



CITY OF YELLOWKNIFE

## GOVERNANCE AND PRIORITIES COMMITTEE AGENDA

Monday, March 14, 2022 at 12:05 p.m.

Chair: Mayor R. Alty,  
Councillor N. Konge,  
Councillor S. Morgan,  
Councillor J. Morse,  
Councillor C. Mufandaedza,  
Councillor S. Payne,  
Councillor R. Silverio,  
Councillor S. Smith, and  
Councillor R. Williams.

On the advice of the Chief Public Health Officer concerning gatherings, the City of Yellowknife's meetings will be accessible to the public via [webcast](#). Any person wishing to speak to an item on the agenda is asked to email [cityclerk@yellowknife.ca](mailto:cityclerk@yellowknife.ca).

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<u>Item</u>	<u>Description</u>
1.	Opening Statement: The City of Yellowknife acknowledges that we are located in Chief Drygeese territory. From time immemorial, it has been the traditional land of the Yellowknives Dene First Nation. We respect the histories, languages, and cultures of all other Indigenous Peoples including the North Slave Métis, and all First Nations, Métis, and Inuit whose presence continues to enrich our vibrant community.
2.	Approval of the agenda.
3.	Disclosure of pecuniary interest and the general nature thereof.
ANNEX A	
4.	A memorandum regarding whether to transfer four lots on Spence Road to Habitat for Humanity NWT for a nominal fee.
ANNEX B	
5.	A memorandum regarding whether to rebate a portion of property taxes for Unit 24, Condominium Plan 2277 (22 Forrest Park).



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**Item No.**      **Description**

**ADDITIONAL COUNCIL ITEMS**

ANNEX C

6.            A memorandum regarding whether to amend Schedule A of By-law No. 5045, a by-law to repeal and replace Zoning By-law No. 4404, for the purpose of incorporating public comments received at the Statutory Public Hearing.

ANNEX D

7.            A memorandum regarding whether to amend By-law No. 5008, a by-law to amend Business Licence By-law No. 3451, as amended, to regulate short-term rental accommodations to ensure the definitions of hotel, motel and short-term rental accommodation are consistent with Zoning By-law No. 5045.

**IN CAMERA**

ANNEX E

8.            A memorandum regarding whether to appoint members to serve on the 2022 City of Yellowknife Board of Revision.
  
9.            Business arising from In Camera Session.



CITY OF YELLOWKNIFE

**MEMORANDUM TO COMMITTEE**

**COMMITTEE:** Governance and Priorities

**DATE:** March 14, 2022

**DEPARTMENT:** Planning and Development

**ISSUE:** Whether to transfer four lots on Spence Road to Habitat for Humanity NWT for a nominal fee.

**RECOMMENDATION:**

That Council direct Administration to enter into a sales agreement with Habitat for Humanity NWT for Lots 15, 16, 17 and 18, Block 550, Plan 4692 (#17, #19, #21 and #23 Spence Road) and that the lots be sold at a nominal fee (\$1.00), pursuant to Section 9(b) of the Land Administration By-law No. 4596, as amended.

**BACKGROUND:**

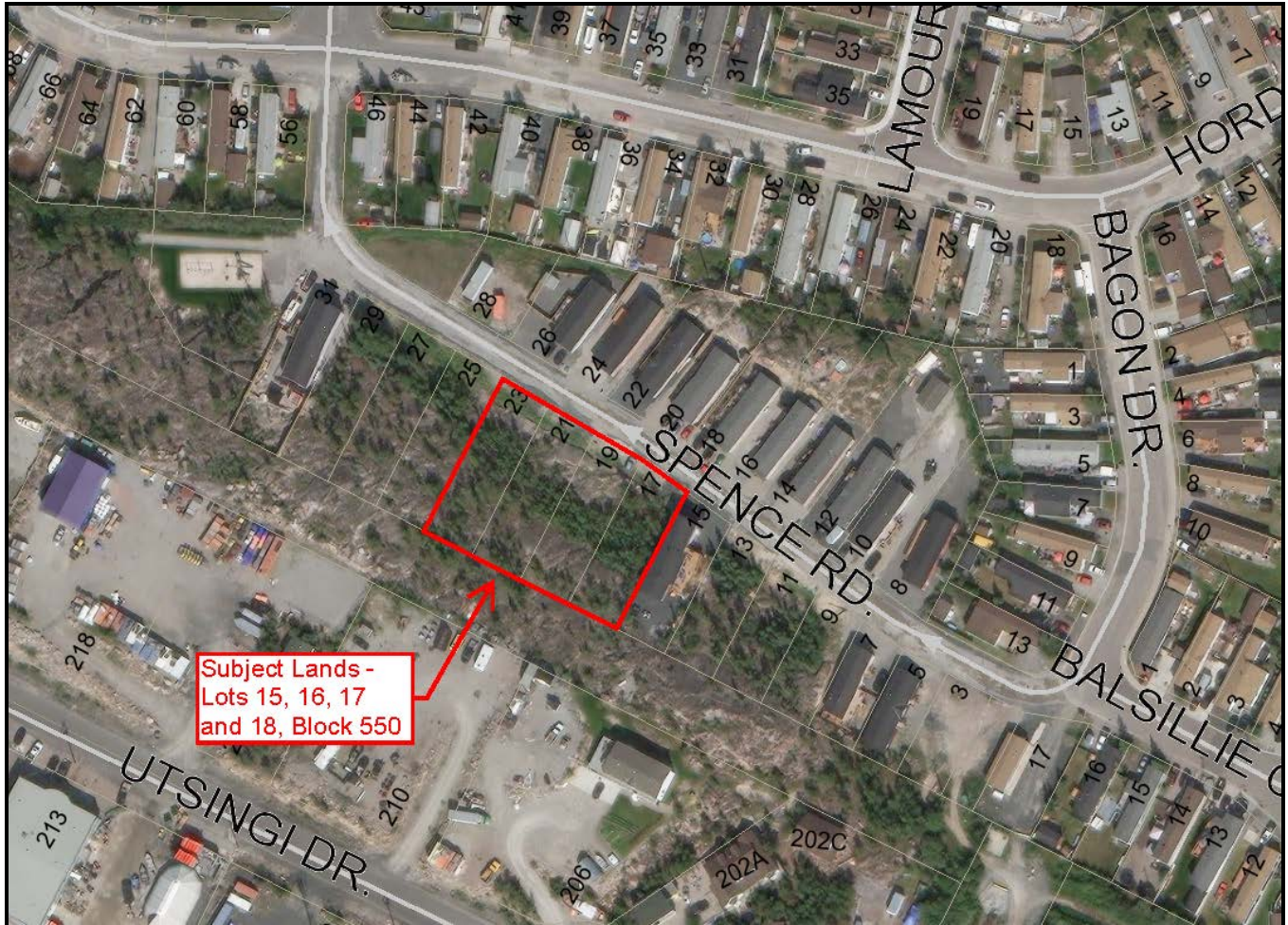
The City of Yellowknife recently received a request from Habitat for Humanity NWT ('Habitat') to acquire Lots 15, 16, 17 and 18, Block 550, Plan 4692 (the 'Subject Lands'). The Subject Lands are located in the Hordal Bagon Subdivision and the intended developments are factory-built dwellings. The Subject Land is municipally owned and already authorised for disposal under By-law No. 4915, adopted on October 24, 2016. Figure #1 on the following page provides a point of reference.

The Hordal Bagon subdivision went on the market in autumn 2016 with 27 available lots. 17 lots have been developed and 10 lots remain undeveloped. The 10 remaining lots are challenging to develop due to outcropping bedrock and the expense required for blasting and grading. The City receives taxes for developed parcels of land, but not for undeveloped parcels that remain unsold.

In 2009, Council adopted the *Creating Housing Affordability for Yellowknife* report which identified 'tools' to promote affordable housing. These tools included a housing organization, partnerships, and resale price restrictions as tools to facilitate affordable non-market housing options. On August 25, 2014, Council authorized the City and Habitat for Humanity NWT to enter into a ten-year partnership arrangement with the intention of constructing one single-unit or duplex dwelling approximately every two years for every thirty residential lots that the City establishes.

On September 8, 2014, Council amended the Land Administration By-law in order to allow Habitat for Humanity NWT to be provided residential parcels of land at a nominal fee. Since that time, Habitat for Humanity NWT has constructed three dwelling units under the partnership arrangement with the City. In all three cases, the City provided the parcel of land for the fee of one dollar (\$1.00).

Figure #1



**COUNCIL POLICY / RESOLUTION OR GOAL:**

- Council Goal #3      Ensuring a high quality of life for all, including future generations
  
- Council Goal #4      Driving strategic land development and growth opportunities
  
- Motion #0206-13      That Council direct Administration to develop a partnership strategy with Habitat for Humanity NWT to further the City’s housing affordability objectives.
  
- Motion #0278-14      That the City enter a partnership arrangement with Habitat for Humanity NWT for a 10 year period, entailing provisions for the construction of one single-family or duplex dwelling approximately every two years consisting of either:

- a. A single family lot per every thirty (30) single family lots which the City is able to bring to market within a twenty-four (24) month or greater period; or
- b. Funding equal to 3.5% of City residential land sales within a twenty-four (24) month or greater period to a maximum of an average priced single-family lot (up to 800 square metres) within the City's residential land inventory.

Motion #0304-14      A by-law to amend Land Administration By-law No. 4596 to allow Council the discretion to include the provision of residential land or funding to Habitat for Humanity NWT as part of the 12% financial contribution for new subdivisions as an offsite development levy or onsite expense.

**APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:**

- 1. *NWT Cities Towns and Villages Act S.N.W.T. 2003,c.22;*
- 2. *Creating Housing Affordability for Yellowknife;*
- 3. Land Administration By-law No. 4596, as amended;
- 4. Zoning By-law No. 4404, as amended; and
- 5. Draft Zoning By-law No. 5045.

**CONSIDERATIONS:**

Legislation

Pursuant to Section 54 of *NWT Cities, Towns and Villages Act* and Section 5 of the Land Administration By-law No. 4596, as amended, the disposal of land must be authorized by a by-law specific to the subject land.

Pursuant to Section 9(b) of the Land Administration By-law No. 4596, as amended; *“Council may at its sole discretion provide residential land or funding to the Habitat for Humanity NWT regardless of the value of land for development.”*

Zoning By-law No. 4404

The Subject Lands are zoned R5 – Manufactured Dwelling under Zoning By-law No. 4404. The intended factory-built dwellings are a permitted use in the R5 zone under Section 10.12 (2) (a). Under the new Zoning Bylaw No. 5045 the subject lands will be zoned R1 – Low Density Residential and factory built dwellings are a permitted use.

Financial Considerations

Administration recommends the land be disposed of at a nominal fee of one dollar (\$1.00). Sale of the Subject Lands at a nominal fee will not increase the balance of the Land Development Fund.

Pursuant to previously approved Motions of Council and the Land Administration By-law, Council has the authority to include the provision of residential land or funding to Habitat for Humanity NWT as part of the 12% financial contribution for new subdivisions as an offsite development levy or onsite expense. During a two-year or greater period, the City may either provide one lot per thirty single family lots brought to market or the funding equivalent to 3.5% of City owned residential land sales, to

a maximum of an average priced single-family lot. From 2014 to 2017, the City has kept to this commitment by introducing to the market; twenty-seven residential lots in Grace Lake South and twenty-six residential lots in Hordal Bagon. Transfer of the four lots is consistent with the City's 10-year partnership strategy with Habitat.

#### Residential Land Inventory

A total of 10 lots are currently available on Spence Road, and one residential lot remains available in Niven Phase VII. No additional residential land is currently for sale by the City.

#### **ALTERNATIVES TO RECOMMENDATION:**

That Council direct Administration not to enter into a transfer agreement with Habitat for Humanity NWT for Lots 15, 16, 17 and 18, Block 550, Plan 4692 for a nominal fee (\$1.00).

#### **RATIONALE:**

Lots 15, 16, 17 and 18, Block 550, Plan 4692 are not required for municipal purposes. The Subject Lands are located in a residential neighbourhood zoned for the purpose intended by Habitat for Humanity NWT. Disposal of this property will support the City's residential land development objectives and the partnership arrangement with Habitat for Humanity NWT.

#### **ATTACHMENTS:**

1. Request for land to the City of Yellowknife from Habitat for Humanity NWT, Feb 16, 2022. (DM#682331)

Prepared: March 7, 2022; RL



PO Box 243  
Yellowknife, NT, X1A 2N2  
867-444-9609  
admin@habitatnwt.ca

February 16, 2022

City of Yellowknife Planning & Development  
Yellowknife City Council  
4807-52 Street  
P.O. Box 580  
Yellowknife, NT X1A 2N4

**RE: Habitat for Humanity summary of four builds and lot request, 2022 – 2026**

Habitat for Humanity Northwest Territories is a non-profit organization working toward a North where everyone has a safe and decent place to live. Active in Yellowknife since 2013, our mission is to mobilize volunteers and community partners to build homes and promote homeownership to help break the cycle of poverty. With the help of volunteers and sponsorship, our goal is to help provide lower-income, working Northern families with a safe, decent, and affordable home.

Habitat for Humanity has secured funding from Canada Mortgage and Housing Corporation (CMHC) to build five homes in Yellowknife over the next five years. One of these homes was completed in 2021 on Spence Road in Yellowknife, and the last home will be built in 2026.

Our partnership with the City of Yellowknife has been invaluable in keeping these builds and homes affordable. We would like to express our appreciation to the City of Yellowknife for the support we received in 2021 and in previous builds. Without this support, we could not achieve our vision of a world where everyone has a safe and decent place to live.

To support our next builds over the next four years, we would like to request the following lots. We plan to build one new modular home per year on each lot.

- 1. Lot 17, Spence Road**
- 2. Lot 19, Spence Road**
- 3. Lot 21, Spence Road**
- 4. Lot 23, Spence Road**

The homes will have three or four bedrooms and are approximately 1200-1520 sq. feet. If these lots are granted to us, our plan is to work with the City of Yellowknife to develop these lots in the spring of 2022 (e.g. blasting and/or leveling work). We will then proceed with the design, permits, and building of the foundation for the 2022 home.

Our goal in 2022 is to present keys to a deserving family to move into their new home by November 2022. Moving forward, we will follow a similar pattern of developing the lot during the spring/summer, with a new family moving into their new home in the fall of each year until 2026.

Turning the key and unlocking the door of their brand their new single family Habitat home is the final step in a process that will be made possible by the City's support. The ongoing partnership with the City of Yellowknife is vital to our success and we look forward to continuing this partnership to help families enhance their quality of life and build strength, stability and stronger neighborhoods.

If you require any further information, please do not hesitate to contact us.

Sincerely,

A handwritten signature in blue ink, appearing to read "David Hurley".

David Hurley, President  
Habitat for Humanity NWT





CITY OF YELLOWKNIFE

**MEMORANDUM TO COMMITTEE**

**COMMITTEE:** Governance and Priorities

**DATE:** March 14, 2022

**DEPARTMENT:** Corporate Services

**ISSUE:** Whether to rebate a portion of property taxes for Unit 24, Condominium Plan 2277 (22 Forrest Park).

**RECOMMENDATION:**

That By-law No. XXXX, a by-law to grant a property tax rebate in the amount of \$468.30 to the owners of Lot 24, Condominium Plan 2277 to reflect the removal of improvements destroyed by fire, be presented for adoption.

**BACKGROUND:**

The owners have requested that a portion of their 2022 property taxes be rebated as a result of the improvement being totally destroyed by fire on January 22, 2022. The improvement had an assessed value of \$125,830 and there is no change in land assessed value. So far the City has sent out the interim tax levy to the owners, therefore prorating over 160 days from January 22, 2022 to June 30, 2022, the rebate to reflect the removal of the improvements would be \$468.30. The 2022 final tax levy will be calculated based on land value only.

**COUNCIL POLICY / RESOLUTION OR GOAL:**

Goal # 2 Delivering efficient and accountable government.

**APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:**

*Property Assessment and Taxation Act*

**CONSIDERATIONS:**

Legislative

Sections 85(2) (a) and (b) of the *Property Assessment and Taxation Act* allow Council by by-law, on application of the assessed owner, to reduce or rebate a portion of the property taxes where an

improvement is damaged or destroyed by fire or other cause; and the damage or destruction is so significant that it renders the taxable property unfit for further use or occupation.

Consistency

It has been the practice of Council to grant a property tax rebate for an application by the assessed owner for improvements damaged, or destroyed as to render the taxable property unfit for further use or occupation.

**ALTERNATIVES TO RECOMMENDATION:**

That Council not grant the 2022 property tax rebate in the amount of \$468.30 to the owners for the removal of improvement on Unit 24, Condominium Plan 2277.

**RATIONALE:**

The *Property Assessment and Taxation Act* gives Council the authority to grant tax rebates. It has been the City's practice, on the application of owners, to grant tax rebates and reductions where improvements on property have been destroyed by fire.

**ATTACHMENTS:**

1. By-law No. XXXX (DM # 681928); and
2. Request from the property owners. (DM # 681949).

Prepared: March 9, 2022; CS

Revised: March 9, 2022; CW



CITY OF YELLOWKNIFE

**BY-LAW NO. XXXX**

**BM XXX**

A by-law of the Council of the Municipal Corporation of the City of Yellowknife in the Northwest Territories, providing for the reduction of taxes to a property, for the year 2022.

PURSUANT to Section 85 of the *Property Assessment and Taxation Act*, R.S.N.W.T 1988, c.P-10;

WHEREAS the property owner of Unit 24, Condominium Plan 2277 experienced a loss as a result of a fire which damaged the improvements on the property; and

WHEREAS the damage was so significant so as to render the improvements on the property unfit for further use or occupation; and

WHEREAS the property owners have requested a rebate in property taxes;

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE CITY OF YELLOWKNIFE, in regular sessions duly assembled, enacts as follows:

**SHORT TITLE**

1. This by-law may be cited as the Unit 24, Condominium Plan 2277 Tax Reduction By-law.

**APPLICATION**

2. That a rebate of \$468.30 be granted against the 2022 property taxes on Unit 24, Condominium Plan 2277.

**EFFECT**

3. That this by-law shall come into effect upon receiving Third Reading and otherwise meets the requirements of Section 75 of the *Cities, Towns and Villages Act*.

Read a First time this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2022.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Manager

Read a Second Time this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2022.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Manager

The unanimous consent of all members voting in attendance having been obtained.

Read a Third Time and Finally Passed this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2022.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Manager

I hereby certify that this by-law has been made in accordance with the requirements of the *Cities, Towns and Villages Act* and the by-laws of the Municipal Corporation of the City of Yellowknife.

\_\_\_\_\_  
City Manager

## Bethany Ly

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**From:** Sharolynn Woodward  
**Sent:** March 2, 2022 4:34 PM  
**To:** Christine Siu  
**Subject:** FW: Tax rebate

**From:** Stacie Smith  
**Sent:** March 2, 2022 9:02 AM  
**To:** Sharolynn Woodward  
**Subject:** Tax rebate

Good morning

On January 21, 2022 we lost our home at 22 Forrest Park (Unit 24, Plan C-2277) to a fire. As the structure is no longer fit for occupation, I would like to request a prorated property tax rebate on the improvements for this property for the 2022 tax year.

Thank you.

Sent from my iPhone



CITY OF YELLOWKNIFE

**MEMORANDUM TO COMMITTEE**

**COMMITTEE:** Governance and Priorities

**DATE:** March 14, 2022

**DEPARTMENT:** Planning and Development

**ISSUE:** Whether to amend Schedule A of By-law No. 5045, a by-law to repeal and replace Zoning By-law No. 4404, for the purpose of incorporating public comments received at the Statutory Public Hearing.

**RECOMMENDATION:**

That By-law No. 5045, a by-law to repeal and replace Zoning By-law No. 4404, be presented for Second and Third Reading; and that the by-law be amended, as presented to the Governance and Priorities Committee on March 7, 2022.

**BACKGROUND:**

On March 7, 2022 the Governance and Priorities Committee (GPC) referred the memorandum to the next GPC and requested amendments to the definition and regulations for “Workers Accommodation”.

**COUNCIL POLICY / RESOLUTION OR GOAL:**

- Goal #1: Growing and diversifying our economy
- Goal #2: Delivering efficient and accountable government
- Goal #3: Ensuring a high quality of life for all, including future generations
- Goal #4: Driving strategic land development and growth opportunities

**APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:**

1. *Cities, Towns and Villages Act* S.N.W.T. 2003, c.22;
2. *Community Planning and Development Act* S.N.W.T. 2011, c.22; and
3. Community Plan By-law No. 5007.

**CONSIDERATIONS:**

## Proposed Text Changes

During deliberation at the March 7, 2022 Governance and Priorities Committee meeting the following amendments (outlined in red) were proposed:

Definition:

Workers Accommodation: means a facility constructed to provide housing for workers ~~in the form of complete dwelling units~~, typically for related businesses for an appropriate project, term or seasonal purpose ~~and is to be a temporary use~~;

### **Section 12 Kam Lake**

#### 12.1.3 Accessory Residential Development Regulations

c) Workers Accommodation

i ~~a maximum of eight Dwelling Units~~;

ii ~~Permitted Dwelling Unit types include: Single Detached Dwelling, Factory Built Dwelling, Detached Secondary Dwelling and Dwelling Unit attached to an approved Building; and~~

iii ~~demonstrate evidence of an established Industrial or Commercial Use operating on the Lot in the form of a Structure having a minimum Gross Floor Area of 93 m<sup>2</sup>.~~

It was suggested that the requirement for complete dwelling units and the eight dwelling units per lot limit was restrictive. It was further suggested that Workers Accommodation as a Use ought to be temporary and require removal.

## Community Plan

The City of Yellowknife Community Plan includes the term Work Camp in the Glossary of Terms.

**Work Camp** – Temporary and moveable structures built to accommodate workers for a specific project or job. Usually work camps are located in remote areas with little access to permanent dwellings.

Work Camp is not listed within any policy or designation of the Community Plan. This appears to be intentional, to identify a Use not supported by Community Plan policy. A Work Camp is not contemplated nor directed to be established within the Land Use Planning Policy for the City. An amendment to the Community Plan will be required to establish the Use within the city. The Kam Lake designation within the Community Plan supports accessory residential uses including Workers Accommodation.

## Zoning By-law

Removing the requirement of Workers Accommodation to include a complete dwelling unit changes the land Use and it is no longer accessory residential. Workers Accommodation are currently permitted as an accessory residential Use to an existing and operating business in the Kam Lake Zone. Permitting sleeping units, separate from living spaces, food services/kitchen facilities, and recreational facilities on a temporary basis function differently. The congregate use(s) have different impacts to a property and neighbouring properties.

In the Kam Lake zone, where Workers Accommodation is proposed to be a permitted use, the average lot size is between 0.2 ha and 0.4 ha (55m x 55m). As proposed in the draft Zoning By-law a Workers Accommodation is to be accessory to an existing permitted use and the total lot coverage cannot exceed 50%.

Allowing Worker Accommodation, as defined in the draft By-law, on a temporary basis is already permitted. Extending the establishment of a Work Camp on a temporary basis is not in keeping with the intent of the Community Plan. There are no regulations established within the draft Zoning By-law to regulate the use of Work Camp.

#### Planning Considerations

Administration confirms the need to promote efficient development and land use patterns which sustain the city over the long term. This includes accommodating an appropriate affordable and market-based range and mix of residential types (including single-detached, additional residential units, multi-unit and affordable housing), employment (including industrial and commercial), institutional, recreation, park and other uses to meet long-term needs.

In addition, the City must ensure that necessary infrastructure and public service facilities are or will be available to meet current and projected needs. Further investigation into the temporary use of Work Camps may be justified, understanding the significant development proposed within Yellowknife over the next ten years.

Amending the definitions and regulations of the Draft Zoning By-law at this time, without thorough review and land use planning policy being established, is not advisable and is not in keeping with good land use planning principles. It is Administration's recommendation that Council adopt the Zoning By-law with the existing definition and regulations related to Workers Accommodation. The Community Plan and Zoning By-law will both require amendment, through public process, to facilitate Work Camps.

#### **ALTERNATIVES TO RECOMMENDATION:**

1. That By-law No. 5045 be amended to include the recommended changes and additional language related to Workers Accommodation, and that Council proceed with Second and Third Reading.
2. That By-law No. 5045 not be amended, and that Council proceed with Second and Third Reading.

#### **RATIONALE:**

Council heard from the public during the November 27, 2021 Statutory Public Hearing. The proposed changes recommended by Administration reflect the written comments received in advance of and verbal comments provided at the Statutory Public Hearing, which conform to the Community Plan, and represent good land use planning.

#### **ATTACHMENTS:**

Memorandum March 7, 2022 (DM#681440) and attachments.

Prepared: March 8, 2022; CW





CITY OF YELLOWKNIFE

**MEMORANDUM TO COMMITTEE**

**COMMITTEE:** Governance & Priorities

**DATE:** March 7, 2022

**DEPARTMENT:** Planning & Development

**ISSUE:** Whether to amend Schedule A of By-law No. 5045, a by-law to repeal and replace Zoning By-law No. 4404, for the purpose of incorporating public comments received at the Statutory Public Hearing.

**RECOMMENDATION:**

That By-law No. 5045, a by-law to repeal and replace Zoning By-law No. 4404, be presented for Second and Third Reading; and that the by-law be amended, to address comments raised during the Statutory Public Hearing, as follows:

A) Amending the definition “Natural Resource Extraction” of Table 2-1: Definitions as follows:

Natural Resource Extraction means the industrial extraction or taking of soil, top soil, sand, gravel, rock, silt, clay, peat, sediment or any other substance of which land is composed or a combination thereof; and may include quarrying or commercial mining of minerals or elements such as gold, silver, diamonds and base metals;

B) Amending the definition “Urban Agriculture, Community” of Table 2-1: Definitions as follows:

Urban Agriculture, Community means community food and agriculture including any individual, family, school, hospital, garden organization who is growing and raising food for shared, personal use and/or sharing with community food and health programs. Product generated from Community Urban Agriculture activities may be sold as a commercial product; and

- a) May include a personal or community greenhouse or gardens.
- b) May include the keeping of small animals including hens, ducks, quail, rabbits, goats and pigs as well as bees and insects.

- C) Amending the definition “Contractor Services, Minor” of Table 2-1: Definitions as follows:

Contractor Services: means a development used for the provision of contracted services such as but not limited to: electrical, plumbing, heating, painting, and other similar contractor services:

May include limited accessory sales of goods normally associated with the contractor services where all materials are kept within an enclosed building. Fleet storage may be permitted for four automobiles or less associated with the business and parked onsite.

- D) Amending Table 10-8: RC-1 Permitted and Discretionary Uses as follows:

Deleting “Commercial Recreation”, “Convenience Store”, “Food and Beverage Services”, and “Urban Agriculture, Commercial” from the Permitted Uses; and

Adding “Commercial Recreation” and “Food and Beverage Services” to the Discretionary Uses;

- E) Amending Table 10-2: R1 Regulations for a Detached Secondary Dwelling Unit for Single Detached, Factory Built and Duplex Dwellings as follows:

No higher than the Principal Building to a maximum of 12 m

- F) Amending Table 10-4: R2 Medium Density Regulations for a Detached Secondary Dwelling Unit for Single Detached, Factory Built and Duplex Dwellings as follows:

No higher than the Principal Building to a maximum of 12 m

- G) Amending Table 10-6: RC Residential Central Regulations for a Detached Secondary Dwelling Unit for Single Detached, Factory Built and Duplex Dwellings as follows:

No higher than the Principal Building to a maximum of 12 m

- H) Amending Table 10-12: RE Residential Estate Regulations for a Detached Secondary Dwelling Unit for Single Detached, Factory Built and Duplex Dwellings as follows:

No higher than the Principal Building to a maximum of 12 m

- I) Amending Table 11-4: CS Permitted and Discretionary Uses as follows:

Deleting “Contractor Services, Major” and “Contractor Services, Minor” from the Permitted Uses; and

Adding “Contractor Services” to the Permitted Uses;

- J) Amending Table 12-1: KL Permitted and Discretionary Uses as follows:

Deleting “Contractor Services, Major” and “Contractor Services, Minor” from the Permitted Uses; and

Adding “Contractor Services” to the Permitted Uses;

K) Amending Table 12-7: IG Permitted and Discretionary Uses as follows:

Deleting “Contractor Services, Major” and “Contractor Services, Minor” from the Permitted Uses; and

Adding “Contractor Services” to the Permitted Uses; and

L) Amending Schedule #1 – Zoning Map as follows:

Updating the boundaries of the Seismological Array zone; and updating the boundaries of the Residential Central zone, as demonstrated on Attachment #3.

#### **BACKGROUND:**

On November 27, 2021 Council held a Statutory Public Hearing for By-law No. 5045, a by-law to approve the new Zoning By-law. A number of residents provided written submissions and/or made verbal presentations at the Statutory Public Hearing. A summary of public feedback from the Statutory Public Hearing is provided in Attachment #1. Public participation identified some sections for updating to reflect local situations and provided comments expressing endorsement for the zoning by-law. This memorandum recommends that Council amend By-law No. 5045 to reflect comments received at the Statutory Public Hearing to balance public interest with good land use planning direction. In addition, questions from the February 14<sup>th</sup>, 2022 GPC are answered in the accompanying presentation and are reflected in the current recommendation. Council is recommended to proceed with Second and Third Reading.

#### **COUNCIL POLICY / RESOLUTION OR GOAL:**

- Goal #1: Growing and diversifying our economy
- Goal #2: Delivering efficient and accountable government
- Goal #3: Ensuring a high quality of life for all, including future generations
- Goal #4: Driving strategic land development and growth opportunities

#### **APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:**

1. *Cities, Towns and Villages Act S.N.W.T. 2003, c.22;*
2. *Community Planning and Development Act S.N.W.T. 2011,c.22;* and
3. Community Plan By-law No. 5007.

## **CONSIDERATIONS:**

### Legislative

Pursuant to the *Community Planning and Development Act*, the City must adopt a Zoning By-law. Adoption and amendments to a Zoning By-law require public notice and a Statutory Public Hearing before Council in accordance with the *Cities, Towns and Villages Act*.

The purpose of a Zoning By-law is to regulate and control the use and development of land and buildings in a municipality in a manner that conforms with the Community Plan and to prohibit the use or development of land or buildings in particular areas of the municipality.

### 2020 Community Plan

The Community Plan confirmed and approved priorities for the City's pattern of development to have an emphasis on infill, densification, and a sustainable community model. The proposed Zoning By-law meets the objectives of the Community Plan by integrating compatible uses, promoting equity in housing and neighbourhoods, introducing open option parking in the downtown, acknowledging the ongoing Akaitcho Interim Land Withdrawal process, and by recognizing unique neighbourhoods.

### Summary of Comments from the Statutory Public Hearing

A summary of comments from the Statutory Public Hearing on November 27, 2021 is provided in Attachment #1. The agenda for the Statutory Public Hearing includes a list of speakers and written comments received. The full agenda can be found here:

<http://calendar.yellowknife.ca/Event/Index/c54acbb5-fcb-4f4c-b939-ade200d63043>

### Proposed Changes to By-law No. 5045

Attachment #2 provides a "track changes" version of the new Zoning By-law No. 5045 demonstrating the recommended revisions. Where changes are not proposed, they are explained in Attachment #1. Attachment #3 reflects the proposed changes to the Zoning By-law map for the Downtown and Seismological Array zones.

### Correspondence

Public comments received in writing and through personal statements made at the Statutory Public Hearing included:

- 21 written and 8 verbal comments in opposition;
- 4 verbal comments in part opposed and in part supportive; and
- 8 written and 6 verbal comments in support.

Comments provided in opposition varied from general concern about permitted uses in specific zones, zoning of adjacent lands, permitted vs discretionary uses, reduction in the number of zones, height of structures, public involvement and notification, to specific property concerns. Supportive comments generally addressed affordable housing opportunity, new parking standards in the Downtown, potential for small and medium commercial businesses, increased options for mixed use development, infill, and community connectivity to specific zone reductions. These comments have been grouped by theme in the attached summation document.

## **ALTERNATIVES TO RECOMMENDATION:**

That By-law No. 5045 not be amended, and that Council proceed with Second and Third Reading.

**RATIONALE:**

Council heard from the public during the November 27, 2021 Statutory Public Hearing. The proposed changes recommended by Administration reflect the written comments received in advance of and verbal comments provided at the Statutory Public Hearing, which conform to the Community Plan, and represent good land use planning.

**ATTACHMENTS:**

1. Summary of comments received at the Statutory Public Hearing (DM# 674565-v11);
2. Zoning By-law No. 5045 with redline markups demonstrating changes made as a result of the Statutory Public Hearing (DM# 677373); and
3. Proposed changes to the Zoning By-law map (DM# 675393-v2).

Prepared: February 28, 2022; RL

**PREAMBLE**

This document provides a summary of the public comments that were submitted in writing or presented at the draft Zoning By-law – Statutory Public Hearing held on November 27, 2021. Where multiple submissions on a topic area were made, they have been combined by theme. Proposed amendments are reflected in the Memorandum Recommendation and are shown in the attached redline version of the Zoning By-law.

<b>DEFINITIONS</b>			
<b>Section</b>	<b>Public Comment</b>	<b>Planning Considerations</b>	<b>Recommended Revision</b>
<b>1</b>	2 Definition of <i>Education and Religious Institutions</i> should be divided into two specific uses as it covers very broad ranges of uses and scale of development.	<p>The introduction of the definition Education and Religious Institutions into the new Zoning By-law was intended to capture existing schools, churches, mosques and synagogues. Potential establishment of new <i>Education and Religious Institutions</i> is limited and generally this is a low-growth land use.</p> <p>Institutional definitions were reviewed in recently updated by-laws of Canadian municipalities. All definitions reviewed included these uses together. Some did define a difference between types of education facilities within the institutional classification.</p>	No change at this time. The City will monitor over the next five years for impacts and recommend a change as necessary.
<b>2</b>	2 The definition for <i>Natural Resource Extraction</i> only describes quarrying, but does not <b>consider mining</b> . Current mining interests on the periphery of the community and the existing Con and Giant mines should be accounted for in the definition.	This definition is recommended to include both mineral and aggregate resources extraction. An update to the definition will capture existing and potential uses within the City.	<p>Amending the definition “<i>Natural Resource Extraction</i>” of Table 2-1: Definitions as follows:</p> <p>Natural Resource Extraction means the industrial extraction or taking of soil, top soil, sand, gravel, rock, silt, clay, peat, sediment or any other substance of which land is composed or a</p>

DEFINITIONS			
Section	Public Comment	Planning Considerations	Recommended Revision
			combination thereof; and may include quarrying or commercial mining of minerals or elements such as gold, silver, diamonds and base metals;
3	<p>2</p> <p>It was requested that a review of the definition of <i>Urban Agriculture, Commercial</i> be done to provide clarity around how we <b>regulate and define livestock</b>?</p> <p>Residential areas should not have livestock and slaughtering in their backyards. Some members of the public stated they do not want to see an urban hog farm or chicken barn next door to their house, and that it is not appropriate for a residential neighbourhood?</p> <p>Additionally, there is support for the by-law regulations related to urban agriculture in general. Suggestions included that other City by-laws should be reviewed related to permits and fees. The city is encouraged to continue to move forward with these regulations and work to further support agriculture development.</p>	<p>The permitted number of animals or small livestock in a residential neighbourhood is appropriately regulated through an animal control by-law or amendments/updates to property standards by-law.</p> <p>Regulating livestock operations for commercial and human consumption purposes is the responsibility of other levels of government and specific agencies. For example – federal, territorial, milk boards, chicken market boards, and abattoir regulators.</p> <p>Personal use of backyard chickens or bees is permitted; the commercial operation of a feedlot, livestock yard or abattoir are not permitted.</p>	<p>No change. The City will continue to review applicable by-laws and fee schedules. The Zoning By-law is one of a number of supportive pieces to be updated by the City.</p>
4	<p>2</p> <p>Existing Urban Agriculture, Community activities in residential zones do not meet the Home Based Business requirements. Will those businesses become legal non-conforming or grandfathered-in when the new by-law is adopted? How does that promote agricultural objectives?</p>	<p>Urban Agriculture, Community is being introduced as a new use in residential zones, and it is not only a type of Home Based Business. Review of the proposed definition demonstrated a discrepancy with the intention of introducing Urban Agriculture, Community use. The definition is proposed to be revised in order to provide clarity of the land use intention and aligns with the City GROW plan.</p>	<p>Amending the definition “<i>Urban Agriculture, Community</i>” of Table 2-1: Definitions as follows:</p> <p>Urban Agriculture, Community means community food and agriculture including any individual, family, school, hospital, garden organization who is growing and raising food for shared, personal use and/or sharing with community food and health programs. Product generated from Community Urban</p>

<b>DEFINITIONS</b>			
<b>Section</b>	<b>Public Comment</b>	<b>Planning Considerations</b>	<b>Recommended Revision</b>
			<p>Agriculture activities may be sold as commercial product; and</p> <p>a) May include a personal or community greenhouse or gardens.</p> <p>b) May include the keeping of small animals including hens, ducks, quail, rabbits, goats and pigs as well as bees and insects.</p>



<b>DEVELOPMENT PERMIT PROCESS</b>				
	<b>Section</b>	<b>Public Comment</b>	<b>Planning Considerations</b>	<b>Recommended Revision</b>
<b>4</b>	4.2	<p>Concern that opportunity for <b>public input</b> on a proposed development has been removed from the new Zoning By-law. The increased list of permitted uses will result in less opportunity for public input because the uses are not discretionary.</p> <p>Where a use has significant impact on the surrounding neighbourhood, there should be an opportunity for the businesses and residents to weigh in.</p> <p>Alternatively, comments were provided in support of removing requirements for permits where a use is listed as permitted. This was supported to reduce development constraints, increase certainty for investment and decrease the length of time approvals require. It was noted permits for permitted uses are not required in many other municipalities.</p>	<p>It is common planning practice throughout Canada that once a use is permitted within a zone, smaller-scale development moves forward within the regulations of the zone. The need for permit approval, with a public process, is only required where the development does not or cannot meet the permitted regulations or use, or where the development is significant in scale.</p> <p>Within the new Zoning By-law, the public appeal process is still a mechanism available to all residents if they have concerns about a proposed development which requires a development permit. This includes items such as variances and discretionary uses as outlined in the new Zoning By-law.</p> <p>Section 4.2 of the draft Zoning By-law provides a number of developments where a development permit is not required. Examples include construction of a residential fence, garden, accessory building or patio deck, and building maintenance and interior renovations.</p> <p>Current Administrative practice for all forms of development that are not excluded under Section 4.2 require a development permit, even if they are listed as a permitted use. Examples include construction of a house or industrial or commercial building, blasting and grading greater than 0.6 m, establishment of a home based business, or changing the intensity of the land use.</p>	<p>Council may wish to provide direction to staff.</p> <p>No change to section 4.2 is required. Internal process would be updated as applicable.</p> <p>The direction could be to continue to require a DP for all uses, permitted or discretionary, which are not listed in section 4.2. This would align with some of the comments from the public.</p> <p>Alternatively, direction could be not to require a DP for all uses which are listed as permitted. The public provided reduced support of this process.</p>
<b>5</b>	4.2	<p>The regulations should be changed to remove site grading from the <b>list of developments not requiring a development permit</b>. It has been the City's past practice</p>	<p>Clearing and grubbing of a site and any grading less than 0.6 m does not require a development permit under the existing Zoning By-law, nor is it proposed in the new Zoning By-law. If</p>	<p>No Change.</p>

Summary of Comments  
 Statutory Public Hearing – November 27, 2021

		to issue “site development” permits in advance of development permits for physical building construction.	this was a requirement, it would not reflect standard planning practice and it would potentially create a hardship to development. A goal of the new Zoning By-law is to create and promote flexibility for development, not increased regulation.	
6	4.9	<p>Concern with <b>variance provisions</b> in the Zoning By-law. Without having % limits, the Development Officers have unlimited discretion.</p> <p>Variations should remain with staff, not Council. If the variance is large enough because of height and/or site density then that isn’t a variance and it should be a re-zoning.</p>	<p>Variance percentage limits were removed from the existing Zoning By-law No. 4404 in 2011. It is a land use planning best practice not to specify variances as a percentage. Variance requests are to be reviewed in relation to the specific site, land use and neighbouring land uses. An analysis of all variances granted since 2011 demonstrates that most were minor (decks or front steps etc.), but the percentage of change was greater than the previous percentage limits in the By-law.</p> <p>Variance regulations in the proposed Zoning By-law build on the change made in 2011. Criteria have been included for assessing if granting a variance is appropriate or not.</p> <p>The new Zoning By-law states that Council may consider allowing a Variance for Site Density as it relates to lot coverage, lot area, and building height.</p>	No change.

## GENERAL DEVELOPMENT REGULATIONS APPLICABLE TO ALL ZONES

Section	Public Comment	Planning Considerations	Recommended Revision
7	<p>7</p> <p>The zoning regulations need to support a <b>walkable community, biking community and encourage transit use</b>.</p> <p>General support for mixed use development as it will support a reduction in vehicle trips.</p> <p>The City should consider a snow clearing by-law to increase <b>accessibility and walkability</b> throughout the community, not just for the Downtown.</p>	<p>The updated Zoning By-law will support complete community development. Regulations encourage infill, density, mixed uses and active transportation. Efficient development patterns will optimize the use of land, resources and public investment within the City.</p> <p>As new development occurs within the city, Administration will be monitoring impacts on modes of transportation used by residents, accessibility and parking changes. This information will be used to inform future decision making and by-law reviews.</p>	No Change.
8	<p>7</p> <p>Supportive comments were received for the Zoning By-law regulations related to overall development being encouraged within the existing city development footprint. The comments were against regulation which would support <b>sprawl</b> and extension of the city.</p>	<p>The Community Plan encourages compact development and the Zoning By-law regulations, as presented, conform to the general direction and intent of the Plan. Through the Zoning By-law, the city will continue to support increased density, mixed use development, consideration of climate change impacts, and equal access for all citizens.</p>	No change.
9	<p>7.5</p> <p>Public comments on <b>Landscaping</b> suggest that in residential zones properties should be green and growing. Seeing recent commercial and residential landscaping that is monolithic rock and gravel isn't acceptable.</p> <p>The proposed Zoning By-law includes landscaping regulations (7.5), and makes reference to development standards, but does this without much policy direction. An amendment to the Community Plan is needed to address this gap. A beautiful urban environment is a worthwhile objective beyond just trees and shrubs.</p>	<p>Landscaping regulations have not changed in the new Zoning By-law No. 5045 from Zoning By-law No. 4404. Trees, shrubs and ground cover are required in front yards, but lawns are not mandatory or necessarily suitable for Yellowknife's northern environment. For commercial properties, where the required landscaping is not viable on the proposed site, the placement of potted plants, public art, specialty lighting or other items that can be located facing public roadways may be considered.</p>	No change.

## GENERAL DEVELOPMENT REGULATIONS APPLICABLE TO ALL ZONES

Section	Public Comment	Planning Considerations	Recommended Revision
	It was further suggested that the City needs to be clearer in the definition of landscaping in the By-law itself. The definition of landscaping needs to clearly state that garden rows, raised beds, container gardening, small greenhouses, etc. are all accepted features of urban agriculture.	Landscaping will be outlined within the Design Standards Manual to be published in support of the Zoning by-law. Urban agriculture, community is proposed to be permitted in residential areas, which would address the features outlined outside of the landscaping definition.	
10	7.8 Support was expressed for the proposed <b>parking regulations</b> . Vacant, under-utilized parking areas should be encouraged for redevelopment. Reduced parking requirements were also seen as a way to increase larger commercial uses. One comment identified that the parking changes in the downtown would support transit use and have a positive impact on the climate.  Alternatively, comments were provided that there is not enough parking in the Downtown and removing the parking requirements will put more pressure on the street parking and transfer the cost of parking from businesses to drivers.	The changes to the parking regulations will impact the Downtown. The by-law seeks to encourage redevelopment of existing vacant lots currently being used for parking. The regulations do not effect on-street parking or reduce the number of on-street parking spots.  Administration will continue to monitor how these regulations impact the Downtown, parking, redevelopment and transit use. The information will be used to inform future decisions and by-law reviews.	No change.
11	7.13.1 The draft by-law states no Accessory Building or any portion thereof shall be constructed or placed within the front Yard of any Site. Public comments suggested that small greenhouses should be allowed in the front yard of all zones. This would be a way the City could support agriculture and assist in extending the growing season in our northern climate. The City could limit its size and height. Any accessory building in the 12' x 12' range should be allowed in the front yard except for specific cases such as a corner lot where a building could hide the view of the road and create	Front yards are more than empty space. Above ground gardening/landscaping is encouraged, and this can take many forms. The Design Standards Manual will include variations which will meet the needs of food growers.  There are different types of greenhouses, some which are structures under the building by-law, and others which are not (10x10). It is the structures that must be regulated for a number of reasons. The first being public safety, to ensure the structure is made of proper materials and is property secured. In addition, the city utilizes the underground of front yards for services to a	

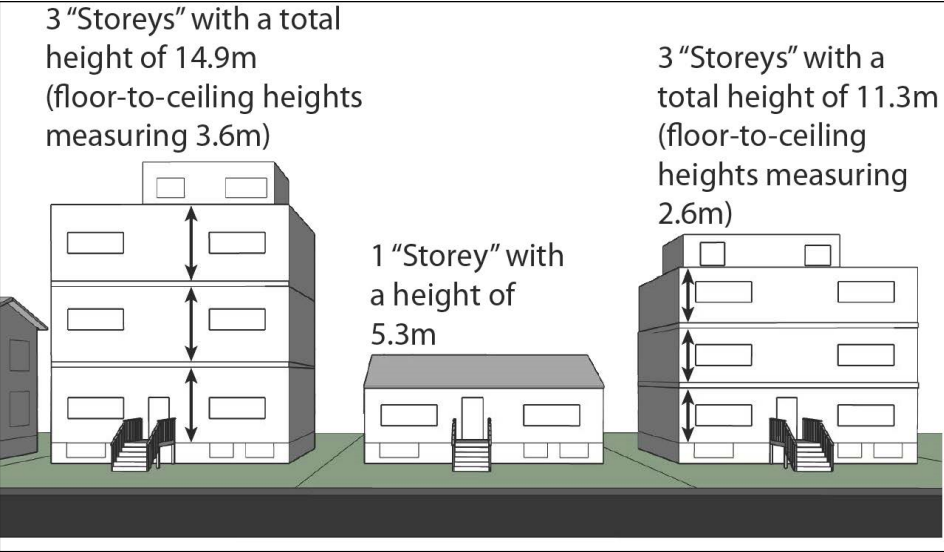
<b>GENERAL DEVELOPMENT REGULATIONS APPLICABLE TO ALL ZONES</b>			
Section	Public Comment	Planning Considerations	Recommended Revision
	unsafe conditions. There are small greenhouses in front yards already.	<p>dwelling or to a street (fire hydrants). These cannot be obstructed or interfered with by structures or underground works.</p> <p>Some dwellings are set back far enough that a deck or sunroom could be attached to the front of a dwelling, which would be supported through both by-laws. Each property situation is different and we would encourage those looking to create something permanent to contact the planning department for more information. In the majority of cases the rear yard is available for these structures to be located. Every property is unique and staff welcome ideas related to increased local agriculture.</p>	

GENERAL DEVELOPMENT REGULATIONS APPLICABLE TO ALL RESIDENTIAL ZONES				
Section	Public Comment	Planning Considerations	Recommended Revision	
12	8	<p>A number of comments were received stating that <b>affordable housing</b> options are currently limited within the city. Support for the Zoning By-law providing opportunities throughout the city for smaller unit development, affordable dwelling forms and design was expressed. In addition, the zones near the Downtown will allow work live options for entrepreneurs' in an affordable environment. This will support economic growth.</p>	<p>It is one objective of the Zoning By-law to facilitate development of new housing, including housing which is affordable to all residents. Currently the housing that is needed most is the 'missing middle'. These are dwellings affordable to citizens earning within the 30% to 60% percentile of net income within the city. These dwellings may come in many forms, from secondary suites, to duplexes, to small four-unit apartments or condominiums, or may include tiny home developments. The Zoning By-law is supportive to new dwelling types.</p>	No change.

## RESIDENTIAL ZONES AND REGULATIONS

Section		Public Comment	Planning Considerations	Recommended Revision
13	10	<p>The adjustment in the <b>maximum height in the residential zones</b> from 10m to 12m is too high was a comment received.</p> <p>A suggestion was that the city should consider a regulation for a 3 storey cap instead of a maximum height.</p>	<p>10 m has historically proven to be too restrictive on development and a significant number of height variances above 10 m have been issued for dwelling units. Geotechnical conditions and topography often restrict a developer from installing a basement. Calculations and analysis of a variety of building plans and permits issued demonstrates that 12 m can typically accommodate a three storey development in a number of different building forms. The intention of the By-law is to address the challenges that exists for developing residential dwelling types that could support a mix of housing solutions for the City. 12 m allows that flexibility but doesn't allow for building forms to be completely unregulated.</p> <p>Regulation of three storeys as a maximum can be very challenging because of the wide variation of building designs. Administration is recommending that 12 m be the maximum building height permitted in the R1, R2 and RC-1 Zones. Using storeys as a method of regulating maximum height puts too much discretion and interpretation onto the Development Officer, and will result in too many inconsistent determinations. See image below.</p>	No Change.

## RESIDENTIAL ZONES AND REGULATIONS

Section	Public Comment	Planning Considerations	Recommended Revision
		 <p>3 "Storeys" with a total height of 14.9m (floor-to-ceiling heights measuring 3.6m)</p> <p>1 "Storey" with a height of 5.3m</p> <p>3 "Storeys" with a total height of 11.3m (floor-to-ceiling heights measuring 2.6m)</p>	
14	10 <b>High-rise residential dwellings</b> should be a discretionary use in all zones instead of permitted.	<p>High-rise residential dwellings are only permitted in the Residential Central and Downtown Zones. High-rise structures require significant land assembly in order to support their development. There are only a few locations in the Residential Central Zone area where construction of a high-rise building is probable.</p> <p>It is not Administration's recommendation to have higher density development as a discretionary use in the RC Zone. The purpose of the Residential Central Zone is to support the transition to a mix of uses that include residential, commercial, institutional and other compatible uses through infill development and densification of existing developed lots in the</p>	No change.



## RESIDENTIAL ZONES AND REGULATIONS

Section	Public Comment	Planning Considerations	Recommended Revision
		area closest to the city core. Density of land uses is also directly tied to the City being able to service the development. Servicing for high-rise residential development is available in the Residential Central area.	
15	<p>10.1 It was suggested that the <b>permitted uses in the residential zones</b>, particularly in the R1 Zone, are too permissive. Other comments suggested specific requirements were not strict enough. The new regulations in the R1 zone may negatively alter the character of low density residential neighbourhoods, most of all in the use and enjoyment of yard space, privacy and access to sunlight. Retaining the character of existing neighbourhoods has been forgotten.</p> <p>Points of concern with the <b>R1 zone</b> include:</p> <ol style="list-style-type: none"> <li>The increase in permitted building height from 10 to 12 metres</li> <li>The increase in site coverage to 55%</li> <li>Allowing secondary dwelling units in back yards with a maximum height of 12 m and a side and rear setback of 1 m</li> <li>Allowing secondary dwelling units to be a maximum ground floor area of 15% of the lot area</li> <li>Allowing up to 75 sq m accessory structures in back yards with a 1 m setback from side and rear lot lines without a development permit</li> <li>Apartments and town homes will be able to straddle 3 lots in the R1 zone</li> <li>Landscaping provisions should not allow for large areas of gravel or rock as a finished surface material.</li> </ol>	<p>a. 10 m has historically proven to be too restrictive on development and a significant number of height variances above 10 m have been issued for dwelling units. Geotechnical conditions and topography often restrict a developer from installing a basement. 12 m allows that flexibility but doesn't allow for building forms to be completely unregulated.</p> <p>b. Site coverage in the R1 zone in the existing Zoning By-law is 45% when the secondary suite regulations are included. The introduction of 55% site coverage represents best practices for encouraging densification, infill and economic development without significantly influencing the form and character of residential neighbourhoods.</p> <p>c. The proposed Zoning By-law is recommended to be amended to specifically state that a detached secondary suite can be no higher than the principal building.</p>	<p>Amending Table 10-2: R1 Regulations; Table 10-4: R2 Regulations; Table 10-6 RC Residential Central Regulations; and Table 10-12 RE Residential Estate Regulations – Maximum Height – Detached Secondary Dwelling Unit with a Single Detached Dwelling, Factory-Built Dwelling or a Duplex Dwelling as the Principal Building as follows:</p> <p>No higher than the Principal Building to a maximum of 12 m.</p>

## RESIDENTIAL ZONES AND REGULATIONS

Section	Public Comment	Planning Considerations	Recommended Revision
	<ul style="list-style-type: none"> <li>h. Variances should be capped at 10% for height and 25% for all others</li> <li>i. The amalgamation of all of the residential zoning into 3-4 residential zones does not capture the unique residential neighbourhoods that exist</li> <li>j. Introduction of Townhouses and Multi-dwelling is too much and will negatively impact the existing neighbourhood fabric.</li> <li>k. Introduction of mixed uses to existing residential neighbourhoods is inappropriate.</li> </ul>	<p>d. The 15% ground floor area maximum is in keeping with the secondary suite regulations that were introduced into the existing Zoning By-law in 2014.</p> <p>e. Requiring a development permit for structures less than 75 sq m was removed from the existing Zoning By-law in 2013. A zoning and site plan review for an accessory structure is still required as a Checklist Application. If a variance is requested for the accessory structure, a full Development Permit is required. It is common planning practice not to require a Development Permit for small structures, which are accessory in nature. Section 7.13.1 will continue to apply.</p> <p>f. The maximum site area permitted for townhouse and multi-unit dwellings in the R1 zone is set at 1,300 sq m – which is equivalent to 2.9 standard city lots (50' x 100'). 1,300 sq m was specifically used to limit development to less than 3 standard city lots.</p> <p>g. Landscaping regulations have not changed in the new Zoning By-law No. 5045 from Zoning By-law No. 4404. Trees, shrubs and ground cover are required in front yards, but lawns are not mandatory or necessarily suitable for Yellowknife's northern environment.</p> <p>h. Variance percentage limits were removed from the existing Zoning By-law No. 4404 in 2011. See comments on section 4 above.</p>	

RESIDENTIAL ZONES AND REGULATIONS			
Section	Public Comment	Planning Considerations	Recommended Revision
		<p>i. The existing Zoning By-law consists of 3-4 standard residential zones, and then a small number of residential zones that were created to accommodate greenfield residential development (Niven subdivision, Block 501). The proposed Zoning By-law resets that number of zones back to 3-4 residential zones that the existing by-law was based on.</p> <p>j. Allowing for a mix of residential dwelling types in all zones allows for development flexibility, ability to meet the housing need, demand from a large segment of the population and increases the opportunities for infill. The definitions, maximum height and site area regulations manage the size and limit impacts to the existing neighbourhoods. The Community Plan directs priorities for the City’s pattern of development to have an emphasis on infill, densification, and a sustainable community model.</p> <p>k. The mixed uses being introduced in the R1 and R2 Zones are limited and only include:</p> <ul style="list-style-type: none"> <li>i. Community Resource Centre;</li> <li>ii. Day Care Facility;</li> <li>iii. Short-term Rental; and</li> <li>iv. Convenience Store (Discretionary).</li> </ul> <p>These proposed uses are appropriate, supportive and compatible with residential uses. The updated Zoning By-law seeks to support complete community development.</p>	
16	10.1	One comment stated that the push for <b>densification and intensification</b> , or remaking Yellowknife in the image of	The Zoning By-law has been constructed to reflect the visions and goals expressed in the policies of the Community Plan.
			No change.

RESIDENTIAL ZONES AND REGULATIONS				
Section	Public Comment	Planning Considerations	Recommended Revision	
	<p>southern cities, is out of touch with the aspirations of residents and our place as a northern capital city.</p> <p>The introduction of <b>multi-unit dwellings</b> into the R1 zones will negatively impact the character and integrity of residential neighbourhoods. 10 unit apartments and 6-8 unit townhomes should not be permitted in low density residential neighbourhoods.</p> <p>The proposed Zoning By-law almost totally mutes citizen intervention as virtually anything goes including some developments not even requiring a permit.</p>	<p>These guiding policies speak directly to intensification, density, infill and sustainable development.</p> <p>The introduction of smaller scale multi-unit dwellings in residential neighbourhoods is intended to support the goals and objective of the Community Plan. Many single detached dwellings today have a secondary suite within them, which from the exterior are not physically visible. Multiple units provide affordable housing options to residents and support home owners remaining in place.</p> <p>The Zoning By-law has been carefully constructed to gradually introduce mixed use and multi-unit dwellings in neighbourhoods.</p>	<p>See also section 4 revisions above.</p>	
17	10.3	<p>Concern with the introduction of the following <b>uses in the RC/RC-1 Zone</b>, permitted use category:</p> <ul style="list-style-type: none"> <li>○ Commercial Recreation</li> <li>○ Commercial Retail Sales and Services</li> <li>○ Religious and Educational Institutions</li> <li>○ Medical and Health Services</li> <li>○ Planned Development</li> <li>○ Community Resource Centres</li> <li>○ Convenience Store</li> <li>○ Food and Beverage Services</li> <li>○ Urban Agriculture, Community</li> <li>○ Urban Agriculture, Commercial</li> </ul> <p>This concern was expressed by a number of residents at the Statutory Public Hearing and they requested that the uses be</p>	<p>The Community Plan identifies the RC and RC-1 areas as: The central residential area, as identified on the Downtown - Central Residential Land Use Designation Map (Map 4). The subject lands surround the Downtown Core and primarily consists of compact low-rise residential development.</p> <p>The area is intermixed with some high-density apartments and buildings that have seen adaptive re-use for small-scale offices and/or retail spaces. Further, due to its proximity to walkable amenities and grid pattern of streets, it is suitable for transition to higher density residential and multi-use development through infill. The objective in the Community Plan for this area is to intensify land use through higher density development, starting in the areas that are adjacent to the city core and moving outwards. High density development is to be promoted adjacent</p>	<p>Amending Table 10-8: RC-1 Permitted and Discretionary Uses as follows:</p> <p>Deleting “Commercial Recreation”, “Convenience Store”, “Food and Beverage Services”, and “Urban Agriculture, Commercial” from the Permitted Uses; and</p> <p>Adding “Commercial Recreation” and “Food and Beverage Services” to the Discretionary Uses;</p>

## RESIDENTIAL ZONES AND REGULATIONS

Section	Public Comment	Planning Considerations	Recommended Revision
	<p>either moved to the discretionary category or remove the uses from the zone all together.</p> <p>There was also support provided for these uses to be included in the RC zone, to increase opportunity for commercial, mixed use and affordable housing near the Downtown. General support was provided for allowing small scale commercial opportunities within the RC zone. Identified as a means to promote small business incubation. The uses listed in the RC Zone were viewed as a means to support infill and density.</p> <p>Some public comments noted that if not all uses could be included in the RC zone, that the staff proposal regarding an RC-1 was a good compromise.</p> <p>The RC-1 zone should be monitored and reviewed to support transition through time in these areas.</p>	<p>to the City core with a ‘stepping down’ to medium density in the remainder of the area. The Community Plan further directs that accessory uses will be permitted such as home based businesses.</p> <p>Other permitted uses are to include day cares and convenience stores and uses which promote complete communities and reduce the need to use private motor vehicles to access services.</p> <p>The RC and recommended RC-1 Zones implement the Community Plan designation by providing zones that support the transition to a mix of uses that include residential, commercial, institutional and other compatible uses through infill development and densification of existing developed lots in the area closest to the City core.</p> <p>Following public comments on the zone, administration proposes that a RC-1 zone be established to limit the introduction of some commercial uses within certain areas. Some public comments seek the removal of commercial retail sales and service from the RC-1. Commercial retail sale and service: means the use of a building or buildings for the purpose of providing retail and service opportunities through the buying and selling of commodities and/or supplying of services. These may include businesses such as clothing stores, boutique shops and travel agencies. The lot fabric along internal roads in the proposed RC-1 zone is not likely to produce a relocation of a major retail chain, however may support clothing, boutiques or other smaller retail uses like the expansion of a home based business. Staff support this use remaining in the permitted list,</p>	

RESIDENTIAL ZONES AND REGULATIONS			
Section	Public Comment	Planning Considerations	Recommended Revision
		<p>however a compromise could be its inclusion in the discretionary list of uses. Staff do not support the removal of this use. Staff does not recommend moving the other noted uses to discretionary uses. The zoning by-law regulations are to support new development and provide opportunities as outlined within the Community Plan and which represent good land use planning. Each new use that requires a decision of council decreases the ability to support transitional economic development. While some members of the public identify concern with the uses, others were vocal in their support of these being part of the RC and RC-1 transition zones.</p> <p>Based on feedback and further analysis, administration recommends:</p> <ul style="list-style-type: none"> <li>a. Add Commercial Recreation as a Discretionary Use in the RC-1 Zone. It was identified by the public during the Statutory Public Hearing that there are opportunities for Commercial Recreation uses that may be appropriate in the RC-1 Zone; however, may not be appropriate in all scenarios. Proposed Commercial Recreation uses require a full land use planning review and analysis, including public consultation.</li> <li>b. Remove Convenience Store as a permitted or discretionary use. The proximity of lands within this zone to the Downtown and other major hubs where this use is permitted negates the need for a Convenience Store in the RC-1 Zone, at this time.</li> <li>c. Add Food and Beverage Services as a Discretionary Use in the RC-1 Zone. It was identified by the public during the Statutory Public Hearing that there are missing commercial incubator opportunities to support the growth of a business</li> </ul>	

<b>RESIDENTIAL ZONES AND REGULATIONS</b>				
Section	Public Comment	Planning Considerations	Recommended Revision	
		<p>beyond a typical Home Based Business; however, may not be appropriate in all scenarios. Proposed Food and Beverage Services require a full land use planning review and analysis, including public consultation.</p> <p>d. Remove Urban Agriculture, Commercial as a permitted or discretionary use in the RC-1 Zone. Urban Agriculture, Community is already a permitted use in the RC-1 Zone and it allows for the sale of agriculture products. Based on current parcel fabric and development forms, there is not enough land area available to develop something beyond the scope of Urban Agriculture, Community in the RC-1 Zone.</p>		
18	10.3	<p>The area where a resident lived was previously zoned R3 and was <b>proposed to be zoned DT</b>. They had concern that it could allow for a mix of uses that may not be appropriate for a residential street.</p>	<p>Expanding or revising the Downtown Zone boundaries was not the intention during the Zoning By-law review project. The area identified, which is 44<sup>th</sup> to 46<sup>th</sup> Street and a portion of 49<sup>th</sup> Avenue is zoned R3 in the current Zoning By-law. Staff recommend that this area be removed from the Downtown zone and placed within the Residential Central zone. This amendment will support existing uses and businesses in the area, the medium term transition which is occurring from primarily residential to mixed uses, and reduce potential for the addition of uses that may not be suitable on these streets at this time.</p>	Attachment #3 demonstrates the proposed changes to the Zoning By-law map.
19	10.3	<p>A resident was pleased to see that the City's plans are focused on <b>allowing mixed uses</b>. The City has limited space available and to make the best possible use of that space is crucial. They want there to be daycares, shopping options, and mixed density residential where they live (the proposed RC zone) that are appropriate to the character and feel of</p>	<p>The updated Zoning By-law seeks to support complete community development. As new development occurs within the city, Administration will be monitoring impacts on modes of transportation used by residents, accessibility and parking changes. This information will be used to inform future decision making and by-law reviews.</p>	No change.

<b>RESIDENTIAL ZONES AND REGULATIONS</b>			
Section	Public Comment	Planning Considerations	Recommended Revision
	the neighbourhood. They want people of every economic background to be their next-door neighbours. Single use neighbourhoods are not sustainable in the long run.		
20	10.3 There are specific policies in the Community Plan that talk about the <b>transition from the DT outwards with higher density development</b> being closer to the DT zone. The way that the Residential Central zone is structured on the zoning map does not reflect the direction in the Community Plan.	Efforts were made to achieve this objective and it included analysis of the existing built form, infrastructure and vacant parcel fabric. This process resulted in the boundaries that are the RC and the RC-1 as proposed (see the zoning map). Encouraging development patterns that had the greatest compatibility, least impact with the most value, had to also consider the existing established residential neighborhoods. Transition and change within the Residential Central zones is expected to be slow and gradual. Monitoring over the next five years for impacts will be evaluated and reported on.	No change.
21	10.3 <b>Commercial Recreation</b> should remain as a permitted use in the <b>RC-1 zone</b> . Allowing Commercial Recreation as a permitted use in the RC-1 zone will support rebuilding and recovery of the tourism economy, and it will allow for growth of new and emerging tourism companies. Many tourism businesses don't need a large footprint, especially initially.  If Commercial Recreation is removed from the RC-1 zone as a permitted use, the tourism industry will be worse off with the new Zoning By-law. The more restrictive (and expensive) you make things in Yellowknife for local tourism operators, the less competitive they will be with southern operators. The downtown core and single detached homes are ideal for staff housing, office use and gear storage.	Administration is recommending that Commercial Recreation be a discretionary use in the RC-1 zone. Proposed Commercial Recreation uses require a full land use planning review and analysis, including public consultation.	Amending Table 10-8: RC-1 Permitted and Discretionary Uses as follows:  Deleting "Commercial Recreation", "Convenience Store", "Food and Beverage Services", and "Urban Agriculture, Commercial" from the Permitted Uses; and  Adding "Commercial Recreation" and "Food and Beverage Services" to the Discretionary Uses;



RESIDENTIAL ZONES AND REGULATIONS				
Section	Public Comment	Planning Considerations	Recommended Revision	
22	10.3	<p>The City needs to encourage businesses to operate within the current business area <b>and not transition housing to businesses</b> in residential areas.</p> <p><b>Convenience stores are not compatible with residential areas</b> because of the increased traffic, increased lighting, and extended hours of operation. The entire RC-1 zone can easily walk to a convenience store now – no need for more.</p> <p><b>Residential areas</b> do not need restaurants, drive-in food establishments, taverns, bars, cocktail lounges or catering services.</p> <p><b>The industrial area</b> is better suited for commercial greenhouses, fish processing / selling and raising of livestock for sale.</p>	<p>The purpose of the RC – Residential Central zone is to provide an area that supports the transition to a mix of uses that include residential, commercial, institutional and other compatible uses through infill development and densification of existing developed lots in the area closest to the city core.</p> <p>Promotion of walkable neighbourhoods, connectivity, increased density and sustainable development practices will reduce traffic and vehicular use overall.</p> <p>Administration is recommending that Food and Beverage Services be a discretionary use in the RC-1 zone. Proposed Commercial Recreation uses require a full land use planning review and analysis, including public consultation.</p> <p>Urban Agriculture, Commercial is only proposed to be permitted in commercial and industrial zones, and on public lands.</p>	<p>Amending Table 10-8: RC-1 Permitted and Discretionary Uses as follows:</p> <p>Deleting “Commercial Recreation”, “Convenience Store”, “Food and Beverage Services”, and “Urban Agriculture, Commercial” from the Permitted Uses; and</p> <p>Adding “Commercial Recreation” and “Food and Beverage Services” to the Discretionary Uses;</p>
23	10.3	<p>A citizen expressed their full support for focusing future development within the <b>existing built footprint of the City</b>. This is something that successive community plans and urban design reports have encouraged for more than 20 years.</p> <p>The city should make sure that the proposed zoning regulations conform to the intent of the Community Plan. As presented, there are too many opportunities for developments to be permitted that will contradict the intent of the Community Plan.</p>	<p>The Community Plan encourages compact development and the Zoning By-law regulations, as presented, conform to the general direction and intent of the Plan. Through the Zoning By-law, the city will continue to support increased density, mixed use development, consideration of climate change impacts, and equal access for all citizens.</p> <p>It is not Administration’s recommendation to have higher density development as a discretionary use in the RC Zone. The purpose of the Residential Central Zone is to support the transition to a mix of uses that include residential, commercial, institutional and other compatible uses through infill</p>	<p>No Change.</p>

## RESIDENTIAL ZONES AND REGULATIONS

	Section	Public Comment	Planning Considerations	Recommended Revision
		<p><b>Commercial uses</b> should be moved from the permitted to the discretionary use column in <b>the RC and RC-1 zones</b> with conditions added to restrict the types of commercial uses, and to guide where they can be located. A range of housing options, consistent with the concept of complete communities are also readily available in the RC zones. Allowing a wide range of commercial uses anywhere in the RC zone contradicts the compact downtown objectives of the Community Plan.</p>	<p>development and densification of existing developed lots in the area closest to the city core. Density of land uses is also directly tied to the City being able to service the development. Servicing for high-rise residential development is available in the Residential Central area.</p>	
24	10.3	<p><b>The Bartam property</b> is being rezoned and there should be a separate meeting for this decision.</p>	<p>The Community Plan designates the Bartam property as Downtown – Central Residential. The property is not designated Old Town in the Community Plan. The proposed zoning map aligns with the mapping designations directed in the Community Plan and the Bartam property is proposed to be zoned Central Residential.</p> <p>The Appeal Board’s decision on Development Permit #PL-2019-0168 for the construction of a multi-unit building at 4024 School Draw Avenue remains applicable.</p>	No change.

## COMMERCIAL MIXED USE ZONES AND ZONE REGULATIONS

Section	Public Comment	Planning Considerations	Recommended Revision
25	<p>11</p> <p>A resident expressed their unequivocal support for the new Zoning By-law. They stated that the City needs to move away from exclusionary zoning – it is harmful to community and land alike. <b>Mixed uses and medium density</b> are the logical alternatives.</p> <p>Yellowknife is a truly special place and they see the Zoning By-law as a way to support that goal. Mixed use has been enabled in the Old Town zone for years and the results are readily apparent.</p> <p>The resident further expressed their appreciation for the inclusion of <b>urban agriculture and special care facilities</b>, the official recognition of interim withdrawal lands, and the overall simplification and modernization of the by-law.</p> <p>They stated that the proposed Zoning By-law is what this city needs, and that it will place the city squarely on the path towards a future that all residents will appreciate.</p> <p>An expression of support was received for densification efforts and changes that support commercial development in the downtown core.</p>	<p>The updated Zoning By-law seeks to support complete community development. As new development occurs within the city, Administration will be monitoring impacts on modes of transportation used by residents, accessibility and parking changes. Additionally, statistics on population movement, dwelling development and public investment will be collected. This information will be used to inform future decision making and by-law reviews.</p>	<p>No change.</p>
26	<p>11.1</p> <p>A recommendation was received that all locations in a zone should be appropriate before a <b>special care facility</b> is put in the permitted use category and that should apply to the downtown zone. They believe that not all locations in the downtown zone would necessarily be appropriate for a special care facility, as such, it should be left in the</p>	<p>Administration recommends that the Zoning By-law be inclusive and focus on land uses and not on the people who utilize certain services or agencies or businesses. Inclusive zoning is important to create equity for all residents. By not permitting some uses, disadvantage may be created within the community.</p>	<p>See section 4 above.</p> <p>Specifically, council may provide direction to continue to require a DP for all uses, permitted or discretionary, which are not listed in section 4.2.</p>

## COMMERCIAL MIXED USE ZONES AND ZONE REGULATIONS

Section	Public Comment	Planning Considerations	Recommended Revision
	<p>discretionary category for Council review and decision. It was expressed that they felt if a special care facility is a permitted use the city would be taking away from the citizens of Yellowknife and that of Council the opportunity to be involved in determining the best location or any inappropriate location for the facility.</p> <p>YKWS writes to express its support for the proposed change to the City of YK’s Zoning By-law which would make shelter services a permitted use. The existing Zoning By-law creates the unacceptable outcome that it is virtually impossible to provide shelter services on an urgent basis. Making shelter services a permitted use would empower NGOs, the GNWT and the City to establish services for members of Yellowknife’s unhoused population without those services being subject to politics.</p>	<p>In considering where land uses should be located, existing and available municipal, public and agency provided services are to be considered. Municipal by-laws should not create barriers to development and the Zoning By-law will function to regulate the land use.</p> <p>Administration is recommending that Special Care Facility be a permitted use in the Downtown zone because it is where the service providers are located, it is where the City’s 10-Year Plan to End Homelessness directs us, and most importantly, it is what reconciliation looks like.</p>	<p>Alternatively, direction could be not to require a DP for all uses which are listed as permitted.</p>
27	<p>11</p> <p>Some additional comments from the YK Chamber included support of densification efforts throughout the city but they recommend that Council also plan for more greenfield development to address demand by taking the following actions:</p> <ul style="list-style-type: none"> <li>- Review centrally located lands for development opportunities</li> <li>- Consider whether mixed commercial and residential development could be suitable for public service zones</li> <li>- Expand the downtown zone across 54<sup>th</sup> Street and 52<sup>nd</sup> Avenue to create opportunities for mixed retail and residential development; and</li> </ul>	<p>Priority in this review has been to ensure the goals and objectives of infill and densification are first realized through the regulations of this by-law. The opportunities within the Downtown Zone and the adjacent RC-1 zone will facilitate change in these areas first. Greenfield development is not contemplated as part of the by-law review.</p> <p>Expanding or revising the Downton Zone boundaries was not the intention during the Zoning By-law review project, and this was reflected in the messaging during public engagement. If revisions to the Downtown zone boundaries are considered at this point in the by-law review process, further public engagement will be required.</p>	<p>No change.</p>

## COMMERCIAL MIXED USE ZONES AND ZONE REGULATIONS

	Section	Public Comment	Planning Considerations	Recommended Revision
		<ul style="list-style-type: none"> <li>- Prioritize brownfield site remediation throughout the downtown.</li> </ul>	<p>Prioritizing brownfield site development is not within the scope of the Zoning By-law review. As the implementation is monitored and data is collected, the information will be used to update both the Community Plan and the Zoning by-law.</p>	
28	11.1	<p>A number of public comments identified a want and a need for <b>Downtown revitalization</b>. Correspondence referenced incentives, tax reductions and other options available to the City to encourage a prosperous Downtown and support emergence from the pandemic.</p>	<p>The topic is important to the community and Council. Revitalization will be addressed by Administration separately from the Zoning By-law. Revitalization will require consultation, review, funding, a report and by-law. This is outside the scope of the Zoning By-law.</p> <p>There are regulations within the Zoning By-law which will support new development, landscaping, signs and additional permitted uses.</p>	<p>No change.</p>

## INDUSTRIAL/SOLID WASTE MANAGEMENT USE ZONES AND ZONE REGULATIONS

Section	Public Comment	Planning Considerations	Recommended Revision
29	<p>12.1</p> <p>Public comment recommended that in <b>Kam Lake</b> heavy industrial should not be a discretionary use. Will existing industrial uses in Kam Lake be able to expand?</p> <p>A separate comment recommended that the City remove <b>Automobile Wrecker</b> and the use should not be permitted at all.</p>	<p>The Engle Business District is the primary location for heavy industry, bulk fuel storage and transportation facilities. Heavy Industry and transportation facility are recommended to remain as discretionary uses in the Kam Lake zone because a future scenario may exist where it would be appropriate to permit an existing business to expand at their current location. It may occur that a use previously not-contemplated becomes a desired business model and the use is determined to be appropriate at the proposed Kam Lake location. Keeping these uses discretionary allows for Council review and a formalized public process.</p> <p>It is common in light industrial areas to have autobody shops, automobile wrecking yards, salvage yards or scrap yards. The disposal, storage and transport of the solvents, lubricants and fuels from the wrecks are regulated by other authorities.</p> <p>Light industrial uses cover manufacturing businesses that produce products directly for an end user or moves goods stored on site. The facilities normally have less environmental impact, require fewer raw materials, space or power. Light industrial uses are usually located together, they are moderately noisy during operation and many have a medium to high truck traffic to and from the site. Light industrial zones are frequently located in town, near residential and commercial uses.</p> <p>Heavy industrial uses are fuel intensive, use large amounts of raw resources or material and may create noise, light and atmospheric pollution. These uses require large distance separation from sensitive receptors – like residences, schools,</p>	<p>No change.</p>

## INDUSTRIAL/SOLID WASTE MANAGEMENT USE ZONES AND ZONE REGULATIONS

Section	Public Comment	Planning Considerations	Recommended Revision
		institutional uses, etc. Heavy industrial uses are sometimes located together, while all are usually near high volume transportation systems. They are usually located on larger property on the periphery of communities.	
30	12.1 <p>A number of public comments were received related to zoning the lands adjacent and to the north of <b>Grace Lake</b> neighbourhood in the GM zone. Concern was presented about environmental impacts, noise impacts and compatibility between residential and light industrial uses.</p> <p>Residents requested that the City not re-zone the green space to the north of the Grace Lake neighbourhood. It was recommended that the City maintain this space as a natural buffer and be zoned as a nature preserve.</p> <p>Others suggested that the only thing that should be behind the Grace Lake development is more homes, dedicated green space, and trail systems for the future enjoyment of those who choose to make Yellowknife their home.</p> <p>The Grace Lake Neighbourhood Association presented opposition regarding any proposed Zoning By-law changes to the green space north of Grace Lake Boulevard as it pertains to the proposed Kam Lake industrial expansion.</p>	<p>Administration recommends that the lands remain being zoned GM – Growth Management.</p> <p>In future, should development be proposed, the establishment of an area development plan and consultation with both the neighbours and the local businesses will be required. This may include the addition of buffering and phasing of uses to reduce impacts on existing residents.</p>	No change.
31	12.2 <p>Support was expressed for <b>Kam Lake South One's</b> purpose to provide land for development of commercial recreation, dog lots and urban agriculture.</p>	Kam Lake South requires further planning and consideration by the city, including the establishment of an Area Development Plan. The potential of the area to become a commercial and tourism hub will require consultation with property owners,	No change.

## INDUSTRIAL/SOLID WASTE MANAGEMENT USE ZONES AND ZONE REGULATIONS

Section	Public Comment	Planning Considerations	Recommended Revision
	<p>Public comment suggested that as the City evaluates future uses, the identified 175m separation distance between kennels and the Residential area of Grace Lake be reviewed. Requirements of a kennel should be considered in determining a separation distance.</p> <p>Additional comments noted that the shore of KLS-1 is identified as a nature preservation zone. Kennels will require direct, unobstructed access to the lake to be able to train the dogs. The question was of how the nature preservation zone may affect the ability to access the lake, and if there a possibility the zone could cut off the access to the lake from the kennels?</p> <p>Similarly public questions included a concern that the zone could affect the kennels because the lots for the kennel locations have not been determined and planning of the design of the kennels cannot be completed. Is there a possibility that these regulations or the by-law can include a mechanism that allows for some flexibility of the regulations if needed once the location of the kennel lots are identified?</p> <p>Concern with the purpose of <b>Kam Lake South Two</b>, which is to provide land dedicated for natural resource extraction, commercial recreation and urban agricultural activities was</p>	<p>lease holders and area businesses. The city needs to investigate land ownership, parcel configuration and collaboration related to destination tourism as well, as part of this review exercise. The zoning in place now reflects the current situation, is based off previous consultation which occurred when the Community Plan was developed and is recommended to remain until more detailed planning is completed.</p> <p>As noted above, the kennel access to the lake would be a consideration in any area development plan.</p> <p>An area development plan is required for this area. It is through that process the planning department would consult with the kennel community to identify the needs. Through the development process the above questions would be addressed to ensure the use of the properties would meet the requirements and that they are appropriate in relation to other adjacent lands. Once the ADP is in place, zoning would be put in place which conformed to the policy in the plan. This may include existing or developing new. That would be a future determination.</p> <p>The Community Plan supports the ongoing workings of the existing quarry and black dirt farm in Kam Lake South. The quarry produces good quality, clean rock that is not significantly</p>	



## INDUSTRIAL/SOLID WASTE MANAGEMENT USE ZONES AND ZONE REGULATIONS

Section	Public Comment	Planning Considerations	Recommended Revision	
	<p>raised. The public identify that Kam Lake South has the potential to become a commercial and tourism hub, but uncertainty and fear of being located near natural resource extraction or heavy industrial work will deter business investment.</p>	<p>acidic, and black dirt production supports agriculture. Production of rock and black dirt are two key components of city building and maintaining affordability of those products is directly linked to cost of living. Careful planning that factors in existing and incoming stakeholders, and compatible and incompatible uses, will be required as Kam Lake South is planned and potentially developed.</p>		
<b>32</b>	12.1	<p>A public comment identified that <b>Kam Lake Zone</b> should be more generic to facilitate light industrial uses through application of the same zone and regulations, in other areas of the City.</p>	<p>Kam Lake is a unique zone and area within the city. The implications of allowing the same regulations in another area of the City would need to be reviewed on a site specific basis. Impacts on adjacent uses, servicing, infrastructure, market demand, natural heritage and accessibility would all need to be considered.</p> <p>Some municipalities have a standard light industrial zones, others have specific named light industrial zones. The name of the zone does not impact regulation or the process to change zoning. If a new area of the city were to be contemplated for light industrial uses, having a pre-determined 'zone' would not change the requirements to put the zoning into effect. The same review and justification would be required. A Community Plan Amendment and Area Development Plan would be required regardless of the name of the zone for the lands. Kam Lake Zone could be used as a template or new specific regulations and a new zone may be appropriate.</p>	No Change.
<b>33</b>	12.4	<p><b>Caretaker units</b> should be permitted in the <b>Industrial General zone</b> (Engle Business District)</p>	<p>The Engle Business District is an area on trucked water, located four kilometers from the fire hall, where transportation facilities and bulk fuel storage are permitted uses. Introduction of</p>	No change.

## **INDUSTRIAL/SOLID WASTE MANAGEMENT USE ZONES AND ZONE REGULATIONS**

	Section	Public Comment	Planning Considerations	Recommended Revision
			<p>dwelling units in the Engle Business District is not recommended or supported by Administration because the industrial uses are incompatible with residential uses and the fire response capabilities are limited due to distance and lack of fire hydrants. Ignition and explosion is difficult for Fire and Rescue to contain when bulk fuel is involved and removing the human life consequences from the equation is prudent.</p>	

## PARKS, RECREATION AND PUBLIC USE ZONES AND ZONE REGULATIONS

Section	Public Comment	Planning Considerations	Recommended Revision
34	13.1 It has been proposed that the city consider <b>mixed commercial and residential development</b> as uses suitable for <b>Public Service zones</b> , where commercial entertainment, commercial recreation and hotels are permitted discretionary uses.	<p>The purpose of the Public Service zone is to provide land dedicated for major Institutional services and recreation facilities that are public or quasi-public in nature. Commercial services that support the public or quasi-public services may also be considered. These uses include schools, hospitals, retirement homes, parks and large recreation facilities. Amenities, recreation, education and other facilities support the community broadly, long term and require individual requirements to be in place for them to function.</p> <p>It is not recommended that residential development be combined with these uses due to the contemplated scale, use and nature of what maybe or currently is developed in these locations. These properties are usually held under municipal, territorial or federal ownership. Commercial entertainment, commercial recreation and hotels remain discretionary to ensure that they demonstrate direct support to the main use of a site. Mixed use commercial uses are more appropriately located elsewhere within the community. Ancillary commercial uses in support of a recreation facility remains an available option.</p>	

<b>SPECIAL MANAGEMENT USE ZONES</b>				
Section	Public Comment	Planning Considerations	Recommended Revision	
35	14	<p>A member of the public requested consideration be given to allowing <b>worker camps</b> in certain zones. There are a number of major projects on the horizon that will require temporary worker accommodations.</p>	<p>Relocatable industrial accommodation units are designed for use in remote industrial settings. The Zoning By-law permits workers accommodations in the Kam Lake Zone provided that they are in the form of complete dwelling units. Administration supports complete dwelling units for workers accommodations.</p> <p>Throughout the zoning by-law policies have been updated to facilitate different housing forms, which aim to assist with short to medium housing needs of workers. It is always the objective to build the community and provide opportunities for permanent residences.</p>	No Change.
36	14.1	<p>There are individual private properties on the periphery of the community that are zoned as <b>Growth Management</b>. Property owners note that <b>rezoning properties</b> when they are ready to develop is very onerous.</p>	<p>There are a small number of properties are on the periphery of the community where existing owners have expressed a desire for increased land uses during the Zoning By-law review process. There has been no reduction in permitted land uses and all properties will remain within the Growth Management zone, as under Zoning By-law No. 4404.</p> <p>Where landowners desire a change or increase in land uses, they will be required to justify and apply for a rezoning specific to their lands. The process may first require an amendment to the Community Plan and creation of an Area Development Plan. Rezoning the lands now, as part of the Zoning By-law review process, may result in increased expectation related to development and provision of services which are best evaluated through comprehensive review. A full suite of services for any property within the city includes emergency response, water delivery, sewer pump-out, functioning road network, addressing, garbage, electrical, and internet.</p>	No change.

<b>SPECIAL MANAGEMENT USE ZONES</b>				
Section	Public Comment	Planning Considerations	Recommended Revision	
37	14.1	<p><b>Additional commercial lands</b> are required to support continued growth and development in the city. A number of areas are currently zoned Growth Management, like lands to the east of Old Airport Road, and are recommended to be zoned at this time for commercial development, which will provide greater certainty for businesses looking to invest in Yellowknife.</p>	<p>A number of large areas of land remain within the Growth Management zone. This is primarily because an area development plan is required, servicing options need to be considered, and public consultation has to be undertaken. The Community Plan identifies the process for these lands to be developed.</p> <p>Priority in this review has been to ensure the goals and objectives of infill and densification are first realized through the regulations of this by-law. The opportunities within the Downtown Zone and the adjacent RC-1 zone will effect change in these areas first. Greenfield development is not contemplated at this time.</p>	No change.
38	14.5	<p>Natural Resources Canada has informed staff that the mapping boundaries for the <b>Seismological Array</b> require further refinement. Original information provided on the array boundary was incomplete.</p>	<p>The Seismological Array is land reserved for monitoring of underground seismic activity. Development on these lands is generally prohibited and all proposed development activity falls under the jurisdiction of the Government of Canada. The proposed edits to the Seismological Array boundary are small and do not affect any existing private development or lands.</p>	Attachment #3 demonstrates the proposed changes to the Zoning By-law map.
39	none	<p>A member of the public suggested that the City consider identifying specific zones based on being <b>serviced or not serviced</b>. It was thought this would facilitate development where services are currently unavailable.</p>	<p>There are three servicing levels within the City currently – sewer and water piped, sewer and water trucked and no service. Zoning a parcel as being within a service type does not directly impact an ability to develop.</p> <p>Zoning is to regulate the use, not the servicing. The master servicing plan dictates servicing availability. It is common planning practice to have a municipal servicing overlay, which</p>	No Change

<b>SPECIAL MANAGEMENT USE ZONES</b>			
Section	Public Comment	Planning Considerations	Recommended Revision
		<p>indicates the current municipal services and their locations, which is currently available through the City GIS.</p> <p>The municipality’s ability to service, through capacity, changes based on each new development, each new water license or update process and each upgrade to the system.</p> <p>Creating a service overlay would be appropriate within the Community Plan, to indicate proposed changes over the planning period and highlighting and tracking capacity in coordination with the Public Works Department. Doing so through zoning, may potentially add an additional layer of application and justification to change the service zoning of an area. Servicing expansion or upgrade is informed by zoning but is not dictated by zones.</p>	

# City of Yellowknife

Zoning By-law 5045 March 7, 2022





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## 1. Enactment and Interpretation

PURSUANT TO the regulations of the *Community Planning and Development Act*, S.N.W.T. 2001,c.22 (the “Act”) and the Section 70.(1)(e) of the *Cities, Towns, and Villages Act*, the Council of the City of Yellowknife (City), in meeting duly assembled, enacts as follows.

### 1.1. Title

This By-law shall be known as the "Zoning By-law".

### 1.2. Purpose of the By-law

The purpose of this By-law is to regulate and control the Use and Development of land and Buildings within the City in a balanced and responsible manner pursuant to the *Community Planning and Development Act* and in effect Community Plan.

### 1.3. Application

The regulations of this By-law apply to the Use and Development of land and Buildings within the municipal boundary of the City.

The City acknowledges that the Yellowknives Dene First Nation (YKDFN) has an inherent right to self-government. It is acknowledged that as part of the on-going Treaty negotiations between YKDFN, the Government of the Northwest Territories (GNWT) and Canada that lands may be selected by YKDFN within the municipal boundary that would otherwise be regulated by the City of Yellowknife. The City will work with the YKDFN on administration and application of this by-law to lands selected by the YKDFN determined through the conclusion of the Treaty negotiation process.

Whereas the Interim Land Withdrawal on Commissioners Land inside the City’s municipal boundary, as shown in Schedule 1 - Zoning Map, arose from an agreement between the Akaitcho Dene First Nations and the Government of the Northwest Territories. Interim-land withdrawal is a way to prevent new interests from being created while the Akaitcho Dene First Nations continue to negotiate their land claim with the Federal and Territorial governments.

## **1.4. Zones and Zoning Map**

- 1.4.1. The Zones shall be referred to by the symbols and titles as described in Sections 10 to 14 of this By-law.
- 1.4.2. Schedule 1 - Zoning Map, attached hereto and forming part of this By-law divides the City into Zones and delineates the boundary of each Zone, subject to Sections 1.4.3 to 1.4.5.
- 1.4.3. Where uncertainty exists as to the boundaries of the Zones as shown on Schedule 1 - Zoning Map, the following applies:
  - a) a boundary which follows a Street, right-of-way, lane, or stream shall be deemed to follow the centre line thereof;
  - b) a boundary which approximately follows a Lot Line shall be deemed to follow the Lot Line;
  - c) a boundary which approximately follows the municipal boundary shall be deemed to follow the municipal boundary; and
  - d) in circumstance not covered in Section 1.4, the location of the Zone boundary shall be determined:
    - i by the dimensions set out on the Schedule 1 - Zoning Map, or
    - ii by the measurement of and Use of the scale shown on the Zoning Map.
- 1.4.4. The Uses, restrictions and regulations of the Zones shall not apply to public roadways, Streets, lanes or other right-of-way's unless these are legally closed and a Lot is created.
- 1.4.5. Unless another Zone specifically designates the Shoreline of a particular Water-Body, and is delineated on Schedule 1 – Zoning Map, the Shore of any Water-Body (including islands) is deemed to be Zoned NP - Nature Preservation. The outer limit of this NP - Nature Preservation Zone is deemed to extend on land 50 m from the high water mark of the said Water-Body.

## **1.5. Rules of Application**

- 1.5.1. Words used in the present tense include the other tenses and derivative forms. Words in the singular include the plural and vice versa.
- 1.5.2. The words shall and must require mandatory compliance except where a Variance has been granted pursuant to this By-law.

1.5.3. Words, phrases and terms not defined in Section 2 of this By-law shall be given their definition in the *Act*. Other words shall be given their usual and customary meaning.

1.5.4. Diagrams are illustrative in nature and meant to be tools to enhance clarity and understanding of the application the By-law.

### **1.6. Effective Date**

This By-law comes into force and takes effect upon the date of its Third Reading.

### **1.7. Repeal**

Zoning By-law No. 4404, as amended is hereby repealed.

### **1.8. Transition**

An application for a Development Permit, or amendment to the Zoning By-Law commenced prior to the effective date of this By-law shall be evaluated under the regulations of Zoning By-law No. 4404, as amended.

### **1.9. Severability**

If any section, sentence, clause or phrase of this By-law is, for any reason, held to be invalid by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this By-law.

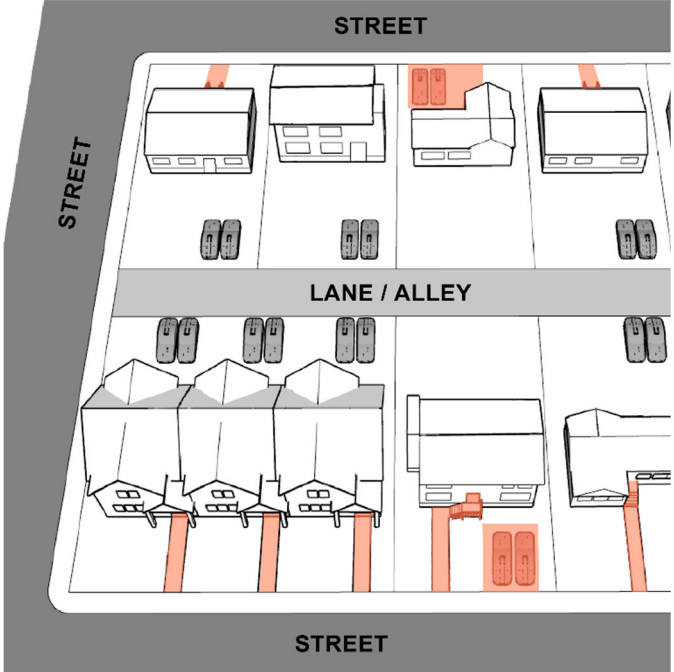


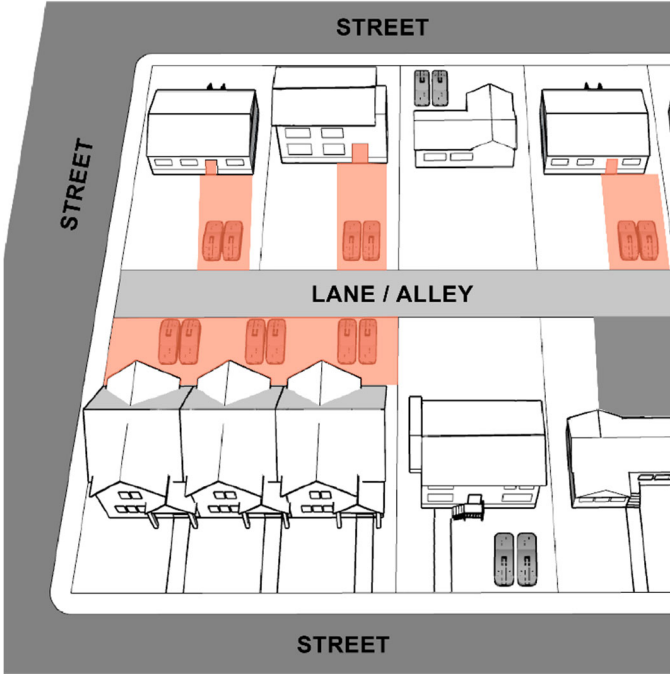
## 2. Definitions

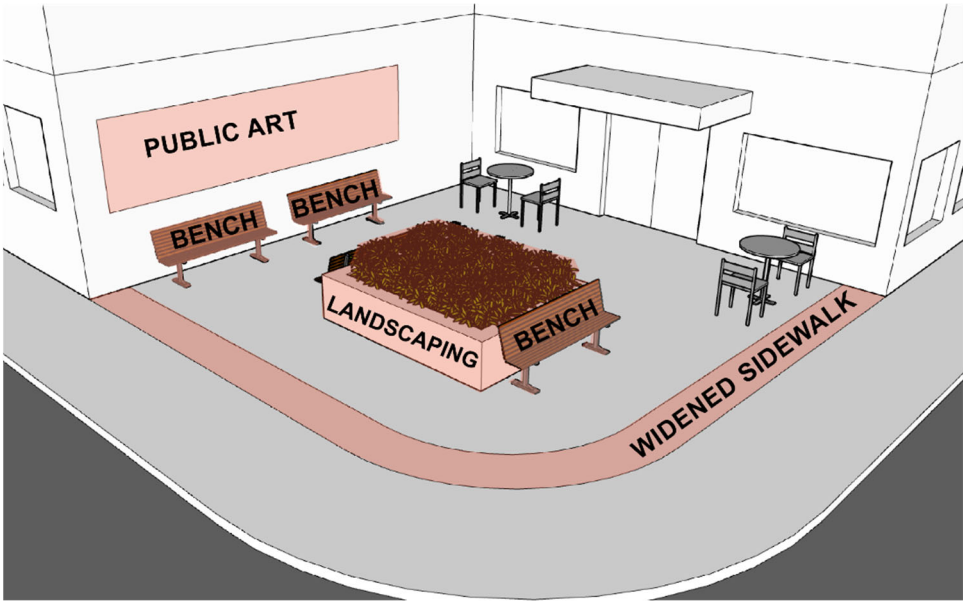
In this By-law, the following definitions apply. Throughout this Zoning By-law, defined terms are capitalized.

Where an application for a specific Use generally conforms to the wording of two (2) or more Uses, the Development Officer shall determine the Use that best aligns with the intent of the Development’s purpose.

**Table 2-1: Definitions**

Term	Definition
Access	means a way of approaching or entering a property to provide vehicular or pedestrian entrance to a property;
Front Street Access	<p>means the location of an entrance to provide vehicular or pedestrian entrance to a property from the fronting street;</p>  <p style="text-align: center;"><b>FRONT STREET ACCESS</b></p>

Term	Definition
<p>Rear Street Access</p>	<p>means the location of an entrance to provide vehicular or pedestrian entrance to a property from an alley or secondary street;</p>  <p style="text-align: center;"><b>REAR STREET ACCESS</b></p>
<p>Accessory Building</p>	<p>means a building or structure which is incidental and subordinate (or secondary) to the main use of the lot. An accessory building must be separate (detached) from the main building;</p> <p>May include small animal enclosures, fuel storage tanks, sheds, detached garages, fences, parking, and other outside uses associated with the principal use.</p>
<p>Accessory Use</p>	<p>means a use incidental, subordinate and exclusively devoted to the main use and carried on with such main use, building or structure on the same lot;</p>
<p>Airport Use</p>	<p>means any use located within the area of land either in whole or in part for the arrival and departure or servicing of aircraft or helicopter. Includes any use, building, or equipment used in connection with the operation of the airport. Applies within the boundaries of the Yellowknife Airport Reserve;</p>

Term	Definition
<p>Amenity Space</p>	<p>means a covered or uncovered outdoor, ground level or roof-top area, onsite, common or private, designed for pedestrian-oriented use;</p> <p>Amenity Spaces may include the following:</p> <ul style="list-style-type: none"> <li>a) roof-top patios;</li> <li>b) widening of sidewalks to accommodate public gathering spaces;</li> <li>c) landscaping including tree, shrubs and planters</li> <li>d) benches, ledges or broad stairs;</li> <li>e) monuments and/or public art;</li> <li>f) public information displays, and;</li> <li>g) related street furniture</li> </ul> 
<p>Animal Services</p>	<p>means a building or structure for the purpose of medical treatment or grooming that involves the short-term and temporary shelter of animals. May be supported by the retail sales of associated products. This may include veterinary clinics and hospitals, pet grooming salons, and dog daycares;</p>
<p>Architectural Features</p>	<p>means any building element not intended for occupancy and which extends beyond the face of an exterior wall or a building. Such features include, balconies, eaves, awnings, bay windows, chimney breasts or parts of chimney, sills, bay windows, cornices and any other architectural features which, in the opinion of the Development Officer, are of a similar character;</p>
<p>Artisan Studio</p>	<p>means the use of a building or accessory building for the production of arts, crafts, or other finished products such as but not limited to photography, sculpting, painting, ceramics;</p> <p>Does not include Food Production Facility.</p>

Term	Definition
Automobile Repair	<p>means the servicing, mechanical repair, customization and temporary storage of automobiles, light trucks, utility vehicles, motorcycles, snowmobiles, and similar automobiles;</p> <p>As an Accessory Use, may include the storage, sale and installation of related accessories and parts.</p>
Automobile Sales	<p>means the commercial sale and storage of automobiles. This may include an accessory Automobile Service Station and associated retail sales for vehicle accessories such as tires, but does not include a public Automobile Wash Facility;</p>
Automobile Service Station	<p>means land building, fuel storage tanks and electric charging facilities used for the sale and purchase of automotive fuel, propane and charging. It may also include the sale of lubricating oils and other associated automotive fluids. Minor service related to automobiles maintenance such as oil changes and tire repair may be performed. It may also include a Convenience Store;</p> <p>This does not include an Automobile Wash Facility.</p>
Automobile Wash Facility	<p>means a commercial facility for washing vehicles, may include the sale of minor retail sales of vehicle accessories such as windshield washer fluid and air fresheners;</p>
Automobile Wrecker	<p>means a land used for the storing, junking, dismantling, wrecking or crushing of 3 or more motor vehicles, not in running condition, and may include the sale of automobile parts;</p>
Brewing/Distilling Establishment & Brewpub	<p>means a commercial establishment where equipment and materials are stored and operated for the purposes of brewing, distilling and bottling or canning alcoholic beverages. Alcoholic beverages may be sold for offsite consumption, or consumed on the premises. May include an Office or food sales for onsite consumption;</p>
Brownfield Sites	<p>means undeveloped or previously developed properties that may be contaminated. They are usually, but not exclusively, former industrial or commercial properties that may be underutilized, derelict or vacant;</p>
Building	<p>means any structure having a roof supported by columns or walls and intended for shelter, housing or enclosure;</p>

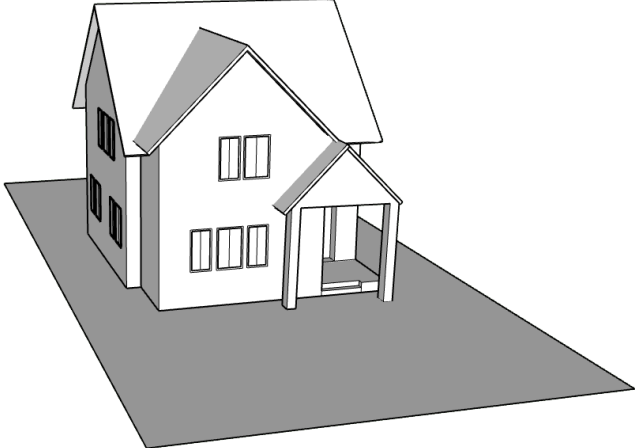
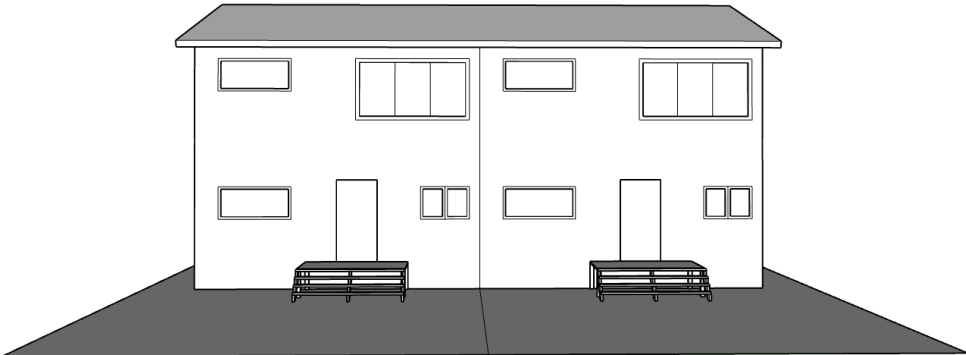
Term	Definition
Bulk Fuel Storage	means the use of land, buildings or structures for the storage and distribution of fuels, oils, propane and other petroleum gases where the storage tank or tanks are above ground and the storage capacity exceeds 22,730 litres of propane, or where the storage capacity exceeds 50,000 litres per tank and the aggregate capacity of all the tanks exceeds 150,000 litres;
Campground	means land used for the parking and temporary use campsites occupied by tents, trailers, recreational vehicles and accessory uses and facilities such as administrative offices, sanitary facilities, recreational facilities and a convenience store;
Cannabis	means a cannabis plant and anything referred to in Schedule 1 of the Cannabis Act (Canada) but does not include anything referred to in Schedule 2 of that Act;
Cannabis Production & Distribution	means development used to produce, cultivate and grow Cannabis including processing raw materials, making, testing, manufacturing, assembling or in any way altering the chemical or physical properties of semi-finished or finished goods and products. This use also includes the storage, transshipping, distribution & sales of materials, goods and products to cannabis retail sales store;
Card Lock Facility	means one or more pump islands designed for the retail sale of gasoline or diesel fuel using pumps which are operated automatically by credit or debit cards;
Car Sharing Parking Space	means a parking space used to park a motor vehicle provided by a car sharing service;
Car Sharing Service	means a service that provides motor vehicles solely for the shared use of members of that service, and does not include an automobile rental establishment or automobile dealership;
Car Share Vehicle	means a vehicle that is owned and operated by an organization providing vehicle sharing services to its members, and may include commercial, cooperative, governmental or non-profit organizations;
Change of Use	<p>means a change in use of an intensity that results in a change in the use of the land; examples include:</p> <ul style="list-style-type: none"> <li>• a change that results in a zoning amendment.</li> <li>• any change from one category of land use to another. The categories of land use include: residential, commercial, industrial or institutional.</li> <li>• any change in the intensity of the land use which will result in increased activity and/or density. Examples of this may include but are not limited to: <ul style="list-style-type: none"> <li>○ Single Dwelling residential to Multi-Dwelling residential;</li> <li>○ commercial convenience store to a food and beverage service;</li> </ul> </li> </ul>

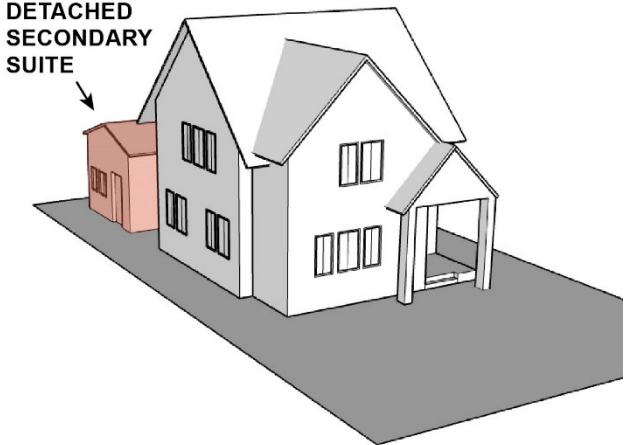
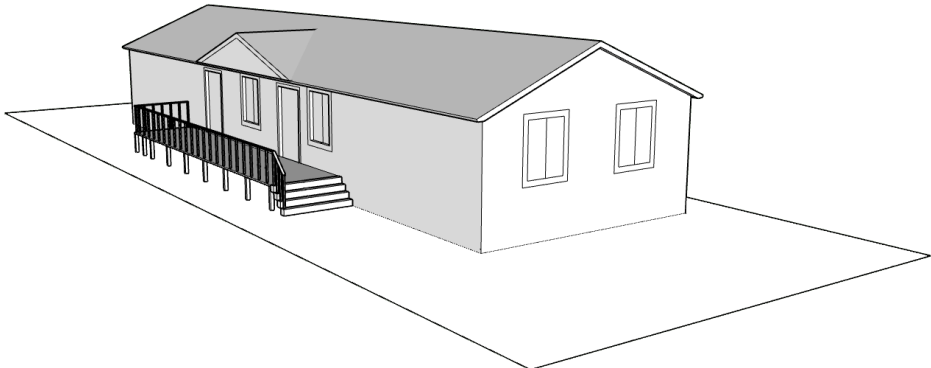

Term	Definition
City	means the Municipal Corporation of the City of Yellowknife in the Northwest Territories established pursuant to the Cities, Towns and Villages Act;
Climate Change	means the present and future consequences from changes in weather patterns at local and regional levels including extreme weather events and increased climate variability;
Commercial Entertainment	means the use of land, buildings or structures where a fee is charged to the public for the provision of a performance which may be accompanied with the sale of any items, food and beverage service. It may also include facilities for movies, live theatre, dancing and musicals;
Commercial Recreation	<p>means the use of land, buildings or structures for recreational or tourism activity in return for a fee. May include but is not limited to indoor commercial playgrounds, bowling alleys, fairs, racquet courts, gymnasiums, outdoor tourism activities, the storage of equipment to support outdoor tourism activities, staging areas, retail sales, accessory food and beverage services and associated offices;</p> <p>Does not include a Hotel.</p>
Commercial Retail Sales and Service	<p>means the use of a building or buildings for the purpose of providing retail and service opportunities through the buying and selling of commodities and/or supplying of services. May include businesses such as major retail chains, clothing stores, boutique shops and travel agencies;</p> <p>This use does not include Automobile Sales, Automobiles Service Station, or Food and Beverage Services.</p>
Communications Tower	means a structure affixed to the ground or a building used for the reception or transmission of radio or visual information or entertainment;
Community Resource Centers	means an office or offices, meeting room, assembly area, or similar facility for the provision of social or cultural programming.
Composting Facility	means a site or building used for composting types of activities including processing matter from raw organic materials which may create obnoxious odors or waste materials;

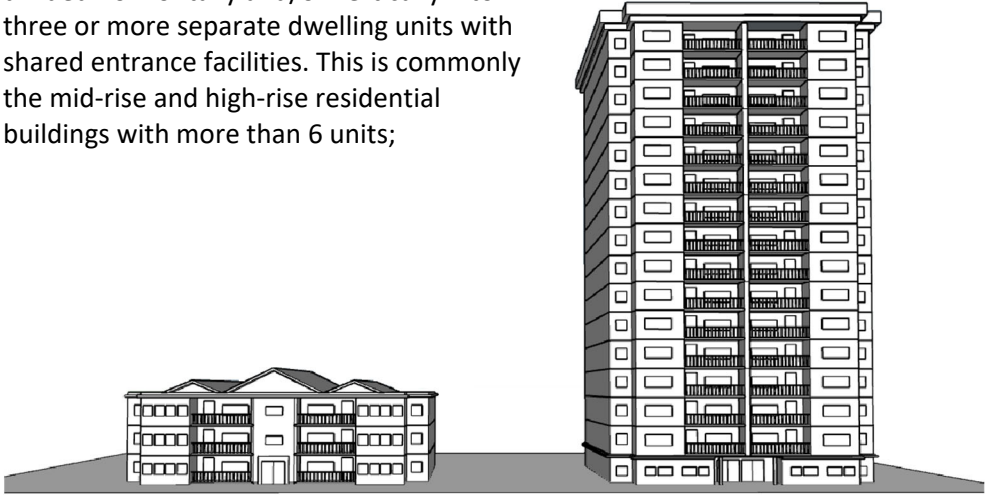
Term	Definition
Contractor Services, <del>Minor</del>	<p>means a development used for the provision of contracted services such as but not limited to: electrical, plumbing, heating, painting, and other similar contractor services;</p> <p>May include limited accessory sales of goods normally associated with the contractor services where all materials are kept within an enclosed building. Fleet storage may be permitted for four automobiles or less associated with the business and parked onsite.</p>
Convenience Store	<p>means the use of a building for the selling of limited commodities required by area residents on a day-to-day basis in an enclosed building which does not exceed 250 m<sup>2</sup> in gross floor area. Typical uses include small food stores, variety stores, pharmaceutical and personal care items, but does not include Food and Beverage Services;</p>
Convention Center	<p>means a permanent facility used for the holding of conventions, seminars, workshops or similar activities, and may include dining, and compatible accessory facilities;</p>
Council	<p>means the Council of the Municipal Corporation of the City of Yellowknife in the Northwest Territories established pursuant to the Cities, Towns and Villages Act;</p>
Crematorium	<p>means a building or a part of a building being used for cremation;</p>
Day Care Facility	<p>means a day care facility where day care is provided in a place other than a private residence. Users can include children or adults with supervisory or care needs. The following day care programs may be provided by a day care facility:</p> <ul style="list-style-type: none"> <li>a) full-time day care;</li> <li>b) out-of-school day care;</li> <li>c) part-time day care;</li> <li>d) preschool day care;</li> </ul>
Day Care Facility, Home	<p>means a day care facility where care is provided within the private residence of the operator as a home based business and up to one support staff. Users can include children or adults with supervisory or care needs;</p>
Deck	<p>means an uncovered horizontal platform intended for seasonal use;</p>
Density	<p>means the maximum number of dwelling units permitted by this By-law based on lot area;</p>

Term	Definition
Development	<p>means the carrying out of:</p> <ul style="list-style-type: none"> <li>a) any construction, including placement or movement of a building,</li> <li>b) any excavation, or the deposit or movement of soil or other materials, or</li> <li>c) other related operations</li> <li>d) the product of development, as the term is defined in paragraph (a), such as a building or a developed site, or</li> <li>e) the making of any change in the use or the intensity of the use of any land or building;</li> </ul>
Development Agreement	<p>means a document specifying the manner in which the City requires a developer to carry out improvements on and off the Site proposed for Development and may include but is not limited to such items as the installation of water/sewer service and provision of public roadways and other infrastructure pursuant to Section 20 (1) of the Act;</p>
Development Appeal Board	<p>means the Development Appeal Board established by Council in accordance with Section 30 of the Community Planning and Development Act;</p>
Development Officer	<p>means a person appointed pursuant to Section 3.1 of this By-law;</p>
Development Permit	<p>means a document authorizing a Development issued pursuant to this By-law;</p>
Discretionary Use	<p>means a use listed as a Discretionary Use that may be approved by Council after due consideration is given to the Impact of that use upon neighboring land and other lands in the City, subject to Section 3.4 of this By-law;</p>
Dog Lot (Yellowknife Kennels)	<p>means the use of land, buildings or structures for the keeping of dogs associated with traditional, recreational or commercial purposes to facilitate dog-sledding activities;</p> <p>common term is 'Yellowknife Kennels' but does not include "Kennels". And reference to "kennels" in the Kam South Designation in the 2020 Community By-law #5007 are meant to be dog lots.</p>
Drive-Through	<p>means an establishment designed for service provision to customers who remain in their automobiles. A Drive-Through business may include banking, Food and Beverage Services, or dry cleaners but does not include a theatre and shall be accessory to the principal use;</p>



Term	Definition
<p>Dwelling</p>	<p>Dwelling types include all residential forms and may include dwelling units that have support services available on site;</p>
	<p>“Single Detached Dwelling” means a residential building containing one dwelling unit, which is physically separate from any other residential building, and may include a factory built home;</p> 
	<p>“Duplex Dwelling” means a residential building containing two dwelling units of approximately equal floor area with the dwelling units being placed side by side or one over the other, and with individual and separate entrances to each dwelling unit. This does not include a single detached dwelling with in-home secondary suite;</p> 

Term	Definition
	<p>“Detached Secondary Dwelling (Suite)” means a secondary dwelling unit located in a separate building on a lot where the principal use is single detached dwelling, factory built dwelling or duplex dwelling;</p>  <p>The diagram shows a large two-story house with a gabled roof and a front porch. To the left of the main house is a smaller, single-story structure with a red roof, labeled 'DETACHED SECONDARY SUITE' with an arrow pointing to it.</p>
	<p>“Factory-Built Dwelling” a modular home, mobile home, or a panelized home with a single or duplex dwelling unit built in a manufacturing plant and transported to its point of installation;</p>  <p>The diagram shows a long, single-story modular home with a gabled roof, a front porch with a railing, and a set of stairs leading to the porch.</p>
	<p>“Townhouse Dwelling” a building containing more than two dwelling units side by side or stacked and may include triplexes, fourplexes, rowhouses and townhouses. There is no set limit to the number of units, size will be limited by the regulations of the zone corresponding zone. Each unit having its own individual access to the exterior;</p>  <p>The diagram shows two styles of townhouses. On the left is a multi-story townhouse with a central staircase and multiple windows. On the right is a row of three single-story townhouses with gabled roofs and individual front entrances.</p> <p style="text-align: center;"><b>TWO DIFFERENT TOWNHOUSE STYLES</b></p>

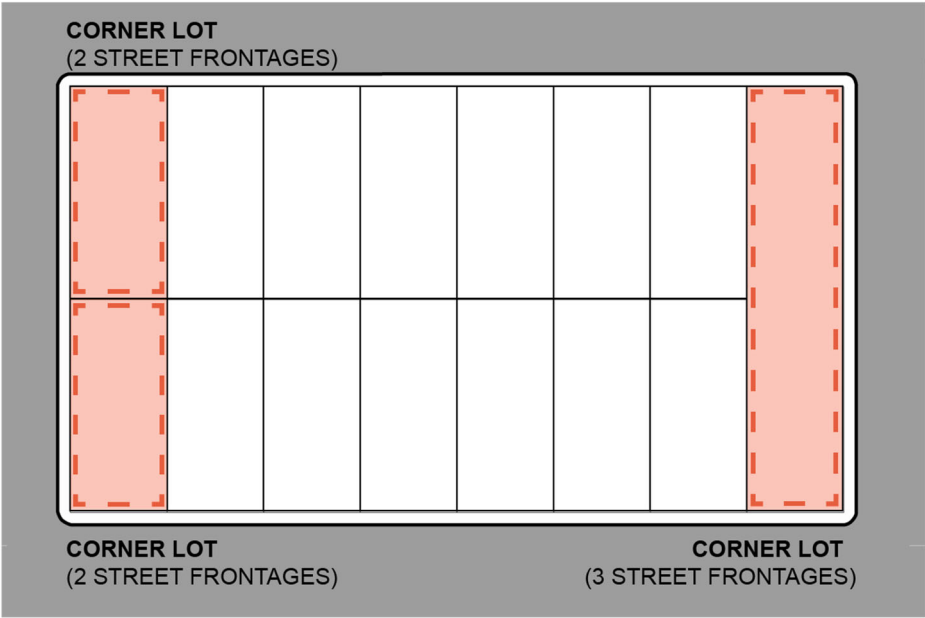
Term	Definition
	<p>“Multi-Unit Dwelling” a building that is divided horizontally and/or vertically into three or more separate dwelling units with shared entrance facilities. This is commonly the mid-rise and high-rise residential buildings with more than 6 units;</p>  <p style="text-align: center;"><b>TWO DIFFERENT MULTI-UNIT STYLES</b></p>
	<p>“Special Care Residence” a development where persons reside for the primary purpose of receiving support, supervision and or treatment. Shared cooking, dining, laundry, cleaning and other facilities are provided on site and specialist care may be provided for 24 hours;</p>
Dwelling Unit	<p>means a building, self-contained portion of a building, or suite of rooms for the use of one or more individuals living as a single housekeeping unit. A dwelling unit containing sleeping, cooking and separate or sanitary facilities is accessed by a separate locked entrance or serviced by one (1) or more separate utility connections or accounts or both and is intended as a permanent or semi-permanent residence;</p>
Equipment Rental & Repair	<p>means a development used for the rental and repair of tools, appliances, recreational craft, office machines, furniture, home appliances, light construction equipment, recreational vehicles and industrial equipment;</p> <p>Does not include Commercial Recreation activities.</p>
Façade	<p>means the exterior wall or walls of a building exposed to public view or that wall viewed by persons not within the building;</p>
Factory-built dwelling Sales and Storage	<p>means a site used for the storage, staging, or shipping of factory built homes and related materials and may include accessory sales uses and structures;</p>

Term	Definition
Fence	means a structure continuous in length including gates, which is used to prevent or restrict passage, to provide visual screening, sound attenuation, protection from dust or the elements, or to mark a boundary;
Fleet Service	means the storage of fleet vehicles for the delivery of people, goods, or services, where such vehicles are not available for sale or long-term lease;
Float Plane Base	means any use of land adjacent to water used either in whole or in part for the arrival and departure or servicing of aircraft, and any buildings, installation or equipment used in connection with the operation of the float plane base. May include associated uses such as flight schools and Offices;
Floor Area	means the gross floor area of the building or structure, contained within all the floors and basement. The floor area does not include areas used exclusively for storage or mechanical/electrical service to the building;
Food and Beverage Services	<p>means a facility in which food and/or beverages are prepared to be sold for consumption on the premises or for take-out, and may include such facilities as restaurants, drive-in food establishments, taverns, bars, cocktail lounges and catering services;</p> <p>Does not include a Brewing/Distilling Establishment or fast foods sold by a Convenience Store.</p>
Food Production Facility	means the use of a building or portion of a building for the preparation of food from the processing of raw materials into a semi-finished or finished product and may include the display of goods, onsite retail sale and offices. Uses include but are not limited to commercial bakeries, delis, and butcher shops;
Funeral Home	means a facility used for the preparation of the deceased for final disposition and for offering or providing funeral products and services to the public, but shall not include a crematorium unless the crematorium uses an alkaline hydrolysis cremation system;
Government Office	means development that provides for federal, territorial (including related boards and agencies) municipal or aboriginal administrative functions and associated public assembly functions;
Grade	means the elevation of finished ground surface, at building points, lot corners and throughout the site, excluding an artificial embankment;
Grading	means the carrying out of any construction, blasting, excavation, Grading or other operations to support the Development of the Site and building construction;

Term	Definition
Gross Floor Area	means all the area of the floor enclosed by the outside edge of the exterior walls of a building, including without limitations stairways, elevator shafts, storage rooms and mechanical rooms;
Hard Surface	means the construction of a durable, dust-free, hard surface constructed of concrete, asphalt or similar pavement for the life of the development;
Height	<p>means the vertical distance measured from the average finished grade of the corners of the proposed building or structure to the top of a building or structure;</p> <p>in calculating height, features such as steeples, elevators, stairwell shafts, flagpoles, radio transmitters, cupolas, antennae, chimney and ventilation equipment shall not be included;</p>
Home Based Business	means the secondary use of a principal dwelling, and/or the use of an accessory building located on the same parcel as the principal dwelling unit, or a combination thereof, by a permanent resident(s) of the dwelling unit and limited off site employee(s) to conduct a business activity or occupation. A limited number of clients may access the site. It shall not include Cannabis Retail Sales or Cannabis Production & Distribution, and Kennels or Animal Services unless for grooming purposes only;
Hospital	means an institution or building or group of buildings used to provide in-patient and out-patient health care to the public. May include comprehensive health centres and full-service hospitals and care residences;
Hotel	means a building containing rooms or suites for temporary sleeping accommodation where the rooms have access from a common interior corridor, and which may also contain meeting rooms, Recreational Facilities, and Food and Beverage Services;
Impact	means the determination of any combined or potential effects, positive or negative in a specific area as a result of development activities which may occur simultaneously, sequentially or in an interactive manner;

Term	Definition
Industrial, Heavy	<p>means an industrial use where such operations that have Impacts that would make them incompatible in light industrial and non-industrial zones, such as emission from the building of odours, fumes, noise, cinder, vibrations, heat, glare or electrical interference;</p> <p>May include one or more of the following operations:</p> <ul style="list-style-type: none"> <li>a) the processing of raw or finished materials;</li> <li>b) the manufacturing or assembly of goods, products or equipment;</li> <li>c) the cleaning, servicing, repairing or testing of materials, goods and equipment;</li> <li>d) the training of personnel in general industrial operations.</li> <li>e) the processing and sale of soil, top soil, sand, gravel, rock, clay, peat, or similar substances, but not the extraction thereof;</li> <li>f) the production of concrete and asphalt</li> <li>g) the accessory storage of goods in connection with or resulting from any of the above operations;</li> <li>h) the provision of amenities for persons engaged in such operations;</li> <li>i) the accessory sale of goods resulting from such operations; and,</li> <li>j) the administration or accounting accessory to the operation;</li> </ul> <p>Does not include the processing of waste, organic materials or the blasting and subsequent sale of rock related to the grading of a lot.</p>
Industrial, Light	<p>means the use of land, building or structures for the manufacturing, processing, repairing, fabricating, or assembly of raw materials or goods, warehousing or bulk storage of goods and related accessory uses;</p> <p>May include one or more of the following options:</p> <ul style="list-style-type: none"> <li>a) Automotive repair</li> <li>b) Auto body repair</li> <li>c) Industrial cleaning supplies distribution</li> <li>d) nursery and related uses</li> <li>e) tire shop</li> <li>f) Equipment Storage Sales and Parts supplies</li> <li>g) paint distribution</li> <li>h) welding, fabricating and steel supplies</li> <li>i) Contractors</li> <li>j) Industrial safety supplies and training</li> </ul> <p>If is an industrial use where the activities occurring on the property are causing a nuisance, those activities are to be completed indoors or will otherwise be considered Industrial, Heavy.</p> <p>This use does not include Bulk Fuel Storage.</p>

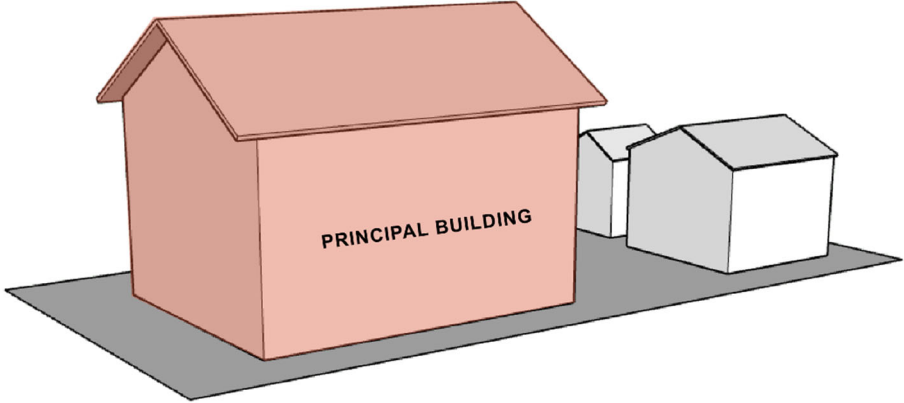
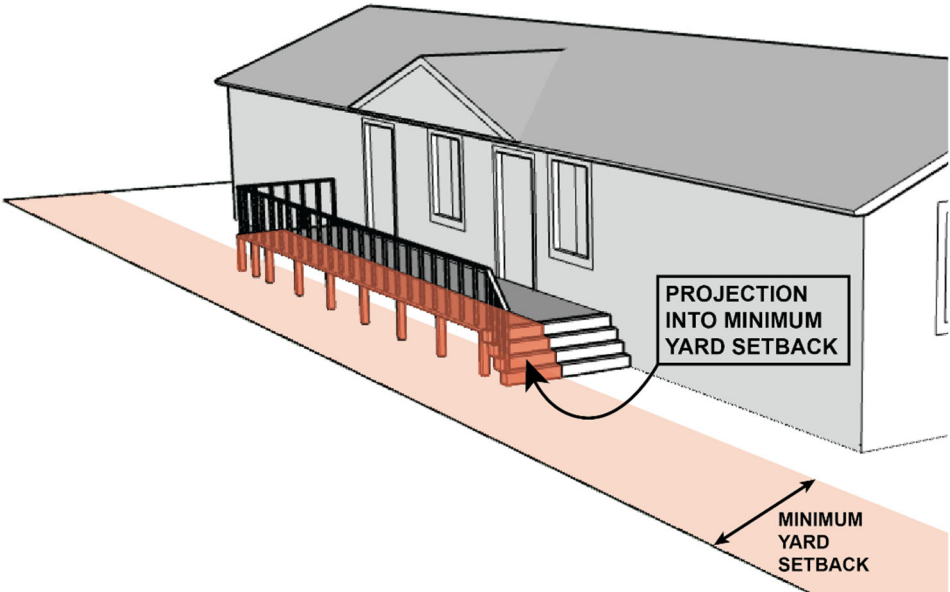
Term	Definition
Institutional	<p>means, for the purpose of this By-law all uses that support social programs and facilities for the public by private, public, quasi-public, or NGO agencies.</p> <p>Includes the following defined uses: Special Care Facility, Religious and Education Establishments, Recreation Facility and Rehabilitative and Corrective Facility, but is not a standalone use.</p>
Kennels	<p>means the use of land or buildings for the breeding, boarding, raising or training and/or grooming of dogs for compensation. May include the impounding, quarantining facilities and animal shelters;</p> <p>Does not mean Dog Lots (Yellowknife Kennel).</p>
Landscaping	<p>Means the:</p> <ul style="list-style-type: none"> <li>a) retention and preservation of existing natural vegetation and bedrock;</li> <li>b) soft landscaping consisting of vegetation such as trees, shrubs, hedges, grass and ground cover; and</li> <li>c) hard landscaping consisting of non-vegetative materials such as brick, stone/rock, concrete, metal, tile and wood.</li> </ul>
Landowner	<p>means:</p> <ul style="list-style-type: none"> <li>a) in the case of land owned by the Commissioner of the Northwest Territories or the Crown in right of Canada, the Commissioner or Minister of the Crown having the administration of the land; or</li> <li>b) in the case of any other land the registered owner, the owner's agent, or an authorized representative;</li> </ul>
Legal Non-Conforming Structure	<p>means a building or structure that was lawfully constructed or lawfully under construction at the date of this By-law coming into force, and does not conform to the requirements of this By-law;</p>
Legal Non-Conforming Use	<p>means a Use of land or Building/Structure that was lawfully commenced before the coming into force of this By-law and does not conform to the requirements of this By-law;</p>
Loading Space	<p>means a space for the loading or unloading of a vehicle either inside or outside a building or structure including space adjacent to a loading door, platform, or bay;</p>
Lot	<p>means an area of land, the boundaries of which are filed on a plan registered in the Land Titles Office;</p>

Term	Definition
<p>Lot, Corner</p>	<p>means a lot located at the intersection or junction of two or more streets;</p> 
<p>Lot Lines</p>	<p>means the legally defined limits of any lot;</p>
<p>Lot Width</p>	<p>means the horizontal distance between the side lot lines measured along a straight line setback from the front Lot Line at a distance equal to the minimum required front yard for the zone and approximately parallel to the street line;</p>
<p>Marina</p>	<p>means a facility, building and/or structure with onshore and offshore components that accommodate a combination of over-water uses and land uses by providing anchoring, mooring, launching and parking areas and other uses;</p>
<p>Medical and Health Services</p>	<p>means a building or part of a building for the provision of physical and mental health services for out-patient care. May include dentists, doctors, counselors, psychologists, optometrists, physiotherapists, chiropractors and other medical services;</p> <p>Does not include Animal services.</p>
<p>Medical Research and Development Facility/Laboratory</p>	<p>means a building or group of buildings for medicinal research, investigations, testing and/or medical experimentation to aid in the treatment of patients;</p>
<p>Mixed Use</p>	<p>means a development that incorporates a mix of 2 or more permitted or discretionary uses in the zone in one building and provides a building form that is street oriented at grade;</p>

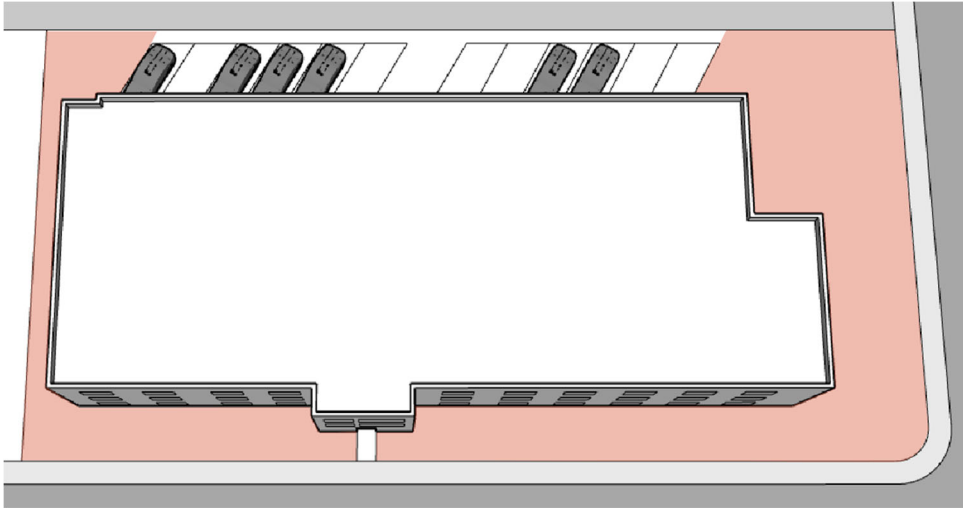


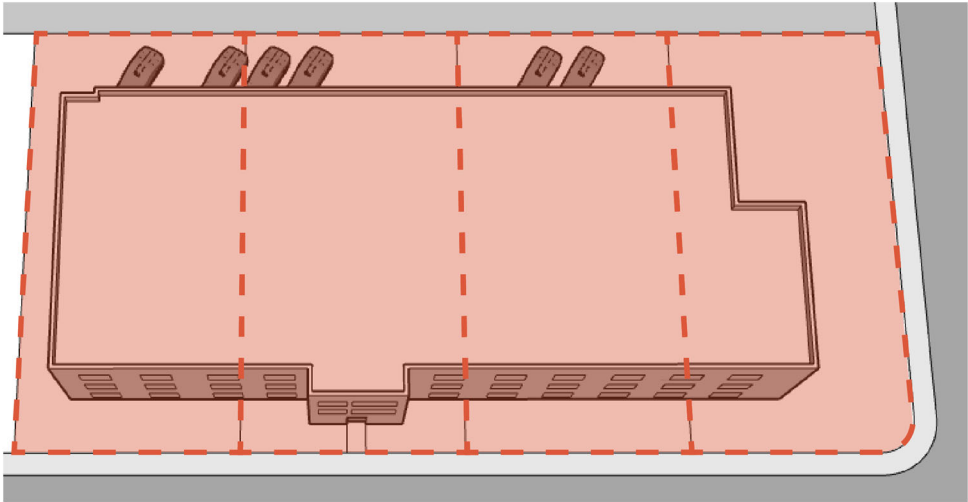
Term	Definition
Motel	means a building or group of buildings containing rooms or suites designed to provide temporary accommodation, and where each room or suite has its own exterior access which is provided with an adjoining or conveniently located parking stall;
Municipal Services	means the activity, work or facility undertaken or provided for, on behalf of the City of Yellowknife;
Natural Boundary	means the ordinary high water mark of any lake, river, stream or other body of water where the presence and action of the water are so common and usual as to mark upon the shore of a lake, river, stream or other body of water a character distinct from that of the banks thereof, in respect to vegetation, as well as in respect to the nature of the shore itself;
Natural Resource Extraction	<p>means the industrial extraction or taking of soil, top soil, sand, gravel, rock, silt, clay, peat, sediment or any other substance of which land is composed or a combination thereof; <b>and may include quarrying or commercial mining of minerals or elements like gold, silver, diamonds and base metals;</b></p> <p>This definition does not include any excavation or work incidental to the development of a building, structure, or use for which a development permit has been issued.</p>
Office	<p>means the use of a commercial building or home-based business for professional services such as but not limited to:</p> <ul style="list-style-type: none"> <li>a) management,</li> <li>b) administrative,</li> <li>c) financial service, or</li> <li>d) doctors' offices including the provision of out-patient health care;</li> </ul>
Open Space	means an undeveloped site characterized by the bedrock outcrops, the water-bodies, the indigenous vegetation and any other natural feature, or any combination of these;
Outdoor Storage	means the area of a site used for the storage of any goods, merchandise, junk, vehicles, or equipment associated with the approved use of the site;
Outdoor Storage Facility	<p>means a site exclusively used for the storage of goods or materials or equipment. Un-serviced buildings or structures are considered accessory buildings;</p> <p>This also includes properties where a fee is charged for the use of outdoor storage.</p>

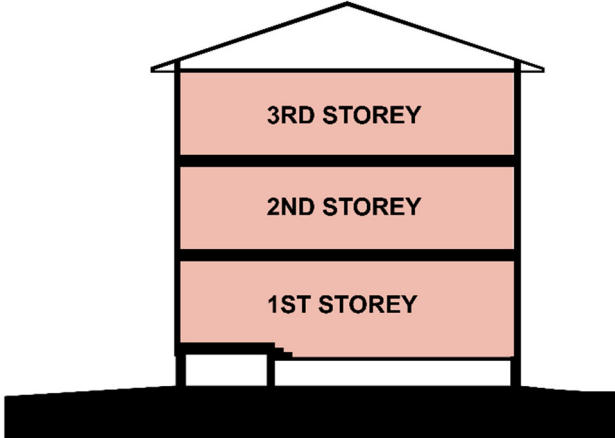
Term	Definition
Outdoor Wood Pellet Boiler	means a heating system located outside of the building(s) to be heated, using wood pellets as heating source. It typically comprises a storage unit, a boiler, and a piping network connecting to the building(s) to be heated. A wood pellet boiler heating system is considered accessory to the principal building (s) it serves on the same lot or site;
Parking Area	means an open area of land other than a street, laneway, or building, which is used for or intended to be used to provide space for parking, loading or storage of motor vehicles, and which may include bicycle spaces and the access to the area where parking is the principal use;
Parking Lot	means an open area of land other than a street or a building designed and used for the parking of a number of vehicles, and where parking is the principal use of the lot;
Parking Space	means a space for the parking of one motor vehicle either inside or outside of a building or structure, but does not include space for drive aisles and other areas providing access to the space;
Parking Structure	means a structure or a portion of a structure that is used for or intended to be used to provide space for parking, loading or storage of motor vehicles, and which may include bicycle spaces and the access to the area where parking is the principal use;
Parks and Recreation	means a site for use by the public for both passive and active forms of recreation;
Permitted Uses	means a use listed in a permitted use table that shall be approved with or without conditions provided the requirements and regulations of this By-law are satisfied;
Personal Services	means the provision of a service to the public on a commercial lot or home based business. Services may include but are not limited to massage therapy, beauty salons, hairdressers, photographers, travel agencies;
Physical Limitations	when used in reference to consider a modification of lot or yard sizes, setbacks, and parking shall refer to the existing terrain and topography of the lot, unique vegetation, geometry of a particular lot or the location of existing structures which may be a limitation to the type of development that characterizes a particular zone;
Planned Development	means the grouping on a lot of two or more permitted or discretionary uses subject to the regulations in Section 8.1.1 of this By-law;

Term	Definition
Principal	<p>means a building which:</p> <ul style="list-style-type: none"> <li>a) occupies the major or central portion of a lot;</li> <li>b) is the principal or main building on a lot; or</li> <li>c) constitutes by reason of its use the primary purpose for which the lot is used;</li> </ul>  <p>The diagram shows a large, reddish-brown house with a gabled roof, labeled 'PRINCIPAL BUILDING'. To its right are two smaller, grey, box-like structures. All buildings are on a grey rectangular base representing a lot.</p>
Principal Use	<p>means the main purpose for which a building or lot is used;</p>
Projection	<p>means an architectural feature, or building feature, such as an unenclosed deck, that overhangs or protrudes into the required minimum setback;</p>  <p>The diagram shows a grey house with a porch. A wooden deck with a black railing extends from the porch. An arrow points from a box labeled 'PROJECTION INTO MINIMUM YARD SETBACK' to the deck's edge. Another arrow at the bottom right points to a shaded orange area labeled 'MINIMUM YARD SETBACK'.</p>

Term	Definition
Public Park	means all land that is maintained or operated by the City of Yellowknife for community recreation activity;
Public Utility Uses and Structures	means a system, works, plant, equipment, or service, whether owned or operated by or for the City or by a corporation, which furnishes services and facilities available at approved rates to or for the use of the inhabitants of the City, including but not limited to communication systems, transportation, municipal services, and the supply of electricity;
Real Property Report	means a legal document that clearly illustrates the location of significant visible improvements relative to the property boundaries. It is produced by a Canada Lands Surveyor usually for determining compliance with municipal By-laws;
Recreation Facility	means all or any part of a building, buildings, or structure that is maintained or operated for community recreation activity;
Recreation Space	<p>means indoor and outdoor recreation space provided with a multi-unit development without individual street access;</p> <p>“Indoor Recreation Space” includes but is not limited to: balconies, communal indoor lounges, private gyms, rooftop access;</p> <p>“Outdoor Recreation Space” includes but is not limited to: hard and soft-landscaped areas, roof lounges, and community gardens.</p>
Recycling Facility	<p>means a development for depositing, storing, separating, dismantling, salvaging, treating, renovating or redistributing non-toxic discarded materials and scrap goods for use as recycled materials, such as paper, glass, plastics, metals, waste concrete, waste asphalt, manufacturing off-cuts, and household goods;</p> <p>Does not include an Automobile Wrecker.</p>
Rehabilitative and Corrective Facility	means a development to hold, confine or to provide regulated or temporary residential facilities for minors or adults either awaiting trial on criminal charges or as part of the disposition of criminal charges. Typical uses are a remand centre or jail;
Religious & Education Institutions	means development used by the public for assembly, instruction, education, culture, religion, or enlightenment for a communal activity;

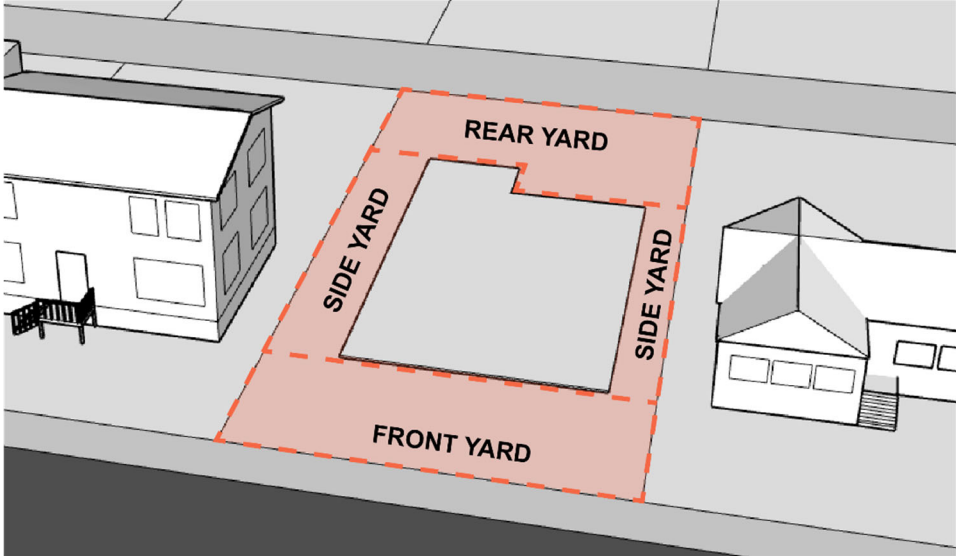
Term	Definition
Residual Area	<p>means all of that area of a lot not covered by structures, parking, loading and access/egress to roadways;</p> 
Scientific Research and Development Facility/Laboratory	<p>means the use of a building, or part of a building for scientific or technical work including research and development, quality control, testing, teaching or analysis. May include supporting uses including laboratory stores and any offices attached or adjacent to the laboratory;</p> <p>Does not include a Medical Research and Development Facility/Laboratory;</p>
Screening	<p>means the total or partial concealment of a building, structure or activity by a fence, decorative rocks/boulders, wall, berm or soft landscaping;</p>
Shore	<p>means the land or area immediately adjacent and directly associated to a water-body;</p>
Shoreline	<p>means the line along which a large body of water meets the land;</p>
Short-Term Rental Accommodation	<p>means the business of providing temporary accommodation for compensation in a dwelling unit where persons may rent a portion of all the premises for thirty (30) consecutive days or less;</p>
Similar Use	<p>means a development deemed by Council to be similar in nature to a Permitted or Discretionary Use that is defined in the By-law. The proposed Use is not currently provided for in a definition of this By-Law;</p>

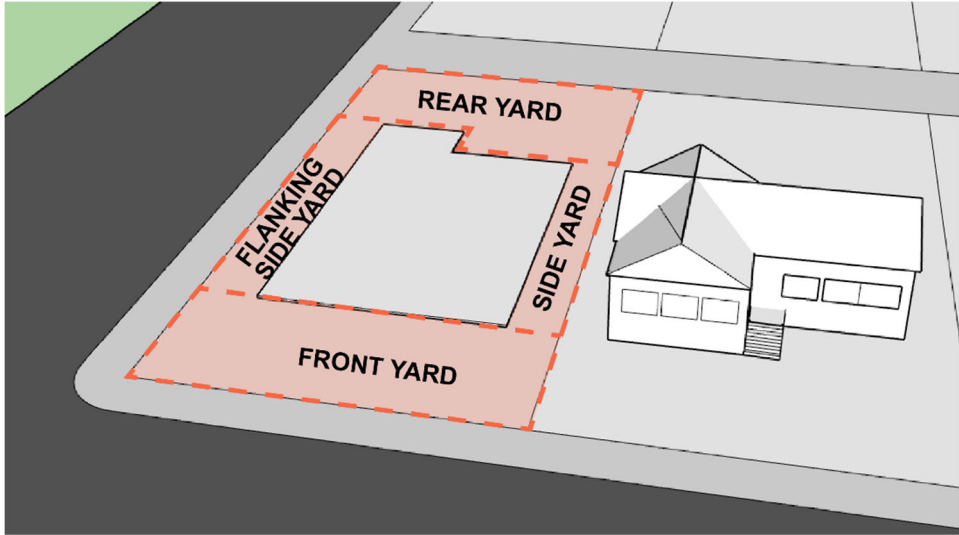
Term	Definition
<p>Site</p>	<p>means a single lot, or a contiguous group of lots usually considered a unit for purposes of development;</p>  <p>The diagram shows a large rectangular area outlined in orange with a dashed border. Inside this area, four vertical dashed lines divide the space into four distinct lots. A building footprint is shown within the lots, with a central entrance and several windows. The building is shaded in a light brown color.</p> <p><b>EXAMPLE: ONE (1) SITE CONSISTING OF FOUR (4) LOTS</b></p>
<p>Solid Waste Processing Facility</p>	<p>means a disposal site employing an engineering method of disposing of solid wastes in a manner that minimizes environmental hazards by spreading, compacting to the smallest volume, and applying cover material over all exposed waste;</p>
<p>Special Care Facility</p>	<p>means a building or structure that receives persons, primarily for the purpose of providing temporary care, guidance, or other activities for a continuous period not exceeding 24 hours;</p> <p>Does not include a Day Care Facility, a Day Care Facility, Home or a Special Care Residence;</p>
<p>Special Care Residence</p>	<p>see “Dwelling” definition;</p>
<p>Storage Facility</p>	<p>means building or buildings used for the storage of goods or materials or equipment. It may be an accessory use;</p>

Term	Definition
Storey	<p>means that portion of the building which is situated between the top of any floor and the top of the floor next above or below it, and if there is no floor above that portion then between the top of such floor and the ceiling above it;</p> 
Street	means a public thoroughfare which affords the principal means of access to and from the abutting lots;
Street Access	means the parcel frontage that provides primary street or lane access;
Structure	means anything located, constructed, or erected with a fixed location on or to land, or attached to something having a fixed location on or to land, including land that is underwater;
Subdivision	means the division of a parcel of land into one or more smaller parcels by means of a plan or survey, and this shall include the consolidation of parcels into a single parcel;
Temporary Use	<p>means development or use characterized by a seasonal or short term nature of which the duration shall not exceed the time period and conditions specified in an approved Development Permit. The foundation or footing of any buildings or structures shall be removed when the designated time period, activity, or use for which the temporary structure has ceased;</p> <p>Temporary Use does not include temporary car shelters, or shipping containers.</p>
Transportation Facility	<p>means the use of land, buildings or structures for the purpose of storing or staging goods, the servicing or repairing of large automobiles, or loading or unloading transportation trucks;</p> <p>May include an accessory truck driver lounge that serves as a rest stop with washrooms, kitchenette, and shower facilities available to the users of the property.</p> <p>Does not include “food and beverage services”.</p>

Term	Definition
Urban Agriculture, Commercial	<p>means commercial food and agriculture activities for profit as the primary use, including greenhouses, fish processing/selling, and raising small livestock to create products and/or services for sale;</p> <p>May include:</p> <ul style="list-style-type: none"> <li>a) commercial greenhouse gardens, or nurseries.</li> <li>b) facilities for the keeping of small animals include hens, ducks, quail, rabbits, goats and pigs as well as bees and insects.</li> </ul> <p>This does not include a Cannabis Production &amp; Distribution or Cannabis Retail Sales.</p> <p>No keeping of small animals as referenced in b) are allowed in the IG –Industrial General Zone.</p>
Urban Agriculture, Community	<p>means community food and agriculture including any individual, family, school, hospital, garden organization who is growing and raising food for shared, <del>and/or</del> personal use and/or sharing with community food and health programs; <del>Product generated from Community Urban Agriculture activities may be sold as a commercial product.</del></p> <ul style="list-style-type: none"> <li>a) may include a personal or community greenhouse or gardens.</li> <li>b) <del>product generated from Community Urban Agriculture activities may be sold as a commercial product in Residential Zones with an approved Home Based Business Permit.</del></li> <li>c) may include the keeping of small animals including hens, ducks, quail, rabbits, goats and pigs as well as bees and insects.</li> </ul>
Use	<p>when used as a noun, means the purpose for which any land, building, structure or premises, or part or combination thereof, is arranged, designed or intended to be used and "uses" shall have a corresponding meaning;</p> <p>When used as a verb, or "to use" shall have a corresponding meaning.</p>
Variance	<p>means an alteration or change to a standard prescribed by this By-law that is authorized by the Development Officer, Council or the Development Appeal Board;</p>
Warehousing and Distribution	<p>means the storage and distribution of raw materials, processed or manufactured goods, and the establishments providing for those services;</p>
Water-Body	<p>means any bay, or lake;</p>



Term	Definition
Watercourse	means any natural or manmade stream, river, creek, ditch, channel, canal, culvert, drain, waterway, gully, ravine, or wash where water flows in a definite direction or course, either continuously or intermittently, and which has a definite channel, bed and banks and includes any area adjacent thereto subject to inundation by reason of overflow or flood water;
Workers Accommodation	means a facility constructed to provide housing for workers in the form of complete dwelling units, typically for related businesses for an appropriate project, term or seasonal purpose;
Yard	<p>means a part of a lot upon or over which no building or structure other than a boundary fence is erected unless otherwise herein permitted;</p>  <p>The diagram illustrates a residential lot with a central building footprint. The lot is bounded by a street on the top and bottom, and by adjacent lots on the left and right. The yard areas are shaded in light red and labeled: 'FRONT YARD' is the area between the front lot line and the building; 'SIDE YARD' is the area between the building and the side lot lines; and 'REAR YARD' is the area between the building and the rear lot line. A dashed orange line outlines the entire yard area surrounding the building.</p>
Yard Setback”	means a part of a lot upon or over which no building or structure other than a boundary fence is erected unless otherwise herein permitted;
Yard, Front	means a yard extending across the full width of a lot and situated between the front lot line and the nearest portion of the principal building;

Term	Definition
Yard, Flanking Side	<p>means the side yard parallel to a roadway;</p>  <p>The diagram illustrates a residential lot with a house on the right side. The lot is divided into four distinct yard areas, each labeled with text: 'FRONT YARD' at the bottom, 'FLANKING SIDE YARD' on the left side, 'SIDE YARD' on the right side, and 'REAR YARD' at the top. A dashed orange line outlines the perimeter of the lot, and a solid orange line outlines the footprint of the house. The 'FLANKING SIDE YARD' is specifically highlighted as the side yard parallel to the roadway on the left.</p>
Yard, Rear	means a yard extending across the full width of a lot and situated between the rear lot line and the nearest portion of the principal building;
Yard, Side	means a yard extending from the front yard to the rear yard and situated between the side lot lines and the nearest portion of the principal building;
Zone	means a zone of land and/or water established under this By-law;

**Table 2-2: Sign Definitions**

Term	Definition
Awning	means a projection supported solely from the building, constructed with a fabric or plastic skin stretched over a frame used for shelter from the weather;
Billboard	means a sign directing attention to a business, commodity, service or entertainment conducted, sold, or offered elsewhere than upon the lot where the sign is located;
Business Frontage	means any side of a lot or building which faces a road, lane, or parking area;
Canopy	means a projection outward from the face of a building constructed as an integral part of the building, primarily designed to provide shelter from the weather;
Canopy sign	means a sign attached to the canopy;
Community sign	means a sign containing advertisement which provides direction to or information on community or quasi-public facilities or short-term events;
Fascia sign	means a sign attached parallel to the face of a building which advertises the name, logo and general details of the business located on-site;
Free Standing Sign	means a sign supported by one or more columns permanently attached to the ground and which is not connected in any way to any building or other structure;
Free Standing Portable Sign	means a sign on a standard or column fixed to its own self-contained base and capable of being moved manually;
Marquee sign	means a solid projection extending horizontally from the front of a building between the first and second stories thereof;
Projecting Sign	means a sign which is attached to a building or structure so that part of the sign projects more than 30 centimeters from the business frontage of the building or structure;
Roof Sign	means a sign that is erected on or above the roof or parapet wall of a building and which is wholly or partially supported by the said building;
Sign	means any structure, device or light, used to identify advertise or attract attention to any object, place, product, activity, person, institution, organization, firm, group, commodity, profession, enterprise, industry or business which is intended to be seen from off the premises or from a parking lot;

### 3. Roles and Responsibilities

#### 3.1. Development Officer

The office of the Development Officer is established in accordance with Section 52 of the *Act*.

3.1.1. The Development Officer shall:

- a) receive and process all Development Permit applications;
- b) keep and maintain for inspection by the public during Office hours, a copy of this By-law, as amended, and ensure that copies are available to the public at a reasonable charge and maintain an up to date electronic version accessible on the City's website;
- c) keep a register of all Development Permit applications, decisions thereon and rationale;
- d) make decisions on all Development Permit applications and all applications requesting a Variance pursuant to Sections 4.8.1 of this By-law;
- e) refer all requests to Council for decision for those Uses listed as Discretionary Uses in the Zone, and all requests for a Variance pursuant to Section 4.8.2 of this By-law;
- f) approve or refuse, pursuant to the *Act* and this By-law, all Development Permit applications and state the terms and conditions as authorized by this By-law; and
- g) post a notice for all Development Permit applications and state terms and conditions as authorized by this By-law.

3.1.2. The Development Officer may:

- a) refer any application for a Development Permit to Council; and
- b) refer any other Development matter to Council for its review and/or decision.

#### 3.2. Council

3.2.1. Council shall:

- a) make decisions and recommend conditions on Discretionary Uses;
- b) make decisions and recommend conditions for a requested Variance pursuant to Section 4.8.2 of this By-Law;

- c) approve, add any specific provision(s), or deny all applications for an amendment to this By-law ; and
- d) make a decision and recommend any terms and conditions on any other planning, or Development matter referred to it by the Development Officer.

### **3.3. Development Appeal Board**

3.3.1. The Development Appeal Board is hereby established in accordance with Section 30 (1) of the *Act*.

3.3.2. The Development Appeal Board shall:

- a) be composed of at least three persons and not more than seven, and one shall be a member of Council, but shall not include employees of the City;
- b) elect one member as a chairperson;
- c) elect one member as a vice-chairperson;
- d) hold a hearing within 30 days after an appeal has been received;
- e) ensure that reasonable notice of the hearing is given to the appellant, Landowners and lessees within 30 m of the boundary of land in respect of which the appeal relates, and all persons who in the opinion of the Development Appeal Board may be affected;
- f) consider each appeal having due regard to the circumstances and merits of the case and to the purpose, scope and intent of the Community Plan, Area Development Plan, and any Council approved plans or policies, and to this By-law;
- g) where an appeal is heard, the Development Appeal Board shall provide the persons referred to in Section 66 (2) of the *Act* the opportunity to be heard as referenced in Section 68 of the *Act*.
- h) render its decision in writing with reasons and provide a copy of the decision to the appellant and any other parties, as described in Section 69 (3) of the *Act* within 60 calendar days after the date on which the hearing is concluded; and
- i) conduct a hearing pursuant to Section 5.1 of this By-law.

3.3.3. The Development Appeal Board may:

- a) in determining an appeal, confirm, reverse or vary the decision appealed from and may impose conditions or limitations that it considers proper and desirable in the circumstances. Decisions of the Development Appeal Board must be in compliance with this Zoning By-law, the Community Plan and any applicable Area Development Plan; and
- b) appoint the City Clerk to act as Secretary for the Development Appeal Board.

### **3.4. Secretary to the Development Appeal Board**

3.4.1. The Secretary for the Development Appeal Board shall:

- a) ensure that reasonable notice of the hearing is given to the appellant, Landowners and lessees within 30 m of the boundary of land in respect of which the appeal relates, and all persons who in the opinion of the Development Appeal Board may be affected;
- b) prepare and maintain a file of the minutes of the business transacted at all meetings of the Development Appeal Board;
- c) issue the decision of the Development Appeal Board with reasons and provide a copy of the decision to the appellant and any other parties, as described in Section 69 (3) of the *Act* within 60 calendar days after the date on which the hearing is concluded; and
- d) carry out administrative duties as the Development Appeal Board may specify.

## 4. Development Permit Process

### 4.1. Development Permits and Development Considerations

- 4.1.1. Purpose and Requirement for Development Permits:
- a) Development Permits support the regulation and control of the land Use and Development of land and Buildings in the City, in accordance with this By-law.
  - b) applications for all Development Permits shall be made to the Development Officer.
- 4.1.2. No person shall change the existing Use of any lands, Buildings or Structures to a different category of land Use without determining that the intended Use is in accordance with the regulations of this By-law.
- 4.1.3. A Development Permit for Change of Use is required:
- a) where there is a Change of Use from a Permitted Use to a Discretionary Use in a Zone; or
  - b) there is a change in intensity of Use such as:
    - i low Density Residential Use to high Density Residential Use;
    - ii Residential Use to Commercial Use;
    - iii Commercial Use to Industrial Use;
    - iv Mixed Use to Institutional Use; or
    - v any change to the Principal uses.
- 4.1.4. Except as provided in Section 4.2 of this By-law, no person shall commence a Development in the City unless:
- a) a Development Permit has first been issued pursuant to this By-law;
  - b) the Development is in accordance with the terms and conditions of the Development Permit; and
  - c) the effective date of an approved Development Permit has been reached.
- 4.1.5. The installation of a Building or Structure on any Lot is prohibited if, in the opinion of the Development Officer, satisfactory arrangements have not been made by the applicant for the supply to the Building or Structure of services for water, electricity, sewage and Street Access, or any of them including payment of the costs of installing or constructing any such utility by the applicant.

- 4.1.6. No Use, Structure or obstruction shall be permitted within a road right-of-way or other similar City property other than those related to pedestrian and vehicular circulation or Municipal Services or utilities unless otherwise permitted in this By-law or by agreement with the City.
- 4.1.7. In addition to meeting the requirements of this By-law, it is the responsibility of an applicant to obtain all other approvals or licenses that may be required by the City, Territorial and/or Federal departments or agencies.

#### **4.2. Development not requiring a Development Permit**

- 4.2.1. A Development Permit is not required for the following Developments provided that the proposed Development complies with the applicable regulations of this By-law:
  - a) maintenance or repair of any Building, providing that there is no increase in the dimensions of the original Building or Structure. This does not include replacement of the Building or Structure;
  - b) pursuant to Section 7.6.1 of this By-law, the construction or maintenance of a Fence not exceeding 0.9 m in Height in Front Yards, and not exceeding 2 m in Height, in Side and Rear Yards;
  - c) a Temporary Building not to be Used for residential purposes, such as a construction trailer, where the sole purpose of the Building is incidental to the construction or alteration of a permanent Building for which a Development Permit has been issued under this By-law, or the Temporary Use of a Building where such Use is normally associated with and incidental to the approved Use of the Building;
  - d) internal alteration to a residential Building as long as the alterations do not result in an increase in the number of Dwelling Units or ;
  - e) additions to an existing single-detached and Duplex Dwelling Unit as long as the alterations do not result in an increase in the number of Dwelling Units, provided that the Use is Permitted and complies with all applicable Height and setback requirements;
  - f) construction or installation of an Accessory Building that does not exceed 75 m<sup>2</sup> in area subject to Section 7.13.1 of this By-law, provided the use is permitted and complies with all applicable height and setback requirements;



- g) maintenance and repair of public works, services or utilities carried out by, or on behalf of, federal, territorial or municipal authorities;
- h) demolition of a Building or Structure, unless it is a heritage Building protected under *Heritage By-law No. 4540*, as amended;
- i) Site Grading of not more than the average of 0.6 m where such works do not affect the Lot and adjacent properties' drainage pattern. This does include clearing, grubbing and stripping of the Lot intended for a proposed new Development;
- j) construction of a Deck above ground level;
- k) construction of towers, flagpoles and other poles not exceeding 4.57 m in Height from Grade in any residential Zone;
- l) installation of electrical power infrastructure pursuant to any franchise agreement in place;
- m) installation of additional insulation on an existing Building;
- n) Home Based Businesses functioning exclusively from an internal Office and does not have:
  - i) customers on-Site; or
  - ii) business related vehicles.
- o) installation of temporary tents and other Structures for the purpose of cultural, recreational, medical or similar public purposes held on land that the City has tenure;
- p) gardens where the purpose is to grow fruits, vegetables, herbs and flowers in a private Yard or community garden for personal or community consumption. This does not include the installation or construction of an Accessory Building, Sign or Fence that does not comply with regulations related to Accessory Buildings or Structure in Section 7.13.1, Urban Agriculture in Section 7.13.2, Fences in Section 7.6, and Signs in Section 7.9 of this By-Law; and
- q) a Permitted Development in the corresponding Zone that meets all of the Development requirements of this By-law may be exempt from the Development Permit processes at the discretion of the Development Officer.

### **4.3. Legal Non-Conforming Uses, Structures and Lots**

A non-conforming Use of land or of a Building may be continued but only pursuant to Sections 26, 27, 28 and 29 of the *Act*.

#### 4.4. Application for a Development Permit

- 4.4.1. An application for a Development Permit shall be made to the Development Officer on the prescribed form or through City's online permitting portal and shall be signed by the applicant or their authorized agent.
- 4.4.2. An application for Development Permit shall be made to the Development Officer where it has been determined a change in land Use intensity, in accordance with section 4.1.3 of this By-law, is proposed.
- 4.4.3. In addition to the completed application form or online submission, the following plans, in metric, are required:
  - a) Site plan showing legal description of the Site, Lot Lines with dimensions copied from a legal plan of survey, applicable easement running on the Site, Parking Spaces, Lot Access, Yard and interior setbacks for all existing and proposed Building or Structure, fuel storage, outside water and sewage tanks;
  - b) floor plans, and elevation drawings of the proposed Building including a description of the exterior finishing materials and colours and building Height;
  - c) Grading plan showing drainage gradient, existing and proposed finished Grades at all major corners of the Building and Lot Corners, and periodic Grades around the Site;
  - d) Landscaping plan showing existing and proposed Landscaping in accordance with Section 7.5 of this By-law;
  - e) all required Development Permit application drawing submissions shall be drawn using a computer-aided design, except if Development is a residential Accessory Building; and,
  - f) written confirmation that the proposed Development complies with any easement, covenant, agreement or contract affecting the Site.
- 4.4.4. The Development Officer may also require any of the following:
  - a) drawings which indicate, to the satisfaction of the Development Officer, how the form, mass and character of the proposed Development will relate to neighboring properties or any applicable design guidelines;
  - b) drawings which indicate, to the satisfaction of the Development Officer, how the design, materials and finish of the Principal Façade of the proposed Development will relate to neighboring properties;

- c) a level one environmental Site assessment, a level two environmental Site assessment, or both, prepared by a qualified professional to determine potential contamination and mitigation;
- d) a traffic Impact analysis prepared by a qualified professional which shall address, but not be limited to, Impact on adjacent public roadways, pedestrian circulation on and off-Site, vehicular movements circulation on and off-Site, turning radius diagrams for large truck movements on and off-Site, and any other similar information required by the Development Officer;
- e) written confirmation from the power utility company that services can be provided to the proposed Development in accordance with the Canadian Electrical Code;
- f) provision for the supply of water, sewer and Street Access, including payment or provision of security of the costs for installing such utility;
- g) a Site plan indicating existing contours and natural features and specifying any proposed modification of the contours and natural features;
- h) a report showing the Impact of sound, smoke or airborne emissions; and
- i) a report showing the effect of wind and sun shadow produced by the proposed Development.

4.4.5. No Development Permit for infilling of a Water-Body shall be issued unless the application for a Development Permit is for an approved land Use. Application requesting permission to fill a Water-Body without an identified end Use will not be accepted by the City.

#### **4.5. Development Permit Process**

- 4.5.1. The Development Officer may refer an Application for a Development Permit to any City department, external agency or adjacent Landowner for comment and advice.
- 4.5.2. The Development Officer shall notify any adjacent Landowners that they deem may be impacted by any proposed Development.

- 4.5.3. Where an application for Development is a Discretionary Use and/or for a Variance subject to approval of Council, the Development Officer shall notify Landowners and lessees within 30 m, or to a greater circulation area specified by the Development Officer, of the boundary of the land. The notice shall indicate, in writing, the location and nature of the Development proposal, and shall include copies of relevant drawings and a location and date to submit comments.
- 4.5.4. The Development Officer will have due regard to all comments received when making a decision on the application.
- 4.5.5. After 15 calendar days from the date of referral to any City department or external agency, the Development Officer may deal with the application whether or not the responding comments or recommendations have been received.

#### **4.6. Decision Process and Conditions for Development**

- 4.6.1. In making a decision on any application under this By-law there must be consideration of the Impacts of development.
- 4.6.2. In making a decision on an application for a Development Permit for a Permitted Use, the Development Officer:
  - a) shall approve, with or without conditions, the application if the proposed Development conforms with this By-law; or
  - b) shall refuse the application if the proposed Development does not conform to this By-law, unless a Variance has been authorized pursuant to Sections 4.8 to 4.10 of this By-law.
- 4.6.3. In making a decision for a Discretionary Use, Council may approve, refuse or defer with or without conditions.
- 4.6.4. In reviewing a request for a Discretionary Use, Council shall have regard to:
  - a) the circumstances and merits of the Discretionary Use, including, but not limited to:
    - i the Impact on properties in the vicinity of such factors as airborne emissions, odors, smoke, traffic and noise, sun shadow and wind effects;

- ii the appearance and the nature of the Use of the proposed Development, and in particular whether it is compatible with and complementary to the surrounding properties, and
    - iii the treatment provided to Lot considerations including Landscaping, Screening, parking and loading, Open Spaces, lighting and Signs;
  - b) The purpose and intent of the Community Plan and any applicable Area Development Plan adopted by Council; and
  - c) The purpose and intent of any applicable non-statutory plan or policy adopted by Council.
- 4.6.5. Notwithstanding any regulations or requirements of this By-law, Council may establish a more stringent standard for a Discretionary Use when Council deems it necessary to do so.
- 4.6.6. If Council approves a Discretionary Use, the Development Officer shall then approve the Development Permit based on the applicable regulations of this By-law with or without conditions.
- 4.6.7. Subject to this By-law, the Act and any statutory plan approved pursuant to the Act, Council may recommend to the Development Officer conditions it considers appropriate to a Development Permit for a Discretionary Use, including but not limited to the following:
- a) noise attenuation;
  - b) smoke and odor attenuation;
  - c) special parking provisions;
  - d) location, appearance and character of Building;
  - e) retention of natural terrain and vegetation features; and
  - f) ensuring that the proposed Development is compatible with surrounding land Uses.
- 4.6.8. A Development Permit may be issued on a temporary basis for a period specified by the Development Officer or Council pursuant to Section 7.10 of this By-law.

- 4.6.9. For the purposes of Section 4.6 of this By-law, if a proposed Use of land or Building is not listed as a Permitted or Discretionary Use in this By-law, Council may determine that such a Use is similar in character and purpose to a Use Permitted in that Zone and may allow the Development as a Discretionary Use.
- 4.6.10. An application for a Development Permit shall, at the option of the applicant, be deemed to be refused when the Development Officer does not make a decision within 40 days after receipt of the application in its complete and final form, unless consent to extend the 40 day period is provided by the applicant.

#### **4.7. Development Permit Conditions and Development Agreements**

- 4.7.1. As a condition of Development Permit approval, the Development Officer may require that the applicant enter into a Development Agreement with the City, which, in addition to other matters, may require the applicant:
- a) to construct or pay for the construction of any or all of:
    - i a road required to give Access to the Development,
    - ii a pedestrian walkway system to serve the Development or to give Access to an adjacent Development,
    - iii required water, sewer and power supply,
    - iv required off-Street parking and loading facilities,
    - v required Landscaping of the Site and any adjoining Site, or
    - vi required Municipal Services easements to the Site;
  - b) to repair or reinstate, to original condition, any Street furniture, curbing, sidewalk, boulevard, Landscaping or trees which may be damaged, destroyed or otherwise harmed by Development or building operations on a Lot;
  - c) to provide an irrevocable letter of credit, or other form of security acceptable to the Development Officer, with a clause specifying automatic term renewal or other form of security acceptable to the Development Officer, to guarantee performance of the conditions of a Development Permit or Development Agreement; and
  - d) to enter into an agreement requiring Subdivision or consolidation of Lots.

- 4.7.2. The Mayor and the City Manager of the Municipal Corporation of the City, or lawful deputy of either of them, are authorized in the name and on behalf of the City to execute all such Development Agreements, and other documents as may be necessary to give effect to this By-law and to affix thereto the corporate seal of the Municipal Corporation of the City as the act and deed thereof, subscribing their names in attestation of such execution.
- 4.7.3. To ensure compliance with a Development Agreement, the City may register a Development Agreement as a caveat against the Lot (Site) being developed, which shall be discharged upon the terms of the agreement being met.

#### **4.8. Variance Authority**

- 4.8.1. Upon application, the Development Officer may allow a Variance in regard to: Front, Side and Rear Yard Setbacks, Landscaping, parking, Lot Width, Building Height, Lot coverage, and Lot area pursuant to Section 4.9 of this By-law and as long as it does not relate to Site Density.
- 4.8.2. Upon application, Council may consider allowing a Variance for Site Density as it relates to: Lot coverage, Lot area, and Building Height pursuant to Section 4.9 of this By-law.

#### **4.9. Evaluation Criteria for a Variance**

- 4.9.1. The following evaluation criteria will be used by the Development Officer or Council to determine if a Variance may be granted:
  - a) the proposed Variance would not result in a development that will:
    - i unduly interfere with the amenities of the neighbourhood; or,
    - ii materially interfere with or affect the Use, enjoyment or value of neighbouring parcels of land.
  - b) the subject Site has irregular Lot Lines or is a size or shape that presents challenges to development;
  - c) the subject Site has Physical Limitations relating to terrain, topography or Grade that may create difficulties in meeting the zoning regulations as prescribed in this By-law;
  - d) the subject Site has natural features such as rock outcrops or vegetation that may create difficulties in meeting the zoning regulations as prescribed in this By-law;
  - e) an error has occurred in the siting of a Structure during construction;
  - f) the proposed Development conforms to the Uses prescribed in this By-law, any applicable Area Development Plan, and the objectives and policies of the Community Plan; or
  - g) the proposed Variance does not infringe on Airport zoning regulations.

#### **4.10. Fees**

- 4.10.1. All fees to be charged under this By-law shall be established and set-out in the established fee schedule in the corresponding By-law. The City is not bound to consider an application unless it is accompanied by an application fee.



**4.11. Notice of Decisions**

- 4.11.1. A decision of the Development Officer on an application for a Development Permit, shall be in writing and sent to the applicant.
- 4.11.2. If an application for a Development Permit is refused, the reason for the refusal shall be stated in the decision.
- 4.11.3. A notice of the decision will include a list of public comments received and how they were considered in the decision process.
- 4.11.4. An official of the City shall conspicuously post a notice of decision on the prescribed form, of an approved application for a Development Permit, on the Site for which the application has been approved.
- 4.11.5. A notice of any decision on an application for a Development Permit may be published on the City's website, stating the location of the Site for which the application has been made and the Use approved for the Lot.
- 4.11.6. If a decision is issued for a Permitted Use or Discretionary Use for which a Variance has been granted, the Development Officer shall on or before the date a notice of decision appears on the City's website, send notice of the decision by regular mail to all adjacent Property/Landowners or lessees of the land wholly or partially located within a distance of 30m, or greater at the discretion of the Development Officer, stating the nature of the Variance and the Development, the legal description and/or municipal address.

**4.12. Effective Date and Validity of a Development Permit**

- 4.12.1. A Development Permit issued does not come into effect until the day after the 14 calendar day appeal period is complete pursuant to Section 61 (4) of the *Act*.
- 4.12.2. If the Development authorized by an approved Development Permit is not commenced within 12 months from the date of its issue, or the applicant has not obtained an approved Building Permit within 12 months from the date of its issue, the Development Permit shall be deemed to be no longer in effect, unless the applicant advises the Development Officer that an extension is required. In such a case, the Development Officer may grant an extension of up to six months.

4.12.3. If a Development Permit has been refused, either by the Development Officer, Council or the Development Appeal Board, the Development Officer will not accept another application for a Development Permit for the same Site, for the same or Similar Use, by the same or any other applicant, during the period of six months after the date of refusal, unless the applicant can demonstrate, to the satisfaction of the Development Officer, that the new application addresses the reasons for the refusal.

**4.13. Failure to Complete Development**

4.13.1. Once a Development is initiated in relationship to an approved Development Permit, the Development Permit remains valid until the work is completed. However if a Development is not completed to a standard acceptable to the Development Officer within two (2) years of the issuance of the Development Permit, or any extension thereof, the Development Permit ceases to be effective and the Development Officer may direct that the Site be returned to its original condition or a state acceptable to the Development Officer.

**4.14. Amending a Development Permit**

4.14.1. An effective Development Permit may be amended by the Development Officer provided that:

- a) the request complies with all applicable regulations of this By-law;
- b) the amendment is directly related to the Uses and conditions of the effective Development Permit;
- c) there is no new Variance required; and
- d) there is no change in Use.

4.14.2. A request to amend an effective Development Permit must be in writing to the Development Officer.

4.14.3. All changes that do not meet the criteria set out in Section 4.15.1 above require a new Development Permit, pursuant to Section 4.1 of this By-law.

4.14.4. All amendments to effective Development Permits must be provided in writing and sent to the applicant.

4.14.5. Should an applicant apply to amend an existing Development Permit, the Development Officer may refer the request for the amendment(s) to be approved by Council.

**4.15. Suspending or Revoking of a Development Permit**

4.15.1. If Development is not being carried out or completed as approved by a Development Permit or other approval issued by the Development Officer, then the Development Officer may suspend or revoke the Development Permit by providing a written order, in accordance with Section 57 (1) of the *Act*.

4.15.2. The Development Officer shall provide a written order, either served personally or sent by registered mail to the Landowner and/or occupant of the Site affected and to any contractor engaged in the work, stating that the Development Permit has been suspended or revoked.

4.15.3. A Development Permit issued in error or on the basis of incorrect information contained in the application may be deemed invalid by the Development Officer who may suspend or revoke the Development Permit by providing written notice in accordance with Section 4.16.2 of this By-law.

4.15.4. Written order under Section 4.16.2 shall:

- a) be provided to the Landowner and/or occupant of the Site affected and to any contractor engaged in the work;
- b) state the grounds on which the Development Permit was suspended or revoked;
- c) require that any Development or work being undertaken or any unauthorized Use being made of land or of a Structure shall be discontinued on issuance of the notice and shall not resume until a Development Permit for that purpose has been issued or reinstated;
- d) state the conditions that must be met in order for a suspended Development Permit to be reinstated; and
- e) advise the right of an appeal to the Development Appeal Board pursuant to Section 63 (1) of the *Act*.

## 5. Appeals and Amendments

### 5.1. Development Appeal Process

- 5.1.1. A person whose application for a Development Permit is refused, or who is approved for a Development Permit subject to a condition that they consider to be unreasonable, may appeal the refusal or the condition to the Development Appeal Board pursuant to Section 61 of the *Act* by serving written notice of appeal to the Secretary of the Development of the Appeal Board within 14 days after the day the application for the Development Permit is approved or refused.
- 5.1.2. A person claiming to be affected by a decision of the Development Officer or Council made under this By-law may appeal to the Development Appeal Board pursuant to Section 62 of the *Act*, by serving written notice of appeal to the Secretary of the Development Appeal Board within 14 days after the day the application for the Development Permit is approved.
- 5.1.3. Filing for an appeal must include the information listed in Section 65 (1) of the *Act*.
- 5.1.4. Where an appeal is made, a Development Permit shall not come into effect until a decision by the Development Appeal Board has been made to either confirm, reverse or vary the decision of the Development Officer pursuant to Section 69 of the *Act*.
- 5.1.5. An appeal must be heard by a quorum of the Development Appeal Board, and a quorum shall consist of at least two members and the Chairperson or a Vice-Chairperson.
- 5.1.6. Hearing procedures are as follows:
  - a) the appellant and any other interested party shall, not later than ten days before the day fixed for the hearing of the appeal, file with the Secretary of the Development Appeal Board all maps, plans, drawings and written material that they intend to submit to the Development Appeal Board or use at the hearing;

- b) the Development Officer or Council shall, if required by the Development Appeal Board, transmit to the Secretary of the Development Appeal Board, before the day fixed for the hearing of the appeal, the original or true copies of maps, plans, drawings and written material in its possession relating to the subject matter of the appeal;
- c) all maps, plans, drawings and written material, or copies thereof, filed or transmitted pursuant to Section 5.1 of this By-law shall, unless otherwise ordered by the Development Appeal Board, be retained by the Development Appeal Board and be part of its permanent records; but, pending the hearing of the appeal, all the material shall be made available for the inspection of any interested person;
- d) where a member of the Development Appeal Board has a conflict of interest in the matter before the Development Appeal Board, that member is not entitled to participate, deliberate, or vote thereon;
- e) in determining the decision of an appeal, the Development Appeal Board shall not:
  - i) approve Development that is not consistent with the regulations in the Zoning By-law;
  - ii) approve Development in a manner that is incompatible with the Community Plan;
- f) a decision concurred with by a majority of the Development Appeal Board present at the hearing is the decision of the Development Appeal Board;
- g) the decision of the Development Appeal Board shall be based on the facts and merits of the case and shall be in the form of a written decision. The decision shall include a summary of all representations made at the hearing and setting forth the reasons for the decision. Decisions may be signed by the chair, acting chair or vice-chair;
- h) the Secretary shall issue, within 60 days of the conclusion of the hearing, the decision to all parties of the hearing; and
- i) a decision of the Development Appeal Board is final and binding on all parties and there is no right to appeal from the decision of the Development Appeal Board, pursuant to Section 70 of the Act.

**5.2. By-law Amendments**

- 5.2.1. Any person applying to have this By-law amended shall apply in writing on the prescribed form.
- 5.2.2. The Development Officer may request additional information or studies to support or justify the proposed amendment. If a peer review of technical studies is required, the applicant will be responsible for any additional costs related to the third party peer review.
- 5.2.3. Notwithstanding anything contained in Section 5.2 of this By-law, a proposed amendment which has been rejected by Council within the previous 12 months shall not be reconsidered unless Council otherwise directs by resolution.
- 5.2.4. A person making an application to the Development Officer for an amendment to this By-law shall pay the City an application fee.
- 5.2.5. The City is not bound to consider an application unless an application fee accompanies it.
- 5.2.6. An amendment to this By-law shall be consistent with any existing or proposed Community Plan, Area Development Plan, and any Council approved plans or policies that affects or will affect the land.

## 6. Compliance

### 6.1. Contraventions and Enforcement Order

- 6.1.1. Where a Development or Use of land, Building or Structure is not in accordance with this By-law, a Development Officer may, by written order either served personally or sent by registered mail to the Landowner or person alleged to be responsible for the contravention, require the removal, demolition or alteration of the Structure, the filling in of the excavation, the restoration of the contours and natural features of the Lot, or the cessation of the work or the Use to which the land, Building or Structure is being put, as the case may be.
- 6.1.2. The order referred to in Section 6.1.1 of this By-law, shall be in keeping with Section 57 (2) of the *Act*.
- 6.1.3. Where the Landowner or person alleged to be responsible for the contravention, to whom the order is given fails to comply with the requirements of the order, the City may apply to the Supreme Court for an order to compel them to comply with the original order pursuant to Section 58 of the *Act*.
- 6.1.4. Any expenses incurred as a result of the order of the Supreme Court, as referenced in Section 6.1.3 of this By-law, may be recovered pursuant to Section 60 of the *Act*.

### 6.2. Right of Entry

- 6.2.1. For the purpose of entering and inspecting any land, Building or Structure, as described in Section 54 of the *Act*, the Development Officer and any other authorized officer of the City may enter any land, Building or Structure without a warrant or notice. This does not apply inside a Dwelling Unit(s).

### 6.3. Penalties

- 6.3.1. Any person who:
- a) undertakes or allows Development without a Development Permit or other approval from the Development Officer;
  - b) fails to comply with conditions of a Development Permit;
  - c) fails to comply with any notice or order issued under this By-law; or
  - d) fails to comply with any decision, of the Development Appeal Board, in accordance with this By-law, is guilty of an offence and is liable on summary conviction to a fine.
- 6.3.2. A person who contravenes Section 6.3.1 of this By-law, and is liable on summary of conviction
- a) in the case of a corporation, to a fine not exceeding \$100,000 and to a further fine not exceeding \$5,000 each day or part of a day during which the offense continues; and
  - b) in the case of an individual,
    - i to a fine not exceeding \$5,000 and to a further fine not exceeding \$1,000 each day or part of a day during which the offence continues, or
    - ii to imprisonment for a term not exceeding six months in default of payment of the fine.
- 6.3.3. A duly appointed officer of the City may issue a Summary Offence Ticket Information in the form prescribed by the *Summary Conviction Procedures Act* and Regulations NWT Reg (NU) 014-92, to any person who violates any provision of this By-law and such person may, in lieu of prosecution, pay the City the voluntary penalty set out in Section 6.3.2 of this By-law for the offence, prior to the court date specified on the ticket.
- 6.3.4. Any violation of the By-law is a continuing offence and separate offence for each day the offence continues, and the penalties provided for in this By-law shall apply for each day the offence continues.
- 6.3.5. Notwithstanding Section 6 of this By-law, the City may choose at any time to exercise its rights to enforce any provision of this By-law with a court order pursuant to Section 58 of the *Act*, or may rely upon any other remedies available to it at law to compel compliance with this By-law.



- 6.3.6. The conviction of a person under Section 6.3 of this By-law does not operate as a bar to further prosecution for an offence in respect of the same matter committed or continued by the person after the conviction.

## 7. General Development Regulations Applicable to all Zones

### 7.1. Site Planning Considerations

Upon receipt of a Development Permit application, the Development Officer shall review the Site plan in consideration of the following:

- 7.1.1. Proposed Developments provide pedestrian Access points to public roadways, public transit and any adjoining trails and Open Space areas.
- 7.1.2. Proposed Development shall incorporate proper Lot surface drainage so that the removal of surface waters will not adversely affect adjacent properties or the public storm drainage system, to the satisfaction of the Development Officer.
- 7.1.3. Surface water in all paved areas shall be collected at intervals so that it will not obstruct the flow of vehicular or pedestrian traffic and will not create standing water in the paved areas or walkways.
- 7.1.4. Approved surface drainage shall be maintained for the life of the Development.
- 7.1.5. Outdoor lighting is sufficient to provide for safety, security, display or attraction for any Development and shall be arranged so that no direct rays of light are projected to adjacent properties or interfere with the effectiveness of any traffic control device.
- 7.1.6. Lot shall be accessible by fire, police or other emergency personnel and equipment.
- 7.1.7. Lot shall be accessible for the provision of Municipal Services.
- 7.1.8. Building orientation to develop wind blocks and improve the pedestrian experience.
- 7.1.9. Development adequately responds to winter conditions and does not Impact snow clearing or storage capabilities.

- 7.1.10. Any proposed Development, Subdivision, or lease of any Lot on, adjacent, or near a Water-Body shall be designed and constructed so as to prevent any discharge or drainage of any contaminant, excrement, refuse, toxic or deleterious substance into the Water-Body. For the purposes of this clause the definitions of the terms “contaminant”, “discharge”, and “substance” shall be the same as the definitions in the *Environmental Protection Act*, R.S.N.W.T. 1988. C.E-7 as amended and requirements of the *Fisheries Act*, R.S.C., 1985, c.F-14. It is the responsibility of the applicant to obtain all licences or permits required by the City, Federal or Territorial governments or agencies.
- 7.1.11. Redevelopment of Brownfield Sites may be considered where an environmental assessment has been conducted by a qualified professional and any recommended remediation is completed.
- 7.1.12. Development practices that minimize greenhouse gas emissions and contribute towards more sustainable, healthier and economically strong community. This may include prohibiting the Use of land or constructing Buildings and Structures within areas that are known hazard lands and areas prone to flooding. Prohibiting Development in natural areas and hazard lands promotes ecological services that address Climate Change.

## **7.2. Cultural Protection**

The City is located within the Chief Drygeese territory. The Yellowknives Dene First Nation and other Indigenous groups historically used the landscape for cultural and traditional activities. There may be undocumented significant traditional/historical burial sites, historical settlement areas, or other archeological resources within the City boundary.

In the wake of the destructive legacies of colonization and its Impact on Indigenous peoples, there is a growing awareness of the importance of honouring, respecting, coexisting, and relationship building with Indigenous peoples.

To honour this commitment to recognition and reconciliation, the following considerations will be given to land and Development within the City’s municipal boundaries:

- 7.2.1. The Yellowknives Dene First Nation will be consulted on any change in zoning from GM – Growth Management or SMR – Special Management Reserve to any other Zone.
- 7.2.2. An archeological assessment may be required as a condition to a Development Permit if the Yellowknives Dene First Nation, or other applicable Indigenous organizations, have indicated there is potential that a traditional/historical burial site, historical settlement area, or other archeological resources exists within the proposed Development Site.
- 7.2.3. No person shall excavate, alter or otherwise disturb a traditional/historical burial site, historical settlement area, or other archeological resources in any Zone, without prior consent from:
  - i the regulatory authority for archeological sites in the Northwest Territories; or
  - ii notification and confirmation from the Yellowknives Dene First Nation, or other applicable Indigenous organizations, that there are no concerns with the Development.

### **7.3. Grade**

- 7.3.1. The proposed finished Grade shall be designed following the Subdivision's general Grading plan.
- 7.3.2. In the absence of a Subdivision Grading plan, the proposed finish Grade shall, to the extent practical, retain the natural contour of the land, minimize the Use of retaining walls, and ensure positive drainage to appropriate receiving Watercourses or municipal storm water systems.
- 7.3.3. The proposed Grade for storm water Grading must follow the design standards in the City's Development Standards.

#### **7.4. Vehicular Access and On-Site Traffic**

- 7.4.1. Vehicular Access to and from public roadways must adhere to the following criteria:
- a) at Street intersections, driveways shall be setback from the Lot boundaries, which form the intersection, a distance which is considered appropriate by the Development Officer to ensure the safe and efficient vehicle movement;
  - b) driveways shall be separated by a distance which is considered appropriate by the Development Officer to ensure the safe and efficient movement of existing or planned traffic volumes;
  - c) driveway Access to Streets and lanes must demonstrate, to the satisfaction of the Development officer, the safe and efficient movement of existing or planned traffic; and
  - d) driveways and on-Site parking shall have positive surface drainage to the roadway and the Grade of drive-way and on-Site parking shall not exceed 8%.

#### **7.5. General Landscaping Regulations**

- 7.5.1. Landscaped areas shall be provided pursuant with the Zone regulations set out in Section 7.5.3 of this By-law, and following the City's Development Standards. Developments shall consider the following general regulations:
- a) any part of a Lot which is not occupied by existing natural areas, Buildings, Structures, easements, Parking Areas, Loading Spaces, driveways, excavations or permitted Outdoor Storage areas shall be maintained as Landscaped area;
  - b) all Landscaped areas shall be designed to facilitate effective surface drainage;
  - c) A minimum of one (1) tree and two (2) shrubs or a combination thereof for every 25 m<sup>2</sup> of the Site. Trees and shrubs can be clustered together to improve survivability;
  - d) planted vegetation shall be capable of healthy growth in Yellowknife, grown from a northern stock, and with certification that the plants are grown north of 54 degrees latitude. The Development Officer may also require compliance of planted vegetation with the Canadian Standards for Nursery Stock;
  - e) applicants are encouraged to incorporate natural terrain, and topographic features into the design of Site plans and Building orientation;

- f) the quality and extent of the Landscaping established on a Lot at time of Development shall be maintained on the Lot for the lifespan of the Development;
- g) except as otherwise specifically provided herein, no part of any required Front Yard or exterior side Yard shall be Used for any purpose other than Landscaped area or Urban Agriculture;
- h) Decks may be considered as part of the required Landscape area, but shall not exceed 25% of the required Landscape area;
- i) where a Landscaped area of any kind, including a planting strip, is required adjacent to any Lot Line or elsewhere on a Lot, nothing in this By-law shall apply to prevent the area from being developed for pedestrian walkways or permitted driveways;
- j) no part of any driveway, Parking Area, Loading Space, roof-top terrace, balcony or space enclosed within a Building shall be considered part of the Landscaped area on a Lot; and
- k) where existing trees with a minimum of 2.5 m in height are retained on-Site they may be Used to count double towards meeting the tree requirements of Section 7.5 of this By-law.

7.5.2. Screening in Non-Residential Zones:

- a) Developments abutting a road or a laneway, or adjacent to a residential Zone shall provide a Landscape screen 2 m wide; and
- b) Screening with a minimum Height 2 m is to be installed where commercial Development will abut residential Development.

7.5.3. Landscaping Regulations

**Table 7-1: Landscaping Regulations for Residential**

Zones (Residential)	Landscaped Area (Minimum)
R1	<ul style="list-style-type: none"> <li>i. A minimum 100% of the minimum Front Yard area shall be Landscaped.</li> <li>ii. Required Landscape areas must be covered with either seed/sod, mulch beds, paving stones, walkways, Amenity Spaces, raised planters or other Landscaping materials.</li> <li>iii. Retention and preservation of existing natural vegetation and bedrock is encouraged.</li> </ul>
R2	<ul style="list-style-type: none"> <li>i. A minimum 100% of the Residual Area shall be Landscaped.</li> <li>ii. Required Landscape areas must be covered with either seed/sod, mulch beds, paving stones, walkways, Amenity Spaces, raised planters or other Landscaping materials.</li> <li>iii. Retention and preservation of existing natural vegetation and bedrock is encouraged.</li> </ul>
RC	<ul style="list-style-type: none"> <li>i. A minimum 100% of the Residual Area shall be Landscaped.</li> <li>ii. Required Landscape areas must be covered with either seed/sod, mulch beds, paving stones, walkways, Amenity Spaces, raised planters or other Landscaping materials.</li> <li>iii. Retention and preservation of existing natural vegetation and bedrock is encouraged.</li> </ul>
RE	<ul style="list-style-type: none"> <li>i. A minimum of 100% of the Front Yard shall be Landscaped.</li> <li>ii. Required Landscape areas must be covered with either natural rock outcrop, seed/sod, mulch beds, paving stones, walkways, Amenity Spaces, raised planters or another Landscaping materials.</li> <li>iii. Any portion of a Lot not occupied by Buildings or parking and vehicular circulation areas that is maintained in its natural state will be considered contributing to the Landscaping requirements.</li> </ul>

**Table 7-2: Landscaping Regulations for Non-Residential**

Zones (Non-Residential)	Landscaped Area (Minimum)
CS- Commercial Service	<ul style="list-style-type: none"> <li>i. A minimum of 40% of the minimum front Yard area shall be Landscaped.</li> <li>ii. Any portion of a Lot not occupied by Buildings or parking and vehicular circulation areas that is maintained in its natural state will be considered contributing to the Landscaping requirements.</li> <li>iii. Where the required Landscaping is not viable on the proposed Site, the placement of potted plants, public art, specialty lighting or other items that can be located facing public roadways may considered.</li> </ul>
DT – Downtown	<ul style="list-style-type: none"> <li>i. A minimum of 10% of the Residual Area shall be Landscaped.</li> <li>ii. Where the required Landscaping is not viable on the proposed Site, the placement of potted plants public art, specialty lighting or or other items that can be located facing public roadways may considered.</li> </ul>
OM- Old Town Mixed Use	<ul style="list-style-type: none"> <li>i. A minimum of 40% of the minimum Front Yard area shall be Landscaped.</li> <li>ii. Any portion of a Lot not occupied by Buildings or parking and vehicular circulation areas that is maintained in its natural state will be considered contributing to the Landscaping requirements.</li> <li>iii. Where the required Landscaping is not viable on the proposed Site, the placement of potted plants, public art, specialty lighting or other items that can be located facing public roadways may considered.</li> </ul>
IG –Industrial, General	<ul style="list-style-type: none"> <li>i. A minimum of 40% of the minimum Front Yard Setback shall be Landscaped.</li> <li>ii. Retention and preservation of existing natural vegetation and bedrock as the primary method of Landscape buffering is encouraged.</li> <li>iii. Any natural vegetation or bedrock contained and retained within the minimum front side or Rear Yard will be considered as contributing to the landscaping requirements.</li> <li>iv. Alternative methods of landscape that achieve similar Site enhancement, may be considered.</li> </ul>
KL - Kam Lake	<ul style="list-style-type: none"> <li>i. A minimum of 40% of the minimum Front Yard Setback shall be Landscaped.</li> <li>ii. Retention and preservation of existing natural vegetation and bedrock as the primary method of Landscape buffering is encouraged.</li> <li>iii. Any natural vegetation or bedrock contained within the minimum front side or Rear Yard Setbacks is considered Landscaping.</li> <li>iv. Alternative methods of Landscaping, that achieve similar Site enhancement, may be considered.</li> </ul>



Zones (Non-Residential)	Landscaped Area (Minimum)
KLS 1 – Kam Lake South One	<ul style="list-style-type: none"> <li>i. A minimum of 40% of the minimum Front Yard Setback shall be Landscaped.</li> <li>ii. Any natural vegetation or bedrock contained and retained within the minimum front side or Rear Yard Setbacks will be considered as contributing to the Landscaping requirements.</li> <li>iii. Alternative methods of Landscaping, that achieve similar Site enhancement, may be considered.</li> </ul>
KLS 2 – Kam Lake South Two	<ul style="list-style-type: none"> <li>i. A minimum of 40% of the minimum Front Yard Setback shall be Landscaped and any Side Yard area adjacent to a public roadway.</li> <li>ii. Any natural vegetation or bedrock contained and retained within the minimum front side or Rear Yard Setbacks will be considered as contributing to the Landscaping requirements.</li> <li>iii. Alternative methods of Landscaping, that achieve similar Site enhancement, may be considered.</li> </ul>
PS- Public Service	<ul style="list-style-type: none"> <li>i. 100% of the Residual Area shall be Landscaped with surface coverage which could be grass/sod, mulch or other natural materials.</li> </ul>
All other Zones	<ul style="list-style-type: none"> <li>i. A minimum of 10%, or more of the Lot, shall be Landscaped.</li> </ul>

#### 7.5.4. Landscape Plan Requirements

- a) Where a Landscape area less than 500 m<sup>2</sup> is required the applicant may incorporate Landscaping on the Site plan, required pursuant to Section 7.5.3 of this By-law.
- b) Where a Landscape area is 500 m<sup>2</sup> or greater is required, a detailed Landscape plan prepared by a landscape architect or landscape technologist shall be submitted with the application for Development in compliance with the Landscaping regulations specified in this By-law, which shall include the lands proposed for Development as well as municipal reserves.
- c) The detailed Landscape plan (or Site plan) shall be prepared in accordance with the City's Development Standards.

7.5.5. Security for Landscaping

- a) Where a Landscape area is 500 m<sup>2</sup> or greater in area, in addition to requirements in Section 7.5.4 (b) of this By-law, the Development Officer shall require submission of a security to ensure completion of Landscaping.
- b) Security for Landscaping will be required, in a form satisfactory to the Development Officer, in an amount equal to 100% of the estimated cost of the required Landscaping on the Lot as estimated by an appropriate trade professional. Security for Landscaping will be released once an inspection of the Lot demonstrates that the Landscaping has been completed in accordance with the approved plan, and is well maintained and is in a healthy condition two growing seasons after the completion of the Landscaping. This is in addition to any other deposits required, including Hard Surfacing.

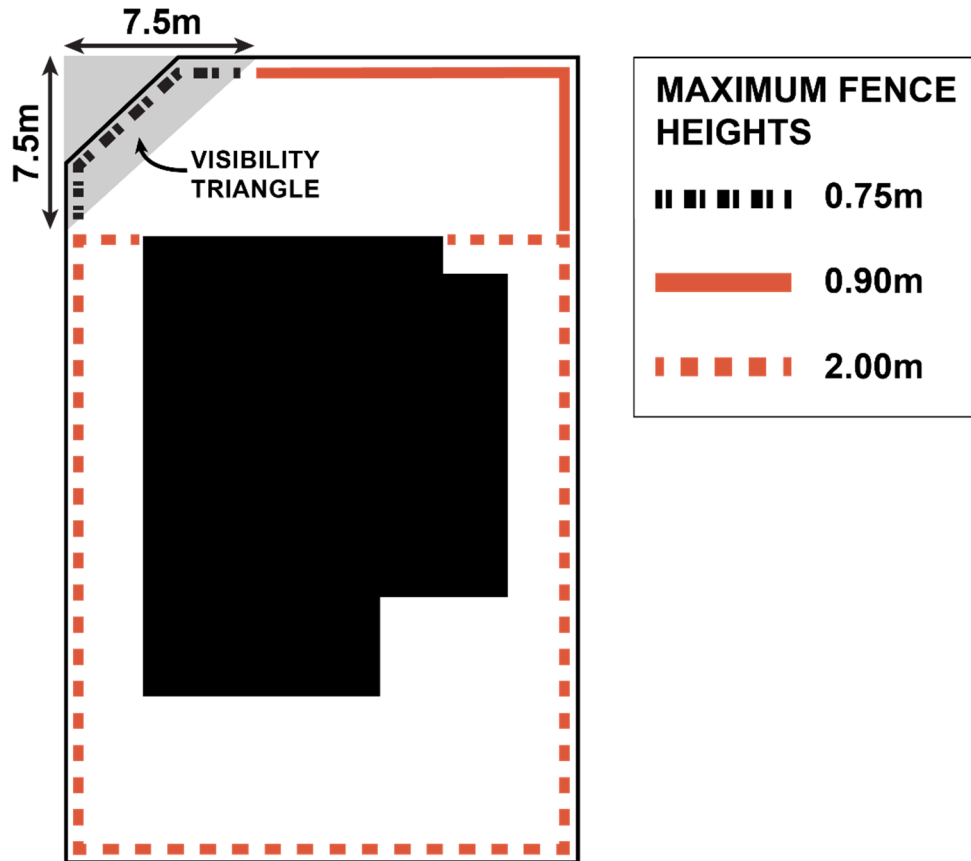
7.5.6. Completion of Landscaping

- a) In the event that seasonal conditions prohibit the completion of Landscaping, the applicant shall be required to complete all Landscaping by September 30 of the following growing season.

**7.6. Fences**

7.6.1. In residential Zones the following regulations apply:

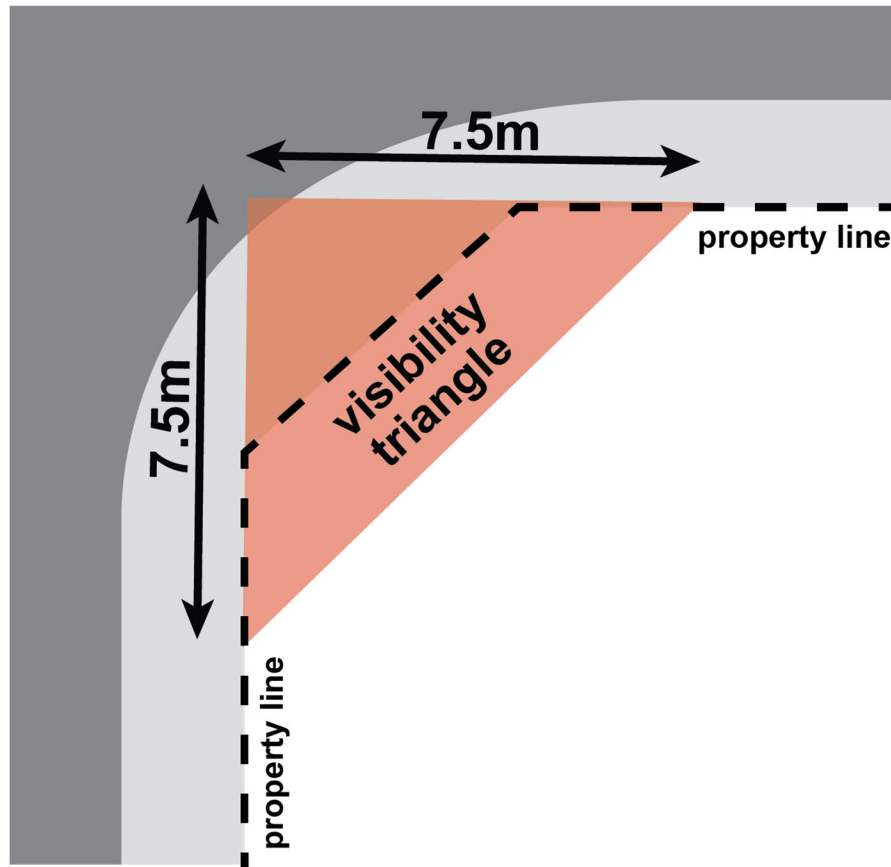
- a) maximum Height of a Fence measured from Grade, on whichever side of the Fence the ground level is higher, shall be:
  - i 2 m for that portion of the Fence which does not extend beyond the front portion of the Principal Building on the Lot;
  - ii 0.9 m for that portion of the Fence which extends beyond the front portion of the Principal Building on the Lots; and
  - iii In the case of Corner Lots, 0.75 m within the triangular area 7.5 m back of the intersecting front Lot Lines, regardless of whether a corner cut has been taken.



- 7.6.2. In non- residential Zones the following regulations apply:
- a) 2 m for that portion of the Fence which does not extend beyond the front portion of the Principal Building on the Lot;
  - b) the Development Officer may approve, upon application for a Development Permit, a higher Fence, or a Fence with barbed wire or other security features for public safety, security, Screening or buffering reasons; and
  - c) where terrain contours vary significantly over the length of a Fence, the Development Officer may permit sections of a Fence to exceed the maximum allowable Height, but the Height of the Fence shall follow the general contour of the Lot along the length of the Fence.

**7.7. Sight Visibility Triangle**

- 7.7.1. Vision at an intersection between 0.75 m and 3 m above the Grade of a Street or lane shall not be obstructed with Fences or Landscaping within the area described as the sight visibility triangle. The sight visibility triangle is a triangular area formed on a Corner Lot by the two Lot Lines and a straight line which intersects them at 7.5 m from the corner where they meet as illustrated in the diagram.
- 7.7.2. No Sign, other than a traffic Sign, shall be located within a sight visibility triangle as described in Section 7.7.1 of this By-law, unless otherwise approved by the Development Officer.



## 7.8. Parking

### 7.8.1. General Regulations

- a) Application of Parking Space requirements:
  - i Off-Street Parking Spaces must be provided for each Use based on the parking standard areas outlined in Section 7.8.4 (b) of this By-law.
- b) Emergency and service vehicle Access shall be provided.
- c) Where this By-law requires the provision of parking facilities, no lands shall be Used and no Building shall be Used or constructed in any Zone unless there are provided and maintained facilities for parking in accordance with the following regulations and parking standard areas, unless otherwise specifically provided for in this By-law.
- d) Every off-Street Parking Space provided or required in any commercial or residential Zone and the corresponding Access, including the whole area contained within the municipal land required for access, shall be hard-surfaced if the number of Parking Spaces exceeds two and if the corresponding Access is from a Street or land which is hard-surfaced.
- e) There are two types of Parking Spaces, “Type A” which are accessible Parking Spaces and “Type B” which are standard Parking Spaces. Reference the City’s Development Standards for Parking Space dimensions.

### 7.8.2. Interpretation

- a) Unless otherwise specified, “parking” in Section 7.8 of this By-law applies to automobile parking and bicycle parking.
- b) Application of Parking Space requirements in parking standard areas:
  - i a Lot within a parking standard area shall provide Parking Space requirements for Uses in that parking standard area; and,
  - ii access requirements for a Parking Space in accordance with this By-Law shall not apply to Parking Spaces Used, or intended to be Used, primarily for the storage or parking of vehicles for display, sale, hire or gain.

- c) Calculation of Parking Space Requirements:
  - i should the calculation of the number of required Parking Spaces result in a number that is a fraction, the number is rounded down to the nearest whole number, but there may not be less than one Parking Space unless otherwise specified.

7.8.3. Off-Street Required Parking and Parking for Addition to Existing Use

- a) Where a Building or Structure has insufficient Parking Spaces on the date this By-Law comes into effect, it shall not be required to make up the deficiency. However, if a Building or Structure addition or a Change of Use is proposed, the Parking Space requirements in Section 7.8.4(b) of this By-Law apply.

7.8.4. Parking Standard Areas

- a) The City is divided into parking standard areas. The limit and location of parking standard areas 1 to 3 are as shown on Schedule 2 – Parking Standard Areas Map to this By-Law.
- b) Parking standard areas

**Table 7-3: Minimum Parking Space Requirements**

Use	Minimum Parking Requirement (All Other Areas)	Parking Standard Area 1 (Downtown)	Parking Standard Area 2 (Residential Central)	Parking Standard Area 3 (Old Town)
Animal Services (Kennels, grooming services and others)	1 per 100 m <sup>2</sup> of Gross Floor Area	No minimum parking required	1 per 100 m <sup>2</sup> of Gross Floor Area	1 per 100 m <sup>2</sup> of Gross Floor Area
Auditoriums including theatres, convention centre and public assembly auditoriums	1 per 3.5 seats	No minimum parking required	1 per 4 seats	1 per 10 seats
Automobile Repair	3 per 100 m <sup>2</sup> of Gross Floor Area	Not applicable	Not applicable	2 per 100 m <sup>2</sup> of Gross Floor Area

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Use	Minimum Parking Requirement (All Other Areas)	Parking Standard Area 1 (Downtown)	Parking Standard Area 2 (Residential Central)	Parking Standard Area 3 (Old Town)
Automobile Sales or Rental	3 per 100 m <sup>2</sup> of Gross Floor Area	Not applicable	2 per 100 m <sup>2</sup> of Gross Floor Area	1 per 100 m <sup>2</sup> of Gross Floor Area
Automobile Service Station	4 per 100 m <sup>2</sup> of Gross Floor Area	Not applicable	3 per 100 m <sup>2</sup> of Gross Floor Area	3 per 100 m <sup>2</sup> of Gross Floor Area
Campground	1 per camp site	Not applicable	Not applicable	Not applicable
Commercial Retail Sales and Services	1 per 100 m <sup>2</sup> of Gross Floor Area	<i>No minimum parking required</i>	1 per 100 m <sup>2</sup> of Gross Floor Area	0.5 per 100 m <sup>2</sup> of Gross Floor Area
Day Care Facility and Community Resource Centre	1 per 8 user	<i>No minimum parking required</i>	1 per 8 user	1 per 8 user
Food and Beverage Services	No Parking Space is required where the Gross Floor Area Used for eating establishments in a Building is less than 200 m <sup>2</sup> ; and  2 per 100 m <sup>2</sup> of Gross Floor Area	<i>No minimum parking required</i>	No Parking Space is required where the Gross Floor Area Used for eating establishments in a Building is less than 200 m <sup>2</sup> ; and  1.5 per 100 m <sup>2</sup> of Gross Floor Area	No Parking Space is required where the Gross Floor Area Used for eating establishments in a Building is less than 200 m <sup>2</sup> ; and  1 per 100 m <sup>2</sup> of Gross Floor Area

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Use	Minimum Parking Requirement (All Other Areas)	Parking Standard Area 1 (Downtown)	Parking Standard Area 2 (Residential Central)	Parking Standard Area 3 (Old Town)
Education Institutions	Preschools to High Schools – 2 per 100 m <sup>2</sup> of Gross Floor Area  Higher education, colleges, business and technical schools – 2 per 100 m <sup>2</sup> of Gross Floor Area	<i>No minimum parking required</i>	Preschools to High Schools – 1.5 per 100 m <sup>2</sup> of Gross Floor Area  Higher education, colleges, business and technical schools – 2 per 100 m <sup>2</sup> of Gross Floor Area	Higher education, colleges, business and technical schools – 1.5 per 100 m <sup>2</sup> of Gross Floor Area
Funeral Home	5 per 100 m <sup>2</sup> of Gross Floor Area	Not applicable	4 per 100 m <sup>2</sup> of Gross Floor Area	Not applicable
Hospitals	1 per 100 m <sup>2</sup> of Gross Floor Area	Not applicable	Not applicable	Not applicable
Hotel, Motel, and Short-Term Rental Accommodation	Hotel – 1 per 2 guest rooms  Motel – 1 per guest room  Short-Term Rental Accommodation – no additional parking required	<i>No minimum parking required</i>	Hotel – 1 per 2 guest rooms  Motel – 1 per 1 guest room  Short-Term Rental Accommodation – no additional parking required	Hotel – 1 per 3 guest rooms  Motel – 1 per 1 guest room  Short-Term Rental Accommodation – no additional parking required



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Use	Minimum Parking Requirement (All Other Areas)	Parking Standard Area 1 (Downtown)	Parking Standard Area 2 (Residential Central)	Parking Standard Area 3 (Old Town)
Industrial	5 per 100 m <sup>2</sup> of Gross Floor Area plus 1 additional space for each subsequent 500 m <sup>2</sup> , whichever is the greater requirement.	Not applicable	Not applicable	3 per 100 m <sup>2</sup> of Gross Floor Area 1 additional space for each subsequent 500 m <sup>2</sup> , whichever is the greater requirement.
Libraries and Museums	1 per 100 m <sup>2</sup> of Gross Floor Area	<i>No minimum parking required</i>	1 per 200 m <sup>2</sup> of Gross Floor Area	1 per 200 m <sup>2</sup> of Gross Floor Area
Medical and Health Services /Laboratory	3 per 100 m <sup>2</sup> of Gross Floor Area	<i>No minimum parking required.</i>	2 per 100 m <sup>2</sup> of Gross Floor Area	2 per 100 m <sup>2</sup> of Gross Floor Area
Office	3 per 100 m <sup>2</sup> of Gross Floor Area	<i>No minimum parking required.</i>	2 per 100 m <sup>2</sup> of Gross Floor Area	2 per 100 m <sup>2</sup> of Gross Floor Area
Recreation Facility – Public	3 per 100 m <sup>2</sup> of Gross Floor Area	<i>No minimum parking required.</i>	2 per 100 m <sup>2</sup> of Gross Floor Area	2 per 100 m <sup>2</sup> of Gross Floor Area
Recreation Facilities – Private (Gymnasiums, private clubs and others)	3 per 100 m <sup>2</sup> of Gross Floor Area	<i>No minimum parking required.</i>	2 per 100 m <sup>2</sup> of Gross Floor Area	2 per 100 m <sup>2</sup> of Gross Floor Area
Religious Institutions	1 per 10 person capacity	<i>No minimum parking required.</i>	1 per 15 person capacity	1 per 15 person capacity

Use	Minimum Parking Requirement (All Other Areas)	Parking Standard Area 1 (Downtown)	Parking Standard Area 2 (Residential Central)	Parking Standard Area 3 (Old Town)
Residential	<p>Single Detached Dwelling – 1 per Dwelling Unit.</p> <p>Duplex Dwelling – 1 per Dwelling Unit.</p> <p>Townhouse Dwelling – 1 per Dwelling Unit.</p> <p>Multi-Unit Dwelling (9 units or less) – 1 per Dwelling Unit and no more than 2 per Dwelling Unit.</p> <p>Multi-Unit Dwelling (10 units or more) – 0.8 per Dwelling Unit and no more than 2 per Dwelling Unit.</p> <p>Factory-Built Dwelling – 1 per Dwelling Unit and no more than 2 per Dwelling Unit.</p>	<p><i>No minimum parking required.</i></p>	<p>Single Detached Dwelling – 1 per Dwelling Unit.</p> <p>Duplex Dwelling – 1 per Dwelling Unit.</p> <p>Townhouse Dwelling – 1 per Dwelling Unit.</p> <p>Multi-Unit Dwelling (9 units or less) – 1 per Dwelling Unit and no more than 2 per Dwelling Unit.</p> <p>Multi-Unit Dwelling (10 units or more) – 0.8 per Dwelling Unit and no more than 2 per Dwelling Unit.</p> <p>Factory-Built Dwelling – 1 per Dwelling Unit and no more than 2 per Dwelling Unit.</p>	<p>Single Detached Dwelling – 1 per Dwelling Unit.</p> <p>Duplex Dwelling – 1 per Dwelling Unit.</p> <p>Townhouse Dwelling – 1 per Dwelling Unit.</p> <p>Multi-Unit Dwelling (9 units or less) – 1 per Dwelling unit and no more than 2 per Dwelling Unit.</p> <p>Multi-Unit Dwelling (10 units or more) – 0.8 per Dwelling Unit and no more than 2 per Dwelling Unit.</p> <p>Factory-Built Dwelling – 1 per Dwelling Unit and no more than 2 per Dwelling Unit.</p>

Use	Minimum Parking Requirement (All Other Areas)	Parking Standard Area 1 (Downtown)	Parking Standard Area 2 (Residential Central)	Parking Standard Area 3 (Old Town)
Residential – Special	<p>Special Care Residence – 1 per 5 Dwelling Units.</p> <p>Special Care Facility – 2 per 100 m<sup>2</sup> of Gross Floor Area</p>	<i>No minimum parking required.</i>	<p>Special Care Residence– 1 per 5 Dwelling Units.</p> <p>Special Care Facility – 2 per 100 m<sup>2</sup> of Gross Floor Area</p>	Not applicable

Notwithstanding the requirements of this section, off-Street parking for Uses not specifically addressed shall be determined by the Development Officer who shall have due regard to the amenities of the Zone, similar types of Uses, and the proposed Development.

7.8.5. Accessible Parking Space Requirements

- a) A minimum of 1 Type “A” Parking Space shall be provided for every 20 Parking Spaces; and
- b) A minimum of 10% of the required Parking Spaces for a Medical and Health/Laboratory Services and Office Uses shall be provided as Type “A” Parking Spaces.

7.8.6. Large Commercial Vehicles (Tourism Buses)

- a) For some proposed Developments, anticipated vehicle Use will require parking for large commercial vehicles such as tour buses or vans. In these circumstances, additional parking requirements will be at the discretion of the Development Officer.

7.8.7. Location of Parking Areas

- a) With the exception of the DT, OT, and CS Zones, all required Parking Spaces shall be provided on the same Site occupied by the Building, Structure or Use for which such Parking Spaces are required.
- b) Within the OT and CS zones, the required Parking Spaces may be supplied within 150m of the main pedestrian Access of the Building, Structure or Use for which the Parking Spaces are required, provided the Landowner enters into a parking agreement with the City and registered against the title of both the main Site and the Site on which the Parking Area is located. The parking Use of the off-Site area shall maintain its purpose for as long as it is required under the parking agreement.
- c) Parking facilities shall be designed and located to minimize any disruption to the continuity of the pedestrian system of sidewalks and on-Site pedestrian spaces.
- d) Where Parking Spaces are located with Access directly off a lane, the required width of the maneuvering aisle may be reduced by the width of the lane, but the entire Parking Space must be provided on-Site.
- e) Surface Parking Areas and freestanding Parking Structures are not permitted as the Principal Use on Lots which abut the following road right-of-ways:
  - i Franklin Avenue
  - ii Old Airport Road

7.8.8. Parking Structures

- a) Where a Parking Area located in a Structure is Accessory to a Permitted Use on a Lot, then such Structure shall not be considered an Accessory Building and shall conform to all the regulations for the Zone as a main Building.
- b) Where a controlled entrance is used to access Parking Structures, adequate queuing space on-Site shall be provided to avoid traffic spilling onto the road right-of-way.

7.8.9. Shared Parking

- a) For multiple Use Development, the off-Street parking requirement, including off-Street Loading Spaces, shall be the sum of the requirements of the Uses calculated separately unless the applicant can demonstrate that there is a reduction in the total requirement.
- b) For unrelated Developments where each creates a demand for parking and where the timing of each individual parking demand is not coincidental with each other and the demand for parking is obviously staggered, the accumulative total parking requirement for the Developments involved may be reduced by the Development Officer. A parking agreement between the Landowners of the subject Developments and the City may be required and this agreement shall be registered against the subject properties.
- c) In consideration of a request for a reduction in the total parking requirement, the Development Officer may consider the following criteria:
  - i that the Uses which are proposed to share parking facilities are located in proximity to one another and, if on separate Sites, are no more than a combined distance of 150 m from the parking facilities;
  - ii that the hours of operation and parking demand, or the Uses which are proposed to share Parking Spaces, are sufficiently different so as to not require the Use of Parking Spaces at the same time; and
  - iii that the Uses which are proposed to share Parking Spaces are expected to remain in place and the sharing of Parking Spaces can be expected to continue for the foreseeable future.

7.8.10. Car Sharing

- a) In all Zones for residential or mixed-Use Developments, the parking requirement may be met through a Car Sharing Service where:
  - i one Car Share Vehicle shall be provided per ten residential units in the Parking Standard Area 2; and
  - ii one Car Share Vehicle shall be provided per 6 residential units in the Parking Standard Area 3 and all other Zones.

- b) When parking is provided through a Car Sharing Service, the Landowner shall covenant with the City by an agreement registered against the title that both the Car Share Parking Space and Car Share Vehicle/Service shall be maintained for the life of the Development or until an alternative parking arrangement is approved pursuant to this By-law.

7.8.11. Cash in lieu of Parking

- a) In parking standard area 2 and 3, should the required Parking Spaces not be accommodated on a Site due to space limitations, cash in lieu of parking may be substituted provided that:
  - i at least one on-Site loading area, if required, is provided on-Site except for existing Buildings where, in the opinion of the Development Officer, there is no opportunity to provide a loading area on-Site;
  - ii the amount paid shall be equal to the value of the land and construction costs (including paving) for providing an equivalent amount of parking on the affected Site on the basis of 31 m<sup>2</sup> per parking stall (this being an average area of a typical parking stall and maneuvering space);
  - iii where new Buildings are proposed, cash in lieu of parking shall not replace more than 50% of the required parking;
  - iv where, because of a new Development Permit, an existing Building is subject to a requirement for parking, cash in lieu of parking shall not replace more than 50% of the required parking;
  - v all costs incurred by the City in establishing the value of the parking to be provided by cash in lieu of parking shall be the responsibility of the applicant and no Development Permit may be issued until the City is fully reimbursed for those costs; and
  - vi Approval must be granted by the Development Officer.

7.8.12. Off-Street Loading Space Requirements

- a) All Uses except residential Buildings with fewer than 15 Dwelling Units shall have at least one off-Street Loading Space with the minimum of one space for each loading door.

- b) Off-Street Loading Spaces shall have minimum dimensions of 3 m by 9 m and a minimum vertical clearance of 4.2 m, but if the Loading Space is to be employed by tractor trailers, then the minimum dimensions are enlarged to a minimum 3 m by 16 m, with at least 4.2 m of vertical clearance.
- c) Whenever possible Access to a Loading Space shall be from a lane, and the Access shall be arranged to prevent backing or turning movements of vehicles going to or from the Site, from causing interference with traffic on the adjoining or abutting Streets or lanes.

7.8.13. Bicycle Parking Requirements

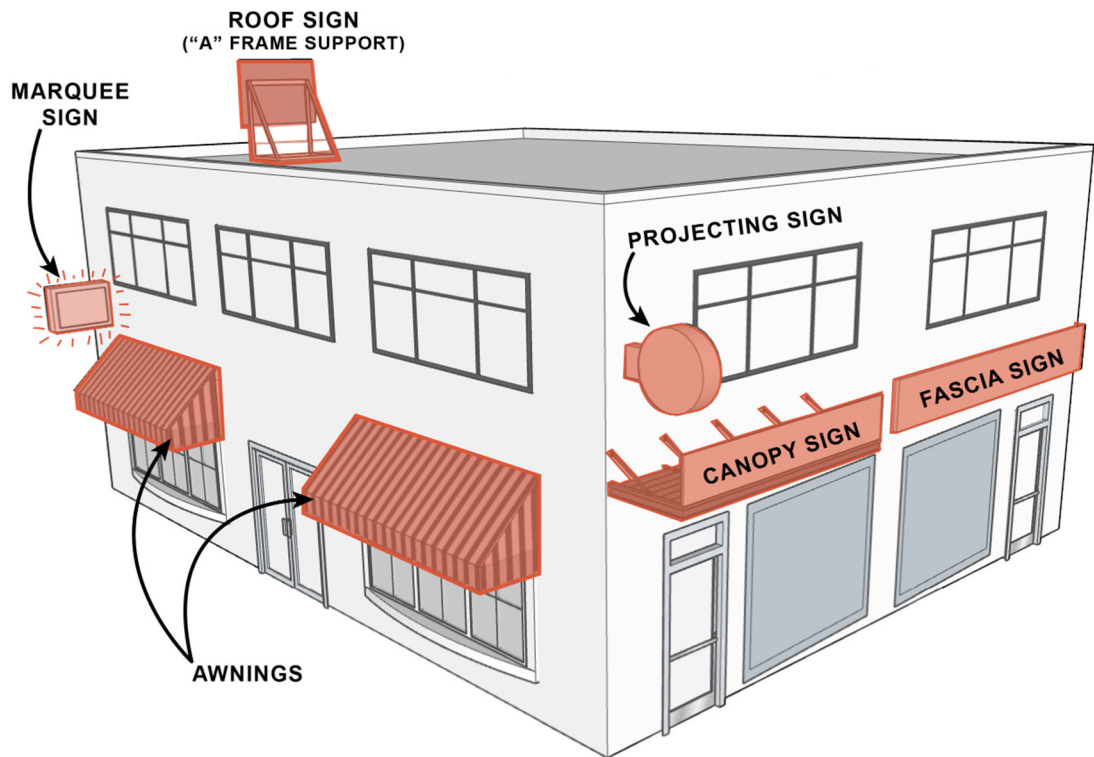
- a) Where any Development is proposed, including new Development, Change of Use of existing Development, or enlargement of existing Development, off-Street bicycle parking shall be provided by the applicant in accordance with the requirements of this By-law.
- b) Minimums for bicycle parking:
  - i Multi-Unit Dwelling – 1 space per 2 units;
  - ii Special Care Residence, Hotels and Motels – 1 space per 3 rooms;
  - iii Industrial Use – no bike spaces required; and
  - iv All other Uses, excluding Single Detached, Duplex, In-Home Secondary, Detached, Detached Secondary, Factory-Built, and Townhouse Dwellings – 1 bike space per 140 m<sup>2</sup> of Gross Floor Area.
- c) Should the calculation of the number of required bicycle Parking Spaces result in a number that is a fraction, the number is rounded up to the nearest whole number.
- d) Location of bicycle parking:
  - i required bicycle parking shall be provided wholly on the same Site as the Building;
  - ii bicycle parking should be located near the main entrance, in sight of windows, near well-Used pedestrian routes, and unscreened by vegetation;
  - iii bicycle parking shall not be placed so that it blocks the entrance, loading or fire lanes, or inhibit pedestrian flow in or out of the Building; and
  - iv bicycle parking shall be placed on level asphalt or concrete base to which it can be secured.

## 7.9. Signs

### 7.9.1. General Regulations and Administration

- a) The regulations within Section 7.9 of this By-law shall apply to all Signs on lands within the City, with the exception of the following:
- i any Election Signs as defined and regulated under the Election Sign By-law No. 4968, as amended;
  - ii any Sign required to be displayed under the regulations of federal, provincial or municipal legislation;
  - iii statutory and official notices;
  - iv functional advertisements of local authorities and public transport undertakers;
  - v traffic and directional Signs authorized by the City;
  - vi notices relating to the sale, lease or rental of the Building or land to which they are attached so long as do not exceed 0.25 m<sup>2</sup> in size, are not illuminated, are kept in good repair and removed in a timely manner;
  - vii Community Signs that are not larger than 7 m<sup>2</sup> and are installed on City property;
  - viii advertisements of building contractors relating to construction in progress on the land on which the Development is occurring, provided that they are not illuminated, are kept in good repair and removed within 14 days of occupancy:
    - 1) such advertisements shall not exceed 7 m<sup>2</sup>; and
    - 2) one such advertisement for each Site which fronts onto a public Street;
  - ix Fascia Signs whose surface area is less than 25% of the ground floor frontage area on the side of the Structure to which the Sign is to be attached; and
  - x advertisements displayed on door plates, door bars or kick plates.





- b) For the purpose of this By-law, all Signs shall be considered an Accessory Use. The Development Officer may approve a Sign as part of a Development Permit application for which the Sign is accessory to a Principal Use, so long as they are satisfied that all required information has been provided.
- c) Unless specifically exempted from the requirements to obtain a Development Permit in Section 4.2 of this By-law, all Signs, Structures for Signs, as well as any alteration or relocation of an existing Sign shall require a Development Permit.
- d) Signs not requiring a Development Permit must comply with the regulations of Section 7.9 of this By-law.
- e) Signs for Home Based Businesses must comply with the regulations in Section 8.2.4 (o) of this By-law.
- f) The Development Officer shall not approve an application for the installation of a Sign upon or over public property, including but not limited to: road rights-of-ways, easements and public utility Lots, without entering into a license agreement with the Landowner or Building to which the Sign is attached or located, as described in the Land Administration By-law No. 4596, as amended.

7.9.2. Application Details

- a) Applications for a Sign shall be made under a Development Permit application to the Development Officer along with the fees and an electronic copy of drawings indicating:
  - i the location of the Sign by elevation drawing or Site plan;
  - ii the overall dimensions of the Sign;
  - iii the size of the letter or letters;
  - iv the amount of Projection from the face of the Building;
  - v the amount of Projection over public property;
  - vi the Height of the Sign above a public Street or sidewalk or the Height above the average ground level at the face of the Building; and
  - vii the manner of illuminating the Sign.

7.9.3. Location of Signs

- a) Signs shall be permitted only in non-residential Zones except for those listed in Section 7.9.1 (a) of this By-law.
- b) Signs are not permitted on City sidewalks, boulevards or center medians.
- c) Signs shall not be attached to a Fence, pole, tree or any other object in a public Street or place.
- d) Signs shall not be attached to or stand on the ground in any public Street or place.
- e) Signs shall not be located so as to obstruct free and clear vision of vehicular traffic, or located where they may interfere with, or be confused with, any authorized traffic Sign, signal or device.
- f) Portable Signs shall not be placed on City property, except with permission of the Development Officer.

7.9.4. Community Signs

- a) Community Signs must be removed within 14 days after the conclusion of the event.
- b) Community Signs must not be placed in the following areas:
  - i on City property except within an Election Sign Zone as specified in Schedule “B” of the Election Sign By-law No. 4968, as amended;
  - ii within 3 m of a fire hydrant; or
  - iii that obstructs or otherwise interferes with sight lines or movement of motor vehicles, pedestrians, cyclists or any other highway traffic.

7.9.5. Billboards

- a) Billboards are approved at the discretion of Council.
- b) With the application for a Development Permit for a Billboard, the Development Officer may require additional details including, but not limited to:
  - i safety matters related to vehicular traffic and sightlines;
  - ii positioning Billboard Signs in high traffic areas at the entrance of the City; or
  - iii positioning within the Capital Area.

7.9.6. Awnings

- a) Awning advertisement shall be tightly stretched over a rigid metal frame in order to prevent sagging and to minimize snow and dirt accumulation.
- b) No part of an Awning shall project over any public road.
- c) No part of an Awning shall be less than 2.5 m above sidewalk level.

7.9.7. Fascia Signs in all non-residential Zones

- a) Fascia Signs shall be installed so that they:
  - i do not extend past the top of the vertical face of the Building;
  - ii are no lower than 2.5 m above Grade;
  - iii do not extend more than 1 m above the uppermost eave line of the Building; and
  - iv are located on the Business Frontage.

7.9.8. Marquee and Canopy Signs

- a) Shall be considered as Fascia Signs, provided that:
  - i they are displayed on the fronting edge of the Marquee or Canopy; and
  - ii no portion of the Sign shall project below the bottom edge of the Marquee or Canopy, or more than one metre above the top of the Marquee and Canopy.

7.9.9. Roof Signs

- a) Roof Signs shall not exceed the Height above a roof equal to the average Height of the elevation of the Building upon which the Sign is located. However, in no case shall a Roof Sign exceed 5 m in Height from the top of the Building Façade to the top of the Sign.
- b) No Roof Sign shall exceed 25 m<sup>2</sup> in area.
- c) No Roof Sign shall project beyond any portion of the exterior walls of any Building, nor shall the Roof Sign exceed the maximum Height in a Zone where they are to be sited.

7.9.10. Projecting Signs

- a) For Building frontages located less than 6 m from the Lot Line, only one Projecting Sign may be installed per Business Frontage.
- b) No part of a Projecting Sign shall:
  - i extend more than 2 m above the parapet of the Building;
  - ii extend more than 2 m from the face of the Building;
  - iii be less than 3 m above ground or sidewalk Grade; and
  - iv make Use of any type of visible framework or supporting device.
- c) Projecting Signs shall be placed at right angles to the Building face to which they are attached; except when they are located at the corner of the Building at which time the Sign shall be placed at equal angles to the Building faces that form the corner.

7.9.11. Free Standing Signs

- a) No Free Standing Signs shall project beyond a Lot Line.
- b) Only one Free-Standing Sign shall be allowed per Site.
- c) No Free Standing Signs shall not exceed a Height of 8 m.
- d) No Free Standing Sign shall exceed 25 m<sup>2</sup> in area.

7.9.12. Free Standing Portable Sign

- a) No Free Standing Portable Sign shall exceed 10 m<sup>2</sup> in area.
- b) Only one Free Standing Portable Sign shall be permitted on each Site.

7.9.13. Illumination of Signs

- a) Illumination of Signs will be considered according to the merits of each individual application. The Development Officer shall consider the amenities of the Zone and possible interference with traffic signal lights and other Signs.

7.9.14. Removal of Signs

- a) When a Sign no longer fulfills its function under the terms of an approved Development Permit, the Development Officer may order the removal of such a Sign, and the lawful owner of the Sign or, where applicable, the Landowner, shall:
  - i remove the Sign and all related structural components within no more than 30 calendar days from the date of receipt of the notice;
  - ii restore the immediate area around the Sign, including the ground or any Structure to which the Sign was attached, as close as possible to its original form prior to the installation of the Sign; and
  - iii bear all the costs related to such removal and restoration.

**7.10. Temporary Use**

7.10.1. Temporary Uses include those activities where there is Temporary Use or placement of a Building or Structure, including tents. Such activities shall be developed and conducted in accordance with the following standards:

- a) no new permanent Building, Structure or Development shall be permitted in conjunction with the activities;
- b) all Buildings, Structures or Development put in place for the Temporary Use shall be removed immediately following the end of the activity, completion of the approved time period, or revocation of a Development Permit, whichever occurs first;
- c) all Temporary Uses require Development Permit approval, unless they do not require a Development Permit as per Section 4.2 of this By-law;
- d) no Temporary Use, Building or Structure shall occur for a maximum period longer than 8 months, unless at the discretion of the Development Officer;

- e) if the Temporary Use, Building or Structure lasts longer than 8 months, the Temporary Use must conform to the Permitted or Discretionary Uses in the Zone where the Temporary Use is located.;
- f) Temporary Use, Buildings, and Structures shall not cause permanent damage or alter natural vegetation or features;
- g) the Development Officer may:
  - i) attach any condition deemed necessary to ensure that the Temporary Use is removed and the Lot restored to its pre-activity condition;
  - ii) require a Development Agreement and a security deposit to cover the cost of restoring the Lot if the Temporary Use is not properly removed;
  - iii) revoke a Development Permit issued for a Temporary Use at any time if it is deemed that the activity is detrimental to the area or City at large; and
  - iv) adjust the time period for a Temporary Use if circumstances warrant an adjustment.
- h) A Temporary Use does not include the Temporary Use of an approved Building for an event incidental to the duly approved Use of the Building.

**7.11. Set-backs from Water-Bodies**

- 7.11.1. The following regulations shall apply to all setbacks from Water-Bodies, and Shore reserves, subject to the setbacks established in each Zone:
  - a) the minimum setback from Water-Bodies shall be 15 m;
  - b) generally, no Buildings are permitted within the required setback area; and
  - c) except for flood or erosion control works, or a public bridge or a marine facility, no Building or Structure, including any part of a sewage system, which does not require a plan of Subdivision, or Site plan approval, shall be located closer than the ordinary high water mark of any Water-Body.

**7.12. Shoreline Development**

- 7.12.1. All permanent over-water Structures and Uses shall require the approval of the agencies having jurisdiction over the bed of the Water-Body that is directly beneath the moorage area and the Structure or Use.

- 7.12.2. The planning and location of over-water Structures and Uses shall be coordinated with the adjacent on-Shore Development or Use so Development on both land and water are mutually compatible.
- 7.12.3. Each moorage space for watercraft or vessels Used as living quarters shall have access to a potable water source and a sewage disposal system, each of these is subject to approval by the Development Officer.
- 7.12.4. If required by the Development, the regulations of public utilities and services shall be acceptable to the Development Officer. These utilities and services include:
- a) electrical power;
  - b) piped or trucked potable water supply for domestic Use;
  - c) fire protection and emergency services;
  - d) municipal sewage system or a sewage disposal in accordance with the City's Development Standards; and
  - e) garbage and solid waste collection.
- 7.12.5. Moorage Area
- a) All moor areas shall provide:
    - i Open water access of sufficient size to allow safe and ready accessibility to navigable water; and
    - ii Shoreline access in the form of a Marina, wharf or launching area.
  - b) Moorage space: all moorage spaces shall be of sufficient size to allow safe docking and open water access.
  - c) The Height of over-water Structures is subject to the Development Officer's approval and shall not exceed 6 m above the Natural Boundary.

**7.13. Specific Use Regulations Applicable to All Zones**

- 7.13.1. Accessory Buildings/Use
- a) Accessory Buildings and Uses are subordinate (secondary) to the Principal Use/Building on the Lot. No Accessory Building shall be constructed or placed on a Lot prior to the construction of the Principal Building, unless constructed simultaneously.

- b) Where a Structure is attached to the Principal Building on a Lot by a roof, an open or enclosed Structure, a floor or a foundation, it is considered part of the Principal Building and not an Accessory Building and the required setbacks shall not be less than those required for the Principal Building.
- c) No Accessory Building or any portion thereof shall be constructed or placed within the front Yard of any Site.
- d) Notwithstanding Section 7.13.1(c) of this By-law, the Development Officer may allow a detached garaged or detached secondary suite to be sited in front of the Principal Building, provided that all of the following requirements are met:
  - i the Site has irregular Lot Lines, size, or shape that presents a challenge to siting the detached garage beside or behind the Principal Building;
  - ii the subject Site has not been previously blasted except for the footprint of the Principal Building;
  - iii the subject Site has Physical Limitations relating to the terrain, topography or Grade that presents a challenge to siting the detached garage beside or behind the Principal Building;
  - iv the proposed siting of the detached garage allows a natural Landscaping feature, such as bedrock or existing full-growth vegetation, to be retained on the Site;
  - v the proposed siting of the detached garage conforms to the Uses prescribed in this By-law;
  - vi the proposed siting of the detached garage does not unduly interfere with the amenities of the neighbourhood;
  - vii the proposed siting of the detached garage does not materially interfere with or affect the Use, enjoyment or the value of neighbouring land; and
  - viii exterior building materials of the proposed detached garage must be similar to materials of the Principal Building; for greater certainty, portable car shelters are not Permitted Under Section 7.13.1 (d) of this By-law.



- e) Notwithstanding Section 7.13.1 (b) of this By-law, for either attached or detached garages, there shall be a minimum of 6m distance measured perpendicular from the face of the garage door to any Lot Line which is adjacent to a public right-of-way except in the case of a rear Lot Line adjacent to a laneway where this distance may decrease up to a minimum of 1 m.
- f) No Accessory Buildings or portions of the Buildings shall be constructed or located on or over an easement or public right-of-way unless authorized by the Development Officer.
- g) Notwithstanding the Development Regulations table in each Zone, an Accessory Building on a Corner Lot shall not be located closer to the Lot Line than the minimum Yard Setback of the Principal Building.

7.13.2. Urban Agriculture

- a) In addition to the requirements of Section 4.4 of this By-law, a Development Permit application for Urban Agriculture, Commercial shall include a Site plan that shows the following:
  - i location of growing plots;
  - ii location of Composting Facilities;
  - iii Fencing/Screening;
  - iv animal enclosure;
  - v on-Site sales area (where applicable);
  - vi Site Grading alterations; and
  - vii Outdoor Storage and irrigation equipment.
- b) In all Zones, the Development shall not generate odour, waste, or visual Impact beyond the general characteristics of the Zone in which it is developed.
- c) Notwithstanding Lot coverage requirements in each Zone, Lot coverage for raised beds may be 100%.
- d) Notwithstanding Section 7.13.2 (a) of this By-law, a Development Permit is not required for the construction or installation of an Accessory Building that does not exceed 75 m<sup>2</sup> in area or 3 m in Height and is not permanently attached to the ground in accordance to Section 4.2 of this By-law. Subject to the setback requirements of the applicable Zone:

- i the Development Officer may require an applicant for a Development Permit to submit environmental and risk information in accordance with Section 4.4.3 (c) of this By-law, to determine that the proposed Development is suitable for the Lot; and
  - ii an approved drainage plan is required in order to prevent contamination related to the effluent of waste.
- e) In Residential Zones Urban Agriculture, Community:
  - i activities associated with animal enclosures shall not be located within the front Yard of any Lot;
  - ii Outdoor Storage of materials or equipment must be screened appropriately from abutting public roadways;
  - iii all compost shall be held within lidded compost bins and screened from abutting public roadways;
  - iv only one hen coop and run, or Building designed for the keeping of urban farm animals is permitted per residential Lot. Animals must remain within the coop or run at all times; and
  - v Urban Agriculture activities shall not unduly interfere with the enjoyment of neighbouring properties, by causing excess noise, odour or disruption beyond what is typical in the Zone in which it is approved.

## 8. General Development Regulations Applicable to Residential Zones

### 8.1. General Development

#### 8.1.1. Planned Development

- a) Notwithstanding any other regulations of this By-law, where a Planned Development involves the grouping of two or more residential Dwelling types on a shared Site, it shall be subject to the following regulations:
  - i the Lot coverage of the planned group of residential Dwellings shall not exceed the maximum Lot coverage of the applicable residential Zone; and
  - ii building setbacks shall be provided in accordance with the Development Regulation Table in each Zone.

#### 8.1.2. Principal Building and Uses

- a) Within the R1, R2, RC and RE Zones, there shall be one Principal Building and one Principal Use on a Lot, unless the Development is approved as a Planned Development in accordance with Section 8.1.1 of this By-law.

#### 8.1.3. Provision of Recreation Space

- a) For Multi-Unit Dwelling Developments with more than 15 units must have balconies or an equivalent. Equivalent spaces may include but are not limited to:
  - i communal indoor lounges;
  - ii private gyms; or
  - iii roof top access.
- b) Any Recreation Space provided, is to be maintained for the life of the Development.
- c) In addition, for Multi-Use Dwelling Development without individual Street Access, an outdoor space, suitable for intended occupants, shall be provided to the satisfaction of the Development Officer. Developments with more than 15 units shall have outdoor common areas.
- d) Outdoor Parks and Recreation areas within 250 m proximity of the residential Development will be considered fulfillment of the outdoor Recreation Space.

- e) Outdoor Recreation Space shall provide suitable Landscaping, fencing and surface treatment to the satisfaction of the Development Officer.

8.1.4. Communication Towers

- a) The Development Officer may approve a Height Variance for a Communication Tower exceeding the maximum permitted Height of the Zone.

**8.2. Specific Use Regulations Applicable to Residential Zones**

8.2.1. Day Care Facility, Home

- a) Day Care Facility, Home shall be approved with an application for Home Based Business, in all eligible Zones.

8.2.2. Day Care Facility in a Residential Zone

- a) The design and exterior character of the Building shall be compatible with the surrounding neighbourhood.
- b) The applicant shall submit the Floor Area and plans designated for the Day Care Facility with the submission of the Development Permit application.
- c) Any associated vehicle or equipment shall be accommodated on-Site.

8.2.3. Community Resource Centres

- a) The design and exterior character of the Building shall be compatible with the surrounding neighbourhood.
- b) The applicant shall submit the Floor Area and plans designated for the Community Resource Centre with the submission of the Development Permit application.
- c) The permit is valid only for the address stated on the application and is not transferable to a new address.
- d) Any associated vehicle or equipment shall be accommodated on-Site.

8.2.4. Factory-Built Homes

- a) All Factory-Built or manufactured Dwelling Units shall be skirted from the base of the unit to the ground with material similar to that of the siding material. Painted plywood shall not be permitted as skirting.
- b) All Factory-Built or manufactured Dwelling units shall conform to the current National Building Code and shall be Canadian Standards Association Certified.

8.2.5. Home Based Business

All Home Based Businesses are subject to the following:

- a) a Home Based Businesses may require Development Permit approval prior to the issuance of a Business License;
- b) an approval of a Home Based Business Use does not exempt the applicant from compliance with any federal or territorial regulation and legislation, including but not limited to the *Child Care Act and Standards Regulations* and the *Public Health Act*; RSNWT (Nu) 1988, c C-5.
- c) no variation from the external appearance and residential character of land or Buildings shall be permitted;
- d) the Home Based Business shall not be staffed by any person other than a resident of the home, and not more than two adult residents of the home shall be permitted to work in the Home Based Business, except in the case of a Day Care Facility, Home one of these two adults may reside elsewhere;
- e) all Home Based Businesses shall be Accessory Use to the residential Use of the Dwelling;
- f) the applicant shall submit the Floor Area and plans designated for the Home Based Business with the submission of the Development Permit application;
- g) when a Development Permit is issued for a Home Based Business, the Development Permit is valid only for the address stated on the application and is not transferable to a new address; no more than two Home Based Businesses may be allowed at any given residence;
- h) the Development Officer may impose conditions relating to the hours and days of operation;
- i) the Home Based Business may be carried out only for the period of time the property is occupied by the applicant for such Permitted Uses;
- j) retail sales by Home Based Businesses shall be limited to goods and articles produced on-Site or packaged for distribution and may include the sales of goods made electronically, by telephone or pick up by customers;
- k) where a Home Based Business involves the presence of clientele and visitors on-Site, and if in the opinion of the Development Officer, the residential character of the neighborhood is compromised by the activities of these clients, the Development Officer may reduce the number that may be in attendance at any one time;

- l) the Home Based Business shall not generate traffic or parking problems within the neighbourhood;
- m) except with the approval of the Development Officer only one commercial vehicle, may be Used in conjunction with the Home Based Business and shall be parked on-Site at all times if it is not in operation. The vehicle shall not be larger than 4,400 kg;
- n) Uses which are likely to generate traffic problems or require vehicles that do not conform to the By-laws of the City within the residential Zone shall not be allowed;
- o) Not with standing Section 7.9 of this By-law, a Sign may be allowed for a Home Based Business if:
  - i the Sign displays only the name and type of the business, telephone number and logo;
  - ii the Sign does not exceed 0.16 m<sup>2</sup>;
  - iii the Sign is unlit; and
  - iv the Sign is unobtrusive and complementary to the neighbourhood; and,
- p) All Development Permits issued for Home Based Businesses shall be subject to the condition that the Development Permit may be revoked by the Development Officer at any time if conditions (b) to (o) are contravened, or where the Use is or has become detrimental to the amenities of the neighborhood.

8.2.6. Multi-Unit Dwelling

- a) Any Multi-Unit Dwelling Development shall provide:
  - i Access for emergency vehicles;
  - ii access to enclosed garbage and compost storage;
  - iii fencing, if required by the Development Officer;
  - iv light between Buildings;
  - v pedestrian Access to and from the public sidewalk serving the Building; and
  - vi flood lighting and parking light standards sufficient to provide for safety and security and that have a minimal Impact to adjacent residential Development.

- b) Outdoor areas shall provide suitable Landscaping, fencing and surface treatment to the satisfaction of the Development Officer. Any Recreation Space provided is to be maintained for the life of the Development.
- 8.2.7. In-Home and Detached Secondary Dwelling
- a) Notwithstanding any requirement of this By-law, the Development Officer may approve the Development of an In-Home or Detached Secondary Dwelling provided:
    - i the In-Home Secondary Dwelling is fully contained within the single detached, single detached Factory-Built, duplex, townhouse and Multi-Unit Dwelling;
    - ii the Detached Secondary Dwelling is fully contained within an Accessory Building on the same Lot;
    - iii only one In-Home or Detached Secondary Dwelling is permitted on a Site.
    - iv the external appearance and residential character of the Principal Dwelling in which the In-Home Secondary Dwelling is located shall be maintained;
    - v the Detached Secondary Dwelling shall be subordinate and complementary to the Principal Dwelling;
    - vi the Gross Floor Area of all Storeys of an In-Home Secondary Dwelling shall not be more than the lesser of:
      - 1) 80% of the Gross Floor Area of all Storeys of the other Dwelling Unit; or
      - 2) 80 m<sup>2</sup>; and
    - vii Detached Secondary Dwellings shall adhere to Accessory Building Yard Setbacks.
  - b) Development standards for Lots containing suites include:
    - i the scale Buildings shall be similar and complementary to other Buildings on surrounding Lots;
    - ii In-Home Secondary Dwellings must have direct access to the outdoors and at least one window for emergency escape during a fire;
    - iii Detached Secondary Dwellings shall provide an unimpeded pedestrian/emergency access to a Street or lane frontage with a minimum width of 1 m;

- iv Detached Secondary Dwellings are not permitted in the Front Yard of a Lot unless the proposed Structure meets the conditions of Section 7.13.1 (d) of this By-law; and
- v all Secondary Dwellings shall be serviced with water and sewer services in accordance with Water and Sewer By-law No. 4663, as amended.



## 9. General Development Regulations Applicable to Non-Residential Zones

### 9.1. General Development

#### 9.1.1. Number of Buildings on Lot

- a) More than one Principal Building may be allowed on a non-residential Site where:
  - i Building orientation shall be to the satisfaction of the Development Officer;
  - ii the Use and Building(s) conform to the regulations of the non-residential Zone; and
  - iii a Development Permit is issued for each additional Accessory Building and Use on a Lot.
- b) If additional Building(s) are accessory to the Principal Building, the applicant must comply with regulations for Accessory Buildings and Structures, found in Section 7.13.1 of this By-law.

### 9.2. Specific Use Regulations Applicable to Non-Residential Zones

#### 9.2.1. Natural Resource Extraction (Quarrying)

- a) A Development Permit is required for any Natural Resource Extraction.
- b) As part of a complete Development Permit application the applicant must include:
  - i time frames for phases of extraction;
  - ii a quarry Development plan;
  - iii a quarry operations plan;
  - iv a quarry reclamation plan; and
  - v any other information deemed necessary by the Development Officer.
- c) As a condition of the Development Permit approval, if the quarry lands are under a head lease, lease or sublease, the Development Officer may attach or cross-reference applicable conditions to land lease agreements.

- d) A proposed quarry's perimeter boundary shall have a 30 m vegetation buffer to mitigate nuisances. When determining the buffer, the Development Officer must consider:
- i adjacent land Uses;
  - ii Site proximity to roads; and
  - iii quarrying best practices when implementing buffering requirements on a Development Permit or lease.

9.2.2. Crematoriums

- a) All Crematorium approved Uses must comply with the *Crematorium Regulations R-001-2020*, as established through the *NWT Public Health Act*, SNWT 2007,c.17 SI-007-2009.
- b) The Development Officer may require confirmation through the Development Permit application that the proposed Crematorium Use conforms to the regulations identified in Section 9.2.2 (a) of this By-law.

9.2.3. Kennels & Dog Lots (Yellowknife Kennels)

- a) The following regulations apply to Kennels and Dog Lots (Yellowknife Kennels).
- i all applications that involve the temporary or long-term shelter and keeping of dogs shall comply with the *Northwest Territories Statutes Dog Act*, RSNWT (Nu) 1988, c D-7;
  - ii the applicant shall provide the City with a detailed plan for the management and disposal of animal waste; and
  - iii an approved drainage plan is required in order to prevent contamination of land.
- b) The following regulations shall apply to Dog Lots (Yellowknife Kennels):
- i Dog Lots must be a minimum of 175 m from existing residential Zones; and
  - ii an opaque Fence of 2 m shall be required to screen outdoor Dog Lots from view of neighbouring properties and public rights-of-way or trails.
- c) The following regulation shall apply to Kennels:
- i all Kennels must house dogs indoors between 9:00 PM to 7:00 AM daily.

9.2.4. Outdoor Storage

- a) The purpose of Outdoor Storage shall be to store equipment and materials associated with the day-to-day operations or sales of a business.
- b) Where the Outdoor Storage of raw materials, finished products, and equipment is permitted on a Lot, such storage shall be concealed from sight from abutting Lots, Streets or lanes by Screening.
- c) The dimension and position of the Screening shall be at a suitable Grade to screen from abutting Lots, Streets or lanes and have a minimum Height of 2 m. Screening is subject to approval by the Development Officer.
- d) Storage of any materials as cited in Section 9.2.4 of this By-Law shall not be permitted in the required Front Yard Setback of any Lot.
- e) The storage of goods shall be maintained in a neat and orderly manner.
- f) Section 9.2.4 of this By-law shall not limit the customary display of any commodities or goods intended and permitted to be sold on-Site, or the storage of fuel, oil or gas in tanks connected to a heating plan on the premises.

## 10. Residential Zones and Zone Regulations

### 10.1. R1 – Low Density Residential

#### 10.1.1. Purpose

To provide an area for lower Density residential Development that encourages a mix of Dwelling types and compatible Uses.

*Table 10-1: R1 Permitted and Discretionary Uses*

Permitted	Discretionary
Accessory Building	Convenience Store
Accessory Use	Planned Development
Community Resource Centre	Similar Use
Day Care Facility	
Dwelling <ul style="list-style-type: none"> <li>• Single Detached</li> <li>• Duplex</li> <li>• In-Home Secondary</li> <li>• Detached Secondary</li> <li>• Factory-Built</li> <li>• Townhouse</li> <li>• Multi-Unit</li> <li>• Special Care Residence</li> </ul>	
Home Based Business	
Institutional <ul style="list-style-type: none"> <li>• Religious &amp; Education Institutions</li> </ul>	
Public Parks	
Public Utility Uses and Structures	
Short-Term Rental Accommodation	
Temporary Use	
Urban Agriculture, Community	

Table 10-2: R1 Regulations

R1 - Regulations	Single Detached Dwelling	Factory-Built Dwelling	Duplex Dwelling	Townhouse/ Multi-Unit Dwelling
Minimum Lot Width	15 m	11 m	15 m (7.5 m subdivided)	15 m (7.5 m subdivided)
Maximum Site Area	-	-	-	1,300 m <sup>2</sup>
<b>Maximum Lot Coverage</b>				
Principal Building	40%	40%	55% combined	55% combined
Accessory Building	15%	15%		
<b>Maximum Height</b>				
Principal Dwelling	12 m	12 m	12 m	12 m
Accessory Building	Less than the Height of the Principal Dwelling	Less than the Height of the Principal Dwelling	Less than the Height of the Principal Dwelling	Less than the Height of the Principal Dwelling
Detached Secondary Dwelling Unit Above a Garage	No more than 3 m higher than the Principal Building to a maximum of 12 m	No more than 3 m higher than the Principal Building to a maximum of 12 m	No more than 3 m higher than the Principal Building to a maximum of 12 m	Not applicable
Detached Secondary Dwelling Unit	No <del>more than 3m</del> higher than the Principal Building to a maximum of 12 m	No <del>more than 3m</del> higher than the Principal Building to a maximum of 12 m	No <del>more than 3m</del> higher than the Principal Building to a maximum of 12 m	Not applicable
<b>Minimum Front Yard Setback (Principal Building)</b>				
Front Yard	6 m	6 m	6 m	6 m
<b>Minimum Side Yard Setback</b>				
Principal Building - Interior	1.5 m	1.5 m	1.5 m	1.5 m
Principal Building - Corner	2 m	2 m	2 m	2 m
Factory-Built Dwelling - Entrance Side	-	2 m	2 m	-

R1 - Regulations	Single Detached Dwelling	Factory-Built Dwelling	Duplex Dwelling	Townhouse/ Multi-Unit Dwelling
Factory-Built Dwelling - Non Entrance Side	-	1.5 m	1.5 m	-
Factory-Built Dwelling – Front Entrance	-	1.5 m (both sides)	1.5 m (both sides)	-
Accessory Building - Interior	1 m	1 m	1 m	1 m
Accessory Building - Corner	2 m	2 m	2 m	2 m
<b>Minimum Rear Yard Setback</b>				
Minimum for a Principal Building	6 m	6 m	6 m	6 m
Minimum for an Accessory Building	1 m	1 m	1 m	1 m
Minimum for an Outdoor Wood Pellet Boiler	2 m	2 m	2 m	2 m
<b>Projections into Yard Setbacks</b>				
Architectural Features for 3 m or greater	1.2 m	1.2 m	1.2 m	1.2 m
Architectural Features 1.5 m or less for Side Yard	0.6 m	0.6 m	0.6 m	0.6 m
Unenclosed Deck above 0.6 m in Height front and rear Yard	40% reduced setback	40% reduced setback	40% reduced setback	40% reduced setback
Unenclosed Deck less than 0.6 m in Height Front Yard	40% reduced setback	40% reduced setback	40% reduced setback	40% reduced setback
Unenclosed Deck less than 0.6 m in Height Rear Yard	1 m from the Lot boundary	1 m from the Lot boundary	1 m from the Lot boundary	1 m from the Lot boundary
Unenclosed Steps	40% reduced setback	40% reduced setback	40% reduced setback	40% reduced setback
Accessory Structures overhanging eaves	0.6 m	0.6 m	0.6 m	0.6 m

R1 - Regulations	Single Detached Dwelling	Factory-Built Dwelling	Duplex Dwelling	Townhouse/ Multi-Unit Dwelling
R1 - Regulations	Single Detached Dwelling	Factory-Built Dwelling	Duplex Dwelling	Townhouse/ Multi-Unit Dwelling
<b>Minimum Distance</b>				
Between Principal Building and Accessory Building/Structure or between Accessory Buildings/Structures	1 m	1 m	1 m	1 m
Exceptions	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler

10.1.2. Development Regulations

a) Site Development

- i The Site plan, the relationship between Buildings, Structures and Open Spaces, the architectural treatment of Buildings, and vehicle circulation shall be subject to approval by the Development Officer.
- ii A Site shall not be developed where significant portions of the Site cannot accommodate future residential Development and Access.
- iii Parking
  - 1) Single Detached Dwellings, driveways shall not exceed two car widths.
  - 2) Duplex Dwellings, driveways shall not exceed two car widths without being separated by Landscaping features satisfactory to the Development Officer.

10.1.3. Other Regulations

- a) See Section 7 – Development Regulations Applicable to All Zones.
- b) See Section 8 – Development Regulations Applicable to Residential Zones.

**10.2. R2 – Medium Density Residential**

10.2.1. Purpose

To provide an area for medium to higher Density residential Development that encourages a mix of Dwelling types and compatible Uses.

*Table 10-3: R2 Permitted and Discretionary Uses*

Permitted	Discretionary
Accessory Building	Convenience Store
Accessory Use	Similar Use
Community Resource Centre	
Day Care Facility	
Dwelling <ul style="list-style-type: none"> <li>● Single Detached</li> <li>● Duplex</li> <li>● In-Home Secondary</li> <li>● Detached Secondary</li> <li>● Factory-Built</li> <li>● Townhouse</li> <li>● Multi-Unit</li> <li>● Special Care Residence</li> </ul>	
Home Based Business	
Institutional <ul style="list-style-type: none"> <li>● Religious &amp; Educational Institutions</li> </ul>	
Planned Development	
Public Parks	
Public Utility Uses and Structures	
Short-Term Rental Accommodation	
Temporary Use	
Urban Agriculture, Community	



**Table 10-4: R2 Medium Density Regulations**

R2 - Regulations	Single Detached Dwelling	Single Detached Factory-Built Dwelling	Duplex Dwelling	Townhouse/ Multi-Unit Dwelling
Minimum Lot Width	15 m	11 m	15 m (7.5 m subdivided)	15 m (7.5 m subdivided)
Maximum Site Area	-	-		9,000 m <sup>2</sup>
<b>Maximum Lot Coverage</b>				
Principal Building	40%	40%	55% combined	55% combined
Accessory Building	15%	15%		
<b>Maximum Height</b>				
Principal Dwelling	12 m	12 m	12 m	15 m
Accessory Building	Less than the Height of the Principal Dwelling	Less than the Height of the Principal Dwelling	Less than the Height of the Principal Dwelling	Less than the Height of the Principal Dwelling
Detached Secondary Dwelling Unit Above a Garage	No more than 3 m higher than the Principal Building to a maximum of 12 m	No more than 3 m higher than the Principal Building to a maximum of 12 m	No more than 3 m higher than the Principal Building to a maximum of 12 m	-
Detached Secondary Dwelling Unit	No <del>more than 3 m</del> higher than the Principal Building to a maximum of 12 m	No <del>more than 3 m</del> higher than the Principal Building to a maximum of 12 m	No <del>more than 3 m</del> higher than the Principal Building to a maximum of 12 m	-
<b>Minimum Front Yard Setback (Principal Building)</b>				
Front Street Access	6 m	1 m	1 m	1 m
<b>Minimum Side Yard Setback</b>				
Principal Building - Interior	1.5 m	1.5 m	1.5 m	3 m
Principal Building - Corner	2 m	2 m	2 m	3.5 m
Factory-Built Dwelling - Entrance Side	-	2 m	2 m	-

R2 - Regulations	Single Detached Dwelling	Single Detached Factory-Built Dwelling	Duplex Dwelling	Townhouse/ Multi-Unit Dwelling
Factory-Built Dwelling - Non Entrance Side	-	1.5 m	1.5 m	-
Factory-Built Dwelling – Front Entrance		1.5 m (both sides)	1.5 m (both sides)	
Accessory Building - Interior	1 m	1 m	1 m	1 m
Accessory Building - Corner	2 m	2 m	2 m	3.5 m
<b>Minimum Rear Yard Setback</b>				
Minimum for a Principal Building	6 m	6 m	6 m	6 m
Minimum for an Accessory Building	1 m	1 m	1 m	1 m
Minimum for an Outdoor Wood Pellet Boiler	Minimum 2 m for an Outdoor Wood Pellet Boiler	Minimum 2 m for an Outdoor Wood Pellet Boiler	Minimum 2 m for an Outdoor Wood Pellet Boiler	Minimum 2 m for an Outdoor Wood Pellet Boiler
<b>Projections into Yard Setbacks</b>				
Architectural Features for 3m or greater	1.2 m	1.2 m	1.2 m	1.2 m
Architectural Features 1.5m or less for Side Yard	0.6 m	0.6 m	0.6 m	0.6 m
Unenclosed Deck above 0.6m in Height Front and Rear Yard	40% reduced setback	40% reduced setback	40% reduced setback	40% reduced setback
Unenclosed Deck less than 0.6m in Height Front Yard	40% reduced setback	40% reduced setback	40% reduced setback	40% reduced setback
Unenclosed Deck less than 0.6m in Height Rear Yard	1 m from the Lot boundary	1 m from the Lot boundary	1 m from the Lot boundary	1 m from the Lot boundary
Unenclosed Steps	40% reduced setback	40% reduced setback	40% reduced setback	40% reduced setback

R2 - Regulations	Single Detached Dwelling	Single Detached Factory-Built Dwelling	Duplex Dwelling	Townhouse/ Multi-Unit Dwelling
Accessory Structures overhanging eaves	0.6 m	0.6 m	0.6 m	0.6 m
<b>Minimum Distance</b>				
Between Principal Building and Accessory Building/Structure or between Accessory Buildings/Structure	1 m	1 m	1 m	1 m
Exceptions	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler	minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler

10.2.2. Development Regulations

a) Site Development

- i The Site plan, the relationship between Buildings, Structures and Open Spaces, the architectural treatment of Buildings, and vehicle circulation shall be subject to approval by the Development Officer.
- ii A Site shall not be developed where significant portions of the Site cannot accommodate future residential Development and Access.
- iii Parking
  - 1) Single Detached Dwellings, driveways shall not exceed two car widths.
  - 2) Duplex Dwellings, driveways shall not exceed two car widths without being separated by Landscaping features satisfactory to the Development Officer

- b) The Front and Rear Yard minimum Setbacks shall be 3m for Lot sizes with less than 15 m width. These Lots include but are not limited to:
  - i Block 163 Plan 4729 (Northlands Trailer Park); and
  - ii Block 514 Plan 2194 (Bigelow Crescent and Williams Avenue)
  - iii Block 515 Plan 2193 (Bigelow Crescent and Dusseault Court).
- c) All mechanical equipment, including roof mechanical units, shall be concealed by Screening in a manner compatible with the architectural character of the Buildings, or concealed by incorporating it within the Building roof.

10.2.3. Other Regulations

- a) See Section 7 – Development Regulations Applicable to All Zones.
- b) See Section 8 – Development Regulations Applicable to Residential Zones.

### 10.3. RC – Residential Central

#### 10.3.1. Purpose

To provide an area that supports the transition to a mix of Uses that include residential, commercial, Institutional and other compatible Uses through infill Development and densification of existing developed Lots in the area closest to the City core.

**Table 10-5: RC Permitted and Discretionary Uses**

Permitted	Discretionary
Accessory Building	Automobile Service Station
Accessory Use	Institutional <ul style="list-style-type: none"> <li>• Special Care Facility</li> </ul>
Artisan Studio	Similar Use
Commercial Entertainment	Storage Facility
Commercial Recreation	
Commercial Retail Sales and Service	
Community Resource Centre	
Convenience Store	
Day Care Facility	
Dwelling: <ul style="list-style-type: none"> <li>• Single Detached</li> <li>• Duplex</li> <li>• In-Home Secondary</li> <li>• Detached Secondary</li> <li>• Factory-Built</li> <li>• Townhouse</li> <li>• Multi-Unit</li> <li>• Special Care Residence</li> </ul>	
Food and Beverage Services	
Home Based Business	
Hotel	
Institutional <ul style="list-style-type: none"> <li>• Religious &amp; Education Institutions</li> </ul>	
Medical and Health Services	
Motel	
Office	
Personal Services	
Planned Development	
Public Parks	
Public Utility Uses and Structures	
Scientific Research and Development Facility/Laboratory	
Short-Term Rental Accommodation	
Temporary Building or Structure	

Permitted	Discretionary
Urban Agriculture, Community	
Urban Agriculture, Commercial	

**Table 10-6: RC Residential Central Regulations**

RC - Regulations	Single Detached Dwelling	Single Detached Factory-Built Dwelling	Duplex Dwelling	Townhouse/ Multi-Unit Dwelling
<b>Minimum Lot Width</b>	15 m	11 m	15 m (7.5 m)	15 m
<b>Maximum Lot Coverage</b>				
Principal Building	40%	40%	55% combined	60% combined
Accessory Building	15%	15%		
<b>Maximum Height</b>				
Principal Dwelling	12 m	12 m	12 m	45 m Anything over 36 m will need to be referred to the Department of Infrastructure - Airports Division for Height approval
Accessory Building	Less than the Height of the Principal Dwelling	Less than the Height of the Principal Dwelling	Less than the Height of the Principal Dwelling	Less than the Height of the Principal Dwelling
Detached Secondary Suite Above a Garage	No more than 3 m higher than the Principal Building to a maximum of 12 m	No more than 3 m higher than the Principal Building to a maximum of 12 m	No more than 3 m higher than the Principal Building to a maximum of 12 m	-
Detached Secondary Suite	No <del>more than 3 m</del> higher than the Principal Building to a maximum of 12 m	No <del>more than 3 m</del> higher than the Principal Building to a maximum of 12 m	No <del>more than 3 m</del> higher than the Principal Building to a maximum of 12 m	-

RC - Regulations	Single Detached Dwelling	Single Detached Factory-Built Dwelling	Duplex Dwelling	Townhouse/ Multi-Unit Dwelling
<b>Minimum Front Yard Setback (Principal Building)</b>				
Front Street Access	Min 6 m	Min 6 m	Min 6 m	Min 6 m
Rear Street Access	Min 3 m	Min 3 m	Min 3 m	Min 3 m
<b>Minimum Side Yard Setback</b>				
Principal Building - Interior	1.5 m	1.5 m	1.5 m	3 m
Principal Building - Corner	2 m	2 m	2 m	3.5 m
Factory-Built Dwelling - Entrance Side	-	2.4 m	2.4 m	-
Factory-Built Dwelling - Non Entrance Side	-	1.5 m	1.5 m	-
Factory-Built Dwelling – Front Entrance		1.5 m (both sides)	1.5 m (both sides)	
Accessory Building - Interior	1 m	1 m	1 m	1 m
Accessory Building - Corner	2 m	2 m	2 m	3.5 m
<b>Minimum Rear Yard Setback</b>				
Minimum for a Principal Building	6 m	6 m	6 m	6 m
Minimum for an Accessory Building	1 m	1 m	1 m	1 m
Minimum for an Outdoor Wood Pellet Boiler	Minimum 2 m for an Outdoor Wood Pellet Boiler	Minimum 2 m for an Outdoor Wood Pellet Boiler	Minimum 2 m for an Outdoor Wood Pellet Boiler	Minimum 2 m for an Outdoor Wood Pellet Boiler
<b>Projections into Yard Setbacks</b>				
Architectural Features for 3 m or greater	1.2 m	1.2 m	1.2 m	1.2 m
Architectural Features 1.5 m or less for Side Yard	0.6 m	0.6 m	0.6 m	0.6 m

RC - Regulations	Single Detached Dwelling	Single Detached Factory-Built Dwelling	Duplex Dwelling	Townhouse/ Multi-Unit Dwelling
Unenclosed Deck above 0.6 m in Height Front and Rear Yard	40% reduced setback	40% reduced setback	40% reduced setback	40% reduced setback
Unenclosed Deck less than 0.6 m in Height Front Yard	40% reduced setback	40% reduced setback	40% reduced setback	40% reduced setback
Unenclosed Deck less than 0.6 m in Height Rear Yard	1 m from the Lot boundary	1 m from the Lot boundary	1 m from the Lot boundary	1 m from the Lot boundary
Unenclosed Steps	40% reduced setback	40% reduced setback	40% reduced setback	40% reduced setback
Accessory Structures overhanging eaves	0.6 m	0.6 m	0.6 m	0.6 m
<b>Minimum Distance</b>				
Between Principal Building and Accessory Building/Structure or between Accessory Buildings/Structure	1 m	1 m	1 m	1 m
Minimum Distance Exceptions	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler	minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler



**Table 10-7: RC Residential Central Non-Residential Regulations**

RC - Regulations	Mixed Use	Commercial	Institutional
<b>Minimum Lot Width</b>	15 m	15 m	15 m
<b>Maximum Lot Coverage</b>			
Principal Building & Accessory Building	60%	60%	60%
<b>Maximum Height</b>			
Principal Building	45 m Anything over 36 m will need to be referred to the Department of Infrastructure -Airports Division for Height approval	45 m Anything over 36 m will need to be referred to the Department of Infrastructure -Airports Division for Height approval	45 m Anything over 36 m will need to be referred to the Department of Infrastructure - Airports Division for Height approval
Accessory Building	Less than the Height of the Principal Dwelling	Less than the Height of the Principal Dwelling	Less than the Height of the Principal Dwelling
<b>Minimum Front Yard Setback (Principal Building)</b>			
<b>Front Street Access</b>	6 m	6 m	6 m
<b>Rear Street Access</b>	3 m	3 m	3 m
<b>Minimum Side Yard Setback</b>			
Principal Building - Interior	1.5 m	1.5 m	1.5 m
Principal Building - Corner	2 m	2 m	2 m
Accessory Building - Interior	1 m	1 m	1 m
Accessory Building - Corner	2 m	2 m	2 m
<b>Minimum Rear Yard Setbacks</b>			
Minimum for a Principal Building	6 m	6 m	6 m
Minimum for an Accessory Building	1 m	1 m	1 m

RC - Regulations	Mixed Use	Commercial	Institutional
Minimum for an Outdoor Wood Pellet Boiler	Minimum 2 m for an Outdoor Wood Pellet Boiler	Minimum 2 m for an Outdoor Wood Pellet Boiler	Minimum 2 m for an Outdoor Wood Pellet Boiler
<b>Projections into Yard Setbacks</b>			
Architectural Features for 3 m or greater setbacks	1.2 m	1.2 m	1.2 m
Architectural Features 1.5 m or less for Side Yard Setback	0.6 m	0.6 m	0.6 m
Unenclosed Deck above 0.6 m in Height Front and Rear Yard	40% reduced setback	40% reduced setback	40% reduced setback
Unenclosed Deck less than 0.6 m in Height Front Yard	40% reduced setback	40% reduced setback	40% reduced setback
Unenclosed Deck less than 0.6 m in Height Rear Yard	1 m from the Lot boundary	1 m from the Lot boundary	1 m from the Lot boundary
Unenclosed Steps	40% reduced setback	40% reduced setback	40% reduced setback
Accessory Structures overhanging eaves	0.6 m	0.6 m	0.6 m
<b>Minimum Distance</b>			
Between Principal Building and Accessory Building/Structure or between Accessory Buildings/Structure	-	-	1 m
Exceptions to Minimum Distances	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler	minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler

10.3.2. RC-1 Regulations

To provide an area in the RC Zone, that supports minimal transition to a select mix of Uses that include residential, commercial, Institutional and other compatible Uses while supporting densification of existing developed Lots in areas close to the City core.

In addition to the regulations of the RC Zone, Tables 10-8 and 10-9 apply.

**Table 10-8 RC-1 Permitted and Discretionary Uses**

Permitted Uses	Discretionary
Accessory Building	Commercial Recreation
Accessory Use	Food and Beverage Services
Artisan Studio	Institutional <ul style="list-style-type: none"> <li>• Special Care Facility</li> </ul>
Commercial Recreation	Similar Use
Commercial Retail Sales and Service	
Community Resource Centre	
Convenience Store	
Day Care Facility	
Dwelling: <ul style="list-style-type: none"> <li>• Single Detached</li> <li>• Duplex</li> <li>• In-Home Secondary</li> <li>• Detached Secondary</li> <li>• Factory-Built</li> <li>• Townhouse</li> <li>• Multi-Unit</li> <li>• Special Care Residence</li> </ul>	
Food and Beverage Services	
Home Based Business	
Institutional <ul style="list-style-type: none"> <li>• Religious &amp; Education Institutions</li> </ul>	
Medical and Health Services	
Personal Services	
Planned Development	
Public Parks	
Public Utility Uses and Structures	
Short-Term Rental Accommodation	
Temporary Building or Structure	
<del>Urban Agriculture, Commercial</del>	
Urban Agriculture, Community	

**Table 10-9: RC1 1 Specific Regulations**

RC-1 Regulations	Single Detached Dwelling	Single Detached Factory-Built Dwelling	Duplex Dwelling	Townhouse/ Multi-Unit Dwelling
Maximum Height	12 m	12 m	12m	12 m
Maximum Site Area	-		-	1,300 m <sup>2</sup>

### 10.3.3. Development Regulations

- a) All mechanical equipment, including roof mechanical units, shall be concealed by Screening in a manner compatible with the architectural character of the Buildings, or concealed by incorporating it within the Building roof.
- b) Office Use shall not exceed 300 m<sup>2</sup>.

### 10.3.4. Design Regulations

- a) Massing for all Buildings with greater than four Storeys abutting the Street, where possible the step back shall be 6 m for the portion of the Building fronting the Street, and 3 m for the portion along the side, subject to the Design Regulations in Section 11.1.3 of this By-law.
- b) Pedestrian Linkages: All Development shall recognize the importance of maintaining pedestrian linkages by connecting to all sidewalks and trails where applicable.
- c) Pedestrian access shall be accommodated to public destinations such as transit stops; public and semi-public Open Space (i.e. patios, Parking Lots, etc.).
- d) Primary entryways into the Development shall be enhanced by way of Building placement, Landscaping, gates, entry monuments, specialty lighting and other design elements can be used to create effects.
- e) Primary entrances shall have pronounced, attractive and safe pedestrian Access and shall not be flanked by parking stalls in accordance with the City's Development Standards.

### 10.3.5. Site Specific Development Regulations

- a) For the following areas listed in Table 10-10 the minimum Front and Rear Yard Setbacks shall be 3 m.

**Table 10-10: RC Specific Setback Regulations**

Legal Description	Name
Block 71 Plan 4451, Block 71 Plan 632, Block 72 Plan 1252	Franklin Trailer Park
Block 169 Plan 2589	Trails End Trailer Park
Block 133 Plan 2277	Forrest Park

#### 10.3.1. Other Regulations

- a) See Section 7 – Development Regulations Applicable to All Zones.
- b) See Section 8 – Development Regulations Applicable to Residential Zones.
- c) See Section 9 – Development Regulations Applicable to Non-Residential Zones.

**10.4. RE – Residential Estate**

10.4.1. Purpose

To provide an area for low Density residential Dwellings outside the built up area, that has an immediate access to outdoor and water recreation. This Zone is limited to the current zoning boundary and is not intended to support further Residential Estate Development.

**Table 10-11: RE Permitted and Discretionary Uses**

Permitted	Discretionary
Dwelling <ul style="list-style-type: none"> <li>● Single Detached</li> <li>● In-Home Secondary</li> <li>● Detached Secondary</li> <li>● Factory-Built</li> </ul>	Dwelling <ul style="list-style-type: none"> <li>● Duplex</li> </ul>
Home Based Business	Similar Use
Public Parks	
Public Utility Uses and Structures	
Short-Term Rental Accommodation	
Temporary Building or Structure	
Urban Agriculture, Community	

**Table 10-12: RE Residential Estate Regulations**

RE - Regulations	Single Detached	Single Detached Factory-Built Dwelling	Duplex
<b>Minimum Lot Width</b>	30 m	30 m	30 m (15 m subdivided)
<b>Maximum Lot Coverage</b>			
Principal Building	35% combined	35% combined	35% combined
Accessory Building			
<b>Maximum Height</b>			
Principal Dwelling	12 m	12 m	12 m
Accessory Building	Less than the Height of the Principal Dwelling	Less than the Height of the Principal Dwelling	Less than the Height of the Principal Dwelling

RE - Regulations	Single Detached	Single Detached Factory-Built Dwelling	Duplex
Detached Secondary Suite Above a Garage	No more than 3 m higher than the Principal Building to a maximum of 12 m	No more than 3 m higher than the Principal Building to a maximum of 12 m	No more than 3 m higher than the Principal Building to a maximum of 12 m
Detached Secondary Suite	No <del>more than 3 m</del> higher than the Principal Building to a maximum of 12 m	No <del>more than 3 m</del> higher than the Principal Building to a maximum of 12 m	No <del>more than 3 m</del> higher than the Principal Building to a maximum of 12 m
<b>Minimum Front Yard Setback (Principal Building)</b>			
Front Street Access	6 m	6 m	6 m
<b>Minimum Side Yard Setback</b>			
Principal Building - Interior	3 m	3 m	3 m
Principal Building - Corner	3 m	3 m	3 m
Factory-Built Dwelling - Entrance Side	-	3 m	3 m
Factory-Built Dwelling - Non Entrance Side	-	3 m	3 m
Accessory Building - Interior	1 m	1 m	1 m
Accessory Building/Structure - Corner	2 m	2 m	2m
<b>Minimum Rear Yard Setback</b>			
Minimum for a Principal Building	6 m	6 m	6 m
Minimum for an Accessory Building	1 m	1 m	1 m
Minimum for an Outdoor Wood Pellet Boiler	Minimum 2 m for an Outdoor Wood Pellet Boiler	Minimum 2 m for an Outdoor Wood Pellet Boiler	Minimum 2 m for an Outdoor Wood Pellet Boiler

RE - Regulations	Single Detached	Single Detached Factory-Built Dwelling	Duplex
<b>RE- Regulations</b>	Single Detached	Single Detached Factory-Built Dwelling	Duplex
<b>Projections into Yard Setbacks</b>			
Architectural Features for 3 m or greater	1.2 m	1.2 m	1.2 m
Architectural Features 1.5 m or less for Side Yard	0.6 m	0.6 m	0.6 m
Unenclosed Deck above 0.6 m in Height front and rear	40% reduced setback	40% reduced setback	40% reduced setback
Unenclosed Deck less than 0.6 m in Height Front Yard	40% reduced setback	40% reduced setback	40% reduced setback
Unenclosed Deck less than 0.6 m in Height Rear Yard	1 m from the Lot boundary	1 m from the Lot boundary	1 m from the Lot boundary
Unenclosed Steps	40% reduced setback	40% reduced setback	40% reduced setback
Accessory Structures overhanging eaves	0.6 m	0.6 m	0.6 m
<b>Minimum Distance</b>			
Between Principal Building and Accessory Building/Structure or between Accessory Buildings/Structure	1 m	1 m	1 m
Minimum Distance Exceptions	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler



10.4.2. Development Regulations

- a) Where a Lot is adjacent to the water the minimum waterfront setback requirements shall be 10m to the Ordinary High Water Mark (OHWM).
- b) Parking: Single Detached Dwellings require two spaces per Dwelling Unit. Other Uses are subject to Section 7.8.4 of this By-law.
- c) Only one vehicle access point is permitted per Lot.
- d) Residential Estate Lots shall abide by the regulations detailed in Grace Lake Development Scheme By-law No. 4676 and the Grace Lake South Area Development Plan By-law No. 4867.

10.4.3. Other Regulations

- a) See Section 7 – Development Regulations Applicable to All Zones.
- b) See Section 8 – Development Regulations Applicable to Residential Zones.

## 11. Commercial Mixed Use Zones and Zone Regulations

### 11.1. DT – Downtown

#### 11.1.1. Purpose

To define the downtown area and recognize this as a unique area within the City as the Principal office, commercial and entertainment district, while providing for supportive medium and higher Density residential Uses.

**Table 11-1: DT Permitted and Discretionary Uses**

Permitted	Discretionary
Accessory Building	Dwelling: <ul style="list-style-type: none"> <li>• Single Detached</li> <li>• Duplex</li> </ul>
Accessory Use	Motel
Animal Services	Parking Structure
Artisan Studio	Planned Development
Automobile Service Station	Similar Use
Brewing/Distilling Establishment & Brewpub	
Commercial Entertainment	
Commercial Recreation	
Commercial Retail Sales and Service	
Community Resource Centre	
Convenience Store	
Convention Centre	
Day Care Facility	
Dwelling: <ul style="list-style-type: none"> <li>• Detached Secondary</li> <li>• In-Home Secondary</li> <li>• Townhouse</li> <li>• Multi-Unit</li> <li>• Special Care Residence</li> </ul>	
Food and Beverage Services	
Food Production Facility	
Government Office	
Home Based Business	
Hotel	
Institutional <ul style="list-style-type: none"> <li>• Religious &amp; Education Institutions</li> <li>• Recreation Facility</li> <li>• Special Care Facility</li> </ul>	

Permitted	Discretionary
Mixed Use	
Medical and Health Services	
Medical Research and Development Facility/Laboratory	
Office	
Personal Services	
Public Park	
Public Utility Uses and Structures	
Short-Term Rental Accommodation	
Storage Facility	
Temporary Use	
Urban Agriculture, Community	

**Table 11-2: DT Downtown Residential Regulations**

DT - Regulations	Duplex /Townhouse Dwelling	Multi-Unit Dwelling
<b>Minimum Lot Width</b>	15 m (7.5 m subdivided)	15 m
<b>Maximum Lot Coverage</b>		
Principal & Accessory Building/Structure	60%	100%
<b>Maximum Height</b>		
Principal Building	-	45 m**
Accessory Building/Structure	Less than the Height of the Principal Dwelling	3 m
<b>Minimum Height</b>		
Principal Building	No less than 2 stories	No less than 2 stories
<b>Minimum Front Yard Setback</b>		
Front Street Access	6 m	0 m
Rear Street Access***	3 m	0 m
<b>Minimum Side Yard Setback</b>		
Principal Building - Interior	1.5 m	0 m
Exceptions: Where a Multi-Unit Dwelling Building abuts an adjoining Zone	-	2 m

DT - Regulations	Duplex /Townhouse Dwelling	Multi-Unit Dwelling
Accessory Building/Structure - Interior	1 m	1 m
Accessory Building - Corner Setback	No closer than the Principal Building	No closer than the Principal Building
<b>Minimum Rear Yard Setback</b>		
Minimum for a Principal Building	6 m	0 m
Minimum for an Accessory Building	1 m	1 m
Minimum for an Outdoor Wood Pellet Boiler	Minimum 2 m for an Outdoor Wood Pellet Boiler	Minimum 2 m for an Outdoor Wood Pellet Boiler

DT - Regulations	Duplex /Townhouse Dwelling	Multi-Unit Dwelling
<b>Projections into Rear Yard Setback</b>		
Architectural Features for 3 m or greater	1.2 m	1.2 m
Architectural Features 1.5 m or less for Side Yard	0.6	0.6 m
Unenclosed Deck above 0.6 m in Height Front and Rear Yard	40% reduced setback	40% reduced setback
Unenclosed Deck less than 0.6 m in Height Front Yard	40% reduced setback	40% reduced setback
Unenclosed Deck less than 0.6 m in Height Rear Yard	1 m from the Lot boundary	1 m from the Lot boundary
Unenclosed Steps	40% reduced setback	40% reduced setback
Accessory Structures overhanging eaves	0.6 m	0.6 m
	Duplex /Townhouse Dwelling	Multi-Unit Dwelling
<b>Minimum Distance</b>		
Between Principal Building and Accessory	1 m	1 m

DT - Regulations	Duplex /Townhouse Dwelling	Multi-Unit Dwelling
Building/Structure or between Accessory Buildings/Structure		
Exceptions	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler

*\*\*Anything over 36m will need to be referred to the Department of Infrastructure -Airports Division for Height approval.*

*\*\*\*When there is Rear Access because of a back alley, the Dwelling Unit can sit closer to the front Lot Line*

**Table 11-3: DT Downtown Mixed & Non-Residential Regulations**

DT - Regulations	Mixed Use	Commercial (Franklin Avenue)	Commercial Other	Institutional
<b>Minimum Lot Width</b>	7.5 m	7.5 m	7.5 m	7.5 m
<b>Lot Coverage</b>				
<b>Minimum:</b> Principal & Accessory Building	50%	50%	50%	50%
<b>Maximum:</b> Principal & Accessory Building	100%	100%	100%	100%
<b>Maximum Height</b>				
Principal Building	45 m*	45 m*	45 m*	45 m*
Accessory Building	-	-	-	-
<b>Minimum Height</b>				
Principal Building	No less than 2 Storeys	No less than 2 Storeys	No less than 2 Storeys	No less than 2 Storeys
	Mixed Use	Commercial (Franklin Avenue)	Commercial Other	Institutional
<b>Minimum Yard Setback (Principal Building)</b>				
All Lot Lines	0 m	0 m	0 m	0 m
Exceptions: Where a mixed-Use or non-residential	2 m	2 m	2 m	2 m

DT - Regulations	Mixed Use	Commercial (Franklin Avenue)	Commercial Other	Institutional
Building abuts an adjoining Zone				
<b>Minimum Distance</b>				
Between Principal Building and Accessory Building/Structure or between Accessory Buildings/Structures	-	-	-	1 m
Exceptions	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler	minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler

*\* Anything over 36 m will need to be referred to the Department of Infrastructure -Airports Division for Height approval.*

11.1.2. Development Regulations

- a) All land Use in the Capital Area is subject to the Capital Area Development Plan By-law No. 4940, as amended.
- b) All mechanical equipment, including roof mechanical units, shall be concealed by Screening in a manner compatible with the architectural character of the Buildings, or concealed by incorporating it within the Building roof.
- c) Mixed Use
  - i) Where residential Uses are combined with other non-residential Uses within a Building, the residential Use shall not be permitted at or below the Street level of the Building unless designed as part of a live-work unit.
- d) Ground Floor Retail
  - i) In the DT-Zone, Office buildings with a Building footprint of 800 m<sup>2</sup>, or greater, and a minimum of four Storeys, shall include on the ground floor a Use that is commercial in nature.

### 11.1.3. Design Regulations

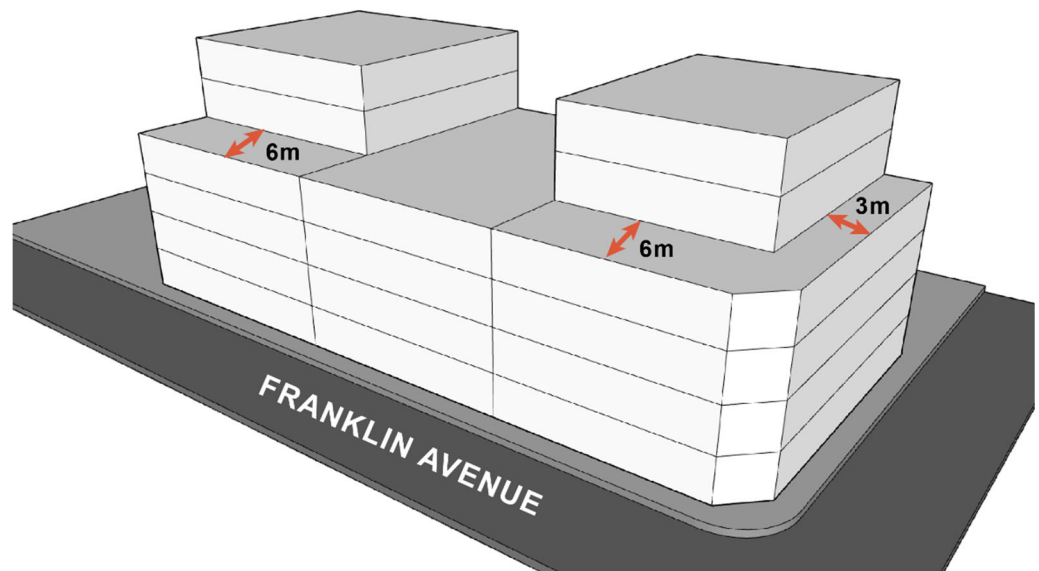
In addition to all of the other requirements of this By-law, all Development within the “DT” shall be subject to the following design regulations. The objective of the design regulations is to strive for visually interesting and appealing Buildings and a pedestrian oriented Street environment. The applicant shall refer to the City’s Smart Growth Development Plan - Yellowknife Downtown Façade Improvement Guidelines for examples of appropriate Building Façade treatment. Development proposals in Downtown must consider the following design elements.

- a) Amenity Space
  - i New Development with any one portion of the Building exceeding 35 m horizontal wall dimensions along a public Street, and where the Building is four Storeys or greater, shall provide outdoor Amenity Space.
  - ii Buildings located on Corner Lots shall only be required to provide one Amenity Space, with the longest horizontal wall dimension along a public Street being used to calculate the Amenity Space requirement
  - iii Minimum 50 m<sup>2</sup> of Amenity Space shall be provided with an additional 5 m<sup>2</sup> of Amenity Space provided for each additional 10 m of lineal frontage.
  - iv Where Amenity Spaces are required or provided in conjunction with a Development, they shall be designed in such a manner as to provide for the comfort, visual interest and safety of the pedestrian.
  - v Forms of Landscaping, for Amenity Spaces, may include, but are not limited to the following elements:
    - 1) widening of sidewalks to accommodate public gathering spaces;
    - 2) Landscaping, including trees, shrubs and planters;
    - 3) benches, ledges or broad stairs;
    - 4) monuments and/or public art;
    - 5) public information displays; and
    - 6) related Street furniture.
  - vi Amenity Spaces are encouraged to be at the same Grade as the adjacent sidewalk area in order to extend the public sidewalk environment.

- vii Amenity Spaces shall provide for the continuity of pedestrian movement. The Development Officer may consider railings and barriers to an Amenity Space only where it is to be Used for the purpose of Food and Beverage Services.
- viii Existing trees shall be incorporated into Amenity Spaces where possible.

b) Massing

- i For those Buildings along Franklin Avenue with greater than four Storeys, a step back shall be employed for that portion of the Building extending beyond the fourth Storey and abutting a Street. The step back shall be at least 6m for the portion of the Building along Franklin Avenue, and at least 3 m for the portion along the side.
- ii For all other Buildings with greater than four Storeys abutting the Street, where possible, the step back shall be 6 m for the portion of the Building fronting the Street, and 3 m for the portion along the side.



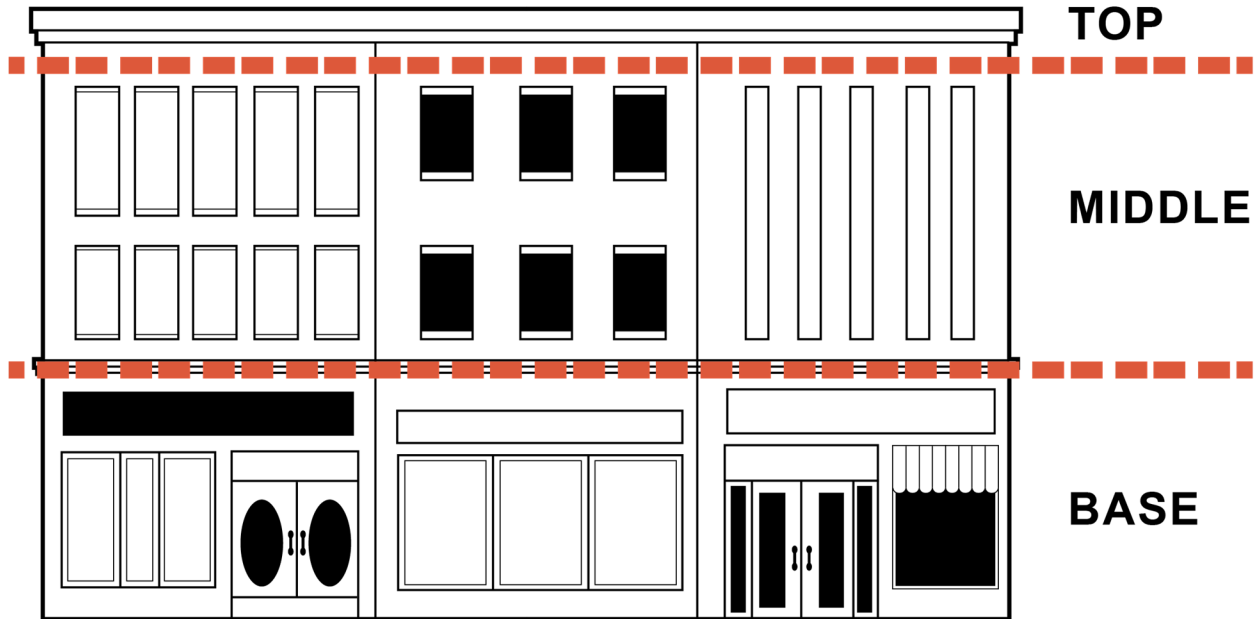
c) Building Orientation and Articulation

- i Buildings shall be sited to address adjacent public Streets and are to be oriented to be directly accessible from public sidewalks.



- ii Where Buildings are located in proximity to Street corners, their design shall address both Streets through massing, Building articulation and Landscape design and give prominence to the Street corner.
- iii The main entrance of a Building shall be sited on the Street side to promote pedestrian Access. The main entrance of the Building shall also provide a sense of enclosure and be designed to give maximum protection from wind and snow for comfortable and safe pedestrian Access.
- iv To promote a high degree of design and increase the quality of the pedestrian realm, articulation of Buildings is required. This may be achieved in a variety of ways, including changes in both materials and material treatments.
- v All Buildings will be designed in such a way to have a base, middle and top
  - 1) **Base:** To be within the first four Storeys, the base shall be clearly defined as it will have the most interaction with the pedestrian environment.
  - 2) **Middle:** That portion of the Building extending beyond the base, the middle section has the potential to be the largest section of the Building, shall contribute positively to the overall streetscape through the employment of varied architectural treatments.

- 3) **Top:** The roof design shall compliment the rest of the Building. All mechanical equipment shall be concealed by Screening, or incorporated into the architecture.



- d) Façades and Materials
  - i Colour schemes shall be complementary to existing context and adjacent Development. A minimum of two colours excluding roof colour visible from the Street, are required for each Building.
  - ii Building materials shall be functional and aesthetic. Durable, high quality materials shall be used on all Building faces.
  - iii A minimum of two major exterior materials, excluding fenestration shall be used on each elevation. These materials must be complementary to achieve a unified Building image.
  - iv Brick, stone, or other appropriate quality material shall be used for the base of the Building. Metal shall only be used as a complimentary finish.
  - v Finished exterior surfaces shall extend to no less than 15 cm above the finished Grade level.
- e) Building Design
  - i Development shall accommodate pedestrian access to public destinations such as transit stops, public and semi-public Open Space (i.e. patios, Parking Lots, etc.).
  - ii Primary entryways into the Development shall be enhanced by way of Building placement, Landscaping, gates, entry monuments, specialty lighting and other design elements can be used to create effects.
  - iii Primary entrances shall have pronounced, attractive and safe pedestrian Access and shall not be flanked by parking stalls in accordance with the City's Development Standards.
  - iv Front Entrances - for those Buildings located along Franklin Avenue, the front entrances shall be located on Franklin Avenue. Entrances shall be well defined and emphasized. A main entrance fronting a public road shall include a minimum of two design elements, such as: Canopies, porticos, roof overhangs, varied roof forms, architectural tilework, and moldings integrated into the Building design or other architectural design elements.
  - v Where Buildings with varying Heights are proposed, the tallest Buildings or part(s) of, shall be located furthest from any adjacent pre-existing low rise built form to mitigate shadow Impacts.

- vi Applicants shall refer to the City's Smart Growth Development Plan - Yellowknife Downtown Façade Improvement Guidelines for examples of appropriate Façade treatment.
  - vii Building fenestration design and placement of windows and doors shall enhance the pedestrian streetscape as follows:
    - 1) eliminating blank walls along Street frontages;
    - 2) for all commercial and food/beverage service Uses, 50% of the horizontal dimension of a ground floor Street facing Façade shall have windows; and
    - 3) darkly tinted and reflective glass is prohibited.
  - f) Parking Regulations
- In addition to the regulations in Section 7.8 of this By-Law, the following apply:
- i Parking Lots and free standing Parking Structures abutting Franklin Avenue are not permitted;
  - ii surface Parking Lots, loading and trash collection areas are not permitted in the Front Yard or flanking Street side of the Principal Buildings;
  - iii where possible, Parking Spaces for all multi-attached Development shall be provided in the Rear Yard accessed from the lane. For all other Development, wherever possible, laneways shall be the point of access to parking, loading and trash collection areas; and
  - iv surface Parking Areas shall have a 1m setback on all non-Building sides that is Landscaped.
- g) Pedestrian Linkages: All Development shall recognize the importance of maintaining pedestrian linkages by connecting to all sidewalks and trails where applicable.
  - h) Wind Protection
    - i For those Buildings which exceed four Storeys in Height above Grade and exceed 1,500 m<sup>2</sup> of Gross Floor Area, the Development Officer shall require as part of a Development Permit, a preliminary wind Impact statement, or a detailed wind Impact study, or both. Such information shall be prepared by a recognized wind consultant and shall indicate how the massing of a proposed Development has been arranged to minimize wind speed Impacts at the pedestrian level.

- i) Sun Penetration
  - i For those Buildings which exceed four Storeys in Height above Grade and exceed 1,500 m<sup>2</sup> of Gross Floor Area, the Development Officer shall require as part of a Development Permit, a sun shadow Impact study. Such information shall be prepared by a qualified architect or engineer, and shall indicate design alternative to minimize shadows cast on adjoining Streets and properties. Shadow cast models of adjoining Development shall also be provided where appropriate. Shadow cast models shall be provided to indicate those shadows cast by a proposed Development at 8:30 am, 12:30 pm, and 4:30 pm Mountain Standard Time (MST) on March 21, June 21 and September 21.
  - ii For those Developments providing an Amenity Space, the Amenity Space shall be oriented on-Site such that it is provided with the greatest potential for sun penetration. For a typical Site, this would require that an Amenity Space be provided with a southern and/or western orientation.

11.1.4. Other Regulations

- a) See Section 7 – Development Regulations Applicable to All Zones.
- b) See Section 8 – Development Regulations Applicable to Residential Zones.
- c) See Section 9 – Development Regulations Applicable to Non-Residential Zones.

**11.2. CS – Commercial Service**

11.2.1. Purpose

To provide for commercial areas outside the downtown core and along the major transportation corridors for Use that require large Lots and a high degree of accessibility to these corridors.

*Table 11-4: CS Permitted and Discretionary Uses*

Permitted Uses	Discretionary Uses
Accessory Building	Industrial, Light
Accessory Use	Institutional <ul style="list-style-type: none"> <li>• Special Care Facility</li> </ul>
Animal Services	Similar Use
Artisan Studio	
Automobile Repair	
Automobile Sales	
Automobile Service Station	
Automobile Wash Facility	
Brewing/Distilling Establishment & Brewpub	
Commercial Entertainment	
Commercial Recreation	
Commercial Retail Sales and Service	
Community Resource Centre	
<del>Contractor Services, Major</del>	
<del>Contractor Services, Minor</del>	
Convenience Store	
Day Care Facility	
Drive-Through (as an Accessory Use)	
Institutional <ul style="list-style-type: none"> <li>• Recreation Facility</li> <li>• Religious &amp; Educational Facility</li> </ul>	
Food and Beverage Services	
Equipment Rental & Repair	
Home Based Business	
Hotel	
Medical and Health Services	
Medical Research and Development Facility/Laboratory	
Mixed Use	
Motel	
Multi-Unit Dwelling	
Office	
Personal Services	

Permitted Uses	Discretionary Uses
Public Parks	
Public Utility Uses and Structures	
Recycling Facility	
Scientific Research and Development Facility/Laboratory	
Short-Term Rental Accommodation	
Storage Facility	
Temporary Use	
Urban Agriculture, Commercial	
Urban Agriculture, Community	

**Table 11-5: CS Regulations**

CS - Regulations	Mixed Use	Commercial/Institutional
<b>Minimum Lot Width</b>	15 m	30 m
<b>Maximum Lot Coverage</b>		
Principal & Accessory Building	50%	50%
<b>Maximum Height</b>		
Principal Building	15 m	15 m
Accessory Building	12 m	12 m
<b>Minimum Yard Setback (Principal Building)</b>		
Front Yard	7.5 m	7.5 m
Side Yard	3 m	3 m
Rear Yard	3 m	3 m
<b>Projections into Yards Setbacks</b>		
Architectural Features for 3 m or greater	1.2 m	1.2 m
Architectural Features 1.5 m or less for Side Yard	0.6 m	0.6 m
Unenclosed Deck above 0.6 m in Height Front and Rear Yard	40% reduced setback	40% reduced setback
Unenclosed Deck less than 0.6 m in Height Front Yard	40% reduced setback	40% reduced setback

CS - Regulations	Mixed Use	Commercial/Institutional
Unenclosed Deck less than 0.6m in Height Rear Yard	1 m from the Lot boundary	1 m from the Lot boundary
Unenclosed Steps	40% reduced setback	40% reduced setback
Accessory Structures overhanging eaves	0.6 m	0.6 m
<b>Minimum Distance</b>		
Between Principal Building and Accessory Building/Structure or between Accessory Buildings/Structures	1 m	1 m
Exceptions	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler

11.2.2. Development Regulations

- a)
- b) All mechanical equipment, including roof mechanical units, shall be concealed by Screening in a manner compatible with the architectural character of the Buildings, or concealed by incorporating it within the Building roof.
- c) Lot Development
- d) For Developments where the Parking Area exceeds 20 spaces the applicant shall demonstrate pedestrian oriented linkages from Principal Building to public transit system.
- e) Where a Development is located adjacent to a Residential Zone the applicant shall incorporate Landscape and or Screening into the Landscape design to provide adequate buffering and separation from residential Uses.

11.2.3. Use Regulations

- a) Outdoor Storage
  - i Lots for Outdoor Storage or display of automobiles, machinery equipment or construction materials, may be allowed in front of the Principal Building or on a flanking Street side of the Principal Building and subject to the following conditions:
    - 1) the display area must be Hard Surfaced;



- 2) the area around the display area must be enhanced through the provision of Landscaping;
  - 3) lighting of the display area is sufficient only to provide for display or attraction and does not direct light off of the display area or to adjacent properties;
  - 4) all advertisement copy must be static and employ no amplified sounds; and
  - 5) Outdoor Storage and trash collection areas shall be located to the rear or side (other than a flanking Street side) of the Principal Buildings and shall be screened from the public view by a solid Fence or other similar Screening.
- b) Drive-Through
- i The Development Officer shall require a Site plan that adequately shows vehicle circulation of on-Site automobile-queuing aisles.
  - ii Where possible, the Lot shall be designed to minimize risks from the interaction of automobile-queuing and parking.
  - iii Where a Drive-Through abuts a residential Use, Screening shall be required to mitigate Impacts from noise, traffic and signage.
  - iv All vehicle entrances and exits for the Uses indicated shall be adequately separated with the traffic lanes signed.
  - v All queuing lanes shall be curbed or painted so that the safety and efficiency of on-Site traffic is maximized.
  - vi Queuing of vehicles for Drive-Through activities shall not occur or have any Impact on public roadways;
- c) Office Use shall not exceed 300 m<sup>2</sup>.

11.2.4. Other Regulations

- a) See Section 7 – Development Regulations Applicable to All Zones.
- b) See Section 9 – Development Regulations Applicable to Non-Residential Zones.

### 11.3. OT – Old Town Mixed Use

#### 11.3.1. Purpose

To provide an area for a mix of commercial and residential Use that recognizes and respects the unique features and historical significance of Old Town, but also supports increased tourism and commercial activities.

**Table 11-6: OT Permitted and Discretionary Uses**

Permitted	Discretionary
Accessory Building	Hotel
Accessory Use	Industrial, Light
Artisan Studio	Institutional <ul style="list-style-type: none"> <li>• Religious &amp; Educational Facility</li> <li>• Special Care Facility</li> </ul>
Brewing/Distilling Establishment & Brewpub	Medical and Health Services
Commercial Entertainment	Motel
Commercial Recreation	Similar Use
Commercial Retail Sales and Service	
Community Resource Centre	
Convenience Store	
Day Care Facility	
Dwelling: <ul style="list-style-type: none"> <li>• Single Detached</li> <li>• Duplex</li> <li>• In-Home Secondary</li> <li>• Detached Secondary</li> <li>• Factory-Built</li> <li>• Townhouse</li> <li>• Multi-Unit</li> </ul>	
Food and Beverage Services	
Float Plane Base	
Home Based Business	
Institutional <ul style="list-style-type: none"> <li>• Recreation Facility</li> </ul>	
Marina	
Mixed Use	
Office	
Personal Services	
Planned Development	
Public Parks	
Public Utility Uses and Structures	
Scientific Research and Development Facility/Laboratory	

Permitted	Discretionary
Short-Term Rental Accommodation	
Storage Facility	
Temporary Use	
Urban Agriculture, Commercial	
Urban Agriculture, Community	

**Table 11-7: OT Residential Regulations**

OT - Regulations	Single Detached Dwelling	Duplex Dwelling	Townhouse/Multi-Unit Dwelling
<b>Minimum Lot Width</b>	15 m	15 m (7.5 m subdivided)	15 m (7.5 m subdivided)
<b>Maximum Lot Coverage</b>			
Principal & Accessory Building	50%	50%	50%
<b>Maximum Height</b>			
Principal Building	12 m	12 m	12 m
Accessory Building	Less than the Height of the Principal Dwelling	Less than the Height of the Principal Dwelling	Less than the Height of the Principal Dwelling
<b>Minimum Front Yard Setback (Principal Building)</b>			
Front Street Access	6 m	6 m	6 m
Rear Street Access	3 m	3 m	3 m
<b>Minimum Side Yard Setback</b>			
Principal Building - Interior	2 m	2 m	2 m
Principal Building Corner	2.5 m	2.5 m	2.5 m
Accessory Building - Interior	1 m	1 m	1 m
Accessory Building - Corner	No closer to the Lot Line than the Principal Building	No closer to the Lot Line than the Principal Building	No closer to the Lot Line than the Principal Building
<b>Minimum Rear Yard Setback</b>			
Minimum for a Principal Building	6 m	6 m	6 m
Minimum for an Accessory Building	1 m	1 m	1 m

OT - Regulations	Single Detached Dwelling	Duplex Dwelling	Townhouse/Multi-Unit Dwelling
Minimum for an Outdoor Wood Pellet Boiler	Minimum 2 m for an Outdoor Wood Pellet Boiler	Minimum 2 m for an Outdoor Wood Pellet Boiler	Minimum 2 m for an Outdoor Wood Pellet Boiler
<b>Projections into Rear Yard Setback</b>			
Architectural Features for 3m or greater	1.2 m	1.2 m	1.2 m
Architectural Features 1.5 m or less for Side Yard	0.6 m	0.6 m	0.6 m
Unenclosed Deck above 0.6 m in Height Front and Rear Yard	40% reduced setback	40% reduced setback	40% reduced setback
Unenclosed Deck less than 0.6 m in Height Front Yard	40% reduced setback	40% reduced setback	40% reduced setback
Unenclosed Deck less than 0.6 m in Height Rear Yard	1 m from the Lot boundary	1 m from the Lot boundary	1 m from the Lot boundary
Unenclosed Steps	40% reduced setback	40% reduced setback	40% reduced setback
Accessory Structures overhanging eaves	0.6 m	0.6 m	0.6 m
<b>Minimum Distance</b>			
Between Principal Building and Accessory Building/Structure or between Accessory Buildings/Structures	1 m	1 m	1 m
Exceptions	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler

**Table 11-8: OT Non-Residential Regulations**

OT - Regulations	Mixed Use	Commercial, Hotel/Motel	Industrial, Light
Minimum Lot Width	15 m	15 m	15 m

OT - Regulations	Mixed Use	Commercial, Hotel/Motel	Industrial, Light
<b>Maximum Lot Coverage</b>			
Principal & Accessory Building	50%	50%	50%
<b>Maximum Height</b>			
Principal Building	12 m	12 m	12 m
Accessory Building	Less than the Height of the Principal Dwelling	Less than the Height of the Principal Dwelling	Less than the Height of the Principal Dwelling
<b>Minimum Yard Setback (Principal Building)</b>			
Front Yard	6 m	6 m	6 m
Side Yard	2 m	2 m	2 m
Rear Yard	6 m	6 m	6 m
<b>Minimum Distance</b>			
Between Principal Building and Accessory Building/Structure or between Accessory Buildings/Structures	1 m	1 m	1 m
Exceptions	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler

11.3.2. Development Regulations

- a) Where a Development is located adjacent to a Residential Zone the applicant shall incorporate Landscape and or Screening into the Landscape design to provide adequate buffering and separation from residential Uses.
- b) Where a Development abuts Great Slave Lake the applicant shall refer to Section 7.12 Shoreline Development of this By-law.
- c) All mechanical equipment, including roof mechanical units, shall be concealed by Screening in a manner compatible with the architectural character of the Buildings, or concealed by incorporating it within the Building roof.
- d) Office Use shall not exceed 300 m<sup>2</sup>.

11.3.3. Design Guidelines

- a) Old Town is recognized as a major part of the unique character and personality of Yellowknife and the neighbourhood is characterized by an eclectic rhythm, human scale Streets, and natural features. Development Proposals in Old Town shall consider the following design elements.
- b) Materials – Materials shall echo existing Façade or cladding materials found in Old Town.
  - i Wood – stained, charred, painted, and unfinished; and metal - galvanized, corrugated tin, and weathered steel are all commonly found elements in Old Town.
  - ii Using recycled materials can replicate an appearance that is suitable with Old Town’s eclectic character.
  - iii Extensive Use of synthetic materials are discouraged for Façade or cladding materials.
- c) Rhythm – Patterns, rhythms and colour can promote the relationship between Old Town Buildings and the pedestrian environment.
  - i Building design shall enhance the streetscape and compliment the characteristics of Old Town by drawing reference to existing Façades and architectural styles.
  - ii Rhythm shall be created within the Building Façade by using recurring architectural elements intermittently while demonstrating an eclectic and varied appearance.
  - iii Vertical and horizontal articulations shall be used to break up the mass of a larger-scale Building.
  - iv The Use of colour to accentuate Building features and create visual interest shall align with in-situ colours from existing Old Town Buildings and the surrounding natural environment.
- d) Height and Massing - Variations in Building Height and massing add interest to the streetscape and help integrate new Development into the neighbourhood.
  - i Building design shall reflect and complement the varied roofline of Buildings within Old Town.
  - ii Massing of a Building shall be designed so that the pedestrian realm is strongly considered.

**11.3.4. Other Regulations**

- a) See Section 7 – Development Regulations Applicable to All Zones.
- b) See Section 8 – Development Regulations Applicable to Residential Zones.
- c) See Section 9 – Development Regulations Applicable to Non-Residential Zones.

## 12. Industrial/Solid Waste Management Use Zones and Zone Regulations

### 12.1. KL – Kam Lake

#### 12.1.1. Purpose

To provide an area for commercial, Light Industrial and compatible Uses with Accessory residential Use.

*Table 12-1: KL Permitted and Discretionary Uses*

Permitted	Discretionary
Accessory Building	Automobile Wrecker
Accessory Residential Dwelling <ul style="list-style-type: none"> <li>● Single Detached</li> <li>● Detached Secondary</li> <li>● In-Home Secondary</li> <li>● Factory-Built</li> </ul>	Float Plane Base
Accessory Use	Food and Beverage Services
Animal Services	Industrial, Heavy
Automobile Sales	Kennels
Automobile Repair	Similar Use
Automobile Service Station	Transportation Facility
Automobile Wash Facility	
Brewing/Distilling Establishment	
Cannabis Production & Distribution	
Card Lock Facility	
Commercial Recreation	
Commercial Retail Sales and Service	
<del>Contractor Services, Major</del>	
<del>Contractor Services, Minor</del>	
Convenience Store	
Equipment Rental & Repair	
Factory-Built Dwelling Sales and Storage	
Fleet Service	
Food Production Facility	
Home Based Business	
Industrial, Light	
Office (Accessory Use)	
Outdoor Storage	
Outdoor Storage Facility	
Public Utility Uses and Structures	
Recycling Facility	



Permitted	Discretionary
Scientific Research and Development Facility/Laboratory	
Storage Facility	
Temporary Use	
Urban Agriculture, Commercial	
Urban Agriculture, Community	
Workers Accommodation	

**Table 12-2: KL Regulations**

KL - Regulations	All Uses
<b>Minimum Lot Width</b>	30 m
<b>Flag Lot</b>	<p>Minimum 10m for pole portion, minimum 35m for the flag portion</p> <p>The diagram shows a flag lot configuration. A large red-shaded area is labeled 'FLAG LOT' and a smaller white-shaded area is labeled 'NON-FLAG LOT'. A grey-shaded area at the bottom is labeled 'ROAD'. Dimension lines indicate a minimum width of 10m for the flag lot portion and a minimum width of 30m for the non-flag lot portion.</p>
<b>Maximum Lot Coverage</b>	

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KL - Regulations	All Uses
All Buildings including Principal Building, Accessory Residential Building and other Accessory Buildings or Structures	50%
<b>Maximum Height</b>	
Principal Building	15 m
Accessory Residential Building	12 m
Accessory Building	
Dwelling attached to an approved Building	15 m
Detached Secondary Dwelling	No more than 3 m higher than the Principal Building to a maximum of 12 m
<b>Minimum Yard Setback (Principal Building)</b>	
Front Yard	6 m
Side Yard	1.5 m
Rear Yard	3 m
<b>Minimum Yard Setback (Accessory Buildings or Structures)</b>	
Accessory Residential Building	1 m
Outdoor Wood Pellet Boiler	2 m
<b>Projections into Rear Yard Setback</b>	
Architectural Features for 3m or greater	1.2 m
Architectural Features 1.5m or less for Side Yard	0.6 m
Unenclosed Deck above 0.6 m in Height front and rear	40% reduced setback
Unenclosed Deck less than 0.6 m in Height Front Yard	40% reduced setback
Unenclosed Deck less than 0.6 m in Height Rear Yard	1 m from the Lot boundary
Unenclosed Steps	40% reduced setback
Accessory Structures overhanging eaves	0.6 m
	All Uses
<b>Minimum Distance</b>	
Between Principal Building and Accessory Building/Structure or between Accessory Buildings/Structures	1 m

KL - Regulations	All Uses
Minimum Distance Between a Principal Building and Outdoor Wood Pellet Boiler	3 m

12.1.2. Non-Residential Development Regulations

- a) The industrial Uses in this Zone shall be developed to minimize Impacts to surrounding residential Buildings and not cause any disruptive conditions beyond the confines of the Building in which they are located. A minimum 15 m buffer shall be maintained between residential Zoned Lots and Industrial, Light Lots.
- b) All Outdoor Storage areas shall:
  - i be screened from abutting roads and residential Dwellings on adjacent properties; and,
  - ii Comply with additional regulations in Section 9.2.4 of this By-law.
- c) Office Use
  - i Shall be related to and accessory to the Principal Use and shall not exceed 20% of the Gross Floor Area of the Principal Structure on-Site.
- d) Food and Beverage Services:
  - i Brewpubs and other food services are not permitted in association with Brew/Distilling Establishments the Kam Lake zone.

12.1.3. Accessory Residential Development Regulations

- a) No Dwelling unit shall be permitted unless an established Industrial or Commercial Use operating on-Site in the form of a Structure having a minimum Gross Floor Area of 93 m<sup>2</sup>.
- b) Accessory Dwellings, including Detached Secondary Dwelling in a detached garage shall:
  - i have direct and separate access to the outside ground level; and
  - ii be serviced with municipal water and sewer.
- c) Workers Accommodation
  - i a maximum of eight Dwelling Units;
  - ii Permitted Dwelling Unit types include: Single Detached Dwelling, Factory-Built Dwelling, Detached Secondary Dwelling and Dwelling Unit attached to an approved Building; and

- iii demonstrate evidence of an established Industrial or Commercial Use operating on the Lot in the form of a Structure having a minimum Gross Floor Area of 93 m<sup>2</sup>.

12.1.4. Other Regulations

- a) See Section 7 – Development Regulations Applicable to All Zones.
- b) See Section 8 – Development Regulations Applicable to Residential Zones.
- c) See Section 9 – Development Regulations Applicable to Non-Residential Zones.

**12.2. KLS 1 – Kam Lake South One**

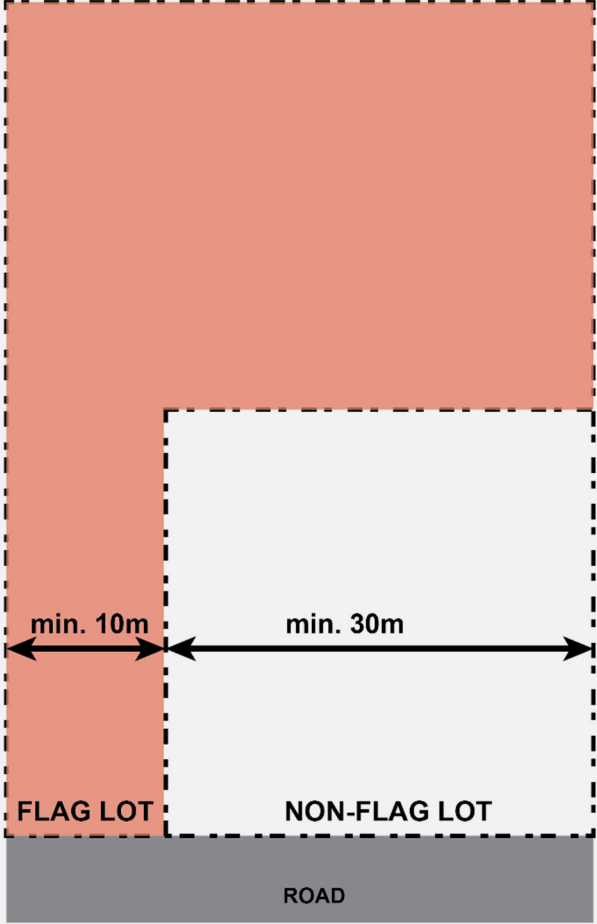
12.2.1. Purpose

To provide land for Development of Commercial Recreation, Dog Lots (Yellowknife Kennels) and Urban Agriculture operations Uses with accessory residential Use.

**Table 12-3: KLS 1 Permitted and Discretionary Uses**

Permitted	Discretionary
Accessory Building	Float Plane Base
Accessory Residential Dwelling <ul style="list-style-type: none"> <li>● Single Detached</li> <li>● In-Home Secondary</li> <li>● Detached Secondary</li> <li>● Factory-Built</li> </ul>	Food and Beverage Services
Accessory Use	Hotel
Commercial Recreation	Motel
Communication Tower	Similar Use
Dog Lot (Yellowknife Kennel)	
Home Based Business	
Public Utility Uses and Structures	
Short-Term Rental Accommodation	
Temporary Use	
Urban Agriculture, Commercial	
Urban Agriculture, Community	

Table 12-4: KLS 1 Regulations

KLS 1 – Regulations	All Uses
Minimum Lot Width	30 m
Flag Lot	<p data-bbox="836 367 1247 436">Minimum 10m for pole portion, Minimum 30m for the flag portion</p> 
<b>Maximum Lot Coverage</b>	
All Buildings including Principal Building, Accessory Residential Building and other Accessory Buildings or Structures	50%
<b>Maximum Height</b>	
Principal Building	15 m
Accessory Residential Building	12 m
Accessory Building	
Detached Secondary Dwelling Above a Garage	No more than 3 m higher than the Principal Building to a maximum of 12 m

KLS 1 – Regulations	All Uses
Detached Secondary Dwelling	No more than 3 m higher than the Principal Building to a maximum of 12 m
<b>Minimum Yard Setbacks (Principal Building)</b>	
Front Yard	6 m
Side Yard	3 m on the other side
Side Yard Exceptions	10 m for Dog Lots (Yellowknife Kennels)
Rear Yard	3 m
<b>Minimum Yard Setbacks (Accessory Building)</b>	
Accessory Residential Building Accessory Building	1 m
Exceptions	10 m for Dog Lots (Yellowknife Kennels)
Outdoor Wood Pellet Boiler	2 m
<b>Projections into Yard Setbacks</b>	
Architectural Features for 3 m or greater	1.2 m
Architectural Features 1.5 m or less for Side Yard	0.6 m
Unenclosed Deck above 0.6 m in Height Front and Rear Yard	40% reduced setback
Unenclosed Deck less than 0.6 m in Height Front Yard	40% reduced setback
Unenclosed Deck less than 0.6 m in Height Rear Yard	1 m from the Lot boundary
Unenclosed Steps	40% reduced setback
Accessory Structures overhanging eaves	0.6 m
<b>Minimum Distance</b>	
Between Principal Building and Accessory Building/Structure or between Accessory Buildings/Structures	1 m
Exceptions	3 m



12.2.2. Accessory Residential Development

- a) No Dwelling Unit shall be Permitted unless there is an established Principal Use operating on-Site.
- b) Accessory Dwellings, including a Detached Secondary Dwelling in a detached garage shall:
  - i have direct and separate access to the outside ground level; and
  - ii be serviced with municipal water and sewer.

12.2.3. Other Regulations

- a) See Section 7 – Development Regulations Applicable to All Zones
- b) See Section 8 – Development Regulations Applicable to Residential Zones
- c) See Section 9 – Development Regulations Applicable to Non-Residential Zones

**12.3. KLS 2 – Kam Lake South Two**

12.3.1. Purpose

To provide land dedicated for Natural Resource Extraction, Commercial Recreation and Urban Agricultural activities.

**Table 12-5: KLS 2 Permitted and Discretionary Uses**

Permitted	Discretionary
Accessory Building	Industrial, Heavy
Accessory Use	Similar Use
Commercial Recreation	
Composting Facility	
Communication Tower	
Natural Resource Extraction	
Public Utility Uses and Structures	
Recycling Facility	
Temporary Use	
Urban Agriculture, Commercial	
Urban Agriculture, Community	

**Table 12-6: KLS 2 Regulations**

KLS 2 Regulations	All Uses
<b>Minimum Lot Width</b>	30 m
<b>Maximum Lot Coverage</b>	
All buildings including Principal Building, and Accessory Buildings or Structures	30%
<b>Maximum Height</b>	
Principal Building	15 m
Accessory Building	Less than Principal Building
<b>All Yard Setbacks</b>	
All Buildings	6 m
Minimum for an Outdoor Wood Pellet Boiler	2 m
<b>Minimum Distance</b>	
Between Principal Building and Accessory Building/Structure or between Accessory Buildings/Structures	1 m
Exceptions	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler

12.3.2. Use Regulations

- a) Natural Resource Extraction Use applications are subject to additional regulations in Section 9.2.1 of this By-law.

12.3.3. Other Regulations

- a) See Section 7 – Development Regulations Applicable to All Zones
- b) See Section 9 – Development Regulations Applicable to Non-Residential Zones

**12.4. IG – Industrial General**

12.4.1. Purpose

To provide an area for medium to Heavy Industrial Uses including Bulk Fuel Storage, truck staging and Outdoor Storage.

*Table 12-7: IG Permitted and Discretionary Uses*

Permitted Uses	Discretionary Uses
Accessory Building	Animal Services
Accessory Use	Similar Use
Automobile Repair	
Automobile Sales	
Automobile Service Station	
Automobile Wash Facility	
Automobile Wrecker	
Brewing/Distilling Establishment	
Bulk Fuel Storage	
Cannabis Production & Distribution	
Card Lock Facility	
Composting Facility	
Communication Tower	
<del>Contractor Services, Major</del>	
<del>Contractor Services, Minor</del>	
Crematorium	
Equipment Rental & Repair	
Factory-Built Dwelling Sales and Storage	
Fleet Service	
Industrial, Heavy	
Industrial, Light	
Office (Accessory Use)	
Outdoor Storage	
Outdoor Storage Facility	
Public Utility Uses and Structures	
Recycling Facility	
Scientific Research and Development Facility/Laboratory	
Storage Facility	
Temporary Use	
Transportation Facility	
Urban Agriculture, Commercial	
Warehousing and Distribution	

**Table 12-8: IG Regulations**

IG - Regulations	All Uses
<b>Minimum Lot Width</b>	30 m
<b>Maximum Lot Coverage</b>	
All Buildings including Principal Building, and Accessory Buildings or Structures	60%
<b>Maximum Height</b>	
Principal Building	17 m
Accessory Building	17 m
<b>All Yard Setbacks for all Buildings</b>	
Front Yard	6 m
Rear Yard	3 m
Side Yard	1 m
Minimum for an Outdoor Wood Pellet Boiler	2 m
<b>Minimum Distance</b>	
Between Principal Building and Accessory Building/Structures or between Accessory Buildings/Structures	1 m
<b>Exceptions</b>	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler

12.4.2. General Development Regulations

- a) There shall be a 100 m cleared buffer around a tank farm. No vegetation or Landscaping is allowed.

12.4.3. IG Industrial General – Use Regulations

- a) All Outdoor Storage areas shall:
  - i be screened from abutting roads and residential Dwellings on adjacent properties;
  - ii comply with additional regulations in Section 9.2.4 of this By-law.
- b) Office Use
  - i Shall be related to and accessory to the Principal Use and shall not exceed 20% of the Gross Floor Area of the Principal Structure on-Site.
- c) Food and Beverage Services:
  - i Brewpubs and other food services are not permitted in association with Brew/Distilling Establishments the Kam Lake zone.

- d) Bulk Fuel Storage
  - i Minimum separation distance between Bulk Fuel Storage and land Uses that may not be compatible must follow any applicable regulations related to Bulk Fuel Storage and best practices.
- e) Site Access
  - i Direct access from the by-pass road is prohibited unless no alternatives exists.
  - ii Access driveways shall have a maximum width of 10 m.
  - iii No more than two driveways shall be permitted.

**12.4.4. Other Regulations**

- a) See Section 7 – Development Regulations Applicable to All Zones.
- b) See Section 9 – Development Regulations Applicable to Non-Residential Zones.

**12.5. SWM – Solid Waste Management**

12.5.1. Purpose

The Solid Waste Management Zone is an area that is designated for the City’s solid waste disposal and will provide the space and allow for appropriate Uses that are necessary for the City to achieve its waste management objectives and diversion targets as set out in the *2018 Strategic Waste Management Plan*.

**Table 12-9: SWM Permitted and Discretionary Uses**

Permitted	Discretionary
Accessory Building	Industrial, Heavy
Accessory Use	Similar Use
Composting facility	
Communication Tower	
Industrial, Light	
Natural Resource Extraction	
Office (Accessory Use)	
Public Utility Uses and Structures	
Recycling Facility	
Solid Waste Processing Facility	
Temporary Use	

**Table 12-10: SWM Regulations**

<b>SWM - Regulations</b>	<b>All Uses</b>
<b>Minimum Lot Width</b>	20 m
<b>Maximum Lot Coverage</b>	
All Buildings including Principal Building, and Accessory Buildings or Structures	60%
<b>Maximum Height</b>	
Principal Building	17 m
Accessory Building	17 m
<b>All Yard Setbacks for all Buildings</b>	
Front Yard	6 m
Rear Yard	3 m
Side Yard	1 m
Minimum for an Outdoor Wood Pellet Boiler	2 m
<b>Minimum Distance</b>	
Between Principal Building and Accessory Building/Structure or between Accessory Buildings/Structures	1 m
<b>Exceptions</b>	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler

12.5.2. Solid Waste Management Use Regulations

- a) Aggregate Extraction Use applications are subject to additional regulations in Section 9.2.1 of this By-law.
- b) Offices shall be accessory and related to the Principal Use.

12.5.3. Other Regulations

- a) See Section 7 – Development Regulations Applicable to All Zones.
- b) See Section 9 – Development Regulations Applicable to Non-Residential Zones.



## 13. Parks, Recreation and Public Use Zones and Zone Regulations

### 13.1. PS – Public Service

#### 13.1.1. Purpose

To provide land dedicated for major Institutional services and Recreation Facilities that are public or quasi-public in nature. Commercial services that support the public or quasi-public services may also be considered.

**Table 13-1: PS Permitted and Discretionary Uses**

Permitted Uses	Discretionary Uses
Accessory Building	Dwelling <ul style="list-style-type: none"> <li>• Special Care Residence</li> </ul>
Accessory Use	Commercial Entertainment
Artisan Studio	Commercial Recreation
Day Care Facility	Institutional <ul style="list-style-type: none"> <li>• Special Care Facility</li> <li>• Rehabilitative and Corrective Facility</li> </ul>
Commercial Retail Sales and Service	Hotel
Community Resource Centre	Similar Use
Convention Centre	
Food and Beverage Services	
Government Office	
Institutional <ul style="list-style-type: none"> <li>• Religious &amp; Education Institutions</li> <li>• Recreation Facility</li> </ul>	
Medical and Health Services	
Office (Accessory Use)	
Public Parks	
Public Utility Uses and Structures	
Storage Facility	
Temporary Use	
Urban Agriculture, Commercial	
Urban Agriculture, Community	

**Table 13-2: PS Regulations**

PS Regulations	Commercial	Institutional	Hotel
<b>Minimum Lot Width</b>	Subject to Development Officer Approval		
<b>Maximum Lot Coverage</b>			
Principal & Accessory Building	50%	50%	50%
<b>Maximum Height</b>			
Principal Building	15 m	15 m	15 m
Accessory Building	12 m	12 m	12 m
<b>Minimum Yard Setback</b>			
Front Yard	Subject to Development Officer Approval		
Side Yard			
Rear Yard			
<b>Minimum Distance</b>			
Between Principal Building and Accessory Building/Structure or between Accessory Buildings/Structures	1 m	1 m	1 m
Exceptions	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler

**13.1.2. Site Development Regulations**

- a) The Site plan, the relationship between Buildings, Structures and Open Space, the architectural treatment of Building and the emergency vehicle Access shall be subject to approval by the Development Officer.
- b) All land Use in the Capital Area is subject to the Capital Area Development Plan By-law No. 4940, as amended.
- c) All mechanical equipment, including roof mechanical units, shall be concealed by Screening in a manner compatible with the architectural character of the Buildings, or concealed by incorporating it within the Building roof.

**13.1.3. Other Regulations**

- a) See Section 7 – Development Regulations Applicable to All Zones.
- b) See Section 9 – Development Regulations Applicable to Non-Residential Zones.

**13.2. PR – Parks and Recreation**

13.2.1. Purpose

To provide Parks, Recreation Uses, and facilities for the Use for recreational activities such as organized sports, walking, hiking, and cycling. Includes undeveloped land in its natural state dedicated for public Use. Opportunities for commercial activities that have minimal Impact and directly benefit the public may also be considered.

**Table 13-3: PR Permitted and Discretionary Uses**

Permitted	Discretionary
Accessory Building	Campground
Accessory Use	Cemetery
Public Parks	Commercial Entertainment
Public Utility Uses and Structures	Commercial Recreation
Recreation Facility	Commercial Retail Sales and Service
Temporary Use	Marina
Urban Agriculture, Commercial	Similar Use
Urban Agriculture, Community	

**Table 13-4: PR Regulations**

PR- Regulations	All Buildings or Structures
Maximum Lot Width	Subject to Development Officer approval
Maximum Lot Coverage	Subject to Development Officer approval
Maximum Height	Subject to Development Officer approval
Minimum Front Yard Setback	15 m
<b>Side Yard and Rear Yard Setback</b>	
Not Abutting a Street	7.5 m
Abutting a Street	15 m

13.2.2. Development Regulations

a) Site Development

The Site plan, the relationship between the Buildings, Structures and Open Space, the architectural treatment of Buildings, the provision of Landscaping, the parking layout, and emergency vehicle Access shall be subject to approval by the Development Officer.

b) Site Location

The location of a Site to be developed within this Zone and the relationship of the Site to the rest of the City and surrounding area shall be subject to approval by the Development Officer.

13.2.3. Other Regulations

- a) See Section 7 – Development Regulations Applicable to All Zones.
- b) See Section 9 – Development Regulations Applicable to Non-Residential Zones.

**13.3. NA – Natural Area**

13.3.1. Purpose

To preserve and maintain areas in their natural state by restricting Development, no permanent infrastructure is permitted in this Zone; however, low Impact activities such as Urban Agriculture may be appropriate.

*Table 13-5: NA Permitted and Discretionary Uses*

Permitted Uses	Discretionary Uses
Public Utility Uses and Structures	Temporary Use
	Urban Agriculture, Community

13.3.2. Development Regulations

- a) Trees shall not be cut, felled or removed without prior approval of the Development Officer.
- b) The design and Development of “Public Utility Uses and Structures” shall be environmentally sensitive having due regard to the natural characteristics and aesthetics of the Lot. During construction, the natural features not directly affected by the Development shall be protected from any damage which may result from construction. The Development Officer shall require restoration of any disturbance to the natural characteristics of a Lot or area resulting from the installation of Public Utility Uses and Structures.

13.3.3. Other Regulations

- a) See Section 7 – Development Regulations Applicable to All Zones.
- b) See Section 9 – Development Regulations Applicable to Non-Residential Zones.

### 13.4. NP – Nature Preservation

#### 13.4.1. Purpose

To preserve and maintain the natural characteristics of an area, and to allow for community Urban Agriculture activities and limited public outdoor facilities to enhance public Use and enjoyment of the natural characteristics of an area for future generations, by restricting Development.

**Table 13-6: NP Permitted and Discretionary Uses**

Permitted Uses	Discretionary Uses
Public Parks	Urban Agriculture, Commercial
Public Utility Uses and Structures	Urban Agriculture, Community
Temporary Use	

#### 13.4.2. Development Regulations

- a) All Development is subject to the Development Officer's approval.
- b) Trees shall not be cut, felled or removed without prior approval of the Development Officer.
- c) The design and Development of “Public Utility Uses and Structures” shall be environmentally sensitive having due regard to the natural characteristics and aesthetics of the Lot. During construction the natural features not directly affected by the Development shall be protected from any damage which may result from construction. The Development Officer shall require restoration of any disturbance to the natural characteristics of a Lot or area resulting from the installation of Public Utility Uses and Structures.

#### 13.4.3. Other Regulations

- a) See Section 7 – Development Regulations Applicable to All Zones.
- b) See Section 9 – Development Regulations Applicable to Non-Residential Zones.

## 14. Special Management Use Zones

### 14.1. GM – Growth Management

#### 14.1.1. Purpose

To control and regulate land Use so that future Development may proceed in an orderly and well planned manner in keeping with the intent of the Community Plan and any applicable Area Development Plan By-law.

**Table 14-1: GM Permitted and Discretionary Use**

Permitted Uses	Discretionary Uses
Accessory Building	Natural Resource Extraction
Accessory Use	Urban Agriculture, Commercial
Public Parks	Commercial Recreation
Public Utility Uses and Structures	Marina
Temporary Use	Similar Use
Urban Agriculture, Community	

**Table 14-2: GM Regulations**

GM - Regulations	All Buildings or Structures
Maximum Lot Width	Subject to Development Officer approval
Maximum Lot Coverage	Subject to Development Officer approval
Maximum Height	Subject to Development Officer approval
Minimum Front Yard Setback	15 m
<b>Side Yard and Rear Yard Setback</b>	
Not Abutting a Street	7.5 m
Abutting a Street	15 m

#### 14.1.2. Development Regulations

- a) All land Use in the Capital Area is subject to the Capital Area Development Plan By-law No. 4940, as amended
- b) The Site plan, the relationship between the Buildings, Structures and Open Space, the architectural treatment of Buildings, the provision of Landscaping, the parking layout, and emergency vehicle Access shall be subject to approval by the Development Officer.
- c) Public access to the Shoreline or Natural Boundary of the Water-Body shall be maintained.

- d) Commercial Recreation and Urban Agriculture Uses shall only be located in areas with existing City services, roads and infrastructure; or unless the Use is indicated to be temporary. No permanent Structures for Commercial Recreation activities are permitted while the area is Zoned as Growth Management.
- e) Trees shall not be cut, felled, or removed without prior written approval of the Development Officer, or pursuant to an approved Development Permit.

14.1.3. Other Regulations

- a) See Section 7 – Development Regulations Applicable to All Zones.
- b) See Section 9 – Development Regulations Applicable to Non-Residential Zones.



## 14.2. AE – Airport Environs

### 14.2.1. Purpose

To provide land that supports aviation and related Development at the Yellowknife Airport.

### 14.2.2. Airport Environs

In recognition of the jurisdiction and authority of the Government of the Northwest Territories and the Government of Canada over Commissioner’s public airport lands forming part of the Yellowknife Airport, as designated in the Commissioner’s Public Airport Lands Regulations, R-020-2006, and Federal Lands within the “AE – Airport Environs Zone, all Uses and Development on those Commissioner’s public airport lands and Federal lands shall be subject only to the approval of the Government of the Northwest Territories or the Government of Canada, as appropriate. For greater certainty, nothing in this By-law shall apply to the Use or Development of those Commissioner’s public airport lands and Federal lands within the ‘AE - Airport Environs’ Zone. However, Council or the Development Officer, if requested, may provide input respecting any proposed Development on Commissioner’s public airport lands or Federal lands within the ‘AE - Airport Environs’ Zone.

**Table 14-3: AE Permitted and Discretionary Uses**

Permitted	Discretionary
Accessory Building	Bulk Fuel Storage
Accessory Use	Industrial, Heavy
Airport Use	Similar Use
Commercial Retail Sales and Service (Accessory Use)	
Food and Beverages Services (Accessory Use)	
Industrial, Light	
Office (Accessory Use)	
Public Parks	
Public Utility Uses and Structures	
Temporary Use	

**Table 14-4: AE Regulations**

<b>AE - Regulations</b>	<b>All Uses</b>
<b>Minimum Lot Width</b>	30 m
<b>Maximum Lot Coverage</b>	
All Buildings including Principal Building, and Accessory Buildings or Structures	35%
<b>Maximum Height</b>	
Principal Building	19 m
Accessory Building	Less than Principal Building
<b>All Yard Setbacks for all Buildings</b>	
Front Yard	7 m
Side and Rear Yard	3 m
Minimum for an Outdoor Wood Pellet Boiler	2 m
<b>Minimum Distance</b>	
Between Principal Building and Accessory Building/Structure or between Accessory Buildings/Structures	1 m
Exceptions	Minimum 3 m Between a Principal Building and Outdoor Wood Pellet Boiler

#### 14.2.3. Development Regulations

- a) Site Development – the Site plan, the relationship between Buildings, Structures and Open Space, the architectural treatment of Buildings, the provision of Landscaping, the parking layout, and emergency vehicle Access.
- b) Special regulations for Development abutting NWT Highway No.3 and Old Airport Road:
  - i Outdoor display of vehicles, machinery, equipment or construction materials may be allowed in front of the Principal Building or on a flanking Street side of the Principal Building and subject to the following conditions:
    - 1) the display area must be Hard Surfaced;
    - 2) the area around the display area must be enhanced through the provision of Landscaping;
    - 3) no lighting of the display area may be employed which directs light off of the display area; and,

- 4) all advertisement copy must be static and employ no amplified sounds.
- ii Outside storage and trash collection areas shall be located to the rear or side (other than flanking Street side) of the Principal Buildings and shall be screened from the public view by a solid Fence or other similar Screening.
- iii All mechanical equipment, including roof mechanical units, shall be concealed by Screening in a manner compatible with the architectural character of the Buildings, or concealed by incorporating it within a Building roof.
- iv Any Development will require a 20 m Landscaped buffer area between it and the right of way of NWT Highway No. 3 and Old airport Road; and
- v Lot area fronting onto NWT Highway No. 3 and Old Airport Road that is not covered with Buildings or parking Development shall be Landscaped pursuant to Section 7.5 of this By-law.

14.2.4. Recommended Use Regulations

- a) Commercial Retail Sales and Services as well as food and beverage Uses shall only be permitted where the applicant can demonstrate that a proposed Development will be engaged in the buying and selling of commodities or supplying of services that are directly related to, or in support of, the aviation industry, airport operation, or to the traveling public utilizing flight services provided by the aviation industry.
- b) Industrial Uses shall only be permitted where the applicant can demonstrate that a proposed Development will be engaged in the manufacturing, processing, repairing, fabrication or assembly of raw materials and goods, that is directly related to, or in support of, the aviation industry or airport operation.
- c) Commercial or industrial Uses shall not be permitted based upon the occasional or incidental Use of services provided by the aviation industry in the operation of such a commercial or industrial Use.

14.2.5. Other Regulations

- a) See Section 7 – Development Regulations Applicable to All Zones.
- b) See Section 9 – Development Regulations Applicable to Non-Residential Zone.

**14.3. NC – Ndilo Community**

14.3.1. Purpose

This Zone recognizes Yellowknives Dene First Nations authority over Ndilo.

14.3.2. Permitted and Discretionary Uses

All Uses and Developments proposed under this designation shall be subject to approval of the Yellowknives Dene First Nation. Council or the Development Officer may provide input regarding any proposed Development if requested.

#### **14.4. EH – Environmental Hazard**

##### **14.4.1. Purpose**

Land in this Zone is in proximity to the former Giant Mine gold mine site. Land either is contaminated or is being used to support remediation activities. The area will only be used for remediation activities until the remediation is complete. It is anticipated that the City will work with other levels of government to ensure that planned remediation activities pose little risk to City residents.

After remediation is complete, the City will re-evaluate opportunities for Development of this area only if it is deemed safe to do so on the advice of remediation experts and legally permitted by higher levels of government.

##### **14.4.2. Permitted and Discretionary Uses**

The current Giant Mine Boat launch is permitted to continue to operate and is open to the public during the remediation. Other Permitted or Discretionary Uses are only those that support remediation activities.

**14.5. SA – Seismological Array**

14.5.1. Purpose

Land reserved for monitoring underground seismic activity. Proposed Development activity falls under the jurisdiction of the Government of Canada.

## 14.6. SMR – Special Management Reserve

### 14.6.1. Purpose

Land available for future Development to support the needs of the City as it grows. Development in the Special Management Reserve will not be considered unless there is a demonstrated need for land that cannot be accommodated in other Zones. Until such time as land in this Zone is re-designated, primary Uses include passive recreation such as walking, hiking, fishing, snowmobiling, and activities involving all-terrain vehicles.

**Table 14-5: SMR Permitted and Discretionary Uses**

Permitted	Discretionary
Accessory Building	Commercial Recreation
Accessory Use	Natural Resource Extraction
Public Parks	Similar Use
Public Utility Uses and Structures	
Temporary Use	

### 14.6.2. Development Regulations

- a) Commercial Recreation Uses shall only be low Impact. Pursuant to an approved Development Permit, remote wilderness Structures such as wall-tents or tipis are Permitted as Accessory Buildings or Structures.
- b) Trail networks can support access to Commercial Recreation Sites, but no City services, roads and infrastructure, are available for access.
- c) No permanent Structures for Commercial Recreation activities are Permitted while the area is Zoned as Special Management.
- d) Trees shall not be cut, felled, or removed without prior written approval of the Development Officer, or pursuant to an approved Development Permit.

### 14.6.3. Other Regulations

- a) See Section 7 – Development Regulations Applicable to All Zones.
- b) See Section 9 – Development Regulations Applicable to Non-Residential Zones.

**Schedule 1 – Zoning Map**



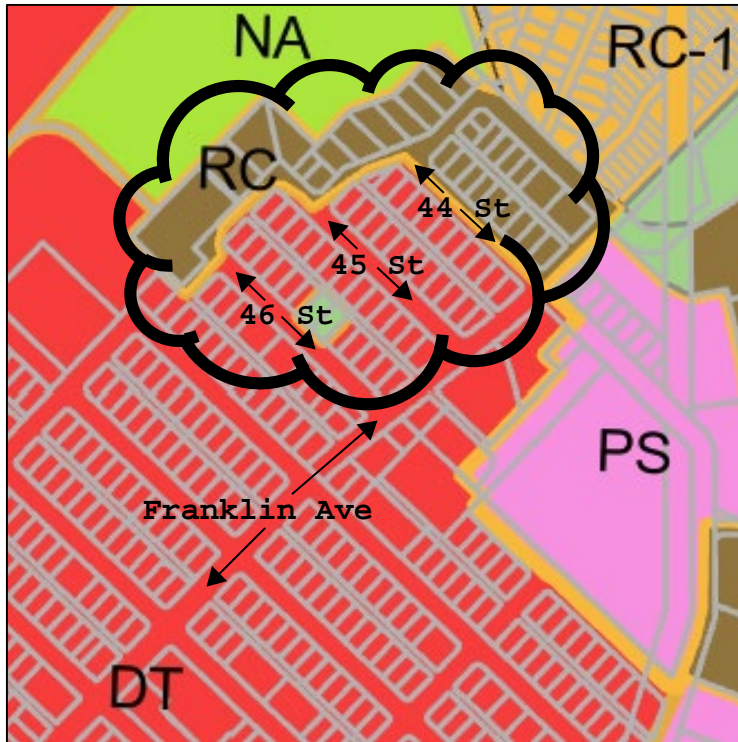
**Schedule 2 – Parking Standard Areas Map**

## Schedule 3 – Certificate of Compliance

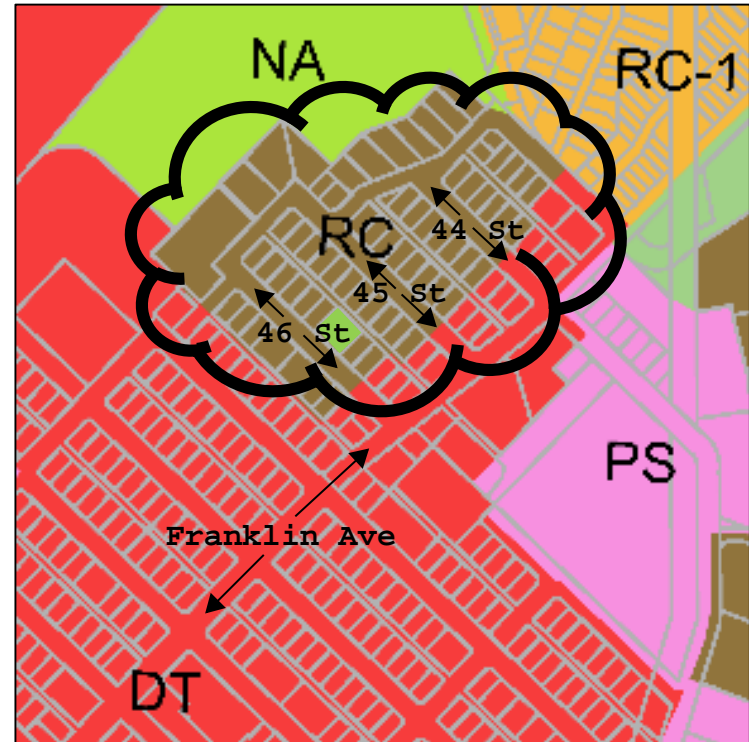
1. For the purpose of this Schedule, Certificate of Compliance means a document which may be issued by a Development Officer, upon written request and payment of the required fee, confirming compliance with the regulations of this By-law. A Certificate of Compliance shall not operate as a Development Permit nor shall it approve any Variance to the Yard regulations of this By-law not previously approved.
2. A Certificate of Compliance will be issued provided that:
  - a) The Building has been located on-Site in accordance with the Yards specified in Development Permits which may have been issued for the Site; and
  - b) The Development has taken place in conformance with the issued Development Permit and all conditions of approval, if any, have been fully complied with.
3. Buildings will be considered Legal Non-Conforming as per Section 4.3 of this By-law, 'Legal Non-Conforming Uses, Structures and Lots'. For greater clarity, this means the Building has met all conditions of the Development Permits issued for the Site, but the Yard requirements do not conform to those set out in this By-law. A Certificate of the Compliance can be issued for such a Building with 'Legal Non-Conforming' indicated on the certificate.
4. Every request for Certificate of Compliance shall be in writing and shall include sufficient information to determine conformance with this By-law, including:
  - a) Legal description and property address;
  - b) Use and occupancy of all parts of the Lot and Building;
  - c) Signature of the registered Landowner or authorized agent;
  - d) The application fee as set out in accordance with Fees and Charges By-Law No. 4436, as amended; and
  - e) A Real Property Report signed and sealed by a Canada Land Surveyor, in duplicate at an appropriate metric scale, showing details of Development and the relation to Lot boundaries so that compliance with regulations may be determined.

5. Where a Real Property Report submitted is in excess on one year old, an Affidavit or Statutory Declaration must be submitted stating the accuracy of the survey as representative of the current situation on the Site, and that there are no changes since the date of the original survey.
6. A Development Officer shall not approve an application for a Certificate of Compliance if necessary details of the Development have not been included with the application. The application shall be deemed not to be complete until all required information has been submitted.
7. Where a request for a Certificate of Compliance is approved, the Real Property Report will be stamped as complying and a certificate will be issued. The Certificate of Compliance is issued solely on the information shown on the Real Property Report, the information contained in the files of the Planning and Lands Division and information provided to the Development Officer in the application.


Zoning By-Law No.5045 Map –  
First Reading Version



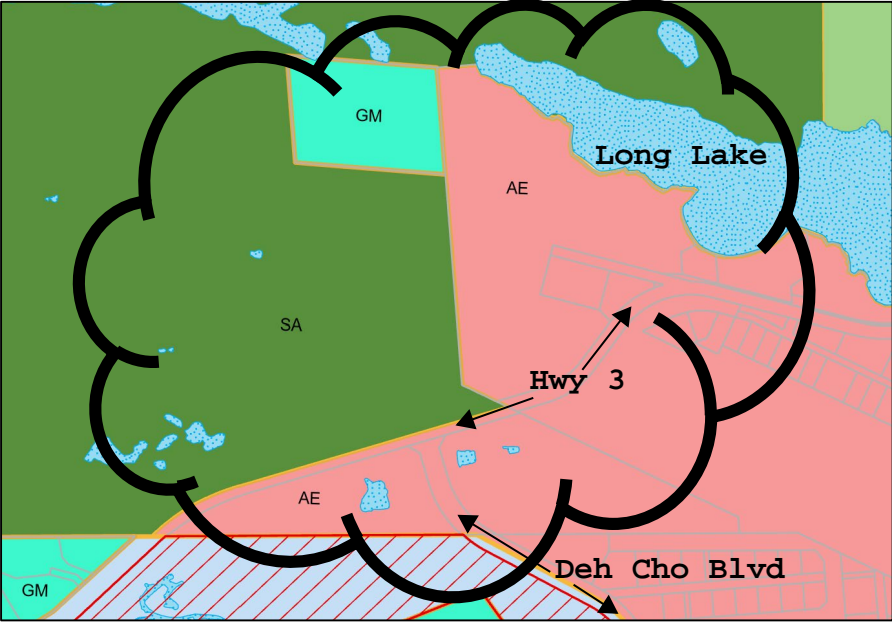
Zoning By-Law No.5045 Map - Changes  
After Statutory Public Hearing



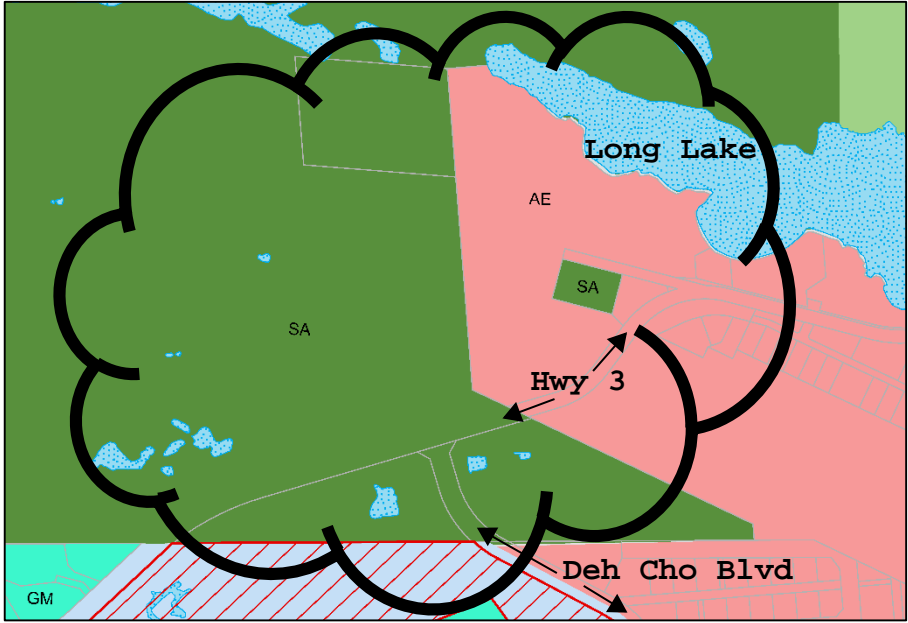
Legend:

 = Area with Changes

Zoning By-Law No.5045 Map –  
First Reading Version



Zoning By-Law No.5045 Map - Changes  
After Statutory Public Hearing



Legend:

 = Area with Changes



CITY OF YELLOWKNIFE

**MEMORANDUM TO COMMITTEE**

**COMMITTEE:** Governance and Priorities

**DATE:** March 14, 2022

**DEPARTMENT:** Economic Development and Strategy

**ISSUE:** Whether to amend By-law No. 5008, a by-law to amend Business Licence By-law No. 3451, as amended, to regulate short-term rental accommodations to ensure the definitions of hotel, motel and short-term rental accommodation are consistent with Zoning By-law No. 5045.

**RECOMMENDATION:**

That:

- (1) By-law No. 5008, a by-law to amend Business Licence By-law No. 3451, as amended, to regulate short-term rental accommodations, be presented for Second and Third Reading; and
- (2) By-law No. 5008 be amended to ensure consistency with Zoning By-law No 5045, as follows:
  - (i) Deleting the definition of short term rental accommodation in Section 1.2 and replacing with:  
“Short-Term Rental Accommodation” means the business of providing temporary accommodation for compensation in a dwelling unit where persons may rent a portion of all the premises for thirty (30) consecutive days or less”;
  - (ii) Deleting the definition for “hotel” in Section 1.3 and replacing with:  
“Hotel” means a building containing rooms or suites for temporary sleeping accommodation where the rooms have access from a common interior corridor, and which may also contain meeting rooms, Recreational Facilities, and Food and Beverage Services;
  - (iii) Deleting the definition for “motel” in Section 1.4 and replacing with:  
“Motel” means a building or group of buildings containing rooms or suites designed to provide temporary accommodation, and where each room or suite has its own exterior access which is provided with an adjoining or conveniently located parking stall; and

(3) By-law No 5010, a by-law to amend Fees and Charges By-law No. 4436, as amended, to address short-term rental accommodations, be presented for Second and Third Reading.

**BACKGROUND:**

In 2017, Council directed Administration to advance the development of a regulatory framework for short term rental accommodations including the sharing economy through stakeholder engagement.

On July 16, 2018, Council endorsed the approach to advance the development of a regulatory framework for short term rental accommodations (STR) and directed Administration to engage key stakeholders and the public to refine the proposed policy approach, and report back with by-laws required to enact these regulations and an implementation proposal including a proposed rollout period, public information campaign, and the resources needed to support successful implementation.

On November 25, 2019 Council gave First Reading to By-law No. 5008, approving the STR business licence framework, and By-law No. 5009, a by-law to amend Zoning By-law No. 4404 for the purposes of regulating STRs. At that time, Council directed Administration to prepare a summation of the points raised at the Statutory Public Hearing which was provided on March 9, 2020 to the Governance and Priorities Committee<sup>1</sup>.

**COUNCIL POLICY / RESOLUTION OR GOAL:**

Goal #1 Growing and diversifying our economy.

Goal #2 Delivering efficient and accountable government.

Council Motion #0135-17 That Council direct Administration to advance the development of a regulatory framework for short term rental accommodations including the sharing economy through stakeholder engagement.

Council Motion #0245-18 That Council:

1. Endorse the approach described within the memorandum dated July 16, 2018 to advance the development of a regulatory framework for short term rental accommodations (STR);
2. Direct Administration to engage key stakeholders and the public to refine the proposed policy approach, and report back with by-laws required to enact these regulations and a plan and schedule for implementation; and
3. Direct Administration to start negotiations with marketing platforms such as Airbnb regarding mandatory posting of business license numbers in advertising and collection and remittance of any applicable tourist accommodation tax.

Council Motion #0241-19 First Reading of By-law No. 5008

<sup>1</sup> Governance and Priorities Committee March 9, 2020 Agenda (<https://calendar.yellowknife.ca/Document/View/911a9163-20de-4385-8433-ab7600b94611>)

**APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:**

1. *Cities, Towns and Villages Act*, S.N.W.T. 2003, c.22;
1. *Residential Tenancies Act* R.S.N.W.T. 1988, c.R-5;
2. *Tourist Accommodation Health Regulations* R.R.N.W.T. 1990, c.P-24
3. Fees and Charges By-law No. 4436, as amended;
4. Business Licence By-law No. 3451, as amended; and
2. Zoning By-law No. 5045.

**CONSIDERATIONS:**

After substantial input from Council, members of the public and stakeholders, Council gave First Reading of By-law No. 5008, a by-law to amend the Business Licence By-law to permit STRs<sup>2</sup>. Upon adoption of Zoning By-law No. 5045 STRs will be permitted pursuant to the Zoning By-law. However, until the Business Licence By-law is amended, the City cannot issue business licences for STRs. As such, it is imperative that By-law No. 5008 be adopted in conjunction with adoption of Zoning By-law No. 5045.

As previously indicated, a communications campaign will be rolled out to inform and educate the public and STR operators of the changes. Furthermore, Administration will monitor the progression of short-term rentals and if required, updates will be brought forward for committee consideration.

**ALTERNATIVES TO RECOMMENDATION:**

There is no viable alternative.

**RATIONALE:**

The current Business Licence By-law No. 3451, as amended, is outdated and fails to address several new, changed, or changing business types or circumstances, including STR.

Definitions in City by-laws should be consistent where possible and as such, amending the proposed definitions for consistency with Zoning By-law No. 5045 is recommended.

**ATTACHMENTS:**

1. By-law No. 5008, a by-law to amend Business Licence By-law No. 3451 (DM #563003); and
2. By-law No. 5010, a by-law to amend Fees and Charges By-law No. 4436 (DM#586369).

Prepared: March 7, 2022; KLT

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<sup>2</sup> See <https://www.yellowknife.ca/en/short-term-rental-accommodation.asp>





CITY OF YELLOWKNIFE

**BY-LAW NO. 5008**

**BU 23**

A BY-LAW of the Council of the Municipal Corporation of the City of Yellowknife in the Northwest Territories, a by-law to amend Business Licence By-law No. 3451, as amended;

PURSUANT TO Sections 70 and 72 of the *Cities, Towns and Villages Act* S.N.W.T. 2003,c.22;

WHEREAS the Council of the Municipal Corporation of the City of Yellowknife has enacted Business Licence By-law No. 3451, as amended; and

WHEREAS the Council of the Municipal Corporation of the City of Yellowknife wishes to amend Business Licence By-law No. 3451, as amended, to regulate short-term rental accommodations;

NOW, THEREFORE, THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE CITY OF YELLOWKNIFE, in regular sessions duly assembled, enacts as follows:

**APPLICATION**

1. That Business Licence By-law No. 3451, as amended, is hereby amended as follows:

1.1 By deleting the definition for “bed and breakfast”;

1.2 By adding the following definition for “short term rental accommodation”:

“short term rental accommodation” means the business of providing temporary accommodation for compensation in a private residence where persons may rent a portion or all of the premises for thirty (30) consecutive days or less.

1.3 By deleting the definition for “hotel” and replacing with:

"hotel" means an establishment consisting of one building or two (2) or more connected or adjacent buildings that provide sleeping accommodation for the public but does not include a motel, boarding, lodging or rooming house or short term rental accommodation as herein defined.

1.4 By deleting the definition for “motel” and replacing with:

"motel" means any building containing sleeping or dwelling units used by the public that have direct access outside, but does not include a hotel, boarding, lodging or rooming house or short term rental accommodation as herein defined.

1.5 By adding the following definition to Part 1 – Definitions:

“Short Term Rental Accommodation Operator” means a person who rents out, or offers for rent, any premises for Short Term Rental Accommodations but does not include a person who acts as an intermediary between the Short Term Rental tenant and the person who receives the rent.

1.6 By deleting Section 305 in its entirety and replacing with:


### **305 Short Term Rental Accommodation**


- (1) A person applying for the issuance or renewal of a licence to operate a short term rental accommodation must provide, in the form satisfactory to the Inspector, evidence that:
  - (a) the Short Term Rental Accommodation Operator owns the dwelling unit where the short term rental accommodation will be offered, or
  - (b) the owner of the dwelling unit where the short term rental accommodation will be offered has consented to this use of the dwelling unit.
- (2) For the purposes of this section, Market means offer for sale, promote, canvass, solicit, advertise, book, arrange or facilitate Short Term Rental Accommodation, and includes placing, posting or erecting advertisements physically or online, but does not include the mere provision of a neutral space or location for such marketing in newspapers, bulletin boards, or online.
- (3) A Short Term Rental Accommodation Operator shall not Market the Short Term Rental Accommodation they are licensed to provide without including their City of Yellowknife business licence number in a conspicuous place in any medium or material used to Market the Short Term Rental Accommodation.
- (4) A Short Term Rental Accommodation Operator shall post in a conspicuous location on the interior of the dwelling unit used for the Short Term Rental Accommodation, the contact name and phone number of a person who can be reached 24 hours per day during rental periods.
- (5) No person shall carry on business as a Short Term Rental Accommodation Operator in a vehicle or an unlawful dwelling as defined in the City's Zoning By-law.

EFFECT

- 2. That this by-law shall come into effect upon receiving Third Reading and otherwise meets the requirements of Section 75 of the *Cities, Towns and Villages Act*.

Read a First time this 25 day of NOVEMBER, A.D. 2019.

  
 \_\_\_\_\_  
 Mayor

  
 \_\_\_\_\_  
 City Administrator

Read a Second Time this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2019.

\_\_\_\_\_  
 Mayor

\_\_\_\_\_  
 City Administrator

Read a Third Time and Finally Passed this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2019.

\_\_\_\_\_  
 Mayor

\_\_\_\_\_  
 City Administrator

I hereby certify that this by-law has been made in accordance with the requirements of the *Cities, Towns and Villages Act* and the by-laws of the Municipal Corporation of the City of Yellowknife.

\_\_\_\_\_  
 City Administrator



CITY OF YELLOWKNIFE

**BY-LAW NO. 5010**

**BM 423**

A BY-LAW of the Council of the Municipal Corporation of the City of Yellowknife in the Northwest Territories, to amend Fees and Charges By-law No. 4436, as amended.

PURSUANT to Sections 70, 72 and 73 of the *Cities, Towns and Villages Act, S.N.W.T., 2003, c. 22*;

WHEREAS the Council of the Municipal Corporation of the City of Yellowknife wishes to amend By-law No. 4436, as amended;

NOW, THEREFORE, THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE CITY OF YELLOWKNIFE, in regular sessions duly assembled, enacts as follows:

**APPLICATION**

1. That By-law No. 4436, as amended, is hereby amended by:
  - a. Deleting 'Bed and Breakfast' from Part 3- Business Licencing Fees; and
  - b. Adding 'Short Term Rental Accommodation' to Part 3 – Business Licencing Fees with a \$200 Fee.

**EFFECT**

2. That this by-law shall come into effect upon receiving Third Reading and otherwise meets the requirements of Section 75 of the *Cities, Towns and Villages Act*.

Read a First time this 25 day of NOVEMBER, A.D. 2019.

Mayor

City Administrator

Read a Second Time this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2019.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator

Read a Third Time and Finally Passed this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2019.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator

I hereby certify that this by-law has been made in accordance with the requirements of the *Cities, Towns and Villages Act* and the by-laws of the Municipal Corporation of the City of Yellowknife.

\_\_\_\_\_  
City Administrator



CITY OF YELLOWKNIFE

**MEMORANDUM TO COMMITTEE**

**COMMITTEE:** Governance and Priorities

**DATE:** March 14, 2022

**DEPARTMENT:** Administration

**ISSUE:** Whether to appoint members to serve on the 2022 City of Yellowknife Board of Revision.

**RECOMMENDATION:**

That Council appoint members to the 2022 City of Yellowknife Board of Revision, and that an honorarium of \$250 per day be paid to all community board members.

**BACKGROUND:**

In accordance with the *Property Assessment and Taxation Act*, provisions are made for assessment complaints and appeals to be heard. Under Section 30(2) of the *Act*, City Council is authorized and responsible for the appointment of the members of the municipal Board of Revision.

The 2022 Board of Revision is scheduled to hear complaints on April 7, 2022.

The City of Yellowknife (City) has advertised for members to sit on the Board of Revision in the Capital Update and the City's website and social media sites.

**COUNCIL POLICY / RESOLUTION OR GOAL:**

- Council Goal #2      Delivering efficient and accountable government.
- Council Goal #3      Ensuring a high quality of life for all, including future generations.
- Motion #0285-04      That the City amend its Appointments to Municipal Boards and Committees Policy by adding the following under the Policy heading:
- 5.      Appointments to administrative tribunals (i.e. the Development Appeal Board and Board of Revision) should be based on merit, experience and expertise, rather than representation of a specific interest or organization.

Advertisements for vacant positions should note the nature of the service and the appointment qualifications.

**APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:**

*Property Assessment and Taxation Act.*

**CONSIDERATIONS:**

Legislation

Pursuant to Section 30 of the *Property Assessment and Taxation Act*, the minimum number of members that Council may appoint to the Board of Revision is three (3). Section 31 states that a member of the Municipal Board of Revision holds office for not more than one year and that a person may be reappointed in subsequent years.

Consistency

Historically, Council has appointed one (1) member of Council and four (4) members of the public to the Board. A person appointed to a Municipal Board of Revision holds office for not more than one year.

In assigning Council Member portfolios, Councillor Konge was named as the City's representative on the Board of Revision.

Procedural Considerations

City Council establishes the honoraria which would be provided for the performance of the duties of the Board chairperson and the community members of the Board of Revision. The Honorarium for 2020 was \$250 per day for community members. The Chairperson is selected by the Members of the Board of Revision.

**ALTERNATIVES TO RECOMMENDATION:**

No viable alternative has been identified.

**RATIONALE:**

A delay in appointing members to the Board of Revision will delay the hearing dates. The certified assessment roll (Second Revision) cannot be finalized until the Board of Revision has heard all appeals and rendered its decisions. If there is a substantial delay in finalizing the Second Revision, tax bills will be delayed, which will have a significant impact on cash flow and debt servicing cost.

**ATTACHMENTS:**

Expressions of interest from the candidates.

Prepared: March 8, 2022; SJ/