



CITY OF YELLOWKNIFE

Council Agenda

Monday, October 24, 2022 at 7:00 p.m.

Welcome to the

REGULAR MEETING OF COUNCIL

Council Chamber, City Hall
4807 - 52nd Street
Yellowknife

All presentations pertaining to items on the Agenda for the meeting shall be heard under the "Delegations Pertaining to Items on the Agenda," portion of the Order of Business. All presentations pertaining to items not on the Agenda shall be heard under the "Delegations Pertaining to Items Not on the Agenda" portion of the Order of Business.

The following procedures apply to all delegations before Council:

- a. all delegations shall address their remarks directly to the Presiding Officer and shall not pose questions to individual Members or Administration;
- b. each presenter shall be afforded five minutes to make their presentation;
- c. the time allowed to each presenter may be extended beyond five minutes by a resolution of Council;
- d. after a person has spoken, any Member may, through the Presiding Officer, ask that person or the City Administrator relevant questions; and
- e. no debate shall be permitted on any delegation to Council either between Members or with an individual making a presentation.

Please refer to By-law No. 4975, the Council Procedures By-law, for the rules respecting the procedures of Council.

COUNCIL:

Mayor Rebecca Alty

Councillor Niels Konge
Councillor Shauna Morgan
Councillor Julian Morse
Councillor Cynthia Mufandaedza

Councillor Steve Payne
Councillor Rommel Silverio
Councillor Stacie Smith
Councillor Robin Williams

All annexes to this agenda may be viewed on the City's website www.yellowknife.ca or by contacting the City Clerk's Office at 920-5602.
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Item No.

Description

OPENING STATEMENT

1. Councillor Morse will read the Opening Statement.

The City of Yellowknife acknowledges that we are located in Chief Drygeese territory. From time immemorial, it has been the traditional land of the Yellowknives Dene First Nation. We respect the histories, languages, and cultures of all other Indigenous Peoples including the North Slave Métis, and all First Nations, Métis, and Inuit whose presence continues to enrich our vibrant community.

AWARDS, CEREMONIES AND PRESENTATIONS

2. There were no awards, ceremonies or presentations for the agenda.

ADOPTION OF MINUTES FROM PREVIOUS MEETING(S)

Previously
Distributed

3. Minutes of Council for the special meeting of Monday, September 26, 2022 are presented for adoption.

4. Councillor Morse moves,
Councillor _____ seconds,

That Minutes of Council for the special meeting of Monday, September 26, 2022 be presented for adoption.

Unanimous	In Favour	Opposed	Carried / Defeated
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Previously
Distributed

5. Minutes of Council for the regular meeting of Monday, September 26, 2022 are presented for adoption.

6. Councillor Morse moves,
Councillor _____ seconds,

That Minutes of Council for the regular meeting of Monday, September 26, 2022 be presented for adoption.

Unanimous	In Favour	Opposed	Carried / Defeated
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Item No.

Description

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

7. Does any Member have a pecuniary interest in any matter before Council tonight?

CORRESPONDENCE & PETITIONS

8. There was no correspondence nor were there any petitions for the agenda.

STATUTORY PUBLIC HEARINGS

9. There were no Statutory Public Hearings for the agenda.

DELEGATIONS PERTAINING TO ITEMS ON THE AGENDA

10. There were no delegations pertaining to items on the agenda.

MEMBER STATEMENTS

11. There were no statements for the agenda.
12. Are there any Member statements from the floor?

INTRODUCTION AND CONSIDERATION OF COMMITTEE REPORTS

Councillor Morse will introduce the following reports:

13. Governance and Priorities Committee Report for September 26, 2022.
14. Councillor Morse moves,
Councillor _____ seconds,

That Council:

1. **Not endorse a specific option for Yellowknife Airport; and**
2. **Direct Administration to write a letter to the Government of the Northwest Territories outlining the City interests and considerations related to any 'Future Yellowknife Airport Development 20-Year Master Plan' options.**

Unanimous	In Favour	Opposed	Carried / Defeated
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Item No.

Description

NEW BUSINESS

15. Committee read a memorandum regarding COVID Recovery Grant Program opportunities.
16. Councillor Morse moves,
Councillor _____ seconds,

That Council direct Administration to utilize the remaining 2021 COVID Safe Restart Funding (approximately \$260,000) by developing a variety of COVID Recovery Grant programs as follows:

- (i) Business Licence Fee Waiver Program (\$30,000) - Waive business licence fees for eligible businesses for a one-year period from September 1, 2022 to August 31, 2023;**
- (ii) Festivals and Events COVID Recovery Grant Program (\$30,000) – Direct grants of up to \$5,000 each to eligible festivals and events to encourage their return so that they continue to provide vibrant experiences that bring residents and visitors together again; and**
- (iii) COVID Recovery Business Grant Program (\$200,000) – Direct grants of up to \$10,000 each to eligible businesses in Yellowknife to maintain the stability of local businesses.**

Unanimous	In Favour	Opposed	Carried / Defeated
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17. Committee read a memorandum regarding whether to appoint someone to fill a vacant position on the Audit Committee.
18. Councillor Morse moves,
Councillor _____ seconds,

That Council appoint a lawyer, pursuant to Audit Committee By-law No. 4127, to serve on the City of Yellowknife (City) Audit Committee for a three-year term commencing October 25, 2022 and ending October 24, 2025.

Unanimous	In Favour	Opposed	Carried / Defeated
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19. Committee read a memorandum regarding whether to appoint a member to serve on the City of Yellowknife Development Appeal Board.
20. Councillor Morse moves,
Councillor _____ seconds,



Item No.

Description

That Council appoint a member to serve, for a three (3) year term effective October 25, 2022 until October 24, 2025, on the City of Yellowknife Development Appeal Board.

Unanimous	In Favour	Opposed	Carried / Defeated
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ENACTMENT OF BY-LAWS

21. By-law No. 5063 - A by-law authorizing the City of Yellowknife to dispose of the portion of Lot 3, Block 500, Plan 4224 (adjacent to the Fieldhouse) through a lease agreement for a term of five (5) years, with an option to renew for a further five (5) years, is presented for First Reading.

22. Councillor Morse moves,
Councillor _____ seconds,

First Reading of By-law No. 5063.

Unanimous	In Favour	Opposed	Carried / Defeated
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DEFERRED BUSINESS AND TABLED ITEMS

23. There was no deferred business and there were no tabled items for the agenda.
24. Is there any deferred business or are there any tabled items from the floor?

OLD BUSINESS

25. There was no old business for the agenda.
26. Is there any old business from the floor?

NOTICES OF MOTION

27. There were no notices of motion for the agenda.
28. Are there any notices of motion from the floor?



<u>Item No.</u>	<u>Description</u>
<u>DELEGATIONS PERTAINING TO ITEMS NOT ON THE AGENDA</u>	
29.	There were no delegations pertaining to items not on the agenda.
<u>ADMINISTRATIVE ENQUIRIES</u>	
30.	There were no administrative enquiries for the agenda.
31.	Are there any administrative enquiries from the floor?
<u>ADJOURNMENT</u>	



CITY OF YELLOWKNIFE

DRAFT SPECIAL COUNCIL MINUTES

Monday September 26, 2022 at 12:05 p.m.

Present: Mayor R. Alty,
Councillor S. Morgan,
Councillor C. Mufandaedza,
Councillor S. Payne,
Councillor R. Silverio,
Councillor S. Smith, and
Councillor R. Williams (12:06 p.m.)

City Staff: K. Penney,
C. Greencorn,
C. Hand,
C. MacLean,
C. White,
G. White, and
S. Jovic.

1. Councillor Morgan read the Opening Statement.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

2. There were no disclosures of pecuniary interest.

ENACTMENT OF BY-LAWS

3. By-law No. 5062 - A by-law to dispose of Lot 34, Block 30, Plan 2564 for less than appraised value, is presented for First Reading.
 4. Councillor Morgan moved,
Councillor Mufandaedza seconded,
- #0138-22

First Reading of By-law No. 5062.

MOTION CARRIED UNANIMOUSLY



ADJOURNMENT

- #0139-22 5. Councillor Mufandaedza moved,
Councillor Morgan seconded,

That the Meeting be adjourned at 12:06 p.m.

MOTION CARRIED UNANIMOUSLY

Mayor

City Manager



CITY OF YELLOWKNIFE

DRAFT COUNCIL MINUTES

Monday, September 26, 2022 at 7:00 p.m.

Present: Mayor R. Alty,
Councillor S. Morgan,
Councillor J. Morse, (via teleconference)
Councillor C. Mufandaedza,
Councillor S. Payne,
Councillor R. Silverio,
Councillor S. Smith, and
Councillor R. Williams.

City Staff: K. Thistle,
C. Greencorn,
C. Hand,
C. MacLean,
C White,
G. White, and
S. Jovic.

1. Councillor Morgan read the Opening Statement.

AWARDS, CEREMONIES AND PRESENTATIONS

2. There were no awards, ceremonies or presentations.

ADOPTION OF MINUTES FROM PREVIOUS MEETING(S)

- #0140-22
3. Councillor Morgan moved,
Councillor Mufandaedza seconded,

**That the Minutes of Council for the regular meeting of Monday,
September 12, 2022 be adopted.**

MOTION CARRIED UNANIMOUSLY

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

4. There were no disclosures of pecuniary interest.



CORRESPONDENCE AND PETITIONS

5. There was no correspondence nor were there any petitions.

STATUTORY PUBLIC HEARINGS

6. There were no Statutory Public Hearings.

DELEGATIONS PERTAINING TO ITEMS ON THE AGENDA

7. There were no delegations pertaining to items on the agenda.

MEMBER STATEMENTS

8. There were no member statements for the agenda.

INTRODUCTION AND CONSIDERATION OF COMMITTEE REPORTS

Governance and Priorities Committee Report for September 12, 2022

9. Councillor Morgan read a report of a meeting held on Monday, September 12, 2022 at 12:05 p.m. in the City Hall Council Chamber.

- #0141-22 10. Councillor Morgan moved,
Councillor Williams seconded,

That Council direct Administration to:

- (i) utilize the Revitalization Initiative Fund toward the development of City owned lands within the Downtown by contributing to the Land Fund to facilitate:**
 - a. selling Lots 8, 9, and 10, Block 31, Plan 65 (5016, 5018 and 5022 50th Street) for less than appraised value, pursuant to a Request for Proposal process; and**
 - b. selling Lot 34, Block 30 (50/50 Lot) for less than appraised values, pursuant to the Terms of Reference/Request for Proposal attached to and forming part of the memorandum to committee dated September 12, 2022.**
- (ii) transfer \$2.275 million dollars from the Revitalization Initiative Fund to the Land Administration Fund to cover the land value of the properties listed above;**
- (iii) transfer \$141,000 dollars from the Revitalization Initiative Fund to the Downtown Improvement Reserve to support Development Incentives; and**



(iv) to close the Revitalization Initiative Fund.

MOTION CARRIED UNANIMOUSLY

- #0142-22 11. Councillor Morgan moved,
Councillor Payne seconded,

That Council direct Administration to enter into a Purchase Agreement, as per the Terms of Reference, for Lot 34 Block 30 Plan 2564 (50/50 Corner), in the City of Yellowknife.

12. Mayor Alty vacated the Chair to participate in the debate and Deputy Mayor Smith assumed the Chair at 7:12 p.m.

- #0143-22 13. Mayor Alty moved,
Councillor Williams seconded,

That Council direct Administration to enter into a Purchase Agreement, as per the Terms of Reference, for Lot 34 Block 30 Plan 2564 (50/50 Corner), in the City of Yellowknife. The sale of Lot 34, Block 30 Plan 2564 (50/50 Lot) for less than appraised value will include conditions to address affordable housing and be secured via a legal agreement.

MOTION TO AMEND CARRIED UNANIMOUSLY

MAIN MOTION AS AMENDED CARRIED UNANIMOUSLY

14. Mayor Alty resumed the Chair at 7:50 p.m.

- #0144-22 15. Councillor Morgan moved,
Councillor Silverio seconded,

That Council appoint Melissa Syer, a representative from the Yellowknife Chamber of Commerce to serve on the Mayor's Task Force on Economic Development for a three (3) year term commencing September 27, 2022 and ending September 26, 2025.

MOTION CARRIED UNANIMOUSLY

Governance and Priorities Committee Report for September 19, 2022

16. Councillor Morgan read a report of a meeting held on Monday, September 19, 2022 at 12:05 p.m. in the City Hall Council Chamber.



- #0145-22 17. Councillor Morgan moved,
Councillor Mufandaedza seconded,

That Council:

1. **Adopt for information the Arts and Culture Master Plan as prepared by NGL Nordicity Group; and**
2. **Direct Administration to develop an implementation plan for Council's consideration to guide decision-making and investment in arts and culture.**

MOTION CARRIED UNANIMOUSLY

- #0146-22 18. Councillor Morgan moved,
Councillor Williams seconded,

That Council direct Administration to add the following to the Budget 2023 Public Input Summary:

1. **That funding to implement 7.2 in the Wayfinding Strategy be included in Budget 2023;**
2. **That a staff position be added as recommended in the Arts and Culture Master plan; and**
3. **Bring forward Public Recommendations for Budget 2023 to the new Council for consideration.**

- #0147-22 19. Councillor Morse moved,
Councillor Williams seconded,

That the motion be amended to read:

That Council direct Administration to add the following to the Budget 2023 Public Input Summary:

1. **That funding to implement 7.2 in the Wayfinding Strategy be included in Budget 2023; and**
2. **Bring forward Public Recommendations for Budget 2023 to the new Council for consideration.**

That Council direct Administration to add the following to the Budget 2023:

1. **That a staff position be added as recommended in the Arts and Culture Master plan.**

MOTION TO AMEND CARRIED

(Mayor Alty and Councillor Smith opposed)



- #0148-22 20. Councillor Williams moved,
Councillor Morse seconded,

That the motion be amended to read:

That Council direct Administration to bring forward Public Recommendations for Budget 2023 to the new Council for consideration.

That Council direct Administration to add the following to the Budget 2023:

- 1. That a staff position be added as recommended in the Arts and Culture Master plan; and**
- 2. That funding to implement 7.2 in the Wayfinding Strategy be included in Budget 2023.**

MOTION TO AMEND CARRIED

(Mayor Alty and Councillor Smith opposed)

MAIN MOTION AS AMENDED CARRIED

(Mayor Alty and Councillor Smith opposed)

NEW BUSINESS

21. Committee read a memorandum regarding whether to appoint Paul Parker as an Adjudicator pursuant to Administrative Monetary Penalty By-law No. 5054 for the City of Yellowknife.

- #0149-22 22. Councillor Morgan moved,
Councillor Smith seconded,

That pursuant to s.17 of Administrative Monetary Penalty By-law No. 5054 Paul Parker be appointed for a two (2) year term as an Adjudicator for the City of Yellowknife.

MOTION CARRIED UNANIMOUSLY

23. Committee read a memorandum regarding whether to authorize the Mayor to travel to Victoria, B.C. from October 3 - 4, 2022 to attend the Livable Cities Forum.

- #0150-22 24. Councillor Morgan moved,
Councillor Silverio seconded,



That the Mayor be authorized to travel to Victoria, B.C. from October 3 - 4, 2022 to attend the Livable Cities Forum.

MOTION CARRIED UNANIMOUSLY

25. Committee read a memorandum regarding whether to approve the recommendations of the City of Yellowknife Community Advisory Board on Homelessness to allocate Incremental Reaching Home funding for the 2022/2023 fiscal year.

- #0151-22 26. Councillor Morgan moved,
Councillor Silverio seconded,

That Council:

1. Approve the recommendation from the City of Yellowknife Community Advisory Board on Homelessness (CAB) to allocate a portion of \$1,388,373 of the Incremental 2022-2023 Reaching Home - Canada's Strategy to End Homelessness funding as follows:

Housing First for Adults:	\$14,000
Housing First for Families:	\$26,000
Prevention & Shelter Diversion:	\$146,000

2. Direct staff to work with Canadian Mortgage Housing Corporation (CMHC) on transferring Aspen Apartments to an organization for non-market housing.
3. That CAB reconvene at the beginning of November 2022, at the latest, to evaluate progress and determine next steps with the funding.

MOTION CARRIED UNANIMOUSLY

ENACTMENT OF BY-LAWS

27. By-law No. 5062 - A by-law to dispose of Lot 34, Block 30, Plan 2564 for less than appraised value, is presented for Second and Third Reading.

- #0152-22 28. Councillor Morgan moved,
Councillor Williams seconded,

Second Reading of By-law No. 5062.

MOTION CARRIED UNANIMOUSLY



#0153-22 29. Councillor Morgan moved,
Councillor Smith seconded,

Third Reading of By-law No. 5062.

MOTION CARRIED UNANIMOUSLY

DEFERRED BUSINESS AND TABLED ITEMS

30. There was no deferred business and there were no tabled items.

OLD BUSINESS

31. There was no old business.

NOTICES OF MOTION

32. There were no notices of motion.

DELEGATIONS PERTAINING TO ITEMS NOT ON THE AGENDA

33. There were no delegations pertaining to Items Not on the Agenda.

ADMINISTRATIVE ENQUIRIES

34. There are no Administrative Enquiries for the agenda.

ADJOURNMENT

#0154-22 35. Councillor Smith moved,
Councillor Silverio seconded,

That the Meeting be adjourned at 8:32 p.m.

MOTION CARRIED UNANIMOUSLY

Mayor

City Manager



CITY OF YELLOWKNIFE

GOVERNANCE AND PRIORITIES COMMITTEE REPORT

Monday, September 26, 2022 at 12:05 p.m.

Report of a meeting held on Monday, September 26, 2022 at 12:05 p.m. in the City Hall Council Chamber. The following Committee members were in attendance:

Chair: Mayor R. Alty,
Councillor S. Morgan,
Councillor C. Mufandaedza,
Councillor S. Payne,
Councillor R. Silverio,
Councillor S. Smith, and
Councillor R. Williams (12:06 p.m.).

The following members of Administration staff were in attendance:

K. Thistle,
C. Greencorn,
C. MacLean,
C. White,
G. White,
S. Woodward, and
S. Jovic.

<u>Item</u>	<u>Description</u>
1.	(For Information Only) Mayor Alty read the Opening Statement.
2.	(For Information Only) Councillor Morgan declared a conflict of interest with respect to Items #4 and #5 on the agenda and excused herself from the meeting at 12:10 p.m.
3.	(For Information Only) Committee heard a presentation from Wendy Lahey, Chloe Dragon Smith, Cailey Mercredi and Noni Paulette and Donovan Boucher, representatives from Bushkids regarding a memorandum whether to dispose of a leasehold interest in a portion of Lot 3, Block 500, Plan 4224 (adjacent to the Fieldhouse).



(For Information Only)

4. Committee read a memorandum regarding whether to dispose of a leasehold interest in a portion of Lot 3, Block 500, Plan 4224 (adjacent to the Fieldhouse).

Committee noted the City of Yellowknife (the “City”) received a Land Application from Lahey Consulting to lease approximate 3,500 m² portion of Lot 3, Block 500, Plan 4224 (the “Subject Land”) as outlined on Figure 1, located adjacent to the Arctic Indigenous Wellness Foundation (“AIWF”) Camp Site. Lahey Consulting is seeking to lease the Subject Land for five (5) years with the option to renew. The purpose of the lease request is to support a seasonal business for on-the-land learning programs, which has been operating at the site for a number of seasons.

The City is the owner of the Subject Land. The Lands are to the rear/south of the Multiplex and Fieldhouse in an area also identified by the City as an off leash dog area. There is an existing Memorandum of Understanding (MOU) between AIWF and the City for adjacent lands. The AIWF portion of the land is presently being used for the purpose of an interim Urban Healing Camp (the "Camp") as outlined on Figure 1. Providing traditional indigenous health services to citizens of Yellowknife, the Northwest Territories and Nunavut; including counseling, cultural skills workshops, wellness workshops and traditional healing since 2018. The current AIWF MOU was renewed in 2022 and expires in 2027.

The applicant was provided with the terms of proceeding with the application and they understood that the recommendation may have additional requirements. The applicant was also provided the option of withdrawing the application or selecting other property within the City. Lahey Consulting opted to move forward with the application to Council, pursuant to the Land Administration By-law. A Development Permit will be required to allow the use of “Commercial Recreation” to be permitted as a Discretionary Use in the Public Service Zone. The applicant has indicated that they will be entirely responsible for transporting or/and disposing of water and sewage.



Figure 1: Proposed Lease Land – Portion of Lot 3, Block 500, Plan 4224



Committee noted that Council's policies, resolutions or goals include:

Goal #1: Delivering efficient and accountable government

Committee noted that applicable legislation, by-laws, studies or plans include:

1. *Cities, Towns and Villages Act S.N.W.T. 2003;*
2. Land Administration By-law No. 4596, as amended;
3. Zoning By-law No. 5045;
4. Water and Sewer Services By-law No. 4663, as amended;
5. Fees and Charges By-law No. 4436, as amended; and
6. Tax Administration By-law No. 4207, as amended.

Legislative

Pursuant to Sections 53, 54 and 73 of the *Cities, Towns and Villages Act*, disposal of land must be authorized by a by-law specific to the subject land. Pursuant to Section 3(b)(i) of the Land Administration By-law, disposal of land in leasehold interest for a time period greater than three (3) years must be authorized by by-law.



The Land Administration By-law provides regulatory guidance regarding the review of land applications. Upon receipt of an application for land, the Planning Administrator shall review the request for compliance with this By-law and any other applicable by-law or legislation and shall:

- i. approve the use of a Lease Agreement, without a by-law if the request for a lease is for less than 3 years or a month-to-month tenancy, with certain exceptions (waterfront);
- ii. refer the request to Council if the type of application or form of disposal would require approval of Council, or if the Planning Administrator otherwise deems the approval of Council to be desirable; and
- iii. Notwithstanding Section 3(b)(i), refer all waterfront lease requests to Council.

The By-law does not provide Administrative authority to refuse land applications. Therefore, due to regulatory process indicated above, this recommendation is being presented to Council for consideration.

Zoning By-law

The subject land is zoned PS – Public Service. The purpose of the Public Service zone is to provide land dedicated for major Institutional services and Recreation Facilities that are public or quasi-public in nature. Commercial recreation services that support the public or quasi-public services may also be considered; they are Discretionary Uses in this zone.

Next Steps:

- a Development Permit application will be required;
- Decision by Council on the Discretionary Use in the PS Zone prior to the lease being finalized; and
- Lease Agreement for the approved Discretionary Use solely by Bush Kids for the purpose of an on-the-land education program, at this location.

Site development factors to be considered for the Subject Land include site access/egress, utility servicing, emergency service access and parking as part of the Development Permit:

1) Access/Egress

The Subject Land does not have direct access onto an acceptable public roadway and requires access through the adjacent City-owned Multiplex/Fieldhouse property (Lot 2, Block 500) and AIWF Camp Site.



Figure 2: Proposed Access to Lease Land – Portion of Lot 3, Block 500, Plan 4224



2) Utility Servicing

Pursuant to Section 707. (4) of the Water and Sewer Services By-law No. 4663, as amended, the applicant is responsible to produce and service honey bags as the means of sewage disposal. They must use appropriate bags or containers and are solely responsible for transporting and disposing of such waste at the designated location at the City's Solid Waste Facility. The applicant has mentioned that the water will be carried in each day.



3) *Parking/Loading*

The proposed lease area is anticipated to be up to 3,500 m² in total area where less than 100 m² will be occupied by structures. Based on the Zoning By-law regulations, the use would require three (3) parking spaces. There is sufficient space within the proposed parking area to accommodate the required parking and loading spaces. No accessible parking spaces are required, however will be encouraged through the Development Permit process.

Financial Considerations

Approving a leasehold interest for the Subject Land the lease fees will be established pursuant to Part 9 of the Fees and Charges By-law 4436, as amended, and the annual fee will be 5% of the assessed value of the Subject Land. The estimated assessed value for the Subject Land is \$41,000.00, equating to an annual fee for 2022 of \$2,000.00. An environmental security deposit to address any land-use concerns will also be retained by the City for the duration of the lease. The Tenant will be responsible for minor maintenance and all utilities, snow removal and grounds keeping.

Lease Agreement

Subject to Council approval of the disposal by-law, Administration will finalize the five (5) year lease agreement with Lahey Consulting.

Key considerations for a lease agreement, pursuant to Land Administration By-law No. 4596, Fees and Charges By-law No. 4436, Building By-law No. 5058 and the City's Real Property Acquisition and Disposal Policy, include:

- Term: a 5-year lease was requested;
- Area: a portion of Lot 3, Block 500 was requested, with a land area of approx. 3,500 m² (see Figure 1);
- Annual lease fee: 5% of the assessed value unless the Senior Administrative Officer has waived the fee in whole or in part. The annual lease fee based on the assessed value of the requested site area is \$2,000;
- Environmental security deposit: \$10,000;
- Insurance: for public liability at a minimum of \$2,000,000 with the City included as additionally insured;
- Property taxes: subject to the Tax Administration By-law;
- Building Permit: in accordance with the Building By-law for all structures on site; and
- Easement or Access needs to be addressed: Land access through Lot 2, Block 500.

Committee noted the City has received a lease application to run a seasonal business for on-the-Land learning programs. The Land Administration By-law requires Council approval of land applications for leasehold interests longer than three years.

The use of municipal land by a third party must be authorized. The Subject Land is not required for municipal purposes for the foreseeable duration of the lease. Granting the lease with Lahey Consulting will provide a source of revenue to the City. Should the Subject



Land need to be reclaimed by the City for future development purposes, the City will exercise that option in accordance with the terms and conditions of the Lease Agreement.

Committee recommended that By-law No. 5063, a by-law authorizing the City of Yellowknife to dispose of the portion of Lot 3, Block 500, Plan 4224 through a lease agreement for a term of five (5) years, with an option to renew for a further five (5) years, be presented for adoption.

(For Information Only)

5. Councillor Morgan returned to the meeting at 12:39 p.m.

(For Information Only)

6. Councillor Williams left the meeting at 12:39 p.m.

7. **Committee read a memorandum regarding whether to recommend/endorse a development option for the Yellowknife Airport Development 20-Year Master Plan.**

Committee noted that Dillon Consulting, representing the Government of the Northwest Territories (GNWT), held two (2) Yellowknife Airport stakeholder sessions on February 1 and 2, 2022. Five (5) development scenarios were presented to participants for comments and discussion. The City Manager, Director of Planning and Development and Director of Economic Development and Strategy attended and participated. A presentation was made to Council on June 6, 2022 highlighting two selected options.

The City of Yellowknife is supportive of the re-development of the Yellowknife Airport. Yellowknife Airport is essential to the city, and the territory, in many ways; logistical, economic, social, medical, tourism, etc. The Airport is the primary airport facility for passengers and cargo. Owned by the GNWT Department of Infrastructure; the City of Yellowknife has no zoning authority over the airport lands.

In March 2008, the GNWT created the Yellowknife Airport Development Plan (https://www.inf.gov.nt.ca/sites/inf/files/resources/yellowknife_airport_development_plan_2008.pdf). Airport development has direct and indirect impacts on land use adjacent to and throughout the city. As one of the largest employment centres in Yellowknife, it generates significant economic benefit. The City wishes to support and promote collaboration as the airport focuses their future planning and development objectives outlined in the Airport Development 20-Year Master Plan (2022).

Committee noted that Council's policies, resolutions or goals include:

- | | |
|----------|---|
| Goal #1: | Growing and diversifying our economy |
| Goal #2: | Delivering efficient and accountable government |
| Goal #3: | Ensuring a high quality of life for all, including future generations |
| Goal #4: | Driving strategic land development and growth opportunities |



Motion #114-22 That Administration be directed to bring forward a Memorandum to Committee recommending a development option for Yellowknife Airport that would serve the City of Yellowknife and residents' best interest.

Committee noted that applicable legislation, by-laws, studies or plans include:

1. *Cities, Towns and Villages Act S.N.W.T. 2003;*
2. *Community Planning and Development Act, S.N.W.T. 2011;*
3. Community Plan By-law (2020) No. 5007;
4. City of Yellowknife 2020-2024 Economic Development Strategy;
5. City of Yellowknife and YKDFN Joint Economic Development Strategy (2021);
6. Tourism Strategy (2014);
7. Retail Revitalization Strategy;
8. City of Yellowknife Vision for Downtown Revitalization;
9. Urban Design Initiative (2010);
10. 2010 Smart Growth Development Plan; and
11. City of Yellowknife Visitor Services Strategy.

Financial Considerations

Financial impacts of new development at the Airport considered by the City of Yellowknife include taxation, utilities, infrastructure and lost revenue opportunities. The City of Yellowknife should request a formal contribution agreement be entered into to address third party leases of Airport lands, associated taxes and servicing accounts. At present the City of Yellowknife is unable to ensure the fair contribution through the payment of taxes as the lands leased are owned by the Airport. Where land leased is not used for directly related airport activities, they are not currently covered through the GNWT Grants in Lieu of Property Taxes policy. This requires the City to seek payment from a leaseholder, where the GNWT is the actual property holder. Past experience with these situations have proven difficult for the City when a leaseholder does not pay taxes or a utility account. The solution is that the GNWT and the City enter into an agreement which outlines that the City is paid taxes due for third party lease lots and for services accounts, by the GNWT as the land owner. Alternatively, the GNWT could update their policy to include this situation in their approved grant in lieu of taxes formula. The City requests that before new lots are created and leased at the airport to third party businesses this matter be addressed in fairness to the City and its taxpayers.

The development designs presented will require upgrades to municipal infrastructure, specifically roads, water and sewer. The City does not current have plans or funding available to upgrade existing roads nor to extend municipal services to the airport. The GNWT is asked to include as part of their development plans and budget, considerations to cover the cost of upgrades and extensions to service their proposed new facility development.

Careful consideration and consultation with the City regarding the land uses permitted on developed Airport lands are encouraged. The City has numerous initiatives in progress



related to downtown development, support of the tourism industry, smart growth development and design and is in the process of significant land transfers from the GNWT for development purposes within the city proper. The development at the Airport should not contradict or compete with these initiatives. Development at the Airport should not mean lost development from other areas of the City. These lost opportunity costs to the City and taxpayer have potentially significant financial impact to the city, its businesses and its residents.

Economic Development

The City of Yellowknife has completed numerous studies related to economic development, tourism, growth and development within the city. It is important for the goals and objectives of these plans to be supported through future development at the Airport. Collaboration with the City, the Chambers of Commerce and areas businesses will result in net overall benefit for all. These studies should be reviewed and referenced in development planning exercises related to the Airport to ensure symmetry. At minimum the following studies are directly related:

- a) City of Yellowknife 2020-2024 Economic Development Strategy;
- b) City of Yellowknife and YKDFN Joint Economic Development Strategy (2021)
- c) Tourism Strategy (2014);
- d) Retail Revitalization Strategy;
- e) City of Yellowknife Vision for Downtown Revitalization;
- f) Urban Design Initiative (2010);
- g) 2010 Smart Growth Development Plan; and
- h) City of Yellowknife Visitor Services Strategy.

Public Infrastructure

The City of Yellowknife requests the opportunity to discuss infrastructure needs with the Airport in advance of final decisions being made regarding future lands use development. Municipal Services, including roads, sewer, and water, need to be reviewed to ensure adequate infrastructure is planned for and costs are included in development estimates. Specifically, direction, timelines, costs related to municipal service extensions and upgrades in capacity within existing infrastructure, need to be provided for by the GNWT. At present the City does not have service expansion plans nor existing capacity to service development at the Airport.

Planning Considerations

Land use planning initiatives undertaken by the City in the vicinity of the Airport consider the long-term operation and economic benefit provided through its operation. Past and present City development decisions aim to separate sensitive land uses (residential, institutional) from Airport lands. Land use compatibility between major infrastructure facilities and sensitive lands uses are planned to avoid, minimize or mitigate potential adverse effects from odour, noise and other contaminants produced. This is done to minimize risk to public health, facilitate public safety and to ensure the long-term operational and economic viability of the Airport.



Airport development options presented to Council included new land uses proposed toward the direction of existing residential development. Consultation on mitigating impacts are encouraged with both the City and area residents. It is preferable that alternative locations for the proposed expansion be given thorough evaluation before a final determination is made. The City will be considerate of confirmed future planned development areas and update our land use planning documents to discourage land uses, especially sensitive ones, from locating where potential hazards, conflict or safety hazards are identified.

Committee noted that an Airport is among the largest investments the GNWT makes within the City of Yellowknife. The success of the Airport affects the economic growth and development within the City and the region. Good Airport services are an important factor in continuing to support our growing economy and providing consistent cargo and travel options for residents and visitor alike. The City has no authority over land use planning upon Airport lands. The City seeks to build upon existing relationships, to create formal agreements with the Airport authority to ensure continued and/or extended provision of services, for a fair price, with a measurable benefit to both the City and the Airport.

Committee recommends that Council:

- 1. Not endorse a specific option for Yellowknife Airport; and**
- 2. Direct Administration to write a letter to the Government of the Northwest Territories outlining the City interests and considerations related to any 'Future Yellowknife Airport Development 20-Year Master Plan' options.**

MOVE APPROVAL

(For Information Only)

8. Committee read a memorandum regarding whether to appoint Paul Parker as an Adjudicator pursuant to Administrative Monetary Penalty By-law No. 5054 for the City of Yellowknife.

Committee noted that the City of Yellowknife recently adopted Administrative Monetary Penalty By-law No. 5054 which outlines the process for resolution of disputed parking tickets. Administrative Monetary Penalty By-law No. 5054 requires the appointment of an Adjudicator to conduct hearings to review disputed penalty notices that are not resolved through the City's internal screening process. An Adjudicator is an independent and impartial individual that will adjudicate penalty notices that are filed in accordance with the by-law.

Committee noted that Council's policies, resolutions or goals include:

- Goal #2: Delivery efficient and accountable government.

Committee noted that applicable legislation, by-laws, studies or plans include:

1. Administrative Monetary Penalty By-law No. 5054;
2. Parking By-law No. 5053; and
3. *Summary Convictions Procedures Act* RSNWT 1988, c.S-15



Legislation

Section 1.1 of the *Summary Convictions Procedures Act* states that the Act doesn't apply to contravention of municipal parking tickets if Council has established an administrative monetary penalty regime. On September 1, 2022 the City implemented the Administrative Monetary Penalty System (AMPS) that was approved through Administrative Monetary Penalty By-law No. 5054.

Committee noted that the role of the Adjudicator is prescribed within Administrative Monetary Penalty By-law No. 5054 including, but not limited to:

- (i) conduct hearings in accordance with the by-law and any policies or procedures established by the City;
- (ii) give the parties to the adjudication an opportunity to be heard and to ensure all parties have been provided with the opportunity to examine and make copies of any information has been submitted for the purpose of the adjudication;
- (iii) render a decision, based on the evidence provided, to confirm, reduce or cancel the penalty notice; and
- (iv) provide written decisions with reasons to be provided to the person(s) who requested the adjudication and to the City.

The appointment of an Adjudicator is required pursuant to Administrative Monetary Penalty By-law No. 5054.

Committee recommended that pursuant to s.17 of Administrative Monetary Penalty By-law No. 5054 Paul Parker be appointed for a two (2) year term as an Adjudicator for the City of Yellowknife.

Committee noted that this matter will be discussed under New Business at this evening Council Meeting.

(For Information Only)

9. Committee read a memorandum regarding whether to authorize the Mayor to travel to Victoria, B.C. from October 3 - 4, 2022 to attend the Livable Cities Forum.

Committee noted that invitees to the panel at the Livable Cities Forum include the Honourable Steven Guilbeault, Minister of Environment and Climate Change, Mayor Kate Rogers, City of Fredericton and Mayor Rebecca Alty, Mayor of Yellowknife.

Committee noted that Council's policies, resolutions or goals include:

- | | |
|---------------|--|
| Policy 260-T1 | A policy to outline the procedures for authorizing members of Council to travel for City related business. |
|---------------|--|



Motion #0373-02 It is the policy of the City of Yellowknife that Members of Council submit a written travel expense claim together with a daily diary of activities while on City sponsored travel upon their return.

Committee noted that applicable legislation, by-laws, studies or plans include:

1. Council Remuneration By-law No. 4982, and
2. Financial Administration By-law No. 4206, as amended.

Budget

For 2022, \$16,000 has been allocated for Mayor and Council travel of which \$0 has been spent.

Travel authorization should be prioritized based on Council priorities and emerging opportunities, and should be approved by Council on a case-by-case basis in advance of each conference.

The cost estimate for attendance at the 2022 Livable Cities Forum is as follows:

Livable Cities Forum (Victoria, B.C.) October 3 - 4, 2022

Registration	\$ 199.00	(Speaker Rate)
Accommodation	\$ 558.00	(\$279.00 per day X 2 nights)
Flights	\$ 1,615.00	(Return Flight)
Meals and Incidentals	<u>\$ 409.50</u>	(\$136.50 per day x 3 day)
Approximate cost:	\$ 2,781.50	

Committee noted that the Livable Cities Forum provides an ideal opportunity to engage with Canadian and international experts on leading edge climate adaptation and mitigation practices that are central to the future prosperity and well-being of communities. The forum will look at efforts to address social vulnerabilities exposed through the COVID-19 pandemic, and efforts to increase climate resilience and achieve net-zero in communities across Canada through an equity lens.

Committee recommended that the Mayor be authorized to travel to Victoria, B.C. from October 3 - 4, 2022 to attend the Livable Cities Forum.

Committee noted that this matter will be discussed under New Business at this evening Council Meeting.

(For Information Only)

10. Committee read a memorandum regarding whether to approve the recommendations of the City of Yellowknife Community Advisory Board on Homelessness to allocate Incremental Reaching Home funding for the 2022/2023 fiscal year.

Committee noted Reaching Home – Canada's Strategy to End Homelessness is a federal program aimed at preventing and reducing homelessness by providing direct support and



funding to designated communities (urban centres), Indigenous communities, territorial communities and rural and remote communities across Canada.

As a Community Entity for this program the City of Yellowknife holds a 5-year funding agreement with Employment and Social Development Canada and has received the following amounts in base funding in the prior three years of this agreement:

2019-2020	\$1,216,770
2020-2021	\$1,206,770
2021-2022	\$1,206,770
2022-2023	\$1,202,270

The City of Yellowknife will receive \$1,388,373 in Incremental Reaching Home funding for the 2022-2023 fiscal year, of which \$102,000 is allocated to the City of Yellowknife for administrative costs and funds the Homelessness Resource Coordinator position and fifty percent of the Homelessness Specialist position. Additionally, \$56,680 of these funds will be directed towards supporting Coordinated Access as per Reaching Home directives.

Committee noted that Council's policies, resolutions or goals include:

Goal #3	Ensuring a high quality of life for all, including future generations.
Objective 3.3	Work with partners to address pressing social issues.
Action 3.3.2	Focus on bringing partners and funding to support the implementation of the City's 10 Year Plan to End Homelessness.

Committee noted that applicable legislation, by-laws, studies or plans include:
Everyone is Home – Yellowknife's 10 Year Plan to End Homelessness.

Existing Programs/Services

Under Reaching Home: Canada's Strategy to End Homelessness, the City of Yellowknife has allocated funding to the three services identified above over the previous three years of the five-year funding agreement.

Committee noted that supporting the motion of the CAB to utilize the Reaching Home funding for individuals and families experiencing homelessness and at imminent risk of homelessness to keep those that are currently housed from entering homelessness and those that are homeless, providing a safe temporary shelter.

Committee recommended that Council approve the recommendation from the City of Yellowknife Community Advisory Board on Homelessness (CAB) to allocate a portion of \$1,388,373 of the Incremental 2022-2023 Reaching Home - Canada's Strategy to End Homelessness funding as follows:

Housing First for Adults:	\$14,000
Housing First for Families:	\$26,000
Prevention & Shelter Diversion:	\$146,000



Direct staff to work with Canadian Mortgage Housing Corporation (CMHC) on transferring Aspen Apartments to an organization for non-market housing.

That CAB reconvene at the beginning of November 2022, at the latest, to evaluate progress and determine next steps with the funding.

Committee noted that this matter will be discussed under New Business at this evening Council Meeting.

11. The meeting adjourned at 12:54 p.m.



CITY OF YELLOWKNIFE

MEMORANDUM TO COMMITTEE

COMMITTEE: Governance and Priorities / Council

DATE: October 24, 2022

DEPARTMENT: Economic Development and Strategy

ISSUE: COVID Recovery Grant Program opportunities.

RECOMMENDATION:

That Council direct Administration to utilize the remaining 2021 COVID Safe Restart Funding (approximately \$260,000) by developing a variety of COVID Recovery Grant programs as follows:

- (i) Business Licence Fee Waiver Program (\$30,000) - Waive business licence fees for eligible businesses for a one-year period from September 1, 2022 to August 31, 2023;
- (ii) Festivals and Events COVID Recovery Grant Program (\$30,000) – Direct grants of up to \$5,000 each to eligible festivals and events to encourage their return so that they continue to provide vibrant experiences that bring residents and visitors together again; and
- (iii) COVID Recovery Business Grant Program (\$200,000) – Direct grants of up to \$10,000 each to eligible businesses in Yellowknife to maintain the stability of local businesses.

BACKGROUND:

In 2021 the City entered into a Transfer Agreement for \$708,060 in funding intended to assist municipalities safely restart their economies and become more resilient to possible future surges in cases of COVID-19.

In May 2021 Council provided direction to Administration on how to utilize the 2021 COVID Safe Restart Funding (Motion #0081-21).

In September 2022 Administration provided a report on the COVID funding programs that had been implemented. At that time Council directed Administration to develop a plan to spend the remaining 2021 COVID Safe Restart Funding.

A jurisdictional review of COVID related grant programs offered by municipalities was conducted to inform the recommended recovery programs. In addition, discussions with the Yellowknife Chamber of Commerce confirmed that staffing continues to be challenge for local businesses. The purpose of this memorandum is to provide an overview of the proposed COVID-Recovery Grant Programs.

COUNCIL POLICY / RESOLUTION OR GOAL:

Goal #1: Growing and diversifying our economy.

Motion #0136-22 That Council direct Administration to develop a plan to spend the remaining 2021 COVID Safe Restart Funding and bring this plan to Council for approval.

Motion #0081-21 That Council

1. Direct Administration to utilize the 2021 COVID Safe Restart Funding to maximize the benefits to Yellowknife residents and businesses by allocating \$230,000 to provide relief for businesses, \$230,000 to provide relief for property enhancements, \$65,000 to extend Sombe K'e washroom hours, \$80,000 to support Communications, \$80,000 to support policy/legislative work, and \$95,000 to hire summer students; and
2. Direct Administration to develop parameters for the businesses and property enhancements opportunities to ensure the funding is used to deliver meaningful and manageable relief programs

APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:

1. *Cities, Towns and Villages Act*, S.N.W.T. 2003, c.22;
2. City of Yellowknife Economic Development Strategy 2019-2024; and
3. 2021 COVID Safe Restart Funding Grant Report (DM#706833).

CONSIDERATIONS:

COVID-19

The COVID-19 pandemic created unprecedented challenges, resulting in financial impacts for the City of Yellowknife, its citizens, and the businesses operating in the community.

Legislative

Pursuant to Section 68 of the *Cities, Towns and Villages Act*, the City may encourage "economic development for a municipal purpose, including the establishment, expansion or continuation of a business or industry in the municipality, in any manner it considers appropriate", including the provision of grants to encourage economic development.

Business Licence Fee Waiver Program

The initial program was created with input from the Yellowknife Chamber of Commerce regarding what their members and the business community at large would like to see the City of Yellowknife assist them with financially. This program also was considered as another way to capture all businesses that may not require other grants offered, but would take advantage of a \$200 waived fee for their business license renewal. As was noted in the 2021 COVID Safe Restart Funding Grant Report, the City issued just over

2000 business licences in 2021, a 15% increase over the previous year. It is Administration's recommendation to continue this program for an additional year.

Festivals and Events COVID Recovery Grant Program

Local Yellowknife festivals and events drive diversity, culture, recreation, and economic development in our city. The COVID-19 global pandemic has had a momentous impact on these activities. In order to support the recovery of this important sector, Administration recommends creation of a grant program for festivals and events to encourage their return by offsetting additional costs as a result of COVID-19 and continue to build and inspire our community through vibrant experiences bringing people and visitors together again

COVID Recovery Business Grant Program

Businesses are facing years of sustained revenue losses on top of tremendous difficulties with hiring the staff necessary to their successful operations. In addition, business owners without substantial computer literacy are being left behind and rendered uncompetitive by their inability to transition to an online, curbside pickup model of business. This grant program is aimed at addressing issues identified as areas of greatest need and which may include the following as eligible expenses:

- (i) Providing assistance for making business commercial lease payments;
- (ii) Providing assistance for competitive pay and/or bonuses to employees working in restaurants, retail and other tourism related businesses; and
- (iii) Technical assistance support to modernize businesses' online presence, sales, social media marketing, etc.

To date, none of the City COVID grant programs offered have permitted reimbursement of expenses related to rent payments or employee salaries.

ALTERNATIVES TO RECOMMENDATION:

That Council direct Administration to utilize the 2021 COVID Safe Restart Funding in a different manner.

RATIONALE:

The recommended funding programs benefit a cross-section of local businesses and organizations by providing financial assistance to aid in recovery.

ATTACHMENTS:

N/A

Prepared: October 16, 2022; KLT



CITY OF YELLOWKNIFE

MEMORANDUM TO COMMITTEE

COMMITTEE: Governance and Priorities / Council

DATE: October 24, 2022

DEPARTMENT: Administration

ISSUE: Whether to appoint someone to fill a vacant position on the Audit Committee.

RECOMMENDATION:

That Council appoint a lawyer, pursuant to Audit Committee By-law No. 4127, to serve on the City of Yellowknife (City) Audit Committee for a three-year term commencing October 25, 2022 and ending October 24, 2025.

BACKGROUND:

There is a vacancy on the Audit Committee.

It is the practice of the City to advertise all committee vacancies. The City advertised the vacancy, specifying that it be filled by a lawyer in the City's newsletter, the City's website and social media sites.

COUNCIL POLICY / RESOLUTION OR GOAL:

Council Goal #2 Delivering efficient and accountable government.

Motion #0459-96: "The following policy be adopted with respect to appointments to municipal boards and committees:

- i) The maximum consecutive years that an individual may serve on any one board or committee is six.
- ii) Individuals who have served the maximum six-year period on one municipal board or committee shall be eligible to be appointed to another board or committee.
- iii) No individual shall be precluded from serving concurrent terms on more than one municipal board or committee.
- iv) Notwithstanding that an individual appointee has served less than six years on a particular board or committee, Council may, after the expiration of

the first or subsequent terms of that appointee, advertise for applicants to fill a vacancy on that board or committee.

- v) Notwithstanding clause (i.) of this policy, should the City receive no applications to fill a vacancy on any particular board or committee, the six year maximum limitation may, at the discretion of City Council, be waived.

APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:

1. *Cities, Towns & Villages Act*; and
2. Audit Committee By-law No. 4217, as amended.

CONSIDERATIONS:

Consistency

The Audit Committee has recommended staggered terms for Committee members.

Legislation

Audit Committee By-law No. 4127 requires outside members to reside in Yellowknife and be independent from City Council, management, auditors, legal counsel and major contractors. Section 4.a.ii(3) states that the currently vacant position must be filled by a lawyer.

Procedural Considerations

The Audit Committee helps to enhance the auditor's real and perceived independence by providing an intermediary link between the auditor and Council. The Audit Committee limits the reliance Council must place on the technical expertise of the independent auditor.

ALTERNATIVES TO RECOMMENDATION:

1. That Council appoint a lawyer to the Audit Committee for an alternate term.
2. That the City re-advertise the vacancy on the Audit Committee.

RATIONALE:

The Audit Committee is intended to function with a full complement of six members. Having the term of a new member expire in three years will conform to the staggered term recommendation.

ATTACHMENTS:

Expression of interest from candidates.

Prepared: October 14, 2022; SJ/



CITY OF YELLOWKNIFE

MEMORANDUM TO COMMITTEE

COMMITTEE: Governance and Priorities / Council

DATE: October 24, 2022

DEPARTMENT: Administration

ISSUE: Whether to appoint a member to serve on the City of Yellowknife Development Appeal Board.

RECOMMENDATION:

That Council appoint a member to serve, for a three (3) year term effective October 25, 2022 until October 24, 2025, on the City of Yellowknife Development Appeal Board.

BACKGROUND:

There is a vacancy the Development Appeal Board.

It is the practice of the City of Yellowknife to advertise all vacancies for boards and committees. The City has advertised the vacancy on the Development Appeal Board in the Capital Update and the City's website.

COUNCIL POLICY / RESOLUTION OR GOAL:

Council Goal #2 Delivering efficient and accountable government.
Council Goal #3 Ensuring a high quality of life for all, including future generations.

Motion #0459-96, as amended by #0460-96, #0462-96 and #0273-09:

"The following policy be adopted with respect to appointments to municipal boards and committees:

- i) The maximum consecutive years that an individual may serve on any one board or committee is six.
- ii) Individuals who have served the maximum six-year period on one municipal board or committee shall be eligible to be appointed to another board or committee.
- iii) No individual shall be precluded from serving concurrent terms on more than one municipal board or committee.
- iv) Notwithstanding that an individual appointee has served less than six years on a particular board or committee, Council may, after the expiration of the first or

- subsequent terms of that appointee, advertise for applicants to fill a vacancy on that board or committee.
- v) Notwithstanding clause (i.) of this policy, should the City receive no applications to fill a vacancy on any particular board or committee, the six year maximum limitation may, at the discretion of City Council, be waived.
 - vi) Should the City receive no applications to fill a vacancy on any particular board or committee, City Council may appoint a member of the public at their discretion.

APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:

1. *Community Planning and Development Act*; and
2. Zoning By-law No. 5045.

CONSIDERATIONS:

Legislative

In accordance with the *Community Planning and Development Act*, Zoning By-law No. 5045 establishes the City of Yellowknife Development Appeal Board.

Pursuant to Section 30(1) of the *Community Planning and Development Act*, the minimum number of members that Council may appoint to the Development Appeal Board is three. Section 30(1) also states that members hold office for three year terms. Appointments must be made by resolution of Council.

Consistency

Historically, Council has appointed one member of Council and six members of the public to the Development Appeal Board.

When assigning Council Member portfolios, Councillor Niels Konge (Alternate Steve Payne) was named as the City's representative on the Development Appeal Board.

ALTERNATIVES TO RECOMMENDATION:

That Administration be directed to re-advertise the vacancy on the City of Yellowknife Development Appeal Board.

RATIONALE:

The appointment of members will ensure that the Development Appeal Board has a full complement of members. A full complement of Board Members will ensure that hearings can be held in a timely manner.

ATTACHMENTS:

Expressions of interest from the candidates.

Prepared: October 3, 2022; SJ/



CITY OF YELLOWKNIFE

BY-LAW NO. 5063

BL 350

A BY-LAW of the Council of the Municipal Corporation of the City of Yellowknife in the Northwest Territories, authorizing the Municipal Corporation of the City of Yellowknife to dispose of a leasehold interest in land for the Municipal Corporation of the City of Yellowknife, in the Northwest Territories.

PURSUANT TO Section 54 of the *Cities, Towns and Villages Act*, S.N.W.T., 2004, c. 22;

WHEREAS the said parcel of land is available for disposal by the Municipal Corporation of the City of Yellowknife;

NOW, THEREFORE, THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE CITY OF YELLOWKNIFE, in regular sessions duly assembled, enacts as follows:

APPLICATION

1. That the Municipal Corporation of the City of Yellowknife is hereby authorized to dispose of a leasehold interest in that parcel of land more particularly described as:

All that portion of Lot 3, Block 500, Plan 4224, Yellowknife, as shown on Schedule "A" attached hereto and forming part of this by-law.

2. That the Mayor and City Administrator of the Municipal Corporation of the City of Yellowknife, or lawful deputy of either of them, are hereby authorized in the name and on the behalf of the Municipal Corporation of the City of Yellowknife, to execute all such forms of application, deeds, indentures, and other documents as may be necessary to give effect to this By-law and to affix thereto the corporate seal of the Municipal Corporation of the City of Yellowknife as the act and deed thereof, subscribing their names in attestation of such execution.

EFFECT

3. That this by-law shall come into effect upon receiving Third Reading and otherwise meets the requirements of Section 75 of the *Cities, Towns and Villages Act*.

Read a First time this _____ day of _____, A.D. 2022.

Mayor

City Manager

Read a Second Time this _____ day of _____, A.D. 2022.

Mayor

City Manager

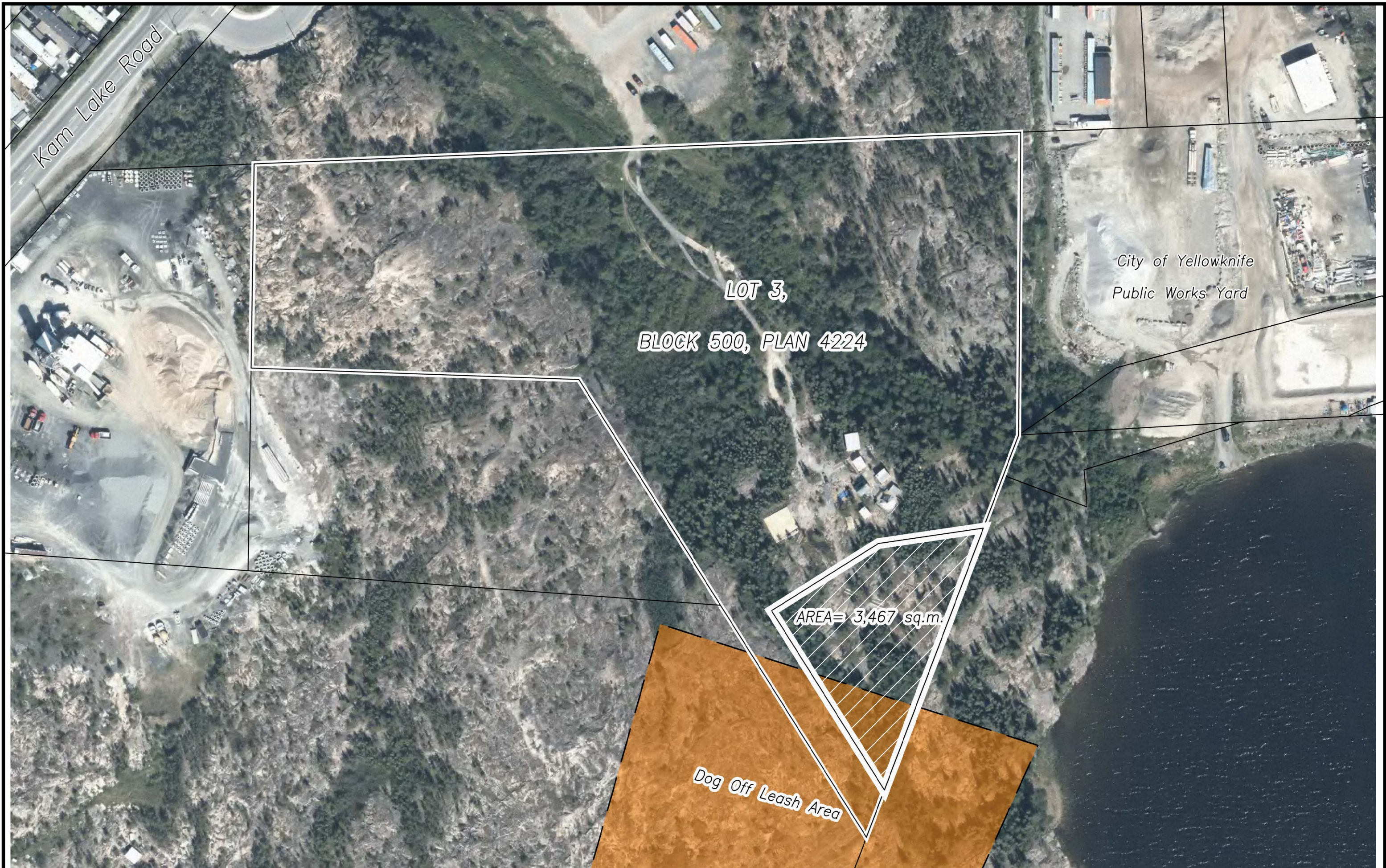
Read a Third Time and Finally Passed this _____ day of _____, A.D., 2022.


Mayor

City Manager

I hereby certify that this by-law has been made in accordance with the requirements of the *Cities, Towns and Villages Act* and the by-laws of the Municipal Corporation of the City of Yellowknife.

City Manager



 <div>City of Yellowknife Planning & Lands Division</div>	PROJECT:	Land Disposal on a Portion of Lot 3 Block 500, Plan 4224	SCALE:	1:2000 (Plot 11 x 17)	CREATED BY:	VF
	TITLE:	By-law No. 5063 Schedule A	FILE:	DM#705259		
	PROPERTY:	Lot 3, Block 500, Plan 4224	DATE:	August 05, 2022		