



CITY OF YELLOWKNIFE

## GOVERNANCE AND PRIORITIES COMMITTEE AGENDA

**Monday, February 13, 2023 at 12:05 p.m.**

Chair: Mayor R. Alty,  
Councillor S. Arden-Smith  
Councillor G. Cochrane,  
Councillor R. Fequet,  
Councillor B. Hendriksen,  
Councillor C. McGurk,  
Councillor T. McLennan,  
Councillor S. Payne, and  
Councillor R. Warburton.

**With City Hall closed due to labour disruption, the City of Yellowknife's meetings will be accessible to the public via [webcast](#). Any person wishing to speak to an item on the agenda is asked to email [cityclerk@yellowknife.ca](mailto:cityclerk@yellowknife.ca).**

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<u>Item</u>	<u>Description</u>
1.	Opening Statement: The City of Yellowknife acknowledges that we are located in Chief Drygeese territory. From time immemorial, it has been the traditional land of the Yellowknives Dene First Nation. We respect the histories, languages, and cultures of all other Indigenous Peoples including the North Slave Métis, and all First Nations, Métis, and Inuit whose presence continues to enrich our vibrant community.
2.	Approval of the agenda.
3.	Disclosure of pecuniary interest and the general nature thereof.
ANNEX A	
4.	A memorandum regarding whether to approve the recommendations of the City of Yellowknife Community Advisory Board on Homelessness to allocate funding for the 2023/2024 fiscal year.
ANNEX B	
5.	(For Information Only) A memorandum regarding the Minutes of the Community Advisory Board on Homelessness meeting of January 26, 2023.



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<b><u>Item No.</u></b>	<b><u>Description</u></b>
ANNEX C	(For Information Only)
7.	A memorandum regarding the Minutes of the Audit Committee meeting of October 20, 2022.

**IN CAMERA**

ANNEX D	
8.	A memorandum regarding whether to appoint members to serve on the Heritage Committee.
9.	Business arising from In Camera Session.



## CITY OF YELLOWKNIFE

### MEMORANDUM TO COMMITTEE

**COMMITTEE:** Governance and Priorities

**DATE:** February 13, 2023

**DEPARTMENT:** Community Services

**ISSUE:** Whether to approve the recommendations of the City of Yellowknife Community Advisory Board on Homelessness to allocate funding for the 2023/2024 fiscal year.

#### RECOMMENDATION:

That Council approve the recommendation from the City of Yellowknife Community Advisory Board on Homelessness (CAB) to allocate \$2,064,562 of 2023-2024 Reaching Home - Canada's Strategy to End Homelessness funding as follows:

1. Housing First for Youth: \$393,893;
2. Housing First for Families: \$594,893;
3. Housing First for Adults: \$569,846;
4. Prevention & Shelter Diversion – Youth: \$100,000;
5. Prevention & Shelter Diversion – Adults: \$100,000;
6. Prevention & Shelter Diversion – Families: \$100,000;
7. Prevention & Shelter Diversion – Seniors: \$100,000; and
8. Indigenous Case Management: \$ 105,930.

#### BACKGROUND:

Reaching Home – Canada's Strategy to End Homelessness is a federal program aimed at preventing and reducing homelessness by providing direct support and funding to designated communities (urban centres), Indigenous communities, territorial communities and rural and remote communities across Canada.

As a Community Entity for this program the City of Yellowknife holds a 5-year funding agreement with Employment and Social Development Canada which has since been transferred to Infrastructure Canada and has received the following amounts in funding for this Five-year agreement.

2019-2020	\$1,216,770
2020-2021	\$1,206,770
2021-2022	\$2,416,054
2022-2023	\$2,749,323
2023-2024	\$2,726,096

The City of Yellowknife will receive \$2,726,096 in Reaching Home funding for the 2023-2024 fiscal year, of which \$200,000 is allocated to the City of Yellowknife for administrative costs and funds the Homelessness Resources Coordinator and fifty percent of the Homelessness Specialist position. Additionally, \$56,680 of these funds will be directed towards supporting Coordinated Access as per Reaching Home Directives.

2023-2024 Funding amounts, allocated funds and proposed projects are outlined in the chart below:

Reaching Home Funding		Revenue	Expenses
	2023-2024	\$2,726,096	
Proposed Projects			
	Housing First for Youth		\$393,893
	Housing First for Families		\$594,893
	Housing First for Adults		\$569,846
	Prevention & Shelter Diversion - Youth		\$100,000
	Prevention & Shelter Diversion - Adults		\$100,000
	Prevention & Shelter Diversion - Families		\$100,000
	Prevention & Shelter Diversion - Seniors		\$100,000
	Indigenous Case Management		\$105,930
Total:			\$2,064,562
	Coordinated Access		\$56,680
	Administration		\$200,000
Total:			\$256,680
Total :			\$2,321,242
Remaining for CAB Allocation		\$404,854	

As per the Reaching Home Agreement between the City and the Federal government, all funded projects must undergo a public and transparent process for award. The City's Procurement Policy also requires a competitive bid process for expenditures. As such, a Request for Proposal (RFP) process will be issued to secure a service provider for each of the above stated allocations.

Yellowknife organizations are welcome to submit a proposal for any of the remaining funds up to a maximum of \$404,854 no later than February 16, 2023. A CAB meeting has been scheduled for February 23, 2023 to review these proposals and allocate the remaining amount.

**COUNCIL POLICY / RESOLUTION OR GOAL:**

Goal #3: Ensuring a high quality of life for all, including future generations.  
Objective 3.3 Work with partners to address pressing social issues.  
Action 3.3.2 Focus on bringing partners and funding to support the implementation of the City's 10 Year Plan to End Homelessness.

**APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:**

Everyone is Home – Yellowknife's 10 Year Plan to End Homelessness.

**CONSIDERATIONS:**Existing Programs/Services

Under Reaching Home: Canada's Strategy to End Homelessness, the City of Yellowknife has allocated funding to the services identified for the previous four years of the five-year funding agreement.

The City of Yellowknife's Community Advisory Board on Homelessness has most recently allocated \$1,219,953 of the 2022/2023 funding as follows:

- Housing First for Youth \$175,000 – Homebase Yellowknife;
- Housing First for Families \$376,000 – YWCA;
- Housing First for Adults \$350,953 – Yellowknife Women's Society;
- Prevention and Shelter Diversion \$219,000 – Homebase Yellowknife; and
- Indigenous Case Management \$ 99,000 – Arctic Indigenous Wellness foundation.

**ALTERNATIVES TO RECOMMENDATION:**

That Council approve an alternate allocation of the remaining Reaching Home funds of \$2,064,562 for the 2023-2024 fiscal year.

**RATIONALE:**

Support for the recommendation of the CAB will provide the opportunity for various organizations to provide key services and programs to individuals and families experiencing homelessness or at risk of homelessness.

**ATTACHMENTS:**

None.

Prepared: January 26, 2023; EB



CITY OF YELLOWKNIFE

**MEMORANDUM TO COMMITTEE**  
**(For Information Only)**

**COMMITTEE:** Governance and Priorities

**DATE:** February 13, 2023

**DEPARTMENT:** Community Services

**ISSUE:** Minutes of the Community Advisory Board on Homelessness meeting of January 26, 2023.

**BACKGROUND:**

Attached for the information of the Committee are the minutes of the Community Advisory Board on Homelessness meeting of January 26, 2023.

**ATTACHMENTS:**

Community Advisory Board on Homelessness Minutes January 26, 2023 (DM#722909);

Prepared: February 1, 2023; CA



## CITY OF YELLOWKNIFE

Community Advisory Board on Homelessness

**January 26, 2023 at 9:00 a.m.**

Via Video/Teleconference

### MINUTES

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Minutes of a meeting held on Thursday, January 26, 2023 at 9:00 a.m. The following Committee members joined the meeting via teleconference:

Present: Councillor B. Hendriksen, Chair,  
Mayor R. Alty, ex-officio,  
J. Brinson,  
R. Cook (9:04 a.m.),  
H. Dumbuya-Sesay (9:05 a.m.),  
T. Roberts,  
Z. Share (9:46 a.m.),  
N. Sowsun,  
K. Willy, and  
C. Wyman.

The following advisory members joined the meeting via teleconference:

M. Greyeyes (9:25 a.m.),  
T. Pope, and  
R. Ristoff.

The following representatives of the Federal Government joined the meeting via teleconference:

R. Kelly.

The following members of Administration joined the meeting via teleconference:

E. Beeching,  
C. Saunders, and  
T. McKee.

#### **Call to Order & Introductions**

1. The meeting was called to order at 9:02 a.m.

#### **Opening Statement**

2. Councillor B. Hendriksen read the Opening Statement.
3. R. Ristoff left the meeting at 9:07 a.m.

#### **Approval of Agenda**

4. Committee approved the Agenda as presented.



**Approval of Minutes**

5. *January 19, 2023.*

6. N. Sowsun moved,  
K. Willy seconded,

**That the Minutes be approved as presented.**

**MOTION CARRIED UNANIMOUSLY**

**Disclosure of Pecuniary Interest**

7. There were no disclosures of pecuniary interest.

**Presentation by Yellowknife Women's Society**

8. The presentation by the Yellowknife Women's Society was tabled to the February 23, 2022 meeting.
9. R. Ristoff returned to the meeting at 9:24 a.m.

**Presentation by HomeBase YK**

10. T. Roberts made a presentation regarding the 2022/2023 Housing First for Youth including how the funds were spend and highlights and challenges with the program.

**Presentation by YMCA**

11. H. Dumbuya-Sesay made a presentation regarding the 2022/2023 Housing First for Families including how the funds were spend and highlights and challenges with the program.
12. N. Sowsun left the meeting at 10:00 a.m.

**Open Opportunity for Non-Funded Groups to Present 2022-2023 Work**

13. K. Willy discussed housing concerns raised by seniors and noted the top concerns were food, shelter and the cost of fuel.
14. J. Brinson provided an update on programs at the Salvation Army including Bailey House.
15. Committee recessed at 10:17 a.m. and reconvened at 10:27 a.m.

**Presentation by City of Yellowknife – 2023/2024 Funding and Funding Options**

16. Administration made a presentation regarding potential options for 2023/2024 funding.
17. T. Roberts moved,  
H. Dumbuya-Sesay seconded,

**That funding be allocated as follows:**

1. Housing First for Youth: \$393,893
2. Housing First for Families: \$594,893
3. Housing First for Adults: \$569,846
4. Prevention & Shelter Diversion – Youth: \$100,000
5. Prevention & Shelter Diversion – Families: \$100,000



6. Prevention & Shelter Diversion – Adults: \$100,000
7. Indigenous Case Management: \$105,930

**MOTION CARRIED**  
(C. Wyman and R. Cook opposed)

***Action Item: Administration will reach out to local organizations for expressions of interest for the remaining \$405,000. Submissions are due February 16, 2023 so that proposals can be reviewed at the next CAB meeting on February 23, 2023.***

**Next CAB Meeting**

18. The next meeting is scheduled for February 23, 2023.

**Adjournment**

19. The meeting was adjourned at 11:31 a.m.

Prepared: January 26, 2023 CS/tm



CITY OF YELLOWKNIFE

## MEMORANDUM TO COMMITTEE

(For Information Only)

**COMMITTEE:** Governance and Priorities

**DATE:** February 13, 2023

**DEPARTMENT:** Corporate Services

**ISSUE:** Minutes of the Audit Committee meeting of October 20, 2022.

### BACKGROUND:

Attached for the information of Committee are the minutes of the Audit Committee of October 20, 2022.

### ATTACHMENTS:

Audit Committee Minutes October 20, 2022 (DM #712870)

Prepared: February 7, 2023; LV



CITY OF YELLOWKNIFE  
**AUDIT COMMITTEE**

Thursday, October 20, 2022 at 4:00 p.m.  
Via Video/Teleconference Call

## **MINUTES**

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Minutes of a meeting held on Thursday, October 20, 2022 at 4:00 p.m. via conference call. The following Committee members were in attendance:

Chair: J. Toner,  
Members: Mayor R. Alty, (ex-officio),  
Councillor C. Mufandaedza,  
P. Guy, and  
N. Ensing.

The following advisory members were in attendance:

V. Lackey, LLP, and  
A. Halladeen, Crowe MacKay, LLP.

The following members of Administration were in attendance:

S. Woodward, Director, Corporate Services, and  
L. Vass, Manager, Financial Services.

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### **Call to Order**

1. The Chair called the meeting to order at 4:02 p.m.

### **Opening Statement**

2. J. Toner read the Opening Statement.

### **Approval of Agenda**

3. P. Guy moved,  
N. Ensing seconded,

**That the agenda be approved as presented.**

**MOTION CARRIED UNANIMOUSLY**

### **Disclosure of pecuniary interest**

4. There were no disclosures of pecuniary interest.



**Approval of Minutes from the meeting held July 21, 2022**

5. P. Guy moved,  
N. Ensing seconded,

**That the minutes of the meeting held July 21, 2022 be adopted.**

**MOTION CARRIED UNANIMOUSLY**

**Audit 2021 Management Letter**

6. Lisa Vass, Manager of Financial Services, presented a progress update of the 2021 Audit Management Letter.

**2022 Second Quarter Forecast and Variance Report**

7. The Committee reviewed the 2022 Second Quarter Forecast and Variance Report for information.

**2022 Third Quarter Forecast and Variance Report**

8. The Committee reviewed the 2022 Third Quarter Forecast and Variance Report for information.

**Audit Plan for Year Ending December 21, 2022**

9. Virginia Lackey, a representative of Crowe MacKay LLP, presented the 2022 Audit Plan.

**In Camera**

10. Councillor C. Mufandaedza moved,  
Mayor R. Alty seconded,

**That Committee move in camera at 4:40 p.m. to have a discussion with the Auditor without management being present.**

**MOTION CARRIED UNANIMOUSLY**

(For Information Only)

11. Committee had a discussion with the Auditor.
12. Councillor C. Mufandaedza moved,  
Mayor R. Alty seconded,

**That Committee move out of camera at 5:21 p.m.**

**MOTION CARRIED UNANIMOUSLY**

(For Information Only)

13. There was no business arising from the in camera session.

**Next Meeting**

14. The next meeting is scheduled for Thursday, February 2, 2023 at 4:00 pm.



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**Adjournment**

15. Councillor C. Mufandaedza moved,

**That the meeting be adjourned. at 5:22 p.m.**

**MOTION CARRIED UNANIMOUSLY**

Prepared: October 21, 2022: LV



## CITY OF YELLOWKNIFE

### MEMORANDUM TO COMMITTEE

**COMMITTEE:** Governance and Priorities

**DATE:** February 13, 2023

**DEPARTMENT:** Administration

**ISSUE:** Whether to appoint members to serve on the Heritage Committee.

#### RECOMMENDATION:

That Council appoint the following members to serve on the Yellowknife Heritage Committee for a two (2) year term commencing February 28, 2023 and ending February 27, 2025.

	Yellowknives Dene First Nation (YKDFN)
	One (1) member from public at large

#### BACKGROUND:

There are vacancies on the Heritage Committee.

The Yellowknives Dene First Nation (YKDFN) requested that:

1. Ms. Liza Pieper be appointed as their representative on the Heritage Committee as the term of office for Ms. Angela Lafferty will expire on February 22, 2023; and
2. Mr. Bobby Drygeese and Ms. Angela Lafferty be appointed as their alternate representatives on the Heritage Committee.

It is the practice of the City of Yellowknife to advertise all vacancies for boards and committees. The City has advertised the vacancy on the Heritage Committee in the Capital Update and the City's website.

#### COUNCIL POLICY / RESOLUTION OR GOAL:

Council Goal #2 Delivering efficient and accountable government.

Council Goal #3 Ensuring a high quality of life for all, including future generations.

#### APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:

1. Council Procedures By-law No. 4975, as amended; and

**CONSIDERATIONS:**

Legislation

Section 122 of Council Procedures By-law No. 4975 states:

Special Committees of Council

122. Where Council deems it necessary to establish a special committee to investigate and consider any matter, Council shall:

- (1) name the committee;
- (2) establish terms of reference;
- (3) appoint members to it;
- (4) establish the term of appointment of members;
- (5) establish requirements for reporting to Council or a standing committee; and
- (6) allocate any necessary budget or other resources to it.

Procedural Considerations

All appointments to Special Committees and Subcommittees must be approved by Council.

It is the practice of the City of Yellowknife to advertise all vacancies that arise on City Boards and Committees.

**ALTERNATIVES TO RECOMMENDATION:**

That Administration be directed to re-advertise the vacancies on the Yellowknife Heritage Committee.

**RATIONALE:**

Appointing a full complement of members to the Yellowknife Heritage Committee will ensure that the Committee's projects are not unduly delayed.

**ATTACHMENTS:**

None.

Prepared: February 3, 2023; SJ/