before Council and given an opportunity to provide additional information and share future plans.

(For Information Only)

4. Councillor Warburton returned to the meeting at 12:11 p.m.
5. **Committee read a memorandum regarding whether to select properties to auction for tax arrears, when to hold the auction, and what minimum price to establish for each property.**

Committee noted that the *Property Assessment and Taxation Act (PATA)* states that properties on the Tax Arrears List may be offered for sale at a public auction, and that the auction date and minimum sale prices must be set by Council.

Council Motions #0091-00, #0039-02, and #0161-02 established the City's Tax Auction policy, which further stipulates that the City will sell property at public auction when taxes are two years in arrears and if auctioning maximizes the amount of taxes the City is able to collect, and that the City will bid the minimum price on property offered at a tax auction if the property remains unsold after a previous auction.

When property taxes are in arrears, the assessed owners of these properties are notified of the balance of taxes owing on the Interim Tax Notices sent each January, the Final Tax Notices sent each June, and Statements of Account sent throughout the year.

Based on the *PATA* provisions and City policy, properties with tax arrears for the 2021 taxation year are now subject to auction.

The City followed the notification procedures specified in *PATA* to ensure assessed owners of these properties are advised of the arrears status and tax sale provisions by:

- Posting the 2021 tax arrears list at City Hall on March 31, 2022;
- Sending a registered letter notifying the assessed owner(s) of the arrears and tax sale provisions on April 28, 2022;
- Posting the tax arrears list at City Hall, Yellowknife Community Arena, Multiplex, Fieldhouse and Pool on May 31, 2022;
- Publishing the tax arrears list in the *Yellowknifer* on July 22, 2022; and
- Notifying parties with an interest registered against the property on July 27, 2022.



Assessed owners who remained in arrears were offered installment payment plans on April 28, 2022 and reminded of the offer on subsequent notices. If they did not enter into a payment plan, the property was added to the Tax Auction List in Appendix A.

A property can be removed from the Tax Auction List if the City receives payment of the property tax arrears and related expenses or if the assessed owner enters into a payment plan with the City before the public auction.

Committee noted that Council's policies, resolutions or goals include:

On March 27, 2000, Council adopted the following policy:

Motion #0091-00 That the City sell property at public auction, in accordance with the *Property Assessment and Taxation Act*, when taxes are two years in arrears.

On January 28, 2002, Council adopted the following policy:

Motion #0039-02 That the City bid the minimum price on property offered at a tax auction if the property remained unsold after a previous auction.

On April 8, 2002, Council amended the above policy to state:

Motion #0161-02 That the City sells property at the public auction, in accordance with the *Property Assessment and Taxation Act*, when the taxes are two years in arrears and if auctioning of the property maximizes the amount of taxes the City is able to collect.

Committee noted that applicable legislation, by-laws, studies or plans include:

1. *Property Assessment and Taxation Act*, R.S.N.W.T. 1988, cP-10; and
2. *Cities, Towns, and Villages Act*, S.N.W.T. 2003, c22.

### Legislative

The *Property Assessment and Taxation Act* prescribes the tax auction process, including notification, conduct of the auction, and transfer of the property. The City has followed the notice requirements and the City's solicitor conducts the auction and property transfers.

Council decides, by resolution, which properties, if any, it wishes to offer for sale at public auction. Council sets, by resolution, the date of the auction and the minimum sale price of each property.

### Procedural Considerations

It is Council policy to sell property at public auction, in accordance with the *Property Assessment and Taxation Act*, when the taxes are two years in arrears. Taxpayers with arrears less than \$100 have not been included.

Under section 97.3(3) and (4) of the *Property Assessment and Taxation Act*, after entering into an installment payment agreement, the City is authorized to proceed with the sale of the taxable property if the assessed owner fails to comply with the terms of the agreement.



As part of the tax auction process, the taxpayer can redeem the property within 30 days of the auction by paying the tax arrears.

The City may bid on and purchase a property that is offered for sale so long as the purchase falls within the circumstances that the City is able to acquire property under the *Cities, Towns and Villages Act*. No municipal council member, officer or employee may purchase, on his or her own behalf, any taxable property offered for sale, unless the Minister of Finance has given prior approval.

Committee noted that the City adheres strictly to *PATA* provisions in respect to all taxation practices, including the tax arrears collection process. This helps minimize tax arrears, reduces the City's provision for bad debts, and works towards ensuring the tax burden is borne as equitably as possible.

The recommendation follows the same principles as applied in previous years: when taxpayers know the exact conditions under which a tax auction will be held, property taxes are more likely to be paid and/or arrears payment plans to be signed before the tax auction process starts. This is evident in the numbers from the last five years:

<i>Tax Year</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2021</i>	<i>2022</i>
# of Properties on the Initial Tax Auction List	16	13	28	37	16
# of Properties on the Tax Auction List on the Auction Date	2	2	5	10	2
# of Properties Auctioned and Sold	0	0	1	7	1

There was no tax auction in 2020.

**Committee recommends that, in accordance with the *Property Assessment and Taxation Act*, Council direct Administration to auction the properties listed in Appendix A at City Hall at 9:00 a.m. (MST) on Friday, June 9, 2023, and to set the minimum price for each property at 50% of the assessed value listed for that property.**



## Appendix A

### Tax Auction List

Municipal Address	Legal Description			2021 Total Arrears	2023 Assessed Value	Minimum Auction Price
	Lot	Block	Plan			
224 BORDEN DR	78	558	3668	\$335.73	\$157,870	\$78,935
4919 51 ST	15	24	65	\$615.40	\$381,290	\$190,645
3 SPENCE RD	8	550	4692	\$988.24	\$103,630	\$51,815
2 BUTLER RD	21	557	2073	\$1,714.91	\$370,060	\$185,030
60 BROMLEY DR	31	507	1080	\$1,767.62	\$301,240	\$150,620
205 BORDEN DR	7	555	2133	\$1,919.75	\$361,360	\$180,680
5504 50A AVE	16	105	483	\$2,028.88	\$293,770	\$146,885
542 CATALINA DR	UNIT 100		4729	\$3,195.17	\$418,520	\$209,260
3 LAROCQUE CRES	4	566	3735	\$4,408.93	\$269,020	\$134,510
558 CATALINA DR	UNIT 92		4729	\$4,461.14	\$179,490	\$89,745
496 RANGE LAKE RD #12	UNIT 8		2089	\$4,592.47	\$405,900	\$202,950
53 HORTON CRES	26	542	1420	\$5,017.31	\$248,370	\$124,185
104 TALTHEILEI DR	7	537	2094	\$5,563.12	\$581,860	\$290,930
106 TALTHEILEI DR	6	537	2094	\$5,668.41	\$749,090	\$374,545
639 ANSON DR	UNIT 20		4729	\$8,857.28	\$132,440	\$66,220
163 ENTERPRISE DR	12	536	2094	\$12,138.52	\$863,010	\$431,505
132 CURRY DR #B	21	503	1578	\$12,652.29	\$551,280	\$275,640

### MOVE APPROVAL

(For Information Only)

6. Councillor Cochrane moved,  
Councillor McGurk seconded,

That Committee move in camera at 12:14 p.m. to discuss a personnel matter.

MOTION CARRIED UNANIMOUSLY

(For Information Only)

7. Committee discussed a personnel matter.





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- (For Information Only)
8. Councillor Fequet moved,  
Councillor Arden-Smith seconded,

That Committee return to an open meeting at 1:28 p.m.

MOTION CARRIED UNANIMOUSLY

- (For Information Only)
9. There was no business arising from the in camera session.
10. The meeting adjourned at 1:28 p.m.