



CITY OF YELLOWKNIFE

GOVERNANCE AND PRIORITIES COMMITTEE AGENDA

Monday, January 18, 2021 at 12:05 p.m.

Chair: Mayor R. Alty,
Councillor N. Konge,
Councillor S. Morgan,
Councillor J. Morse,
Councillor C. Mufandaedza,
Councillor S. Payne,
Councillor R. Silverio,
Councillor S. Smith, and
Councillor R. Williams.

On the advice of the Chief Public Health Officer concerning gatherings, the City of Yellowknife's meetings will be accessible to the public via [webcast](#). Any person wishing to speak to an item on the agenda is asked to email cityclerk@yellowknife.ca.

| <u>Item</u> | <u>Description</u> |
|-------------|---|
| 1. | Approval of the agenda. |
| 2. | Disclosure of pecuniary interest and the general nature thereof. |
| ANNEX A | |
| 3. | A memorandum regarding whether to revise the Community Advisory Board on Homelessness Terms of Reference. |
| 4. | A presentation regarding the Zoning By-law Review. |
| ANNEX B | |
| 5. | A memorandum regarding whether to present resolutions to the Northwest Territories Association of Communities ("NWTAC") for adoption at its annual general meeting ("AGM"). |
| ANNEX C | |
| 6. | (For Information Only) A memorandum regarding the Minutes of the Homelessness Commission meeting of December 15, 2020. |



| <u>Item No.</u> | <u>Description</u> |
|-------------------------|--|
| ANNEX D | (For Information Only) |
| 7. | A memorandum regarding the Minutes of the Community Advisory Board on Homelessness meeting of November 26, 2020. |
| ANNEX E | |
| 8. | A memorandum regarding whether to appoint a Deputy Mayor. |
| <u>IN CAMERA</u> | |
| ANNEX F | |
| 9. | A memorandum regarding whether to appoint members to serve on the Community Advisory Board on Homelessness. |
| 10. | A legal matter. |
| 11. | A personnel matter. |
| 12. | Business arising from In Camera Session. |



CITY OF YELLOWKNIFE

MEMORANDUM TO COMMITTEE

COMMITTEE: Governance and Priorities

DATE: January 18, 2021

DEPARTMENT: Community Services

ISSUE: Whether to revise the Community Advisory Board on Homelessness Terms of Reference.

RECOMMENDATION:

1. That s.7 of the Terms of Reference for the Community Advisory Board on Homelessness be amended as follows:

| Proposed Membership: | Current Membership: |
|---|---|
| a. The Mayor of the City of Yellowknife - ex-officio, voting member; | a. The Mayor of the City of Yellowknife - ex-officio, voting member |
| b. One (1) Member of City Council ; | b. One (1) Member of City Council ; |
| c. Two (2) representatives who have lived experience of homelessness ; | |
| d. Two (2) representatives from Indigenous Peoples and organizations, Friendship Centres or Indigenous housing organizations ; | c. One (1) representative from an Aboriginal Organization ; |
| e. One (1) representative from a youth serving organizations, including non-government Child Welfare agencies ; | d. One (1) representative from an organization serving Youth ; |
| f. One (1) representative from an organization serving Persons with Disabilities ; | e. One (1) representative from an organization serving Persons with Disabilities ; |
| g. One (1) representative from an organization serving seniors ; | f. One (1) representative from an organization serving Seniors ; |
| h. One (1) representative from an organization serving women/families fleeing violence ; | g. One (1) representative from a Yellowknife sheltering agency ; |

| | |
|--|---|
| i. One (1) representative from non-government Health organizations, including hospitals and other public institutions, and organizations focused on mental health and addictions; and | h. One (1) representative from the Department of Health and Social Services with a Clinical Mandate; |
| j. One (1) representative from the public at large; | |
| k. One (1) representative from the RCMP; | |
| l. One (1) representative from a landlord associations and/or non-government housing sector; | |
| m. One (1) representative from Veterans Affairs Canada or veterans-serving organizations. | |
| | i. One (1) representative from a Yellowknife Business; |

2. That the Community Advisory Board on Homelessness Terms of Reference be amended by amending sections 2, 3, 6, 10, 17, 39, 40 to reflect changes to Reaching Home Canada’s Strategy to End Homelessness Program and Council’s Policy and Procedures By-law No. 4975.

BACKGROUND:

The City of Yellowknife has entered into a five-year funding Agreement with the Federal government under the Reaching Home – Canada’s Homelessness Strategy. The Agreement period is April 1, 2019 to March 31, 2024 with a contribution totalling \$6,034,850 dispersed over the five years. The Agreement, through the Directives indicates that as the designated Community Entity receiving the funds, a Community Advisory Board be established to coordinate efforts to address homelessness in the community through representation from key sectors.

Council initially adopted the Terms of Reference for the Community Advisory Board on Homelessness (CAB) in 2014 and revised it in 2016. The existing membership includes the Mayor and a member of Council that is the CAB Chair. There are several voting members from the community including representation from an Indigenous organization, sheltering agency, persons with disabilities organization, youth organization, senior’s organization, and a business. The existing membership list also indicates there is a representative of the GNWT Department of Health and Social Services, however this position was removed as voting member at the request of the GNWT.

Currently the NWT Housing Corporation, Department of Justice, Education, Culture & Employment, and Health and Social Services attend the CAB meetings as non-voting members.

The majority of current voting membership represent applicants for funding under the Federal funding program that the CAB is responsible for allocating. This has caused both direct and perceived conflict of interest issues when the CAB is discussing and voting on the allocation of funds and has been

identified as a concern by the Federal representatives that regularly attend CAB meetings and oversee the allocation of the funds.

To address any conflict of interest issues, an amendment to the membership of the CAB is being proposed. The revised membership consists of a broad range of community members, some of which will continue to be organization serving individuals and families experiencing homelessness. The broad representation in the membership will provide for adequate voting members when a conflict of interest is declared.

Since the last amendment to the CAB Terms of Reference there has also been changes to the Council's Procedure By-law No. 4975 and the name of the Federal funding program. These changes have been captured in the revised Terms of Reference and are included in the Recommendation section of this Memorandum to Committee.

COUNCIL POLICY / RESOLUTION OR GOAL:

- | | |
|-----------------|---|
| GOAL #2: | Delivering efficient and accountable government |
| Objective 3.3 | Work with partners to address pressing social issues |
| Action 3.3.2 | Focus on bringing partners and funding to support the implementation of the City's 10-year plan to end homelessness |
| Motion #0007-16 | That the Community Advisory Board on Homelessness Terms of Reference be amended by deleting sections 7, 8 and 11 and replacing therewith: ***Please see Council Minutes January 11, 2016 for the complete motion. |
| Motion #0187-14 | That Council adopt the Terms of Reference for the development of a Community Advisory Board on Homelessness and direct Administration to proceed with advertising to fill the positions. |

APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:

1. Council Procedures By-law No. 4975, as amended; and
2. *Cities, Towns and Villages Act.*

CONSIDERATIONS:

Legislative

Section 122 of Council Procedures By-law No. 4975, as amended, states:

Special Committees of Council

122. Where Council deems it necessary to establish a special committee to investigate and consider any matter, Council shall:
- (1) name the committee;
 - (2) establish terms of reference;
 - (3) appoint members to it;

- (4) establish the term of appointment of members;
- (5) establish requirements for reporting to Council or a standing committee; and
- (6) allocate any necessary budget or other resources to it.

Procedural Considerations

Amendments to the Terms of Reference for a Special Committee of Council must be approved by Council.

Consistency

The proposed amendment to the CAB Terms of Reference aligns with the proposed membership as described in the Government of Canada Reaching Home: Canada's Homelessness Strategy Directives.

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| ALTERNATIVES TO RECOMMENDATION: |
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N/A

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|-------------------|
| RATIONALE: |
|-------------------|

The current membership of the CAB mainly consists of members representing a variety of non-government organizations serving individuals and families experiencing homelessness. This has often led to a direct or perceived conflict of interest when addressing the allocation of funding provided under the Reaching Home – Canada's Strategy to End Homelessness funding program. A more broad-based membership is recommended to alleviate this issue and increase the effectiveness of the CAB.

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|---------------------|
| ATTACHMENTS: |
|---------------------|

Community Advisory Board on Homelessness revised Terms of Reference (DM #608001 v5).

Prepared: November 23, 2020; GW/ac



CITY OF YELLOWKNIFE

TERMS OF REFERENCE

Community Advisory Board on Homelessness Committee

Whereas, pursuant to Council Procedures By-law Council may establish a special committee to investigate and consider any matter; Yellowknife City Council hereby establishes a Special Committee to be known as the “**COMMUNITY ADVISORY BOARD ON HOMELESSNESS**” Committee (CAB) with the following terms of reference:

INTRODUCTION

1. The City of Yellowknife (City), has identified an opportunity to assist in reducing, preventing and/or eliminating homelessness within our community, and understands that there may be gaps in services or a lack of services regarding homelessness. Through collaborative sharing, innovative strategies and effective problem solving, members from relevant sectors of the community will gather to develop, establish and implement, with collective wisdom, a community-based approach to meet existing and emerging homelessness needs in Yellowknife.

BACKGROUND

2. In December 1999, a three-year National Homelessness Initiative (NHI), currently named the **Reaching Home: Canada’s Homelessness Strategy (Reaching Home)** was launched by the Federal Government to help ensure access to programs, services and supports to reduce homelessness in communities all across Canada.
3. **Reaching Home** is a community-based program aimed at preventing and reducing homelessness by providing direct support and funding to Designated Communities (urban centers), Indigenous communities, territorial communities and rural and remote communities across Canada. The Reaching Home directives provide guidance, details and expectations related to the program requirements to assist communities in preventing and reducing homelessness.
4. The City, by agreement with the Federal Government, is the Community Entity funded by **Reaching Home**. The Agreement, through the Directives indicates that as the designated Community Entity, a Community Advisory Board be established to coordinate efforts to address homelessness in the community through representation from key sectors.

SCOPE

5. The purpose of the CAB is to assist the City in an advisory capacity regarding homelessness issues within the municipal boundaries of the City.

6. The role of the CAB is to:
 - a. Develop a Community Plan **with a comprehensive understanding of homelessness priorities in Yellowknife and recommend for adoption** by City Council for submission to the Federal Government for approval.
 - b. Advise the Reaching Home funding process by ensuring:
 - i. compliance with the Reaching Home program eligibility and Community Plan;
 - ii. **supporting the planning and implementation of Coordinated Access;**
 - iii. **engagement with Indigenous organizations, key community organizations and individuals to gather pertinent information related to Yellowknife's homelessness priorities;**
 - iv. projects are aligned with the federally approved Community Plan priorities;
 - v. project feasibility, value for money and sustainability are endorsed; and
 - vi. an annual review of the Community Plan.

MEMBERSHIP

Composition:

7. The Community Advisory Board on Homelessness Committee shall consist of 9 – 15 members appointed by Council and shall include the following voting members:
 - a. The **Mayor** of the City of Yellowknife - ex-officio, voting member;
 - b. One (1) Member of **City Council**;
 - c. Two (2) representatives who **have lived experience of homelessness**;
 - d. Two (2) representatives from **Indigenous Peoples and organizations, Friendship Centres or Indigenous housing organizations**;
 - e. One (1) representative from a **youth serving organizations, including non-government Child Welfare agencies**;
 - f. One (1) representative from an organization serving **Persons with Disabilities**;
 - g. One (1) representative from an organization serving **seniors**;
 - h. One (1) representative from an organization serving **women/families fleeing violence**;
 - i. One (1) representative from the **public at large**;
 - j. One (1) representative from the **RCMP**;
 - k. One (1) representative from a **landlord associations and/or non-government housing sector**;
 - l. One (1) representative from non-government **Health organizations, including hospitals and other public institutions, and organizations focused on mental health and addictions**; and
 - m. One (1) representative from **Veterans Affairs Canada or veterans-serving organizations**.

8. Members from the following Government of the Northwest Territories (GNWT) Departments will be appointed to the CAB in a non-voting advisory capacity to provide information and clarity on various programs or issues:
 - a) Yellowknife Area Health and Social Services Authority;
 - b) Department of Education, Culture and Employment;
 - c) Department of Justice; and
 - d) One (1) representative from the Department Responsible for Homelessness within the Government of Northwest Territories.
9. A member of City Administration shall provide administrative support to the CAB.
10. The CAB Chaired by:
 - a) **A Member of City Council**
11. No member may appoint an alternate to represent that Member and act on their behalf during absences, with the exception of those Advisory Members listed in Section 8.
12. In the event that a member is unable or unwilling to continue to serve on the Committee, for whatever reason, the Committee will inform City Administration of the vacancy so that it can commence the process to have a new member appointed by City Council.
13. If any member misses two (2) consecutive meetings without approval of the CAB, the member shall be struck from the CAB membership and replaced by Council.
14. Council may remove any member of the CAB for any good and sufficient cause.
15. Members shall be appointed for a two (2) year term.

MEETINGS

16. The first meeting shall be called within 30 days of the appointments to the CAB being established.
17. **The CAB will hold at least 4 meetings a year, at the call of the Chair.**
18. The rules of procedure for the CAB shall be governed by the City Council Procedures By-law No. 4975 insofar as it may be applicable.
19. A quorum of the CAB shall consist of a majority of the voting Members. Vacant positions do not count towards quorum.
20. The Chair may cancel any scheduled meeting of the CAB if it is felt that a quorum will not be achieved or if there are no items for the agenda.
21. CAB will advance its recommendations to Council in the form of resolutions duly passed by a majority of its members present.
22. If, within ten (10) minutes from the time appointed for a meeting, a quorum is not present, the meeting will be terminated and re-scheduled for another date and time that falls within four weeks of the terminated meeting.

REMUNERATION

23. The Members of the CAB, including either Co-Chair, shall serve in a volunteer capacity only, with no remuneration.

FINANCE, ADMINISTRATION AND TECHNICAL SUPPORT

24. The CAB shall have no authority to expend or commit financial resources of the City.
25. Administration shall, in cooperation with the Chair, prepare all meeting agendas and distribute them to CAB members in advance of the meeting or as soon thereafter as is possible.
26. Administration shall prepare minutes of all meetings of the CAB and distribute them to the CAB members.
27. Administration shall forward all original approved minutes and recommendations of the CAB to the City Clerk for retention and forwarding to the appropriate Standing Committee of Council.

COMMUNICATIONS

28. The Committee chair is the spokespeople for City committees. If Administration is contacted in addition to committee chairs, then the media response may be coordinated through City Administration.
29. All committee activities shall adhere to the City Social Media Policy and Communications Policy (available through the Chair). These policies do not apply to elected officials, but apply to all other members appointed by the City.
30. Use of the City's website, social media sites, electronic boards, Capital Update and other communication tools are available.
31. Any advertising must adhere to the City's branding guidelines and be approved by the appropriate Department.
32. Financial resources for the implementation of a communications plan shall form part of the communications plans.

REPORTING RELATIONSHIPS

33. The CAB shall make recommendations to the appropriate Standing Committee of Council regarding the allocation of Reaching Home funding, based on Community Plan priorities and other homelessness issues.
34. All communications from the CAB in relation to educational materials or media releases shall be reviewed by the Chair and forwarded to City Administration for review and approval prior to being published or released.

DUTIES

35. **The Chair's responsibilities will be as follows:**
 - a. Chair meetings;
 - b. Assist with agenda/meeting preparation in conjunction with the Administrative Support person;

- c. Monitor attendance; contact members as necessary regarding absences;
 - d. Represent the Committee when presenting recommendations to City Council for approval;
 - e. Present a written and verbal annual report to the appropriate Standing Committee of Council within the second quarter; and
36. The CAB Members' responsibilities will be as follows:
- a. To attend all regular meetings of the CAB;
 - b. To discuss issues pertaining to the CAB without breach of confidentiality;
 - c. Where it deems advisable, to make recommendations, reached by the majority of its membership, to City Council;
 - d. **Abide by the CAB Terms of Reference;**
 - e. **Serve the best interests of the CAB objective and activities;**
 - f. **Declare any real or perceived conflict of interest;**
 - g. **Prepare fully for CAB activities;** and
 - h. **Conduct CAB activities in a professional, honest, lawful and ethical manner.**

CONFIDENTIALITY

37. CAB members are responsible for maintaining the confidentiality of all proprietary or privileged information that they are privy to while serving as a CAB member.

TIMELINE

38. The CAB exists to coincide with the term of the Reaching Home: Canada's Homelessness Strategy. The current Reaching Home agreement is effective from April 1, 2019 to March 31, 2024.

TERMINATION

39. The CAB shall be considered dissolved upon completion of their task, upon the termination or expiry of the Reaching Home Agreement, or being otherwise dissolved by resolution of Council.
40. Notwithstanding the above, Council may, by resolution, dissolve the CAB at any time, or amend these Terms of Reference.



CITY OF YELLOWKNIFE

MEMORANDUM TO COMMITTEE

COMMITTEE: Governance and Priorities

DATE: January 18, 2021

DEPARTMENT: Administration

ISSUE: Whether to present resolutions to the Northwest Territories Association of Communities (“NWTAC”) for adoption at its annual general meeting (“AGM”).

RECOMMENDATION:

That the following resolutions be presented for adoption by Council and forwarded to the NWT Association of Communities in response to its call for resolutions:

1. Resolution regarding an amendment to the *Property Assessment and Taxation Act* to grant a municipality the authority to reduce or rebate a portion of the property taxes when fire damages or destroys an improvement and renders it unfit for further use; and
2. Resolution regarding accessibility legislation to establish comprehensive accessibility legislation that enables all persons to participate fully in society without barriers by providing clarity of requirements and standards to be met throughout the Northwest Territories.

BACKGROUND:

The NWTAC has issued its Call for Resolutions. These resolutions are intended to address a topic or issue of concern that one or more communities feel requires action by other levels of government. Resolutions that are adopted serve to guide the NWTAC when it prioritizes its goals and objectives and subsequently allocates its limited resources.

The deadline for submissions is January 22, 2021 for the AGM which will take place virtually in late February, 2021.

COUNCIL POLICY / RESOLUTION OR GOAL:

- Goal #1 Growing and Diversifying our Economy
- Goal #2 Delivering Efficient and Accountable Government

CONSIDERATIONS:

Procedural

The deadline for the submission of Resolutions to the NWTAC is January 22, 2021, however, they have authorized an extension for the City until January 26, 2021.

Departmental Consultation

All departments have been consulted prior to the drafting of the resolutions for Council's consideration.

ALTERNATIVES TO RECOMMENDATION:

1. That the resolutions be amended and then presented for adoption.
2. That some, but not all, of the resolutions be presented for adoption.

RATIONALE:

Resolutions submitted to the NWTAC will be reviewed by its Resolutions and Policies Committee who makes recommendations regarding the resolutions to the membership at their AGM. Resolutions pertain to issues of concern for one or more community governments and seek action from other levels of government. Resolutions endorsed by the Membership are an effective way to bring important issues to the attention of Territorial or Federal Governments or national agencies such as the Federation of Canadian Municipalities.

ATTACHMENTS:

1. Resolution regarding an amendment to the *Property Assessment and Taxation Act* to grant a municipality the authority to reduce or rebate a portion of the property taxes when fire damages or destroys an improvement and renders it unfit for further use; and
2. Resolution regarding accessibility legislation to establish comprehensive accessibility legislation that enables all persons to participate fully in society without barriers by providing clarity of requirements and standards to be met throughout the Northwest Territories.

Prepared: December 1, 2020 DMG

Property Tax Forgiveness When Property is Destroyed by Fire

WHEREAS in the event that an improvement is damaged or destroyed by fire and the damage or destruction is so significant as to render the taxable property unfit for further use or occupation, the *Property Assessment and Taxation Act* grants the Council of a municipal taxing authority to enact a by-law to reduce or rebate a portion of the property taxes, upon application by the assessed owner;

AND WHEREAS the ability to reduce or rebate a portion of the property taxes when fire damages or destroys an improvement and renders it unfit for further use is a reasonable action;

AND WHEREAS the current requirement to enact a by-law to effect the reduction or rebate of a portion of the property taxes under these circumstances introduces additional burden and potentially significant time delays, and unnecessarily brings public attention to what can be a very personal tragedy;

AND WHEREAS the reduction or rebate of a portion of the property taxes on a specific property under these conditions is largely prescriptive and can be achieved administratively without requiring policy direction from the Council of a municipal taxing authority;

NOW THEREFORE BE IT RESOLVED THAT the Northwest Territories Association of Communities urge the Government of the Northwest Territories to consider amending the *Property Assessment and Taxation Act* to enable the Senior Administrative Officer of a municipal taxing authority to approve, upon application by the assessed owner, the reduction or rebate of a portion of the property taxes when an improvement is damaged or destroyed by a fire that has rendered it unfit for further use or occupation.

Accessibility Legislation

WHEREAS accessibility in Canada is about creating communities, workplaces and services that enable everyone to participate fully in society without barriers.

WHEREAS according to the 2017 Canadian Survey on Disability, more than 6 million Canadians aged 15 and over (22% of the population) identify as having a disability

WHEREAS the Canadian Charter of Rights and Freedoms protects a number of our rights and freedoms, including banning the discrimination of people with a mental or physical disability.

WHEREAS the Canadian *Human Rights Act* and the Northwest Territories *Human Rights Act* prohibits the discrimination or harassment of people on a number of grounds, including disability.

WHEREAS the provinces of Ontario, Nova Scotia and Manitoba have provincial accessibility legislation and British Columbia has introduced provincial accessibility legislation;

WHEREAS the *Accessible Canada Act* received Royal Assent on June 21, 2019 and came into force on July 11, 2019 and many provinces are expected to adopt mirroring legislation;

WHEREAS Canada joined the United Nations (UN) *Convention on the Rights of Persons with Disabilities* in 2010. The Convention protects and promotes the rights and dignity of persons with disabilities without discrimination and on an equal basis with others.

WHEREAS Courts and Human Rights Tribunals have determined that meeting the *National Building Code* is not always adequate for individuals and building owners to ensure they are meeting accessibility requirements under Human Rights Acts.

WHEREAS there is no clear guidance for in the Northwest Territories on how to address accessibility in facilities and services.

NOW THEREFORE BE IT RESOLVED THAT the Government of the Northwest Territories establish comprehensive accessibility legislation that enables all persons to participate fully in society without barriers by providing clarity of requirements and standards to be met throughout the Northwest Territories.

CATEGORY A



CITY OF YELLOWKNIFE

MEMORANDUM TO COMMITTEE
(For Information Only)

COMMITTEE: Governance and Priorities

DATE: January 18, 2021

DEPARTMENT: Administration

ISSUE: Minutes of the Homelessness Commission meeting of December 15, 2020.

BACKGROUND:

Attached for the information of Committee are the minutes of the Homelessness Commission meeting of December 15, 2020.

ATTACHMENTS:

Homelessness Commission Minutes, December 15, 2020 (DM# 634631).

Prepared: December 29, 2020; AC



CITY OF YELLOWKNIFE

HOMELESSNESS COMMISSION
Tuesday, December 15, 2020 at 4:00 p.m.
Via Video/Teleconference

MINUTES

Minutes of a meeting held on Tuesday, December 15, 2020 at 4:00 p.m. The following Commission members called into the meeting:

Present: Mayor R. Alty, Chair,
Honourable P. Chinna,
Chief Ernest Betsina,
T. Williams (ex-officio).

The following members of Administration called into the meeting:

S. Bassi-Kellett (ex-officio),
G. White, and
B. Poeschek.

Call to Order & Introductions

1. The Chair called the meeting to order at 4:06 p.m.

Approval of Agenda

2. Commission approved the Agenda as presented.

Approval of Homelessness Commission Minutes – October 1, 2020

3. Commission approved the Minutes of the meeting held on October 1, 2020 as presented.

Disclosure of Pecuniary Interest

4. There were no disclosures of pecuniary interest.

Update on City's 10 Year Plan to End Homelessness

5. The Chair presented an update on the City of Yellowknife's (the "City") 10 Year Plan to End Homelessness (the "10 Year Plan"), including a high-level overview of 10 Year Plan highlights.

Review Timelines/Activities for the 10 Year Plan

6. The Chair reviewed tasks that have been completed to date under the Leadership, Coordination, Reconciliation and Healing directions and goals identified in the 10 Year Plan.
7. A discussion took place regarding the timeline for establishing an Interagency Council as identified under the Coordination direction and goal in the 10 Year Plan, as well as in the GNWT's Anti-Poverty Action Plan. Commission noted the success of Inuvik's Interagency Committee.



8. Minister P. Chinna noted that the GNWT's Departments of Health & Social Services and Education, Culture & Employment, as well as the NWT Housing Corporation, are having informal collaborative discussions to identify one common area of social programming and avoid duplication on initiatives.

Action Item: Commission will request a presentation from Inuvik's Interagency Committee to the Commission in 2021.

Action Item: Commission will request a presentation from the GNWT's Anti-Poverty Strategy team to the Commission in 2021.

9. A discussion took place regarding Commission's Work Plan for 2021-2022 and linking the 10 Year Plan with the GNWT's Homelessness Strategy. Commission noted that the GNWT's Anti-Poverty Strategy Annual Workshop in January is an opportunity to obtain more information on implementation plans for an Interagency Council.

Action Item: GNWT will liaise with City staff in 2021 to review and discuss the GNWT's Homelessness Strategy, anticipated timelines and linking with the 10 Year Plan, and will report to the Commission at a future meeting to inform the 2021-2022 Work Plan.

Yellowknife Community Housing Plan – Update from GNWT

10. Minister P. Chinna provided an update on the stakeholders involved and consultation required for the Yellowknife Community Housing Plan, noting the other Community Housing Plans currently in development and that an increase in GNWT Community Planning staffing is underway.
11. Commission noted that a Yellowknife City Council ("Council") motion to enter into a Participation Agreement with the GNWT is required before the Yellowknife Community Housing Plan could be finalized and entered into.

Action Item: Mayor Alty will request a presentation from GNWT to Council in 2021 regarding the Community Housing Plan rollout process.

Action Item: T. Williams will write a letter to the Yellowknives Dene First Nation regarding the Community Housing Plan rollout presentation and any contribution opportunities.

Further Business

12. The GNWT provided an update regarding the Canada Mortgage and Housing Corporation Rapid Housing Initiative and two projects that will be applying in Yellowknife.
13. The Chair provided an update regarding Federal Reaching Home funding and the extended deadline.

Next Homelessness Commission Meeting Date

14. The next meeting was deferred until the Action Items have progressed or further work is completed.

Adjournment

15. The meeting was adjourned at 4:44 p.m.



CITY OF YELLOWKNIFE

MEMORANDUM TO COMMITTEE
(For Information Only)

COMMITTEE: Governance and Priorities

DATE: January 18, 2021

DEPARTMENT: Community Services

ISSUE: Minutes of the Community Advisory Board on Homelessness meeting of November 26, 2020.

BACKGROUND:

Attached for the information of the Committee are the minutes of the Community Advisory Board on Homelessness meeting of November 26, 2020.

ATTACHMENTS:

Community Advisory Board on Homelessness CAB Minutes November 26, 2020 (DM#630989).

Prepared: December 8, 2020; AC



CITY OF YELLOWKNIFE

Community Advisory Board on Homelessness

November 26, 2020 at 9:00 a.m.

Via Video/Teleconference

MINUTES

Minutes of a meeting held on Thursday, November 26, 2020 at 9:00 a.m. The following Committee members called into the meeting:

Present: Councillor S. Smith, Chair,
Mayor R. Alty, ex-officio,
H. Dumbuya-Sesay, and
D. McKee.

The following advisory members called into the meeting:

A. Enge,
L. Gardiner,
R. Lau-a,
T. Pope, and
R. Ristoff.

The following representatives of the Federal Government called into the meeting:

K. Hansen.

The following members of Administration called into the meeting:

G. White
H. Ferris, and
A. Colasuonno.

Call to Order & Introductions

1. The meeting was called to order at 9:05 a.m. It was recognized that we are on Chief Drygeese Territory, home of the Yellowknives Dene.

Approval of Agenda

2. D. McKee moved,
R. Alty seconded,

That the Agenda be approved as presented.

MOTION CARRIED UNANIMOUSLY



Approval of Minutes

3. November 17, 2020.
4. R. Alty moved,
H. Dumbuya-Sesay seconded,

That the Minutes be approved as presented.

MOTION CARRIED UNANIMOUSLY

Disclosure of Pecuniary Interest

5. D. McKee declared a conflict of interest with regards to Item No. 5 of the Agenda, Allocation of Additional Reaching Home COVID-19 (2020) Funding Options (NGO COVID-19 Staffing Costs), due to her employment with NWT Disabilities Council.

Allocation of Additional Reaching Home COVID-19 (2020) Funding Options

6. D. McKee moved,
S. Smith seconded, (chair was passed to R. Alty)

That \$812,100 of the Reaching Home COVID-19 (2020) Funding be allocated to shelter beds (via hotel rooms) specifically, 20 individual beds and 10 family shelter rooms effective until April 30, 2021.

**MOTION CARRIED
(R. Alty opposed)**

7. D. McKee declared a conflict of interest and left the meeting at 10:26 a.m.
8. Committee had questions about the NGO COVID Staffing Costs project, and in particular, about which NGOs would be eligible and which staff. H. Dumbuya-Sesay noted that she will declare a conflict and excuse herself, if the YWCA is eligible for this funding but she wasn't clear based on the project description circulated.

Action item: Administration will gather further information and bring it back for Committee's consideration at a future meeting.

Next CAB Meeting

9. The next meeting is scheduled for Thursday, December 3, 2020 from 9:00 a.m. to 11:00 a.m. via video/teleconference.

Adjournment

10. R. Alty moved,
H. Dumbuya-Sesay seconded,

That the meeting be adjourned at 10:50 a.m.

MOTION CARRIED UNANIMOUSLY

Prepared: November 26, 2020 GW/ac



CITY OF YELLOWKNIFE

MEMORANDUM TO COMMITTEE

COMMITTEE: Governance and Priorities

DATE: January 18, 2021

DEPARTMENT: Administration

ISSUE: Whether to appoint a Deputy Mayor.

RECOMMENDATION:

That Council appoint a Deputy Mayor.

BACKGROUND:

Section 7(3) of Council Procedures By-law No. 4975 states that the appointment of the Deputy Mayor shall be made, on the recommendation of the Mayor, at the first meeting of Council following a General Election and reviewed annually.

COUNCIL POLICY / RESOLUTION OR GOAL:

Goal #2 Delivering efficient and accountable government

APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:

Cities, Towns and Villages Act
Council Procedures By-law No. 4975

CONSIDERATIONS:

Legislation

Section 39 of the *Cities, Towns and Villages Act* states that Council, on the recommendation of the Mayor, may appoint a Councillor to be the Deputy Mayor.

Section 7(3) of Council Procedures By-law No. 4975, as amended, states that the appointment of the Deputy Mayor shall be made, on the recommendation of the Mayor, at the first meeting of Council following a General Election and shall be reviewed annually.

ALTERNATIVES TO RECOMMENDATION:

That the role of Deputy Mayor be shared by all Councillors on a rotating or scheduled basis and that the Council Procedures By-law be amended accordingly.

RATIONALE:

The Deputy Mayor performs the duties of the Mayor during absences. The appointment of a Deputy Mayor will ensure that there is coverage during these absences and that the business of the City will continue.

ATTACHMENTS:

None.

Prepared: January 4, 2021 DMG

Revised:



CITY OF YELLOWKNIFE

MEMORANDUM TO COMMITTEE

COMMITTEE: Governance and Priorities

DATE: January 18, 2021

DEPARTMENT: Administration

ISSUE: Whether to appoint members to serve on the Community Advisory Board on Homelessness.

RECOMMENDATION:

That Council appoint the following members to serve on the Community Advisory Board on Homelessness (CAB) commencing January 12, 2021 and ending January 11, 2023:

| Name | Representing |
|------|---|
| | One (1) representative from an organization serving Seniors |
| | One (1) representative from an Indigenous organization |

BACKGROUND:

There are vacancies on the Community Advisory Board on Homelessness for a representative from an organization serving Seniors and a representative of an Indigenous organization. The City of Yellowknife has advertised the vacancies.

COUNCIL POLICY / RESOLUTION OR GOAL:

Council Goal #2 Delivering efficient and accountable government.

Motion #0459-96, as amended by #0460-96, #0462-96 and #0273-09:

“The following policy be adopted with respect to appointments to municipal boards and committees:

- i) The maximum consecutive years that an individual may serve on any one board or committee is six.
- ii) Individuals who have served the maximum six-year period on one municipal board or committee shall be eligible to be appointed to another board or committee.
- iii) No individual shall be precluded from serving concurrent terms on more than one municipal board or committee.

- iv) Notwithstanding that an individual appointee has served less than six years on a particular board or committee, Council may, after the expiration of the first or subsequent terms of that appointee, advertise for applicants to fill a vacancy on that board or committee.
- v) Notwithstanding clause (i.) of this policy, should the City receive no applications to fill a vacancy on any particular board or committee, the six year maximum limitation may, at the discretion of City Council, be waived.
- vi) Should the City receive no applications to fill a vacancy on any particular board or committee, City Council may appoint a member of the public at their discretion.

APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:

Council Procedures By-law No. 4975, as amended.

CONSIDERATIONS:

Legislation

Section 122 of Council Procedures By-law No. 4975 states:

Special Committees of Council

120. Where Council deems it necessary to establish a special committee to investigate and consider any matter, Council shall:

- (1) name the committee;
- (2) establish terms of reference;
- (3) appoint members to it;
- (4) establish the term of appointment of members;
- (5) establish requirements for reporting to Council or a standing committee; and
- (6) allocate any necessary budget or other resources to it.

Procedural Considerations

All appointments to Special Committees must be approved by Council.

The composition of the Committee was structured so that various segments of the community are represented.

ALTERNATIVES TO RECOMMENDATION:

No viable alternative has been identified.

RATIONALE:

The Committee members will assist the City in an advisory capacity regarding homelessness issues within the municipal boundaries of the City of Yellowknife. Appointing a full complement of Members will ensure that the work of the committee is completed in a timely fashion.

ATTACHMENTS:

None

Prepared: December 22, 2020; SJ/