



CITY OF YELLOWKNIFE

## GOVERNANCE AND PRIORITIES COMMITTEE REPORT

**Monday, November 14, 2022 at 12:05 p.m.**

Report of a meeting held on Monday, November 14, 2022 at 12:05 p.m. in the City Hall Council Chamber. The following Committee members were in attendance:

Chair: Mayor R. Alty,  
Councillor S. Arden-Smith,  
Councillor G. Cochrane,  
Councillor R. Fequet,  
Councillor B. Hendriksen,  
Councillor T. McLennan, (via teleconference) and  
Councillor R. Warburton.

The following members of Administration staff were in attendance:

S. Bassi-Kellett,  
C. MacLean,  
K. Thistle,  
C. White,  
G. White,  
S. Woodward, and  
S. Jovic.

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<u>Item</u>	<u>Description</u>
1.	(For Information Only) Mayor Alty read the Opening Statement.
2.	(For Information Only) There were no disclosures of pecuniary interest.
3.	(For Information Only) Committee accepted for information the minutes of the Audit Committee meeting of July 21, 2022.
4.	(For Information Only) Committee accepted for information the minutes of the Community Advisory Board on



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Homelessness meeting of September 15, 2022, October 6, 2022, October 20, 2022 and November 3, 2022.

(For Information Only)

5. Committee read a memorandum regarding whether to appoint a Deputy Mayor and whether to appoint Members of Council as representatives on the Special Committees of Council.

(For Information Only)

6. Councillor Arden-Smith moved,  
Councillor Warburton seconded,

That Committee move in camera at 12:15 p.m. to discuss a memorandum regarding whether to appoint a Deputy Mayor and a whether to appoint Members of Council as representatives on the Special Committees of Council and a memorandum regarding whether to appoint a representative from an organization serving seniors to serve on the Community Advisory Board on Homelessness.

MOTION CARRIED UNANIMOUSLY

(For Information Only)

7. Committee discussed a memorandum regarding whether to appoint a Deputy Mayor and a whether to appoint Members of Council as representatives on the Special Committees of Council.

(For Information Only)

8. Councillor Arden-Smith and Councillor Fequet declared conflict of interest and excused themselves from the meeting at 12:17 p.m.

(For Information Only)

9. Committee continued its discussion regarding a memorandum regarding whether to appoint a Deputy Mayor and a whether to appoint Members of Council as representatives on the Special Committees of Council.

(For Information Only)

10. Councillor Arden-Smith and Councillor Fequet returned to the meeting at 12:18 p.m.

(For Information Only)

11. Councillor Warburton declared a conflict of interest and left the meeting at 12:18 p.m.

(For Information Only)

12. Committee continued its discussion regarding a memorandum regarding whether to appoint a Deputy Mayor and a whether to appoint Members of Council as representatives on the Special Committees of Council.



(For Information Only)

13. Councillor Warburton returned to the meeting at 12:20 p.m.

(For Information Only)

14. Committee discussed a memorandum regarding whether to appoint a representative from an organization serving seniors to serve on the Community Advisory Board on Homelessness.

(For Information Only)

15. Councillor Cochrane moved,  
Councillor Arden-Smith seconded,

That Committee return to an open meeting at 12:24 p.m.

MOTION CARRIED UNANIMOUSLY

Business arising from the in camera session.

(For Information Only)

16. Committee read a memorandum regarding whether to appoint a Deputy Mayor and whether to appoint Members of Council as representatives on the Special Committees of Council.

Committee noted that Section 7(3) of Council Procedures By-law No. 4975, as amended, states that the appointment of the Deputy Mayor shall be made, on the recommendation of the Mayor, at the first meeting of Council following a General Election. Council must also appoint Councillors to Special Committees of Council based on the best interests of the City and desires expressed by Councillors. These appointments will be reviewed annually.

Committee noted that Council's policies, resolutions or goals include:

Goal #2 Delivering and efficient and accountable government.

Committee noted that applicable legislation, by-laws, studies or plans include:

1. *Cities, Towns and Villages Act*,
2. Council Procedures By-law No. 4975, as amended;
3. Council Remuneration Review Report by Sainas Consult Inc.; and
4. Council Remuneration By-law No. 4982.

Legislation

Section 39 of the *Cities, Towns and Villages Act* states that Council, on the recommendation of the Mayor, may appoint a Councillor to be the Deputy Mayor.

Section 7(3) of Council Procedures By-law No. 4975, as amended, states that the appointment of the Deputy Mayor shall be made, on the recommendation of the Mayor, at the first meeting of Council following a General Election.



Past Practice

The past practice of Council has been to review the appointment of Deputy Mayor and Chairpersons and Members to Special Committees of Council on an annual basis and following a General Election.

Appointments to Special Committees shall be based on:

- a) the best interests of the City;
- b) the convenience of the Members;
- c) the competence of the Members;
- d) the willingness to serve; and
- e) the desires expressed by the Members.

Council Remuneration Review Report

In 2018, City engaged Sainas Consult Inc. to conduct an independent and arms-length review of the remuneration, allowances and benefits provided to the Mayor and Members of Council.

The report recommended that all Councillors be paid the same amount and that the role of Deputy Mayor be shared by all Councillors on a rotating or scheduled basis, however, Council of the day opted to maintain status quo and appoint a Deputy Mayor on an annual basis.

By-law No. 4982

In order to give effect to the recommendations arising from the Council Remuneration Review Report and Council's desire to maintain status quo, Council adopted By-law No. 4982, a by-law to establish the indemnities and allowances of Council members.

Committee noted that the Deputy Mayor performs the duties of the Mayor during absences and the Members of Council act as Chairpersons to the Committees they are appointed to. The appointment of a Deputy Mayor and Councillors to the Special Committees of Council will ensure that the Committees can continue to meet and conduct their business and that there is coverage during the Mayor's absences.

Committee recommended that Council appoint the following as Deputy Mayor and Council representatives to the Special Committees of Council; and that these appointments be reviewed in January, 2024:

Committee	Councillor
Deputy Mayor	Councillor Arden-Smith
Audit Committee	Councillor McLennan
Board of Revision	Councillor Fequet (Primary) Councillor Cochrane (Alternate)
Community Advisory Board on Homelessness	Councillor Hendriksen



Development Appeal Board	Councillor Warburton (Primary) Councillor Payne (Alternate)
Grant Review Committee (Two required)	Councillor McLennan Councillor Hendriksen
Heritage Committee	Councillor Cochrane
Homelessness Commission	Councillor Hendriksen
Mayor’s Task Force on Economic Development	Councillor Warbuton
Yellowknife Combative Sports Commission	Councillor Arden-Smith

Committee noted that this matter will be discussed under New Business at this evening Council Meeting.

17. **Committee read a memorandum regarding whether to appoint a representative from an organization serving seniors to serve on the Community Advisory Board on Homelessness.**

Committee noted that there is a vacancy on the Community Advisory Board (CAB) on Homelessness.

It is the practice of the City of Yellowknife to advertise all vacancies for boards and committees. The City has advertised vacancies on the Community Advisory Board (CAB) on Homelessness in the Capital Update, the City’s website and social media sites.

Committee noted that Council’s policies, resolutions or goals include:

Council Goal #2 Delivering efficient and accountable government.

Motion #0459-96, as amended by #0460-96, #0462-96 and #0273-09:

“The following policy be adopted with respect to appointments to municipal boards and committees:

- I) The maximum consecutive years that an individual may serve on any one board or committee is six.
- II) Individuals who have served the maximum six-year period on one municipal board or committee shall be eligible to be appointed to another board or committee.
- III) No individual shall be precluded from serving concurrent terms on more than one municipal board or committee.
- IV) Notwithstanding that an individual appointee has served less than six years on a particular board or committee, Council may, after the expiration of the first or subsequent terms of that appointee, advertise for applicants to fill a vacancy on that board or committee.
- V) Notwithstanding clause (i.) of this policy, should the City receive no applications to fill a vacancy on any particular board or committee, the six year maximum limitation may, at the discretion of City Council, be waived.
- VI) Should the City receive no applications to fill a vacancy on any particular board or committee, City Council may appoint a member of the public at their discretion.



Committee noted that applicable legislation, by-laws, studies or plans include:  
Council Procedures By-law No. 4975, as amended.

#### Legislation

Section 122 of Council Procedures By-law No. 4975, as amended, states:

#### Special Committees of Council

122. Where Council deems it necessary to establish a special committee to investigate and consider any matter, Council shall:

- 1) name the committee;
- 2) establish terms of reference;
- 3) appoint members to it;
- 4) establish the term of appointment of members;
- 5) establish requirements for reporting to Council or a standing committee; and
- 6) allocate any necessary budget or other resources to it.

#### Procedural Considerations

All appointments to Special Committees must be approved by Council.

The composition of the Committee was structured so that various segments of the community are represented.

Committee noted that the Committee members will assist the City in an advisory capacity regarding homelessness issues within the municipal boundaries of the City of Yellowknife. Appointing a full complement of Members will ensure that the work of the committee is completed in a timely fashion.

**Committee recommends that Council appoint Karen Willy, a representative from an organization serving seniors, to serve on the Community Advisory Board on Homelessness (CAB) for a two-year term commencing November 29, 2022 and ending November 28, 2024.**

#### MOVE APPROVAL

18. The meeting adjourned at 12:24 p.m.